

**WAYNESVILLE CITY COUNCIL
MEETING AGENDA
SEPTEMBER 21ST, 2023
5:00P.M.**

**Call to Order
Roll Call**

**Invocation
Pledge of Allegiance**

1. CONSENT AGENDA

- a. Approval of the Agenda
- b. Approval of the Minutes
 - i. **August 17th, 2023**
- c. Approval of Bills

2. CLOSED SESSION: For discussion concerning items in RSMo. 610(1)(3) Legal and Real Estate.

3. Return to Open Session

6. CITIZENS COMMENTS

7. SPECIAL GUESTS – PRESENTATIONS - APPOINTMENTS

- a. **MML Certified Municipal Officials – Michele Brown & Jen Worth**

8. BOARD – COMMISSION – LIAISON REPORTS

- a. **No reports**

9. STANDING COMMITTEE REPORTS

- a. **Utility – Councilman Conley**
- b. **Economic Development & Governmental Affairs Committee – Councilman Rice**
- c. **Roads and Grounds – Councilman Farnham**
- d. **Police Committee – Councilman Conley**
- e. **Finance and Human Resources Committee – Councilwoman Koren**
- f. **Waynesville/St. Robert Joint Airport Board – John Doyle**

10. COUNCIL DISCUSSION

11. ITEMS OF CONSIDERATION

- a. **Ordinance**
 - i. **PROPOSED ORDINANCE – HB2023-32 – Establishing Bulk Sewer Rates**
 - ii. **PROPOSED ORDINANCE – HB2023-33 – Amending the Employee Personnel Manual and Waynesville Police Department’s General Orders Regarding Overtime for Traffic Enforcement Grant Opportunities.**

b. Resolution

i. None

10. OTHER BUSINESS

11. CITY ADMINISTRATOR REPORT

12. COUNCIL COMMENTS

13. MAYOR COMMENTS

14. ADJOURNMENT

WAYNESVILLE CITY COUNCIL

August 17TH, 2023

5:00PM

Call to Order: Mayor Wilson called the August 17th, 2023 meeting of the Waynesville City Council to order at 5:00pm.

Roll Call: On roll call, five (5) council members were present:

PRESENT: Farnham, Davis, Dils, Rice, Conley

ABSENT: Hyatt, Liberty, Koren

Approval of Consent Agenda: Mayor Wilson called for a motion to approve the Consent Agenda. Councilman Farnham made a motion to approve the consent agenda and Councilman Rice seconded.

YEAS: Farnham, Davis, Dils, Rice, Conley

NAYS: None

Motion passed

Closed Session – There was a need for closed session for legal, real estate. Councilman Conley made a motion to go into closed session and Councilwoman Dils seconded.

YEAS: Farnham, Davis, Dils, Rice, Conley

NAYS: None

Motion passed

Council entered closed session at 5:02pm.

Councilwoman Koren in at 5:03pm.

Council out of closed session at 5:25pm.

Public Hearing – Mayor Wilson opened a Public Hearing regarding the Ad Valorem Tax Rate for 2023 at 5:27pm. There were no Citizen’s Comments. Councilman Farnham asked if the numbers were the same from the previous year. Mr. Doyle stated that even though the assessed value of the property within the City increased, the tax rate stayed the same. With nothing further, Mayor Wilson closed the Public Hearing at 5:59pm.

PROPOSED ORDINANCE - HB2023-29 – Approving the Ad Valorem Tax Rate for 2023. Ordinance was read by title twice and its adoption and passage was moved by Councilman Conley and seconded by Councilman Davis.

YEAS: Farnham, Davis, Dils, Rice, Conley

NAYS: None

Motion passed

Citizens Comments

James Proctor – 126 Shannon Valley Dr.

Special Guests – Presentations

None

Board – Commission – Liaison Reports

Park Board

- a. No Report.

Planning and Zoning

- a. No Report

Standing Committee Reports

Utility Committee

- a. Report on August 7th, meeting. Councilman Conley briefed the Council on Utility project updates and departmental tasks.

Economic Development & Government Affairs

- a. Report on the August 7th, meeting. Councilman Rice briefed the Council on economic development issues and businesses being spotlighted in the months to come.

Roads and Grounds

- a. Report on August 2nd, meeting. Councilman Farnham briefed the council on Street Department projects and updates.
- b. **PROPOSED ORDINANCE** – HB2023-28 – Sale of Property – Lot 7 Block 2 of Old Farm Estates. Ordinance was read by title twice and its adoption and passage was moved by Councilman Conley and seconded by Councilman Davis.

YEAS: Farnham, Davis, Dils, Rice, Conley
NAYS: None
Motion passed
- c. **PROPOSED RESOLUTION** – 07-23 – TAP Grant Application for sidewalks on Historic 66, GW Lane, Ichord Avenue. Resolution was read by title and its adoption and passage was moved by Councilman Davis and seconded by Councilman Dils.

YEAS: Farnham, Davis, Dils, Rice, Conley
NAYS: None
Motion passed

Police & Emergency Services Committee

- a. Report on August 3rd, meeting. Councilman Conley briefed the Council on Police and Fire Department updates.

Finance & Human Resources Committee

- a. Report on August 3rd, meeting. Councilwoman Koren briefed the Council on the City's finances and current budget.
- b. **PROPOSED ORDINANCE** – HB2023-30 – Missouri Ethics Commission – Disclosure of Conflict of Interest. Ordinance was read by title twice and its adoption and passage was moved by Councilman Farnham and seconded by Councilman Conley.

YEAS: Farnham, Davis, Hyatt, Rice, Conley, Koren

NAYS: None

Motion passed

Waynesville/St. Robert Joint Airport Board

- a. Report on July 25th, meeting. Mr. Doyle briefed the Council on Airport updates including fuel sales and marketing efforts.
- b. **PROPOSED ORDINANCE** – HB2023-31 – Air Service Agreement for Promotion and Marketing of the Waynesville/Saint Robert Regional Airport. Ordinance was read by title twice and its adoption and passage was moved by Councilman Farnham and seconded by Councilman Conley.

YEAS: Farnham, Davis, Rice, Conley, Koren

NAYS: None

Motion passed

Other Business

- a. None

City Administrator's Report

City Administrator John Doyle updated the Council on the City's Use Tax and the progress of our new Dispatch.

Council Comments

- | | |
|-----------|-------------------------------------------------------------------------------------------|
| Farnham - | Enjoys asking questions of the Council for his citizens in Ward I. |
| Davis - | His community in The Summit has grown. Please slow down when driving in the neighborhood. |
| Dils - | Be mindful of school children in the morning. Please don't park in bus routes. |
| Rice - | Is missing Councilman Clarence Liberty. |
| Conley - | Please watch school zone speed limits and stopped school buses. |
| Koren - | Is sending positive vibes to Councilman Liberty. |

Mayor's Comments – Mayor Wilson briefed the Council on Councilman Liberty's condition and asked that everyone keep him in their prayers.

Adjournment

There being no further business to come before this session of the Waynesville City Council, the meeting was adjourned at 6:10pm by Mayor Wilson. The next regularly scheduled session of the Waynesville City Council is September 21st, 2023 at 5:30pm.

Respectfully submitted,

Michele Brown - City Clerk

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
5 SECURITY BANK (CONS)7034806										
		34821	8/03/2023	10773	66 GARAGE	225.24				
		34822	8/03/2023	11932	ARAMARK	90.80				
		34823	8/03/2023	100005162	BENTON & ASSOCIATES INC	8,574.72				
		34824	8/03/2023	10046	CINTAS CORPORATION	338.08				
		34825	8/03/2023	1000080	CLEAN THE UNIFORM CO. JOPLIN	361.29				
		34826	8/03/2023	10000486	CORE & MAIN LP	102,910.19				
		34827	8/03/2023	11310	DOGWOOD ANIMAL SHELTER	1,312.00				
		34828	8/03/2023	10000172	GROEBNER & ASSOCIATES, INC	580.02				
		34829	8/03/2023	11270	HALL, MICHAEL	63.20				
		34830	8/03/2023	11940	LET'S GET PAWSITIVE	720.00				
		34831	8/03/2023	10000239	LOWE CHEVROLET	25.00				
		34832	8/03/2023	11529	LPC ALUMNI FOUNDATION	359.00				
		34833	8/03/2023	10000259	MCCULLOCH CLEANING	3,225.00				
		34834	8/03/2023	10000279	MISSOURI MUNICIPAL LEAGUE	640.00				
		34835	8/03/2023	10000300	MO. DEPT. NAT'L RESOURCES	300.00				VOID: ALREADY PAID
		34836	8/03/2023	10000329	O'REILLY AUTOMOTIVE, INC.	508.41				
		34837	8/03/2023	11941	OWENS, CARLY	25.00				
		34838	8/03/2023	11637	PACE ANALYTICAL SERVICE, LLC	792.80				
		34839	8/03/2023	10000301	RICOH USA, INC	936.14				
		34840	8/03/2023	10825	THE DIXON PILOT	217.00				
		34841	8/03/2023	100003729	UTILITY SAFETY & DESIGN INC.	225.00				
		34842	8/03/2023	23020	CAPITAL ONE	480.74				
		34843	8/03/2023	23070	WATKINS PORTABLE TOILETS	255.00				
*		34844								
		34845	8/10/2023	10000227	ACCUDATA COLLECTION SERVICE	167.43				
		34846	8/10/2023	80200	ANIXTER INC	24,111.25				
		34847	8/10/2023	11932	ARAMARK	83.00				
		34848	8/10/2023	1000014	ARKANSAS ELECTRIC COOP	1,872.00				
		34849	8/10/2023	10000495	BIG O TIRES	675.44				
		34850	8/10/2023	100003636	BUS ANDREWS TRUCK EQUIP INC	6,447.85				
		34851	8/10/2023	1000046	BUSINESS GRAPHICS	1,240.12				
		34852	8/10/2023	10046	CINTAS CORPORATION	127.18				
		34853	8/10/2023	30110	CITY OF WAYNESVILLE	100.00				
		34854	8/10/2023	1000090	COMMITTEE OF FIFTY	15.00				
		34855	8/10/2023	10616	MICHAEL COOPER	37.84				
		34856	8/10/2023	10000486	CORE & MAIN LP	34,675.11				
		34857	8/10/2023	11026	COVETRUS NORTH AMERICA	742.02				
		34858	8/10/2023	11452	DEPUTY & MIZELL, LLC	97.30				
		34859	8/10/2023	11578	EMPIRE ENERGY	1,813.68				
		34860	8/10/2023	10000151	FAMILY SUPPORT PAYMENT CENTER	92.31				
		34861	8/10/2023	10996	FAMILY SUPPORT PAYMENT CENTER	175.00				
		34862	8/10/2023	100003334	FASTENAL COMPANY	1,009.20				
		34863	8/10/2023	11854	HARRISON FARM & FEED LLC	285.94				
		34864	8/10/2023	10000418	HELTON ENTERPRISES INC	570.56				
		34865	8/10/2023	11435	LAUBER MUNICIPAL LAW, LLC	2,502.50				
		34866	8/10/2023	100003666	LMC CONVENIENCE STORE	1,922.05				
		34867	8/10/2023	10000249	LONE OAK PRINTING CO.	171.75				
		34868	8/10/2023	20410	MARTIN EQUIPMENT	890.25				
		34869	8/10/2023	100004007	MI-KEL INDUSTRIAL SUPPLY, LLC	216.00				
		34870	8/10/2023	10000306	MISSOURI ONE CALL SYSTEM, INC	357.75				
		34871	8/10/2023	100005085	MO VOCATIONAL ENTERPRISES	30.50				

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
34872	8/10/2023	11277	MY NETWORKS			19,821.00				
34873	8/10/2023	11587	POTTS, DOUG			324.50				
34874	8/10/2023	10000355	GENESIS			66.00				
34875	8/10/2023	10709	S & D FEED & SMALL ENGINE LLC.			649.55				
34876	8/10/2023	100003892	JOSHUA SHARPENSTEEN			77.47				
34877	8/10/2023	10000519	SUMNERONE, INC			56.21				
34878	8/10/2023	20420	TRIPLE K, INC.			1,665.32				
34879	8/10/2023	11841	WHOLESALE ELECTRIC SUPPLY			2,051.94				
34880	8/10/2023	23110	WILLARD ASPHALT PAVING, INC.			41,180.00				
34881	8/10/2023	10000190	WILLARD QUARRIES			13,089.25				
34882	8/18/2023	11932	ARAMARK			3,141.82				
34883	8/18/2023	100003697	BLUE CARDINAL			746.34				
34884	8/18/2023	1000194	CITY OF ST ROBERT TRANSFER			46,620.50				
34885	8/18/2023	11427	CONNECTED, LLC			802.00				
34886	8/18/2023	11428	MISSOURI DEPARTMENT OF NATURAL			21,006.44				
34887	8/18/2023	11310	DOGWOOD ANIMAL SHELTER			209.00				
34888	8/18/2023	11578	EMPIRE ENERGY			4,612.26				
34889	8/18/2023	10000162	GALLS, LLC.			102.79				
34890	8/18/2023	11947	GEIGER, LEE			16.00				
34891	8/18/2023	10000172	GROEBNER & ASSOCIATES, INC			301.47				
34892	8/18/2023	10000181	HACH COMPANY			268.38				
34893	8/18/2023	100005307	JACK'S LOCK & KEY LLC			115.00				
34894	8/18/2023	11529	LPC ALUMNI FOUNDATION			600.00				
34895	8/18/2023	20410	MARTIN EQUIPMENT			522.53				
34896	8/18/2023	10000350	PRATT'S LAWN & GARDEN			348.00				
34897	8/18/2023	100088	PULASKI COUNTY RECORDER			27.00				
34898	8/18/2023	10000374	PULASKI CO SEWER DISTRICT #1			698.65				
34899	8/18/2023	10000438	RPCS, INC.			78.23				
34900	8/18/2023	100003902	DANIEL SHELDEN			89.26				
34901	8/18/2023	10000519	SUMNERONE, INC			286.75				
34902	8/18/2023	10924	TOTH & ASSOCIATES			600.00				
34903	8/18/2023	20420	TRIPLE K, INC.			70,635.00				
34904	8/18/2023	10846	ULINE			173.41				
*	34905	Thru	34911							
34912	8/24/2023	10773	66 GARAGE			25.00				
34913	8/24/2023	1000098	A T & T MOBILITY			924.50				
34914	8/24/2023	11932	ARAMARK			102.73				
34915	8/24/2023	10013	BARCO MUNICIPAL PRODUCTS, INC.			349.62				
34916	8/24/2023	1000049	BEASLEY'S HVAC LLC.			2,750.00				
34917	8/24/2023	100003697	BLUE CARDINAL			210.12				
34918	8/24/2023	30110	CITY OF WAYNESVILLE			100.00				
34919	8/24/2023	10055	DAM STEEL & SUPPLY INC			1,024.00				
34920	8/24/2023	11452	DEPUTY & MIZELL, LLC			97.30				
34921	8/24/2023	11635	ED MORSE FORD SAINT ROBERT			562.48				
34922	8/24/2023	10000151	FAMILY SUPPORT PAYMENT CENTER			92.31				
34923	8/24/2023	10996	FAMILY SUPPORT PAYMENT CENTER			517.69				
34924	8/24/2023	10000172	GROEBNER & ASSOCIATES, INC			658.47				
34925	8/24/2023	10949	HERITAGE TRACTOR INC.			837.38				VOID: WAS ALREADY PAID
34926	8/24/2023	11445	HUDSON, WILLIAM			1,042.00				
34927	8/24/2023	11027	KOONS GAS MEASUREMENT			118.23				
34928	8/24/2023	11950	LINK MEDIA OUTDOOR DEPT			9,685.00				
34929	8/24/2023	10211	LORTZ SURVEYING, LLC			1,200.00				
34930	8/24/2023	100005030	MO STATE TROOPERS ASSC.			600.00				

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
CHECK#	DATE							
34931	8/24/2023	10000301	RICOH USA, INC	276.72				
34932	8/24/2023	19370	SPECTERA, INC.	17.80				
34933	8/24/2023	11433	SURKAMP, HENRY	1,500.00				
34934	8/24/2023	20420	TRIPLE K, INC.	23,226.20				
34935	8/24/2023	21290	USA BLUE BOOK	276.13				
34936	8/24/2023	100003729	UTILITY SAFETY & DESIGN INC.	225.00				
34937	8/24/2023	11841	WHOLESALE ELECTRIC SUPPLY	261.76				
34938	8/24/2023	11799	WILSON, SEAN	300.00				
* 34939								
34940	8/30/2023	1000014	ARKANSAS ELECTRIC COOP	1,320.00				
34941	8/30/2023	1000032	ARMOR EQUIPMENT	1,055.52				
34942	8/30/2023	11952	CALIBER COLLISION	8,281.54				
34943	8/30/2023	10000486	CORE & MAIN LP	4,181.56				
34944	8/30/2023	11578	EMPIRE ENERGY	1,472.85				
34945	8/30/2023	10000149	FLETCHER-REINHARDT CO.	925.00				
34946	8/30/2023	10000162	GALLS, LLC.	310.00				
34947	8/30/2023	10000172	GROEBNER & ASSOCIATES, INC	290.90				
34948	8/30/2023	10000181	HACH COMPANY	103.53				
34949	8/30/2023	10000418	HELTON ENTERPRISES INC	1,322.53				
34950	8/30/2023	11953	HOLLAND, NATHAN	125.00				
34951	8/30/2023	11868	INDUSTRIAL CHEM LABS	1,437.36				
34952	8/30/2023	10000249	LONE OAK PRINTING CO.	265.00				
34953	8/30/2023	10000259	MCCULLOCH CLEANING	2,700.00				
34954	8/30/2023	10000317	MID-STATE PETROLEUM EQUIPMENT	13,565.03				
34955	8/30/2023	100004010	PUBLIC WATER SUPPLY DIST #1	250.00				
34956	8/30/2023	10000364	PULASKI COUNTY HEALTH DEPT.	120.00				
34957	8/30/2023	100005092	STERICYLE, INC	76.84				
34958	8/30/2023	10000519	SUMNERONE, INC	697.43				
34959	8/30/2023	20340	TOWN & COUNTRY	2,890.00				
34960	8/30/2023	21290	USA BLUE BOOK	236.33				
34961	8/30/2023	22050	VISION CARE DIRECT	8.92				
34962	8/30/2023	23020	CAPITAL ONE	1,418.03				
34963	8/31/2023	10000361	PULASKI COUNTY E911	3,821.28				
* 34964	Thru 9267075							
9267076	8/03/2023	11844	GOOGLE GSUITE FLYFLW	6.00				E-PAY
9267077	8/03/2023	10000292	MISSOURI DEPT. OF REVENUE	6,237.50				E-PAY
9267078	8/03/2023	11942	SAFE LIFE DEFENSE	384.35				E-PAY
9267079	8/03/2023	100004002	AMAZON.COM	29.78				E-PAY
9267080	8/03/2023	100004002	AMAZON.COM	104.00				E-PAY
9267081	8/03/2023	100004002	AMAZON.COM	30.39				E-PAY
9267082	8/03/2023	130100	MISSOURI DEPT OF REVENUE	14,884.76				E-PAY
9267083	8/03/2023	1000020	VOYA INSTITUTIONAL TRUST CO.	600.00				E-PAY
9267084	8/03/2023	11937	R VETERINARY AT CROSS CREEK	133.16				E-PAY
9267085	8/03/2023	100004002	AMAZON.COM	387.74				E-PAY
9267086	8/03/2023	1000085	COLONIAL LIFE & ACCIDENT	1,613.66				E-PAY
9267087	8/11/2023	10000208	INTERNAL REVENUE SERVICE	24,585.44				E-PAY
9267088	8/10/2023	10000100	CABLEAMERICA-MISSOURI	84.95				E-PAY
9267089	8/10/2023	100004002	AMAZON.COM	33.98				E-PAY
9267090	8/10/2023	100004002	AMAZON.COM	39.64				E-PAY
9267091	8/10/2023	10000100	CABLEAMERICA-MISSOURI	235.78				E-PAY
9267092	8/10/2023	10000100	CABLEAMERICA-MISSOURI	112.82				E-PAY
9267093	8/10/2023	10000100	CABLEAMERICA-MISSOURI	114.77				E-PAY
9267094	8/10/2023	10000100	CABLEAMERICA-MISSOURI	232.00				E-PAY

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
9267095	8/10/2023	100004002	AMAZON.COM	151.63			E-PAY	
9267096	8/10/2023	100005272	RAPID ROBERTS	40.72			E-PAY	
9267097	8/10/2023	11577	STICKER MULE	104.00			E-PAY	
9267098	8/10/2023	100004021	HILTON GARDEN INN	668.50			E-PAY	
9267099	8/10/2023	10152	ORIENTAL TRADING CO	699.96			E-PAY	
9267100	8/10/2023	100004002	AMAZON.COM	27.44			E-PAY	
9267101	8/10/2023	100003888	KUM & GO, L.C.	60.00			E-PAY	
9267102	8/10/2023	11944	OWLS LABS	3,149.00			E-PAY	
9267103	8/10/2023	10945	MISSOURI INTERGOVERNMENTAL RIS	42,867.00			E-PAY	
9267104	8/10/2023	11650	CULLIGAN OF JEFFERSON CITY	22.16			E-PAY	
9267105	8/10/2023	11650	CULLIGAN OF JEFFERSON CITY	43.14			E-PAY	
9267106	8/10/2023	11024	VISTA PRINT	3,224.00			E-PAY	VOID: wrong amount
9267107	8/10/2023	10000100	CABLEAMERICA-MISSOURI	94.95			E-PAY	
9267108	8/10/2023	10000100	CABLEAMERICA-MISSOURI	94.95			E-PAY	
9267109	8/10/2023	10000100	CABLEAMERICA-MISSOURI	229.95			E-PAY	
9267110	8/10/2023	30105	CASEY'S GENERAL STORES, INC	12.50			E-PAY	
9267111	8/10/2023	11080	HUGHESNET	176.39			E-PAY	
9267112	8/10/2023	10352	WAL-MART	233.65			E-PAY	
9267113	8/10/2023	11945	BIG WHISKEY'S	90.21			E-PAY	
9267114	8/10/2023	11946	KING DISC CIGARETTE	100.00			E-PAY	
9267115	8/10/2023	11946	KING DISC CIGARETTE	100.00			E-PAY	
9267116	8/10/2023	1000011	AFLAC	136.52			E-PAY	
9267117	8/10/2023	100004002	AMAZON.COM	37.57			E-PAY	
9267118	8/10/2023	11005	BUFFALO WILD WINGS	47.96			E-PAY	
9267119	8/10/2023	11617	SUN LIFE FINANCIAL	2,756.19			E-PAY	
9267120	8/10/2023	10361	DISH NETWORK	133.57			E-PAY	
9267121	8/10/2023	11751	QR-CODE GENERATOR.COM	193.61			E-PAY	
9267122	8/10/2023	11024	VISTA PRINT	32.24			E-PAY	
9267123	8/18/2023	100003316	LIBERTY NATIONAL	204.41			E-PAY	
9267124	8/18/2023	100005189	4 IMPRINT, INC	634.35			E-PAY	
9267125	8/18/2023	10000100	CABLEAMERICA-MISSOURI	116.95			E-PAY	
9267126	8/18/2023	10000100	CABLEAMERICA-MISSOURI	236.95			E-PAY	
9267127	8/18/2023	100004002	AMAZON.COM	42.98			E-PAY	
9267128	8/18/2023	10000472	BRIGHTSPEED	281.47			E-PAY	
9267129	8/18/2023	21140	UMB BANK N.A.	12,157.76			E-PAY	
9267130	8/18/2023	11948	EXPRESS CLEANERS	16.00			E-PAY	
9267131	8/18/2023	11761	JOTFORM	468.00			E-PAY	
9267132	8/18/2023	100004002	AMAZON.COM	40.37			E-PAY	
9267133	8/18/2023	100004002	AMAZON.COM	159.99			E-PAY	
9267134	8/18/2023	11716	ASURE	1,302.80			E-PAY	
9267135	8/18/2023	100004002	AMAZON.COM	273.88			E-PAY	
9267136	8/18/2023	10000268	MISSOURI JOINT MUNICIPAL	405,308.52			E-PAY	
9267137	8/18/2023	21140	UMB BANK N.A.	6,176.13			E-PAY	
9267138	8/25/2023	10000208	INTERNAL REVENUE SERVICE	24,058.66			E-PAY	
9267139	8/24/2023	10000244	LACLEDE ELECTRIC COOP.	2,843.83			E-PAY	
9267140	8/24/2023	11951	SP CONVENANT EQUIPMENT	2,129.50			E-PAY	
9267141	8/24/2023	10151	ENTERPRISE RENT-A-CAR	12,666.90			E-PAY	
9267142	8/24/2023	11889	TRI COUNTY HARDWARE & LUMBER	22.57			E-PAY	
9267143	8/24/2023	10361	DISH NETWORK	133.57			E-PAY	
9267144	8/24/2023	10352	WAL-MART	64.32			E-PAY	
9267145	8/24/2023	100004017	APGA SIF	19.00			E-PAY	
9267146	8/24/2023	11937	R VETERINARY AT CROSS CREEK	198.00			E-PAY	
9267147	8/24/2023	100004004	ROCKY TOP PETS	101.72			E-PAY	

ACCOUNTS PAYABLE CHECK REGISTER

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
9267148	8/24/2023	100005215	BOW & BARREL SPORTSMEN CT			10.00			E-PAY	
9267149	8/24/2023	11937	R VETERINARY AT CROSS CREEK			204.00			E-PAY	
9267150	8/24/2023	11889	TRI COUNTY HARDWARE & LUMBER			1,151.66			E-PAY	
9267151	8/24/2023	11617	SUN LIFE FINANCIAL			3,134.53			E-PAY	
9267152	8/24/2023	10000245	MISSOURI LAGERS			33,360.38			E-PAY	
9267153	8/24/2023	11199	ORSHELN			394.01			E-PAY	
9267154	8/28/2023	10000208	INTERNAL REVENUE SERVICE			73.98			E-PAY	
9267155	8/25/2023	10000208	INTERNAL REVENUE SERVICE			82.20			E-PAY	
9267156	8/30/2023	11459	JIFFY SHIRTS			76.60			E-PAY	
9267157	8/30/2023	10000292	MISSOURI DEPT. OF REVENUE			5,969.50			E-PAY	
9267158	8/30/2023	11766	CLIPSTOCK			199.00			E-PAY	
9267159	8/30/2023	10698	DEPT OF REVENUE - DMV			15.04			E-PAY	
9267160	8/30/2023	100004002	AMAZON.COM			23.98			E-PAY	
9267161	8/30/2023	100004002	AMAZON.COM			94.49			E-PAY	
9267162	8/30/2023	100004002	AMAZON.COM			150.12			E-PAY	
9267163	8/30/2023	1000020	VOYA INSTITUTIONAL TRUST CO.			600.00			E-PAY	
9267164	8/30/2023	1000293	MISSOURI PUBLIC UTILITY			965.88			E-PAY	
9267165	8/30/2023	11680	MENARDS			1,099.00			E-PAY	
9267166	8/30/2023	1000085	COLONIAL LIFE & ACCIDENT			1,605.64			E-PAY	
9267167	8/30/2023	11024	VISTA PRINT			177.58			E-PAY	
9267168	8/30/2023	11954	C & C FARM AND HOME			134.99			E-PAY	
9267169	8/30/2023	110866	AMANDA T. KORNUA			52.99			E-PAY	VOID: WRONG VENDOR
9267170	8/30/2023	200101	LYNN PEAVEY COMPANY			40.37			E-PAY	
9267171	8/30/2023	100004002	AMAZON.COM			52.99			E-PAY	

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:					
	OUTSTANDING		1,148,722.54		
	CLEARED		.00		

	BANK 5 TOTAL		1,148,722.54		
	VOIDED		4,414.37		
FUND		TOTAL	OUTSTANDING	CLEARED	VOIDED
100	GENERAL	348,175.95	348,175.95	.00	4,114.37
200	PARK	13,855.33	13,855.33	.00	.00
500	ELECTRIC	495,852.63	495,852.63	.00	.00
600	WATER / SEWER FUND	230,964.19	230,964.19	.00	300.00
700	TRASH	46,620.50	46,620.50	.00	.00
800	NATURAL GAS	13,253.94	13,253.94	.00	.00

**UTILITY COMMITTEE MEETING
SUMMARY REPORT
September 11, 2023, 3:30 PM**

Councilman Conley called the meeting to order at 3:30 pm.

Mr. Doyle stated that crews have been working the last one and half months on Summit Pass with installation complete with the mains, service connections, and road and storm water crossings to Teton Pass.

The Committee received department updates from the Electric, Water/Wastewater and Natural Gas Departments.

Mr. Doyle presented the utility committee with a copy of an emailed complaint concerning power outages and to address a better way of communicating with customers during an outage. The committee recommended that city staff present a plan to bring it forward to the council for discussion.

The Committee approved a closed session and after returning to open session the Committee approved an Ordinance regarding Bulk Sewer Rates go to Council for consideration.

Next meeting is scheduled for October 2nd, 2023, at 3:30 pm

ECONOMIC DEVELOPMENT and GOVERNMENTAL
AFFAIRS COMMITTEE MEETING of U U ° k'
September 11, 2023

- Meeting adjourned to order at 5:03 p.m.
- No other comments.
- September Business Spotlight - BLISS Salon
- **Small Business Renovation/Demolition Grant Program-** Doug Potts stated he thought the funds were depleted but turns out there is still \$5,000 of funding left. Application from BLISS was turned in on time; requesting funds for a new sign for business. Mr. Potts recommends # . Motion passes.
- **ARPA SBEP/SBRD Success Stories-** Doug Potts provided two testimonials from Home Grown Kitchen and Piney River Taproom.
- **Special Events**
 - Back to School Extravaganza at WHS parking lot- August 19th- 9:00 a.m. to 1:00 p.m.
 - Patriot Day Festival- September 9th- 10:00 a.m. to 4:30 p.m.
 - A Community of Heroes- September 11th- 11:00 a.m. to 2:30 p.m.
 - Hogs and Frogs- September 22-24, 2023
 - Pumpkinfest- October 28, 2023

Next scheduled meeting will be held on October 2, 2023, at 5 p.m.

ROADS & GROUNDS COMMITTEE MEETING MINUTES
September 5, 2023 4:00 p.m.

Chairman Farnham called the meeting to order at 4:00 p.m.

Citizen Comments: Charles Pfennig discussed the state of Swedeborg Road with the Committee and the plan for repairs.

Jerry Brown questioned why city workers were clearing the MoDOT right of ways. Mr. Doyle stated that MoDOT was going to spray the area and not address the overhanging debris. Mayor Sean Wilson stated that he has called MODOT every day trying to get issues addressed along Route 66 as there are safety issues; it is up to us to continue to beautify the city as we can't rely on MODOT to do it all. John Doyle stated MODOT cuts twice a year and it is not conducive to city needs so on isolated events we try to make those improvements for the betterment of the City.

Both Anthony Fernsler and Jon Atwater stated Rudolph Rd has drainage issues since the road was paved; he would like to know how long has pavement been down and who is responsible for the culverts. Councilman Farnham stated it has possibly been 20 years since it has been paved. Mr. Doyle discussed doing some drainage to certain areas and cleaning the culverts. Jon Atwater stated he doesn't mind digging himself, just wants to know what he can do. Anthony Fernsler requested a load of gravel as the drainage issue is starting to undercut where his driveway is and everyone uses his driveway for a turnaround. Jon Atwater stated if anything can be done he would appreciate it.

Mayor Sean Wilson stated he had a citizen request that the area where Rockhill Road and Lyle Curtis meet needs to be filled in again.

Street Department Updates - The Street Department has a full crew now. They have been busy hauling rock to Willard and getting Teton Pass done for the curb on Cox's Phase 2, tree trimming, sign maintenance in the city, and trying to get caught up on patching streets and purchased salt for the upcoming winter season.

Under other business, Councilman Conley stated that there are potholes that need to be filled at the intersections of Ballew Lane and Summit Avenue and Ellis Avenue and Summit Avenue.

Having no further business, the meeting was adjourned at 6:18 p.m.

The next scheduled meeting is October 3, 2023, at 4:00 p.m.

EMERGENCY SERVICE AND POLICE
COMMITTEE MEETING MINUTES
September 7, 2023

Councilman Conley called the meeting to order at 3:30 p.m. No Citizen Comments.

Animal Shelter Update- Michele Brown stated the animal shelter is going through a remodel so supervisor not available for update. John Doyle stated ARPA funds are being used to redo the floors in the Animal Shelter; removing furniture and temporarily staging in back of the shelter until floors are finished.

Central Dispatch Update- Karen Crismon stated she has hired 6 full time employees; 4 currently working and 2 coming in mid-October.

Fire Department Update: Chief Shempert stated that all new lights have been put in the fire station; moving the heater that was in the gas dept over to the fire dept since we are able to repurpose it; heater was inspected by Beasleys and is in good shape; paging system and speakers have been received, just waiting on antenna; move in date end of year or first of next year.

Police Department Update: Chief Cordova stated the newest hire, Officer Geiger has officially hit the road on his own. Officer Bennet, prior dispatch, is also on his own. One position is still open and job posting is out.

FY2024 Departmental Budget Meetings (Provisional)- Mr. Doyle provided the tentative meeting dates for internal budget meetings with staff.

Next meeting date October 5, 2023, at 3:30 p.m.

Finance & Human Resources Committee
Open Session Summary
September 7th, 2023

Meeting was called to order 5:00 p.m.

Councilman Farnham will sit-in for Councilman Dils in her absence.

Cash Flow – Account Status/EOY Budget Review- Committee reviewed the city's cash flow reports, bank account status, and year to date budget. The city has completed 66.6% of the 2023 Fiscal Year with expenses ending at 66% and revenues at 63%. City bank accounts have a total of \$5,974,915.44 in restricted funds, reserve funds, and usable monies.

Committee reviewed the CID sales tax collection summary and the progress of current ARPA projects. Mr. Doyle stated that the Animal Shelter will be closed to complete their floor renovations this month.

Review of Sealed Bids – Due to the new Enterprise Fleet Management vehicles arriving, the city has several vehicles that have been put up for bid. Sealed bids have been reviewed and opened. Committee approved to accept the highest bidder for each vehicle.

After a closed session the Committee adjourned at 7:25pm.

Next meeting will be held on October 5th, 2023, at 5:00 p.m.

WAYNESVILLE-ST ROBERT JOINT AIRPORT
BOARD MEETING
SUMMARY
August 22, 2023
3:00 p.m.

Chairman Lauritson called the meeting to order at 3:00 p.m.

Appointment of Board Members and Officers- George Lauritson, Anita Ivey, and John Moore are the board members appointed by Saint Robert. John Doyle, Bill Taylor, Randy Becht, and Miriam Jones are members appointed by Waynesville. Doug Spitalny is the appointed board member at large.

Reports by Staff

a. **Administration:**

- i. **Budget-** The budget was provided to the Board. The budget is tracking revenues at 38% and expenses at 30%.
- ii. **Airport Operations Manager-** Fuel sales spreadsheet provided to the Board.

New Business:

- i. **Contour Airlines Update-** Carola Prewett stated everything is going well with all flights.
- ii. **Burns & McDonnell Engineering Update**
 - a. **Design Charrette Update-** Bob Crain provided an update on the Design Charrette. He stated it was a very productive two days. Received a lot of good feedback and contact information. Geotech coming onsite tomorrow and will follow up with the topographic survey.
 - b. **Airport Terminal Project-** Follow-up meeting to be held September 14, 2023, at 1:00 p.m. at Waynesville City Hall.
- iii. **SOP Marketing Report-** Marketing Report provided to the board. Google Ads numbers are up. Top three search terms are airport flights, airport ticket booking and flights today.

Next meeting: Tuesday, September 26, 2023, at 3 p.m. at Saint Robert City Hall.

**AN ORDINANCE AMENDING CHAPTER 620 OF THE MUNICIPAL CODE OF THE
CITY OF WAYNESVILLE REGARDING SEWER REGULATIONS BY ADDING ONE NEW SECTION REGARDING
BULK USERS;
FIXING AN EFFECTIVE DATE**

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF WAYNESVILLE, MISSOURI, AS FOLLOWS:

Section 1. Chapter 620 of the Code is hereby amended by adding one new section to read as follows:

620.212 Bulk Users.

- A. A bulk user is defined for the purposes of this Chapter as a user who discharges more than fifty thousand gallons per month, on average, into the public sewage works, hereinafter referred to as the system for the purposes of this Section, and who does not have an agreement with the City for such discharge as defined by § 610.100.
- B. Bulk users shall be charged an amount equal to the then current rate per thousand gallons charged to residential users in the City, plus ten percent (10%).
- C. In addition to the charges provided in sub-section B, above, bulk users shall be charged an additional fifty percent (50%) for each one thousand gallons above seven million gallons per month.
- D. Such charges shall be due and payable upon being invoiced and shall be delinquent thirty (30) days after being invoiced. Delinquent bulk customers shall be charged a ten percent (10%) late fee each month.
- E. Bulk users who are more than ninety days past due shall be blocked from further use of the system until such time as the arrearage is paid in full. No City employee shall be authorized to compromise such obligations.
- F. The City retains the right to negotiate and/or establish wastewater treatment fees/rates for bulk users as needed during service boundary agreement discussions. The timeframe and length in which the negotiated fee/rate structure shall run will be determined by the City.

Section 2. This Ordinance shall take effect and be in full force from and after its passage and approval.

Section 3. That all ordinances or parts of ordinances in conflict with this ordinance is hereby repealed.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL ON THE 21ST DAY OF SEPTEMBER, 2023.

Attest:

Sean Wilson, Mayor

Michele Brown, City Clerk

**AN ORDINANCE AMENDING THE EMPLOYEE PERSONNEL MANUAL AND WAYNESVILLE POLICE
GENERAL ORDERS IN REGARDS TO GRANT FUNDING THROUGH THE MISSOURI HIGHWAY PATROL
HIGHWAY SAFETY GRANT PROGRAM;
FIXING AN EFFECTIVE DATE**

WHEREAS, the City of Waynesville has received grant funding from the Missouri State Highway Patrol;
and

WHEREAS, this funding allows the Waynesville Police Department to develop and implement plans that focus on hazardous moving violations such as driving while intoxicated; and

WHEREAS, the City Council authorizes certain exempt employees to participate in enforcing these plans and in doing so, be compensated for any overtime worked through the MSHP grant funding program.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WAYNESVILLE AS FOLLOWS:

Section 1. That Section 5.06 of the Employee Personnel Manual be amended to read as follows:

Section 5.06 – Traffic Enforcement Overtime - Police

Following completion of Field Training, all officers are eligible to participate in various Traffic Enforcement Overtime operations as they become available. Officers in training may participate in alcohol related traffic enforcement overtime assignments so long as they are accompanied by an eligible officer. It is the policy of the Waynesville Police Department that all hours worked by regular and salaried employees during traffic enforcement overtime assignments be paid at two (2) times the employee's regular rate of pay, regardless of hours worked during the pay period. Traffic Enforcement Overtime will limit employees from working more than forty (40) hours of one particular assignment in a pay period. Also, employees may not work more than sixteen (16) hours while participating in any Traffic Enforcement Overtime assignments in a twenty-four (24) hour period.

Section 2. That General Order – Overtime Traffic Enforcement Assignments, attached to this ordinance as "Exhibit A" and made a part of the Waynesville Police Department General Orders, is hereby approved.

Section 3. This ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL ON THIS 21st DAY OF SEPTEMBER, 2023.

ATTEST:

Sean A. Wilson, Mayor

Michele Brown, City Clerk

**WAYNESVILLE POLICE
DEPARTMENT GENERAL ORDER**

OVERTIME TRAFFIC ENFORCEMENT ASSIGNMENTS

RESCINDS:
EFFECTIVE:
REVISED:
REVIEWED: Chief Dan Cordova
REVIEWED BY: COMMAND STAFF
TO: ALL PERSONNEL

I. PURPOSE

The purpose of this General Order is to establish procedure for Overtime Traffic Enforcement Assignments.

II. PROCEDURE

In an effort reduce the number of fatal and injury traffic crashes in the State of Missouri, Waynesville Police Officers will participate in authorized Overtime Traffic Enforcement Assignments within the jurisdiction of the Waynesville Police Department. These Overtime Traffic Enforcement Assignments currently include, but are not limited to, focus areas including Hazardous Moving Vehicle Enforcement, Occupant Restraint Enforcement, Impaired Driving Enforcement and Youth Alcohol Enforcement.

- A. All Overtime Traffic Enforcement Assignments must be reviewed and approved by the Chief of Police or his designee. Any application for Overtime Traffic Enforcement Assignment funding requiring City of Waynesville approval shall be submitted to the City Administrator for final review and approval.
- B. The Chief of Police will serve as the Overtime Traffic Enforcement Assignment coordinator unless advised otherwise by the Chief of Police or a designate.
- C. All Overtime Traffic Enforcement Assignments record keeping and management on the part of the Waynesville Police Department will be the responsibility of Waynesville Police Department Clerk until the duration of the Overtime Traffic Enforcement Assignments are complete, unless advised otherwise by the Chief of Police or a designate.
- D. Copies of all Overtime Traffic Enforcement Assignment reports shall be submitted to the City's Finance Department.
- E. Storage of Overtime Traffic Enforcement Assignment records will be the responsibility of

Waynesville Police Department Clerk.

III. Funding

- A. Compensation for authorized Overtime Traffic Enforcement Assignments will be at a rate of two times (Double-Time) the officer's standard hourly pay rate. Hourly reimbursement shall not exceed one hundred dollars (\$100.00), including all fringe benefits, per hour worked.

BY ORDER OF: Chief Dan Cordova

Date: _____



September 21, 2023

To: Waynesville City Council
From: City Administrator John Doyle

Re: City Administrator's Report – September 2023

Waynesville Fire Station Update:

- The City of Waynesville's Fire Station is currently under construction. The new fire station will be located at 1107 Historic Route 66. City staff are currently framing additional office space within the existing structure and clearing utility alignments as well as shrubbery around the building. Estimated opening of the new fire station is scheduled for January 2024.

Departmental Budget Meetings

- The City of Waynesville has completed all the preliminary departmental budget meetings for fiscal year 2024 except for the Animal Shelter budget which is scheduled for Monday September 25, 2023.
- The preliminary budgets will be provided at the October 2023 committee meetings and to Waynesville City Council at the regularly scheduled council meeting set for October 19, 2023.
- The final departmental budgets will be completed by city staff in October 2023 and will be presented as final budgets during the November 2023 committee meetings. These budgets will be forwarded to the Waynesville City Council and presented at the regularly scheduled council meeting set for November 16, 2023, for approval.

Revised Council Meeting Agenda (agenda format)

- The September 2023 Committee meetings discussed the potential for reformatting the City of Waynesville's City Council agenda. The intent of the proposed reformat is based around the consideration and need for further discussion on action items that are being considered by council during the meeting. The staff and city council expect the proposed format will increase the informative content provided during the meetings and better educate the public who may be following online or viewing live on Channel 12.

