



City of Waynesville

Preserving the Past - Planning for the Future

100 Tremont Center Waynesville, MO. 65583

ECONOMIC DEVELOPMENT & GOVERNMENTAL AFFAIRS

AGENDA – ACTION ITEMS

October 14, 2021 | 5:00pm

1. **Call to Order – Establish Quorum – Citizen Comments**
Committee Member: Chairman Rob Rice, Councilman Bill Farnham, Councilman Michael Curtis

2. **Approval of minutes- September 9, 2021**

3. **2022 Preliminary Budget**

4. **ARPA Funding Draft Plan**

5. **Ordinance Amending Municipal Code Regarding Establishing Procedures for The Nomination and Election of Council Offices**

6. **Business Spotlight**
 - i. **October- Downtown Station**
 - ii. **November- The Blue Bee**
 - iii. **January- Haute Dawgs**

7. **Special Events**
 - i. **October 29- Trunk or Treat at Columbia College in Waynesville- 3pm to 5pm**
 - ii. **October 30- Pumpkin Fest- Waynesville Park- 2pm to 4pm**
 - iii. **November 11- Veterans Day Parade in Saint Robert**

8. **Other Business**

The tentative agenda of this meeting also includes a vote to close part of this meeting pursuant to RSMo 610.021 for: (3) Personnel

Adjourn The next scheduled meeting will be November 3, 2021 at 5:00pm

ECONOMIC DEVELOPMENT and GOVERNMENTAL AFFAIRS
COMMITTEE MEETING
MINUTES
September 9, 2021

In Attendance:

Committee: Chairman Rob Rice, Councilman Bill Farnham, Councilman Michael Curtis

City Staff: John Doyle, Miriam Jones, Tracey York, Michele Brown

Guests: Councilman Ed Conley

Media: Darrell Maurina

1. **Call to Order and Citizen Comments** – Chairman Rice called the meeting to order at 5:00pm. No citizen comments.
2. **Approval of minutes-** Councilman Farnham made a motion to approve the meeting minutes from August 3, 2021. Councilman Curtis seconded the motion. Motion passed.
3. **Code of Ethics-** Second draft of the Code of Ethics was presented to the committee. Section I will be updated to include the RSMO. Code of Ethics will be sent to City Council for approval.
4. **Grant Updates-**
 - i. **Volkswagen Trust Grant-** Application was provided for the committee for review. Application has been submitted.
 - ii. **T- Mobile Grant-** In the process of submitting.
 - iii. **ARPA Funding-** American Rescue Act Plan funding. Funds should be available this month.
 - iv. **Forest ReLeaf Program-** Approved for 30 trees to replace trees that had to be removed from the park due to ash borer.
5. **Adopt a Spot Program-** Mr. Doyle presented the Adopt a Spot Program to the committee. This program is an older program and a file on it was recently rediscovered. Would like to get this program started again. Committee agrees.
6. **Business Spotlight-** Mr. Doyle asked for suggestions from the committee. Councilman Farnham would like to promote new businesses that have come into Waynesville. Councilman Farnham suggested the Downtown Station while it is not technically a new business, it does have a new owner. Other suggestions were the new pharmacy that is located by Anytime Fitness, The Blue Bee, Haute Dawgs and Rags to Riches.
7. **Special Events**
 - i. September 11, 2021- Free Womens Center 5K
 - ii. September 17, 2021- Homecoming Parade and Community Pride Night
 - iii. September 17, 2021- Still Useable Ministries Church Prayer Walk
 - iv. September 18, 2021- Mid Missouri Fall Extravaganza
 - v. September 25, 2021- Blue Star Families- Teddy Bear Picnic
8. **Other Business**
 - i. **Economic Development Coordinator-** Two interviews have been set up.
 - ii. **Pulaski County Growth Alliance-** Mr. Doyle and committee discussed funding for the PCGA. Councilman Conley is the City Representative on the PCGA board. PCGA lost bid for DMV a couple years ago which was a major revenue source for the PCGA. At large members still contribute however budget not sustainable. Committee would like them to continue as an organization and would like to find out if SOP can help PCGA. Committee feels their interaction could be beneficial.
 - iii. **Preliminary 2022 FY Budget Meetings scheduled for September-** Currently working with meeting with departments to go over budgets. Final review and approval set for November.

There was a need for a closed session. Councilman Curtis made a motion to enter into closed session. Councilman Farnham seconded the motion. Committee entered closed session at 5:42pm.

Councilman Curtis made a motion to return to open session. Councilman Farnham seconded that motion. Committee returned to open session at 6:06pm.

Having no further business, the meeting adjourned at 6:06pm.

Next scheduled meeting will be held on October 14, 2021 at 5:00pm

2022 DRAFT BUDGET WORKSHEET

REVENUES		
DEPT	GL	PROPOSED 2022 BUDGET
GENERAL	100-11	\$ 3,085,000.00
POLICE	100-12	\$ 180,000.00
COURT	100-13	\$ -
STREETS & TRANSPORTATION	100-14	\$ 675,000.00
AIRPORT	100-16	\$ 1,140,000.00
FIRE PROTECTION	100-17	\$ -
BUILDING DEPT & PUBLIC WORKS	100-18	\$ 360,000.00
ANIMAL SHELTER	100-19	\$ 182,000.00
C. I. D.	150-11	\$ 60,000.00
PARK & CAP. IMPROVEMENT	200-21	\$ 484,300.00
SPORTS PROG	200-23	\$ 110,500.00
ELECTRIC	500-51	\$ 7,143,000.00
WATER	600-61	\$ 1,666,500.00
SEWER	600-62	\$ 1,659,500.00
PLANT	600-63	\$ 2,000.00
GARBAGE	700-71	\$ 300,000.00
NATURAL GAS	800-81	\$ 1,670,000.00
TOTAL REVENUES		\$ 18,717,800.00
EXPENSES		
DEPT	GL	PROPOSED 2022 BUDGET
GENERAL	100-11	\$ 2,131,900.00
POLICE	100-12	\$ 1,143,100.00
COURT	100-13	\$ 164,135.00
STREETS & TRANSPORTATION	100-14	\$ 770,000.00
AIRPORT	100-16	\$ 1,220,800.00
FIRE PROTECTION	100-17	\$ 330,409.05
BUILDING DEPT & PUBLIC WORKS	100-18	\$ 363,750.00
ANIMAL SHELTER	100-19	\$ 345,350.00
C. I. D.	150-11	\$ -
PARK & CAP. IMPROVEMENT	200-21	\$ 318,400.00
SPORTS PROG	200-23	\$ 133,000.00
ELECTRIC	500-51	\$ 6,881,230.00
WATER	600-61	\$ 1,543,137.26
SEWER	600-62	\$ 1,052,772.73
PLANT	600-63	\$ 628,400.00
GARBAGE	700-71	\$ 300,000.00
NATURAL GAS	800-81	\$ 1,656,825.00
TOTAL EXPENSES		\$ 18,983,209.04
Total Revenue Year to Date		\$ 18,717,800.00
Total Expense Year to Date		\$ 18,983,209.04
GAIN/LOSS		\$ (265,409.04)

WE APPROVE AMENDING THE FINAL BUDGET TO REFLECT THE
FINAL ACCRUAL BASIS, ADJUSTED BALANCES.

APPROVED DATE TBD



American Rescue Plan Act Committee October 1st, 2021 Meeting Summary

Members Present: Councilman Bill Farnham, Tracey York, Miriam Jones & Amber Box

Members Absent: Councilman Sean Wilson

Discussed Four Eligible Uses

- **Response to public health emergency and it's negative economic impacts**
- **Premium pay for eligible essential workers**
- **Revenue reduction**
- **Necessary infrastructure improvements in water, sewer, or broadband**

Proposed Plan for total of \$1,068,000 expected by EOY 2022

(Funds Received September 24th, 2021: \$534,227.30)

- **Response to public health emergency and it's negative economic impacts**
 - Home Repairs for Residents: \$100,000
 - Up to 50 Homeowners can apply for up to \$2,000 in reimbursements for completing energy efficient home upgrades that would help ease the impact of high utility bills.
 - Utility Bill Relief for Residents: \$100,000
 - City residents can apply for utility relief payments to help ease the impact of high utility bills that negatively affect disproportionate households highly affected by the pandemic.
- **Premium pay for eligible essential workers**
 - Grants for grocery & convenience stores: \$50,000
 - Eligible businesses must be inside the city limits of Waynesville and have remained open throughout the pandemic. Employers can apply for funds to provide their current essential employees premium pay bonuses for working in-person during the pandemic.
 - City of Waynesville Employee Premium Pay: \$120,000
 - Premium pay to all currently employed full-time persons of the city, who worked in person during any given month from February 1, 2020 thru August 31, 2021. Each qualifying employee will receive \$100.00 for every month worked in- person during this time frame.



- **Revenue Reduction**
 - Revenue Reduction: \$150,000
 - The city has over \$200,000 in expenses from the COVID 19 Pandemic. Pulaski County reimbursed the city with approximately \$30,000 from the CARES Act funding. The committee will work with treasury to claim the remainder of the expenses as revenue loss under the ARPA Interim Final Rule.

- **Necessary infrastructure improvements in water, sewer, or broadband**
 - Addressing Water Loss in the city: \$348,000
 - The city currently has several communities that have outdated clay pipes, causing the majority of disruptions in service due to leaks and main breaks. The water/wastewater department will evaluate the areas with the greatest need and begin to address these issues to decrease water loss and service interruptions to residents.
 - Updates & Repairs to Water Infrastructure on Hospital Rd: \$200,000

The committee discussed the timing of the funds to be received. The recommendation is to begin with the first three eligible uses, totaling a budget of \$520,000. Once the second half of the funding is received, the recommendation is to move forward with the infrastructure repairs and upgrades.

Next meeting: TBD

**AN ORDINANCE AMENDING CHAPTER 110 OF THE CITY OF WAYNESVILLE'S
MUNICIPAL CODE REGARDING ESTABLISHING PROCEDURES FOR THE NOMINATION AND
ELECTION OF COUNCIL OFFICES;
FIXING AN EFFECTIVE DATE**

WHEREAS, the current language of the City's Municipal Code provides for the filling of vacancies and the election of certain positions within the City Council, by the City Council, such as Mayor Pro Tem; and

WHEREAS, in order to avoid confusion and provide each member the opportunity to be nominated for a position, certain procedures are needed to make the election process more orderly and efficient for the Mayor to conduct the election; and

WHEREAS, the City Council finds that the procedures described in this ordinance are meritorious and therefore good for the Council and City of Waynesville.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAYNESVILLE, MISSOURI AS FOLLOWS:

SECTION 1. That Chapter 110 is hereby amended to include the following:

Section 110.190: ELECTIONS FOR ADDITIONAL OFFICES OF THE CITY COUNCIL - PROCEDURE

- A. At the first regular meeting of the City Council after the annual election, the Council shall elect, from its members, Mayor Pro Tem.
- B. The Mayor shall ask for nominations from the City Council. Members are allowed to nominate themselves. Members are not required to make a motion to nominate a member.
- C. After the Mayor has received all nominations, he/she shall declare nominations closed. Members who are nominated may rise and decline the nomination once the Mayor calls for close.
- D. Once nominations are closed, the Mayor shall request the City Clerk call a roll-call vote.
- E. Each Council member shall announce his vote when called upon by the City Clerk. The City Clerk shall repeat the member's vote for accuracy. Votes may only be cast for those nominated.

- F. In the event of a tie vote, the City Clerk shall continue to roll-call until one nominee has the majority vote.
- G. All other offices that require an elective decision by the Council shall be conducted in the same manner as Mayor Pro Tem.

SECTION 2. Except to the extent amended by this ordinance, the provisions of Chapter 110 of the City's Municipal Code shall remain in full force and effect and the definitions and other provisions contained in that Chapter shall be applicable to this ordinance.

SECTION 3. That this ordinance shall take full force and effect upon its passage.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL ON THIS _____ DAY OF _____, 2021.

Dr. Jerry Brown, Mayor

ATTEST:

Michele Brown, City Clerk