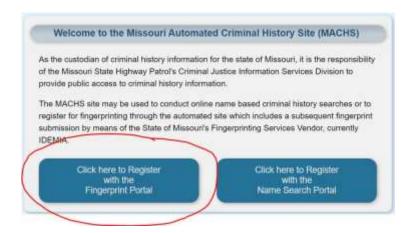


NEED A BACKGROUND CHECK? FOLLOW THESE STEPS!!

If you are needing a background check for a license or permit you can go to www.machs.mo.gov.

Once you go to the Missouri Automated Criminal History System's website, scroll down and click on the Register for Fingerprints button.



On the next screen, click on the Register with MACHS button.

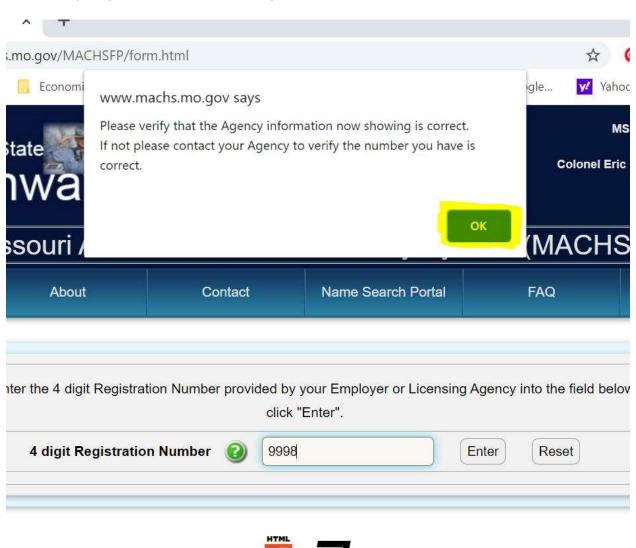




Enter "9998" as your registration number.



If there is a prompt for verification, click okay.



Fill out the Contact information, Personal Information and who is requesting the information. (This can be the City of Waynesville).

There is no need to request a Notarized Clearance Letter.

Once you have filled in all requested information, click on the Register button.

The fee for this service should be between \$8.50 to \$10.50 depending on your options. Once you are registered you will be notified where to report for your fingerprints to be taken. The cost of the report should be around \$20.00.

Temporary driver's permits may be issued upon proof of background check request.