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### PAVILION RULES & GUIDELINES

1. Facilities that have been reserved for individuals and groups will be vacated by persons with on valid reservation upon request of the valid users. If unauthorized users refuse to vacate the facility, contact the Waynesville Police Department at (573) 774-2414.
2. Groups or individuals with reservations are required to clean their facility prior to departure. Cleaning of Pavilions includes the following:
  - a. Shutting off water hydrants.
  - b. Cleaning up spills from tables and benches.
  - c. Turning off lights (if applicable).
  - d. Depositing all trash in trash cans, supplied trash bags or dumpsters.
  - e. Cleaning out grills of all food items and removing all non-combustible debris from the grills.
3. Do not remove tables from other pavilions since they may also be reserved. Please replace picnic tables in their original positions.
4. Remove the "RESERVED" sign and throw it in the trash at the end of your event.
5. Report any broken tables, grills or non-functioning equipment or other deficiencies to City Hall or Parks Department Staff, if available.
6. Enjoying yourself and our beautiful park!

#### ***City Hall Administration***

