

**WAYNESVILLE CITY COUNCIL
MEETING AGENDA
SEPTEMBER 16, 2021
5:00P.M.**

**Call to Order
Roll Call**

1. CLOSED SESSION: For discussion concerning items in RSMo. 610(1) Legal, (3) Personnel.

**Invocation
Pledge of Allegiance**

2. CONSENT AGENDA

(All matters listed under Consent Agenda are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items. If discussion is desired, the item will be removed from the Consent Agenda and will be considered separately.)

- a. Approval of the Agenda
- b. Approval of the Minutes
 - i. **August 19th, 2021**
- c. Approval of Bills

3. CITIZENS COMMENTS

4. SPECIAL GUESTS – PRESENTATIONS

- a. **Business Spotlight** – Eircil’s Jewelry

5. BOARD – COMMISSION – LIAISON REPORTS

- a. **Park Board – Chairman Militti**
 - i. Report on September 9th Meeting – RV Park
 - ii. Appointment of Eric Obermuller to Park Board
 - iii. Reappointments of Park Board Members –David Carpenter – Joe Motte
- b. **Planning and Zoning – Councilman Davis**
 - i. Report on September 14th Meeting – Public Hearing

6. STANDING COMMITTEE REPORTS

- a. **Utility – Councilman Conley**
 - i. Report on September 7th, Meeting
 - ii. **PROPOSED ORDINANCE** – HB2021-41 – Amending Electric Service Availability Charges
- b. **Economic Development Committee – Councilman Rice**
 - i. Report on September 9th, Meeting

c. Police Committee – Councilman Wilson

- i. Report on September 9th, Meeting
- ii. **PROPOSED ORDINANCE** – HB2021-43 – Establishing Procedures for the Use of NARCAN
- iii. **PROPOSED ORDINANCE** – HB2021-44 – Amending Procedures Regarding Police Vehicle Pursuits

d. Roads and Grounds – Councilman Farnham

- i. Report on September 2nd, Meeting

e. Finance and Human Resources Committee – Councilman Davis

- i. Report on September 9th, Meeting
- ii. **PROPOSED ORDINANCE** – HB2021-32 – Adopting the City’s Code of Ethics 18
- iii. **PROPOSED ORDINANCE** – HB2021-33 – Amending the Per Diem Rates for Travel Reimbursement for Officials and Employees
- iv. **PROPOSED ORDINANCE** – HB2021-46 – Authorizing the Mayor to Give Notice to WRFPD Regarding City’s Intent to Terminate Fire Protection Services
- v. **PROPOSED RESOLUTION** – 2021-11 – Authorizing the Mayor to Enter into Contract Negotiations with the City of Saint Robert for Fire Protection Services

f. Waynesville/St. Robert Joint Airport Board – Councilman Liberty

- i. Report on June 22nd, Meeting

7. OTHER BUSINESS

8. CITY ADMINISTRATOR REPORT

9. COUNCIL COMMENTS

10. MAYOR’S COMMENTS

11. ADJOURNMENT

WAYNESVILLE CITY COUNCIL

AUGUST 19TH, 2021

5:00PM

Call to Order: Mayor Brown called the August 2021 meeting of the Waynesville City Council to order at 5:00pm.

Roll Call: On roll call, Mayor Brown and eight (8) council members were present:

PRESENT: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren

ABSENT: None

There was a need for closed session for legal and real estate purposes. Councilman Liberty made a motion to move to closed session, seconded by Councilman Conley.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren

NAYS: None

Motion passed

Council moved to closed session at 5:01pm.

Council returned to open session at 5:41pm.

Invocation & Pledge of Allegiance: Invocation was given by Councilman Curtis with the Pledge of Allegiance being led by Mayor Brown.

Public Hearing – Ad Valorem Tax Rate for 2021: Mayor Brown called the Public Hearing to order at 5:43pm. With no citizen's comments the Hearing was closed at 5:44pm.

Approval of Consent Agenda: Mayor Brown called for a motion to approve the Consent Agenda. A motion was made by Councilman Curtis and seconded by Councilman Koren to approve the amended Consent Agenda.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren

NAYS: None

Motion passed

Citizens Comments – None

Presentation - Business Spotlight – Mayor Brown recognized Swenson's Auto Service as the Business Spotlight for the month. Mr. Melvin Swenson accepted the award.

Proclamation – Mayor Brown presented the Water and Wastewater Department with a Proclamation that designated August 15th to August 21st, 2021, as Water and Wastewater Treatment Professionals Week.

Board – Commission – Liaison Reports

Park Board

- a. Report on August 12th, meeting. Chairman Jeff Militti stated that a citizen had volunteered to repaint the totem pole in Roubidoux Park as it is showing signs of wear. Mr. Militti stated the Board received updates from the Pulaski County Master Gardners

and Youth Sports. Mr. Militti stated that Park Board member Bonnie Wilson presented several ideas to the Board regarding projects in the Roubidoux Park.

Planning and Zoning

- a. Report on August 18th meeting. Councilman Davis stated that the Planning and Zoning Commission held Public Hearings regarding two (2) applications for rezoning in the Summit Subdivision. One request was from Mark Rowden Homes, LLC and the other was from Woodland Hills Construction. A request to approve a preliminary plat submitted by Mark Rowden Homes, LLC regarding the rezoned area applied for was also considered. Councilman Davis stated many residents from the Summit area attended the meeting and voiced their concerns. Councilman Davis stated that the hearings went very well.
- b. **Citizen's Comment** – Mr. Bennie Weaver of La Vista Drive addressed the Council and explained his concerns regarding the new construction being discussed for the Summit Subdivision. Mr. Weaver urged the Council to be mindful of traffic congestion as there is only one point of ingress and egress in the Summit. Mr. Weaver stated it would be beneficial to address the traffic flow problem now before construction begins.
- c. **PROPOSED ORDINANCE** – HB2021-38 – An Ordinance Requesting the Rezoning of a portion of the Summit Subdivision by Woodland Hills Construction. The Council made the determination to postpone this ordinance due to a violation of City code. City code states that a representative of the applicant must be at the hearing in order to answer any questions from the Commission or concerns from residents. No representative was at the hearing for Woodland Hills Construction. Mr. Doyle stated that staff have already sent out notice of another public hearing to be held so Woodland Hills Construction's request can be approved at September's City Council meeting.
- d. **PROPOSED ORDINANCE** – 2021-10 – A Resolution Approving a Preliminary Plat for Phase I of the Pinnacle at the Summit. The proposed resolution was read once and its adoption and passage was moved by Councilman Koren and seconded by Councilman Conely.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren

NAYS: None

Motion passed

Standing Committee Reports

Utility Committee

- a. Report on August 3rd, meeting. Councilman Conley stated that the Committee discussed the results of the electric rate study that had been ordered in October of 2020 from Toth engineering. Councilman Conley stated it was a good tool to have in order to assess energy rates fairly. Councilman Conley stated that the Committee reviewed the completed report from the survey sent to customers regarding the City's overall performance. Councilman Conley stated that the Committee received updates on Utility Departments including a report from Natural Gas Supervisor Joe York. Councilman

Conley stated that a company had dug a 150 ft trench without a Digrite and uncovered the City's gas line. Councilman Farnham asked if the company was given a Stop Work Notice because of the incident and whether the Police had issued them a ticket. Mr. Doyle stated they were issued a Stop Work Order, but a citation had not been written.

Economic Development & Government Affairs

- a. Report on the August 3rd, meeting. Councilman Rice stated the Committee discussed and approved an ordinance to go before Council regarding the creation of a Food Truck Court in the Roubidoux Park. Councilman Rice stated the Committee received an update on Grants and was given a first draft of an Economic Development Incentive Policy for review.
- b. **PROPOSED ORDINANCE** – HB2021-36 - Establishing Procedures for Disclosure of Conflicts of Interest. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Farnham and seconded by Councilman Davis.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren
NAYS: None
Motion passed

Police & Emergency Services Committee

- a. Report on August 12th, meeting. Councilman Wilson stated the committee discussed the Broken Windows Theory and reviewed a draft ordinance regarding Code of Ethics for elected and appointed officials and employees. Councilman Wilson stated the Committee received an update on grant funding and department personnel.
- b. Report on August 16th Special Session. Councilman Wilson stated the Committee met to review a promotion policy for the Police Department. Committee approved the ordinance to go before Council.
- c. **PROPOSED ORDINANCE** – HB2021-34 – Amending the Employee Personnel Manual regarding Promotion Procedure for the Police Department. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Koren and seconded by Councilman Wilson.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren
NAYS: None
Motion passed

Roads and Grounds

- a. Report on August 5th, meeting. Councilman Farnham stated the Committee received an update on the Volkswagen Trust Grant and Committee also received an update from Street Department staff that the concerns of Mr. Miles from the preceding meeting in July has been addressed and that Mr. Miles was very thankful.

- b. **PROPOSED ORDINANCE** – HB2021-31 – Designating Certain Areas in the City’s Park System for the use of Food Trucks. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Conley and seconded by Councilman Rice.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren

NAYS: None

Motion passed

Finance & Human Resources Committee

- a. Report on August 2nd, meeting. Councilman Conley stated the Committee reviewed the City’s budget status and bank account reports. The Committee approved an ordinance to go back to Council creating the position of an Economic Development Coordinator. Councilman Conley stated the Committee received an update on American Rescue Plan Act funding and discussed an ordinance establishing a Code of Ethics.

- b. **PROPOSED ORDINANCE** - HB2021-35 – An Ordinance Approving the Ad Valorem Tax Rate for 2021. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Liberty and seconded by Councilman Davis.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren

NAYS: None

Motion passed

- c. **PROPOSED ORDINANCE** - HB2021-28 – Authorizing the Mayor to Enter into an Agreement for the Sale of Lot 7 of the Waynesville Industrial Park to Hylmen, LLC. Mr. Doyle stated that the agreement was nearly finalized. Mr. Doyle stated there were still some details that needed to be agreed upon such as insurance and the term limits of the lease purchase. Mr. Doyle stated he was asking the Council to allow the Mayor to finalized these terms. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Koren and seconded by Councilman Wilson.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren

NAYS: None

Motion passed

Waynesville/St. Robert Joint Airport Board

- a. No Meeting Held in July.
- b. **PROPOSED ORDINANCE** – HB2021-37 – Approving an Amendment to an Airport Aid Agreement with the City of Saint Robert and the Missouri Highway and Transportation Committee. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Liberty and seconded by Councilman Davis.

YEAS: Farnham, Davis, Wilson, Curtis, Rice, Liberty, Conley, Koren

NAYS: None

Motion passed

Other Business

- a. None

City Administrator's Report

City Administrator John Doyle reported on the Fire Protection Services Public Hearing that occurred on August 6th. Mr. Doyle commented on the Electric Rate Study and recognized the Water and Wastewater Department for the proclamation they received and for their hard work.

Council Comments

Koren -	Time is flying. School starts on Monday so be wary of children walking to school.
Conley -	Congratulated the Water and Wastewater Department on their Proclamation and stated that the Roubidoux Park was a jewel.
Liberty -	Thanked those who attended the Fire Protection Service Hearing and tonight's Council meeting. Thanked Mr. Doyle and staff for their hard work.
Rice-	Excited about the Economic Development opportunities that are coming to the City.
Curtis -	Recognized the Water and Wastewater Department for their hard work and Bonnie Wilson of the Park Board for her enthusiasm for our parks
Wilson -	Recognized the loss of Wilma Tucker who was 100 years old. Was proud of our citizens for taking pride in their community.
Farnham	Asked everyone to remember that next month is the 20 th anniversary of 9/11.

Mayor Comments – Urged citizens to take advantage of the City's trail system in the parks and encourage people to become involved with their City government.

Adjournment

There being no further business to come before this session of the Waynesville City Council, the meeting was adjourned at 6:49pm by Mayor Brown. The next regularly scheduled session of the Waynesville City Council is September 16th, 2021 at 5:30pm.

Respectfully submitted,

Michele Brown
City Clerk

BANK# BANK NAME

CHECK# DATE ACCOUNT# NAME CHECK AMOUNT CLEARED MANUAL VOID REASON FOR VOID

5 SECURITY BANK (CONS) 7034806

31330	8/16/2021	10000227	ACCUDATA COLLECTION SERVICE	321.79				
31331	8/16/2021	100003130	B & N TREE SERVICE	27,150.00				
31332	8/16/2021	100003912	BALES AUTO SERVICE	137.26				
31333	8/16/2021	10000495	BIG O TIRES	1,487.07				
31334	8/16/2021	10848	MARY A. BOX	18.96				
31335	8/16/2021	1000057	BUTLER SUPPLY	34.98				
31336	8/16/2021	11452	DEPUTY & MIZELL, LLC	97.30				
31337	8/16/2021	11310	DOGWOOD ANIMAL SHELTER	1,431.00				
31338	8/16/2021	10000151	FAMILY SUPPORT PAYMENT CENTER	92.31				
31339	8/16/2021	10996	FAMILY SUPPORT PAYMENT CENTER	175.00				
31340	8/16/2021	10000149	FLETCHER-REINHARDT CO.	749.50				
31341	8/16/2021	10000162	GALLS, LLC.	109.40				
31342	8/16/2021	10335	GIER OIL COMPANY, INC.	3,514.88				
31343	8/16/2021	11121	GRAYBAR	406.60				
31344	8/16/2021	100003558	GROUP BENEFIT SERVICES INC	32,542.39				
31345	8/16/2021	11424	HEALTHY PET WELLNESS CENTER	78.00				
31346	8/16/2021	11517	HECKATHORN, GARY	3,929.91				
31347	8/16/2021	11276	JONES MIRIAM	17.18				
31348	8/16/2021	10259	LAKE OF THE OZARK MAJORS	100.00				
31349	8/16/2021	11518	LAKE REGIONAL MEDICAL SP	5.50				
31350	8/16/2021	11435	LAUBER MUNICIPAL LAW, LLC	1,765.50				
31351	8/16/2021	100003666	LMC CONVENIENCE STORE	1,244.99				
31352	8/16/2021	10153	SOP/LEONARD WOOD INSTITUTE	1,696.27				
31353	8/16/2021	10133	MAILBOX IT	106.33				
31354	8/16/2021	10000259	MCCULLOCH CLEANING	195.00				
31355	8/16/2021	10000266	MISSOURI ASSOCIATION OF	50.00				
31356	8/16/2021	10000329	O'REILLY AUTOMOTIVE, INC.	205.55				
31357	8/16/2021	11519	O'RILEY, DUANE BUTCH	57.96				
31358	8/16/2021	10699	SANDRA PATRICK	1,140.00				
31359	8/16/2021	100088	PULASKI COUNTY RECORDER	27.00				
31360	8/16/2021	10000301	RICOH USA, INC	92.37				
31361	8/16/2021	10000438	RPCS, INC.	73.48				
31362	8/16/2021	100004012	SECRET TEE, MORE &	2,462.00				
31363	8/16/2021	100005092	SHRED-IT USA	71.87				
31364	8/16/2021	10142	SING RENTAL	683.25				
31365	8/16/2021	11451	THE COOK LAW OFFICE PLLC	107.87				
31366	8/16/2021	10435	U.S. GEOLOGICAL SURVEY	750.00				
31367	8/16/2021	10039	USACE FINANCE CENTER	4,550.00				
31368	8/16/2021	10000190	WILLARD QUARRIES	830.76				
31369	8/16/2021	23160	WOOSTER RUG SERVICE	112.00				
31370	8/19/2021	10773	66 GARAGE	732.75				
31371	8/19/2021	1000049	BEASLEY'S HVAC LLC.	130.00				
31372	8/19/2021	11520	BRUINGTON, EDWARD	25.00				
31373	8/19/2021	10000100	CABLEAMERICA-MISSOURI	316.95				
31374	8/19/2021	11410	CITY OF ST. ROBERT	22,751.75				
31375	8/19/2021	11427	CONNECTED, LLC	802.00				
31376	8/19/2021	11521	DEATH INVESTIGATION TRAINING	195.00				
31377	8/19/2021	11428	MISSOURI DEPARTMENT OF NATURAL	12,110.01				
31378	8/19/2021	10223	JACK ELDREDGE	149.42				
31379	8/19/2021	10000172	GROEBNER & ASSOCIATES, INC	655.55				
31380	8/19/2021	11027	KOONS GAS MEASUREMENT	12,215.00				

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		31382	8/19/2021	11277	MY NETWORKS	1,080.00				
		31383	8/19/2021	11522	NAVIGATE 360 LLC	695.00				
		31384	8/19/2021	10000350	PRATT'S LAWN & GARDEN	259.58				
		31385	8/19/2021	10000374	PULASKI CO SEWER DISTRICT #1	627.74				
		31386	8/19/2021	10000301	RICOH USA, INC	121.42				
		31387	8/19/2021	10000413	SHO ME POWER	8,725.00				
		31388	8/19/2021	19520	SWENSON'S AUTO SERVICE	309.37				
		31389	8/19/2021	10855	THE MOTOR HUT, INC.	106.64				
		31390	8/19/2021	23110	WILLARD ASPHALT PAVING, INC.	223.80				
*		31391								
		31392	8/26/2021	10773	66 GARAGE	633.61				
		31393	8/26/2021	1000049	BEASLEY'S HVAC LLC.	85.00				
		31394	8/26/2021	11275	BROWN JERRY	300.00				
		31395	8/26/2021	10990	BURNS & MCDONNELL ENGINEERING	34,941.51				
		31396	8/26/2021	100005216	C & L TOWING	300.00				
		31397	8/26/2021	10883	CARD SERVICES	74.87				
		31398	8/26/2021	100005230	CARTER WATERS	712.00				
		31399	8/26/2021	1000061	CHAMBER OF COMMERCE	87.00				
		31400	8/26/2021	10000486	CORE & MAIN LP	530.80				
		31401	8/26/2021	10000519	SUMNERONE, INC	147.10				
		31402	8/26/2021	11452	DEPUTY & MIZELL, LLC	97.30				
		31403	8/26/2021	100003647	ECONO SIGNS	139.68				
		31404	8/26/2021	100003281	ENVIRONMENTAL RESOURCE ASSO.	995.00				
		31405	8/26/2021	60550	JOHN FABICK TRACTOR COMPANY	1,107.45				
		31406	8/26/2021	10000151	FAMILY SUPPORT PAYMENT CENTER	92.31				
		31407	8/26/2021	10996	FAMILY SUPPORT PAYMENT CENTER	175.00				
		31408	8/26/2021	10335	GIER OIL COMPANY, INC.	3,381.07				
		31409	8/26/2021	11101	GROSS TYLOR	25.96				
		31410	8/26/2021	10000181	HACH COMPANY	437.69				
		31411	8/26/2021	11445	HUDSON, WILLIAM	1,042.00				
		31412	8/26/2021	100005307	JACK'S LOCK & KEY LLC	193.12				
		31413	8/26/2021	100003316	LIBERTY NATIONAL	178.16				
		31414	8/26/2021	10000249	LONE OAK PRINTING CO.	285.00				
		31415	8/26/2021	10000259	MCCULLOCH CLEANING	2,320.00				
		31416	8/26/2021	100003138	THE PARADIGM ALLIANCE, INC.	775.00				
		31417	8/26/2021	10000350	PRATT'S LAWN & GARDEN	42.00				
		31418	8/26/2021	1000088	PULASKI COUNTY RECORDER	27.00				
		31419	8/26/2021	11524	REHL, RICHARD	300.00				
		31420	8/26/2021	100004012	SECREST TEE, MORE &	70.00				
		31421	8/26/2021	10142	SING RENTAL	23.38				
		31422	8/26/2021	19370	SPECTERA, INC.	17.80				
		31423	8/26/2021	11433	SURKAMP, HENRY	1,500.00				
		31424	8/26/2021	11451	THE COOK LAW OFFICE PLLC	107.87				
		31425	8/26/2021	23110	WILLARD ASPHALT PAVING, INC.	63.60				
		31426	8/26/2021	10232	WIRELESS USA	141.61				
*		31427								
		31428	9/02/2021	1000098	A T & T MOBILITY	866.55				
		31429	9/02/2021	1000014	ARKANSAS ELECTRIC COOP	76.84				
		31430	9/02/2021	11528	BADGER DAYLIGHTING CORP	1,405.80				
		31431	9/02/2021	100003998	BOKF, N.A.	2,000.00				
		31432	9/02/2021	10848	MARY A. BOX	34.44				
		31433	9/02/2021	100003191	BRENNTAG MID-SOUTH INC	1,852.62				

BANK#	BANK NAME							
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31436	9/02/2021	11310	DOGWOOD ANIMAL SHELTER	820.00				
31437	9/02/2021	10000162	GALLS, LLC.	50.50				
31438	9/02/2021	10000175	GAS PRODUCTS SALES, INC	307.30				
31439	9/02/2021	10000172	GROEBNER & ASSOCIATES, INC	1,238.75				
31440	9/02/2021	10000189	H.E.P. SUPPLY	117.75				
31441	9/02/2021	10000181	HACH COMPANY	32.55				
31442	9/02/2021	100003701	JOSHUA A. HAZEL	142.59				
31443	9/02/2021	11424	HEALTHY PET WELLNESS CENTER	715.50				
31444	9/02/2021	10000418	HELTON ENTERPRISES INC	497.04				
31445	9/02/2021	10000155	JOHN FABICK TRACTOR CO.	558.48				
31446	9/02/2021	11530	KESSINGER DIAGNOSTIC CENTRE	90.00				
31447	9/02/2021	11529	LPC ALUMNI FOUNDATION	100.00				
31448	9/02/2021	10000278	MISSOURI ANIMAL CONTROL ASSO.	275.00				
31449	9/02/2021	10000259	MCCULLOCH CLEANING	195.00				
31450	9/02/2021	10000310	MERAMEC REGIONAL PLANNING	5,079.48				
31451	9/02/2021	10000306	MISSOURI ONE CALL SYSTEM	288.75				
31452	9/02/2021	130095	MO DEPT OF REVENUE-CVC	21.39				
31453	9/02/2021	10000355	GENESIS	128.00				
31454	9/02/2021	10000301	RICOH USA, INC	789.55				
31455	9/02/2021	10709	S & D FEED & SMALL ENGINE LLC.	259.87				
31456	9/02/2021	100004012	SECRET TEE, MORE &	72.25				
31457	9/02/2021	100005244	THE LARSON GROUP	2,610.97				
31458	9/02/2021	10924	TOTH & ASSOCIATES	8,277.34				
31459	9/02/2021	10000461	MO. DEPT. OF PUBLIC SAFETY	3.00				
31460	9/02/2021	23020	CAPITAL ONE	553.44				
31461	9/02/2021	23110	WILLARD ASPHALT PAVING, INC.	495.00				
31462	9/02/2021	25020	ZEIGENBEIN FEED & FARM SUPPLY	1,017.39				
* 9265363								
9265364	8/16/2021	10000245	MISSOURI LAGERS	42,990.19			E-PAY	
9265365	8/16/2021	100004002	AMAZON.COM	23.98			E-PAY	
9265366	8/16/2021	100004002	AMAZON.COM	78.40			E-PAY	
9265367	8/16/2021	21140	UMB BANK N.A.	12,080.91			E-PAY	
9265368	8/16/2021	11157	5.11 TACTICAL	297.62			E-PAY	
9265369	8/16/2021	10000138	EVERY BLOOMIN' THING	55.11			E-PAY	
9265370	8/16/2021	100004002	AMAZON.COM	11.96			E-PAY	
9265371	8/16/2021	100003966	MISSOURI SECRETARY OF STATE'S	26.25			E-PAY	
9265372	8/16/2021	100005318	AVFUEL CORP	20.00			E-PAY	
9265373	8/16/2021	10909	CONTOUR FLIGHT MANAGEMENT	284,202.00			E-PAY	
9265374	8/16/2021	100004002	AMAZON.COM	102.95			E-PAY	
9265375	8/16/2021	1000011	AFLAC	136.52			E-PAY	
9265376	8/16/2021	100004002	AMAZON.COM	39.94			E-PAY	
9265377	8/16/2021	100004002	AMAZON.COM	.24			E-PAY	
9265378	8/19/2021	11024	VISTA PRINT	42.60			E-PAY	
9265379	8/19/2021	100004002	AMAZON.COM	124.16			E-PAY	
9265380	8/19/2021	100004002	AMAZON.COM	172.18			E-PAY	
9265381	8/19/2021	10000100	CABLEAMERICA-MISSOURI	236.95			E-PAY	
9265382	8/19/2021	10361	DISH NETWORK	122.53			E-PAY	
9265383	8/19/2021	11523	RIVER BEND INDUSTRIES	47.86			E-PAY	
9265384	8/19/2021	100004002	AMAZON.COM	76.99			E-PAY	
9265385	8/19/2021	130100	MISSOURI DEPT OF REVENUE	14,243.85			E-PAY	
9265386	8/19/2021	10000472	CENTURYLINK	395.71			E-PAY	

BANK#	BANK NAME	CHECK#	DATE	ACCOUNT#	NAME	CHECK AMOUNT	CLEARED	MANUAL	VOID	REASON FOR VOID
9265387	8/27/2021	10000208	INTERNAL REVENUE SERVICE	21,069.75		E-PAY				
9265388	8/26/2021	10000268	MISSOURI JOINT MUNICIPAL	347,037.36		E-PAY				
9265389	8/26/2021	100004002	AMAZON.COM	39.38		E-PAY				
9265390	8/26/2021	10000272	MUNICIPAL GAS COMMISSION OF	65,127.07		E-PAY				
9265391	8/26/2021	11525	CAMDEN ON THE LAKE RESORT	283.50		E-PAY				
9265392	8/26/2021	100004002	AMAZON.COM	26.34		E-PAY				
9265393	8/26/2021	100004002	AMAZON.COM	12.62		E-PAY				
9265394	8/26/2021	100004002	AMAZON.COM	22.99		E-PAY				
9265395	8/26/2021	100004002	AMAZON.COM	37.98		E-PAY				
9265396	8/26/2021	100004002	AMAZON.COM	82.63		E-PAY				
9265397	8/26/2021	11526	B & I TIRE COMPANY	115.45		E-PAY				
9265398	8/26/2021	11471	GREENSTAY HOTEL & SUITES	213.82-		E-PAY				
9265399	8/26/2021	11444	SUNSHINE POS, LLC	196.15		E-PAY				
9265400	8/26/2021	100004002	AMAZON.COM	5.47		E-PAY				
9265401	8/26/2021	100004002	AMAZON.COM	47.99		E-PAY				
9265402	8/26/2021	100004002	AMAZON.COM	215.55		E-PAY				
9265403	8/26/2021	11527	HYDRAULIC SUPPLY COMPANY	43.57		E-PAY				
9265404	8/26/2021	10824	AMERICAN ASSOCIATION OF	51.90		E-PAY				
9265405	8/26/2021	10000244	LACLEDE ELECTRIC COOP.	2,550.91		E-PAY				
9265406	8/26/2021	11115	POSTALIA TDC POSTAGE	1,000.00		E-PAY				
9265407	8/27/2021	10000208	INTERNAL REVENUE SERVICE	15.18		E-PAY				
9265408	9/02/2021	100003188	PRICE CUTTER PLUS	50.00		E-PAY				
9265409	9/02/2021	10000292	MISSOURI DEPT. OF REVENUE	5,389.50		E-PAY				
9265410	9/02/2021	100003933	COMFORT INN & SUITES	480.00		E-PAY				
9265411	9/02/2021	100005215	BOW & BARREL SPORTSMEN CT	81.07		E-PAY				
9265412	9/02/2021	21140	UMB BANK N.A.	71,814.32		E-PAY				
9265413	9/02/2021	100005028	DRURY HOTELS	108.46		E-PAY				
9265414	9/02/2021	100004002	AMAZON.COM	19.53		E-PAY				
9265415	9/02/2021	1000020	VOYA INSTITUTIONAL TRUST CO.	1,310.00		E-PAY				
9265416	9/02/2021	100005318	AVFUEL CORP	16,392.39		E-PAY				
9265417	9/02/2021	100005318	AVFUEL CORP	8,174.84		E-PAY				
9265418	9/02/2021	100004002	AMAZON.COM	28.08		E-PAY				
9265419	9/02/2021	100004002	AMAZON.COM	134.41		E-PAY				
9265420	9/02/2021	100004002	AMAZON.COM	25.49		E-PAY				

* See Check Summary below for detail on gaps and checks from other modules.

BANK TOTALS:				
OUTSTANDING		1,132,502.35		
CLEARED		.00		

BANK 5 TOTAL		1,132,502.35		
VOIDED		.00		
FUND	TOTAL	OUTSTANDING	CLEARED	VOIDED
100 GENERAL	457,532.94	457,532.94	.00	.00
200 PARK	15,066.29	15,066.29	.00	.00
300 TRANSPORTATION	150.38	150.38	.00	.00
500 ELECTRIC	431,198.63	431,198.63	.00	.00
600 WATER / SEWER FUND	119,421.07	119,421.07	.00	.00
700 TRASH	22,751.75	22,751.75	.00	.00
800 NATURAL GAS	86,381.29	86,381.29	.00	.00

CITY OF WAYNESVILLE



Certificate of Excellence

Presented to

EIRCIL'S JEWELRY

On behalf of the City of Waynesville,
We are honored to acknowledge your outstanding
service to Waynesville and the surrounding
community.

Because of your dedication and quality customer
service, your business has been recognized as the

BUSINESS SPOTLIGHT

for
September 2021



Issued this 16th day of September, 2021

Mayor Dr. Jerry Brown

Summary of September Park Board Meeting

The Waynesville Park Board met on August 8. We started at 6:05. Mr. and Mrs. Roden visited our meeting. They inquired about the Dog Park and why we don't have one. We discussed that for a while.

Still inquiring about the roped off Demo Garden. The city has not come back to finish the walkway yet and it remains sectioned off for the second month in a row.

Winter basketball and cheer for this year will be cancelled due to covid restrictions. As of January 2022, the WSR program will be going back to St. Robert. There is an agreement that every 5 years the program switched from Waynesville to St. Robert and vice versa

Jeff has brought to us a work order that can be used. Councilman Curtis suggested that the work orders be filled out at the meetings, copied, scanned and emailed in to provide a tracking method so that requests can be followed up on.

Bonnie Wilson would like to do a movie night in the park at Roubideau Park. Will benefit the community by providing a free activity for residents to do. When they paint the tables at Tiger Park under the pavilions, can they add checkerboards to the tabletops Patrons can bring their own checkers or chess pieces? Patrons can bring their own checkers or chess pieces. It was also suggested that put in Horseshoes and/or Cornhole games in the parks.

We discussed starting a Facebook page.

The meeting adjourned at 7:34 pm. Next Park Board meeting will be on October 14, 2021 at the Waynesville Municipal Building at 6pm.

Jeff Militti, Chairman



CITY OF
WAYNESVILLE
Missouri

LETTER OF APPOINTMENT

September 16th, 2021

To: City Council

From: Mayor Dr. Jerry Brown

RE: Appointment of Eric Obermuller to Park Board

By the authority vested in me, I, **DR. JERRY BROWN**, Mayor of the City of Waynesville, Missouri, hereby appoint **ERIC OBERMULLER** to the Waynesville Park Board. This seat will be up for re-appointment November 2026.

Very truly yours,

Dr. Jerry Brown

Mayor





LETTER OF APPOINTMENT

September 16, 2021

To: City Council Members

From: Mayor Dr. Jerry Brown

RE: Re-appointment of David Carpenter to Park Board

By the authority vested in me, I, **DR. JERRY BROWN**, Mayor of the City of Waynesville, Missouri, hereby appoint **DAVID CARPENTER** to the Waynesville Park Board. This seat will be up for re-appointment September of 2026.

Very truly yours,

Dr. Jerry Brown
Mayor





LETTER OF APPOINTMENT

September 16, 2021

To: City Council Members

From: Mayor Dr. Jerry Brown

RE: Re-appointment of Joe Motte to Park Board

By the authority vested in me, I, **DR. JERRY BROWN**, Mayor of the City of Waynesville, Missouri, hereby appoint **JOE MOTTE** to the Waynesville Park Board. This seat will be up for re-appointment September of 2026.

Very truly yours,

Dr. Jerry Brown
Mayor



UTILITY COMMITTEE MEETING SUMMARY

September 7, 2021

In Attendance:

Members: Councilman Ed Conley, Councilman Rob Rice, Councilman Sean Wilson

City Staff: John Doyle, Michele Brown, Daniel Shelden, Jack Eldredge, Tracey York, Miriam Jones, Amber Box

Visitors: Darrell Maurina, Keith Pritchard, Representatives from Toth Engineering (Craig Woycheese & Lalita Handwerker)

1. Call to Order - at 3:30 pm. No Citizens Comments. Minutes from August 3rd were approved.

2. Toth Engineering

Representatives from TOTH Engineering presented the utility committee with a Cost of Service Study and Rate Analysis for the City of Waynesville's Electric Department. This review revealed the current availability charges for electric services is not sufficient to cover installation and maintenance costs incurred by the City.

Mr. Doyle presented to the committee a proposed ordinance that would increase the availability charges for electric services to the rate suggested in the study. If approved the rates would go into effect with the October 2021 billing cycle.

3. Code of Ethics

The Committee reviewed the Code of Ethics again. Councilman Wilson recommended that state statute reference should be added to the section regarding receiving gifts. The Committee approved the ordinance to go before Council with the amendment from Councilman Wilson.

4. VW Grant

Mr. Doyle presented the committee with a copy of the Volkswagen Trust Program Application submitted by the City showing six trucks that have qualified for this grant and currently waiting for approval or denial.

5. Other Business

a. Preliminary Budget Meetings for September

Mr. Doyle stated preliminary budget meeting have begun and we currently are working through each department.

b. Equipment Repair/Purchase

Mr. Doyle informed the committee of the need for repairs to an electric truck and purchase of mini excavator for use by all departments. Both of these are budgeted items and bids will be submitted before approval.

Closed Session: There was a need for Closed Session. At 5:02 pm the committee came out of closed session.

Having no further business, the meeting adjourned by Chairman Conley at 5:02pm.

Next meeting is scheduled for October 5, 2021 at 3:30 pm



AGENDA ITEM STAFF ANALYSIS

Project/Recommendation Name: 21-41 – An Ordinance amending Municipal Code Regarding Availability Charges for Electric Services Provided by the City of Waynesville; Fixing an Effective Date

Submitted By: John Doyle – City Administrator
Tracey York – Utility Department Supervisor
Daniel Shelden – Electric Department Supervisor

Date: September 16, 2021

Recommendation Statement

Due to a rise in equipment and material cost for the installation and maintenance of utility services provided by the City, the City Administrator and Utility staff believe an increase in availability charges for utility services are needed.

Discussion and/or Analysis

The City Administrator, along with key-utility staff requested a rate study be performed by Toth & Associates, a consulting engineer company from Springfield, Missouri. This rate study was presented to the Utility Committee for review.

Utilities Committee – Craig Woycheese, of Toth & Associates gave a presentation to the Utility Committee on September 7, 2021 regarding the results of a rate study that was requested October of last year. Mr. Woycheese stated that the City's current rate structure was not sufficient enough to cover the cost of maintenance and repair to the City's electric system. Mr. Woycheese recommended an increase in both availability charges and kWh charges for electric service. See Exhibit A, *Electric Cost of Service Study*.

Recommended Action

Committee voted to approve increasing rates in stages. Committee approved to increase availability charges to the amounts suggested by the rate study.

Action Taken

Forward to City Council for approval.

**AN ORDINANCE AMENDING MUNICIPAL CODE REGARDING AVAILABILITY
CHARGES FOR ELECTRIC SERVICES
PROVIDED BY THE CITY OF WAYNESVILLE;
FIXING AN EFFECTIVE DATE**

WHEREAS, the City Council has requested a review to be conducted by City staff of the costs involved in the operation and maintenance of the facilities that provide electric service to customers of the City; and

WHEREAS, the City Staff have found that the current amount of income the City receives regarding this charge is not adequate to properly maintain and operate the electric system; and

WHEREAS, this review has revealed the current availability fee charged by the City for electric services is not sufficient to cover installation and maintenance costs incurred by the City; and

WHEREAS, the City Council has determined that the adjustments hereinafter set forth are necessary to allow the City to continue to provide such utility services.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAYNESVILLE AS FOLLOWS:

SECTION 1. Section 615.070 – Rates for Electrical Energy, is amended to read as follows:

Schedule A: Residential Customers:

A service availability charge of \$18.50; plus \$.1065 per KWH all usage.

Schedule B: Small Commercial Customers:

A service availability charge of \$32.00 plus \$.1065 per KWH all usage.

Schedule C: Large Commercial Customers:

A service availability charge of \$50.00 plus \$.093 per KWH all usage, plus a demand charge of \$10.80 per KWH.

Schedule D: Unmetered security/yard lights in operation from dusk to dawn:

A service availability charge of \$10.50 up to a 150-watt security light.

SECTION 2. These rates, to be effective with the October 1st, 2021 billing cycle, shall be charged for the use and services of the electric system of the City for customers who have metered usage.

SECTION 4. Except to the extent amended by this ordinance, the provisions of Section 615.070 of the City's Municipal Code shall remain in full force and effect and the definitions and other provisions contained in Chapter 615 – Public Utilities, shall be applicable to this ordinance.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL ON THIS 16th DAY OF SEPTEMBER, 2021

Dr. Jerry Brown, Mayor

ATTEST:

Michele Brown, City Clerk

City of Waynesville Missouri

Electric Cost of Service Study
September 7, 2021

Presented by Craig Woycheese, CPA
Senior Utility Rate Consultant

cwoycheese@tothassociates.com

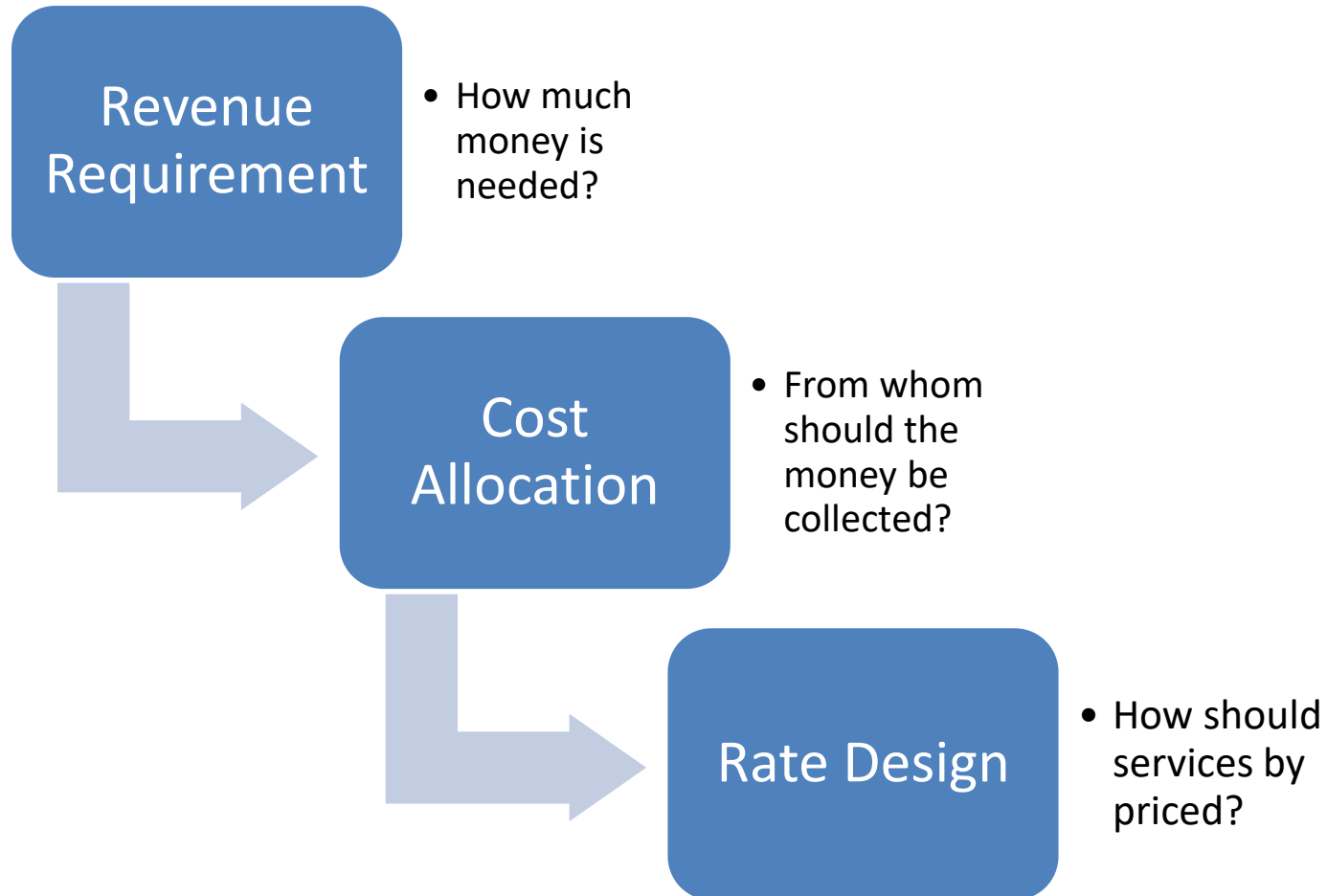




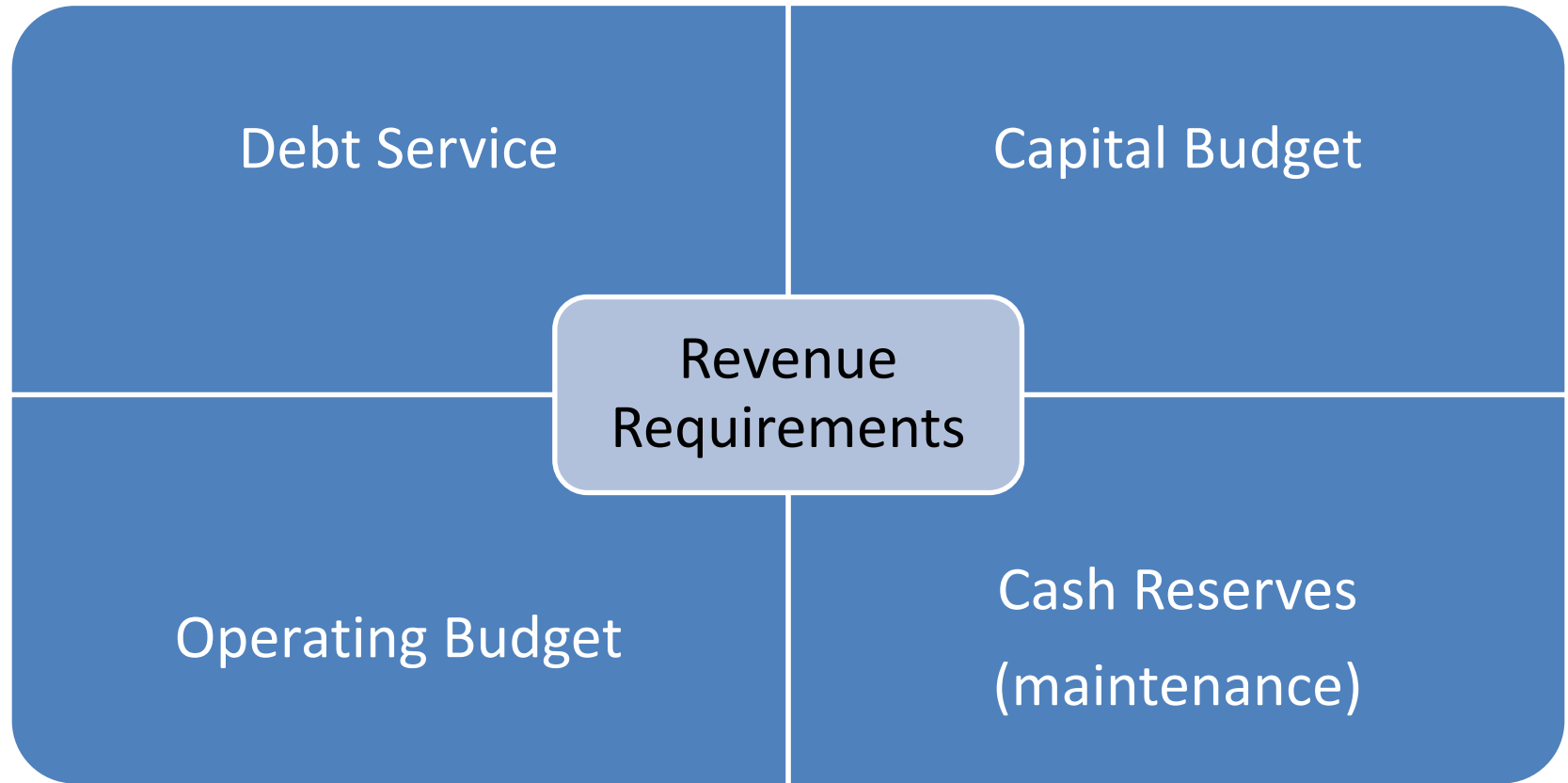
Cost of Service Results



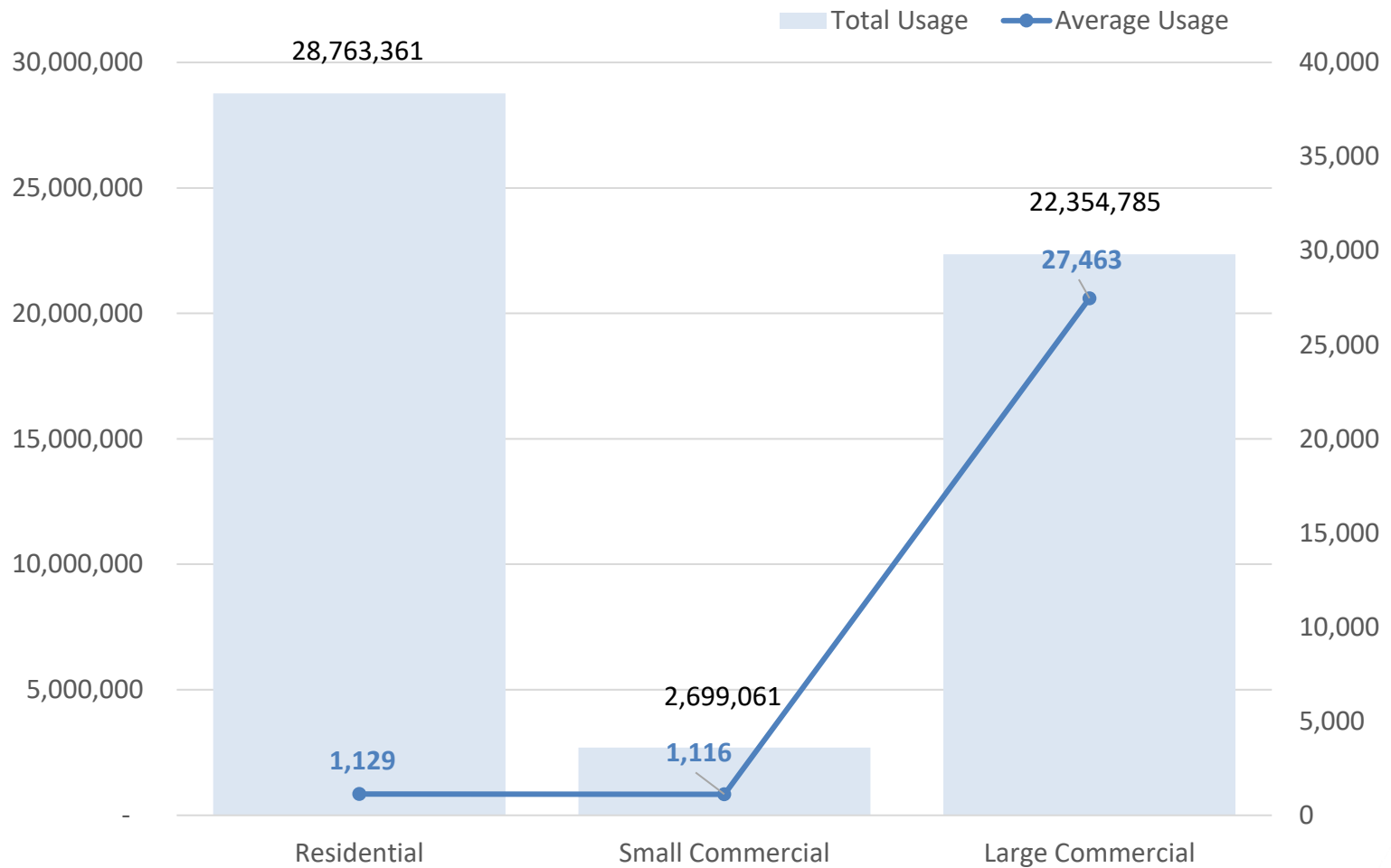
Rate Study Elements



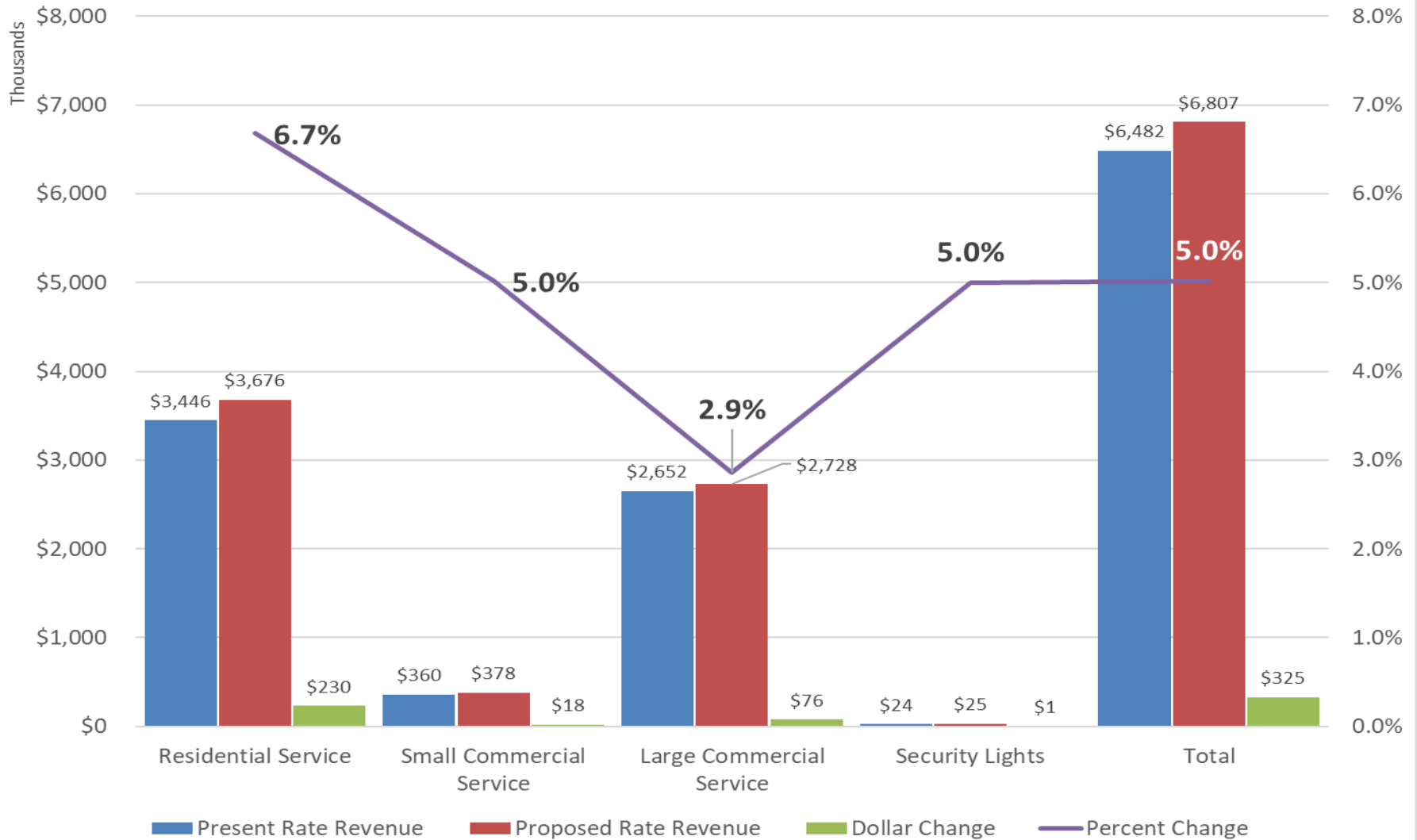
Revenue Requirement



Kilowatt-Hour Consumption



Revenue from Electric Sales



Revenue from Electric Sales

Rate Class	Adjusted Revenue	Pro Forma Revenue	Dollar Change	Percent Change
Residential Service	\$3,445,588	\$3,675,729	\$230,141	6.7%
Small Commercial Service	\$360,020	\$378,083	\$18,063	5.0%
Large Commercial Service	\$2,652,318	\$2,728,234	\$75,916	2.9%
Security Lights	\$24,000	\$25,200	\$1,200	5.0%
Total	\$6,481,926	\$6,807,247	\$325,321	5.0%



Rates for Power Supply

	Test Year	Forecast Year ¹	Rate Change
<u>MPUA Rates</u>			
Demand (per kW)	\$8.30	\$10.80	\$2.50
Energy (per kWh)	\$0.049411	\$0.036860	-\$0.012551
Losses (per kWh)	\$0.016126	\$0.036860	\$0.020734

Sho-Me Rates

Transmission (per kWh)	\$4.755264	\$1.713123	-\$3.042140
------------------------	------------	------------	-------------

¹ MPUA's new rate structure includes a base asset demand charge (approx. \$16/kW). However, when the market energy exceeds base energy (approx. 2.0 to 2.5 cents) the asset demand is lowered because market energy gains offset the asset demand charge.



Power Supply Consumption

Test Year

Forecast Year

MPUA - Generation

Demand (units in kW)

146,500

158,400

Energy & Losses
(units in kWh)

62,689,869

62,700,382

Show-Me - Transmission

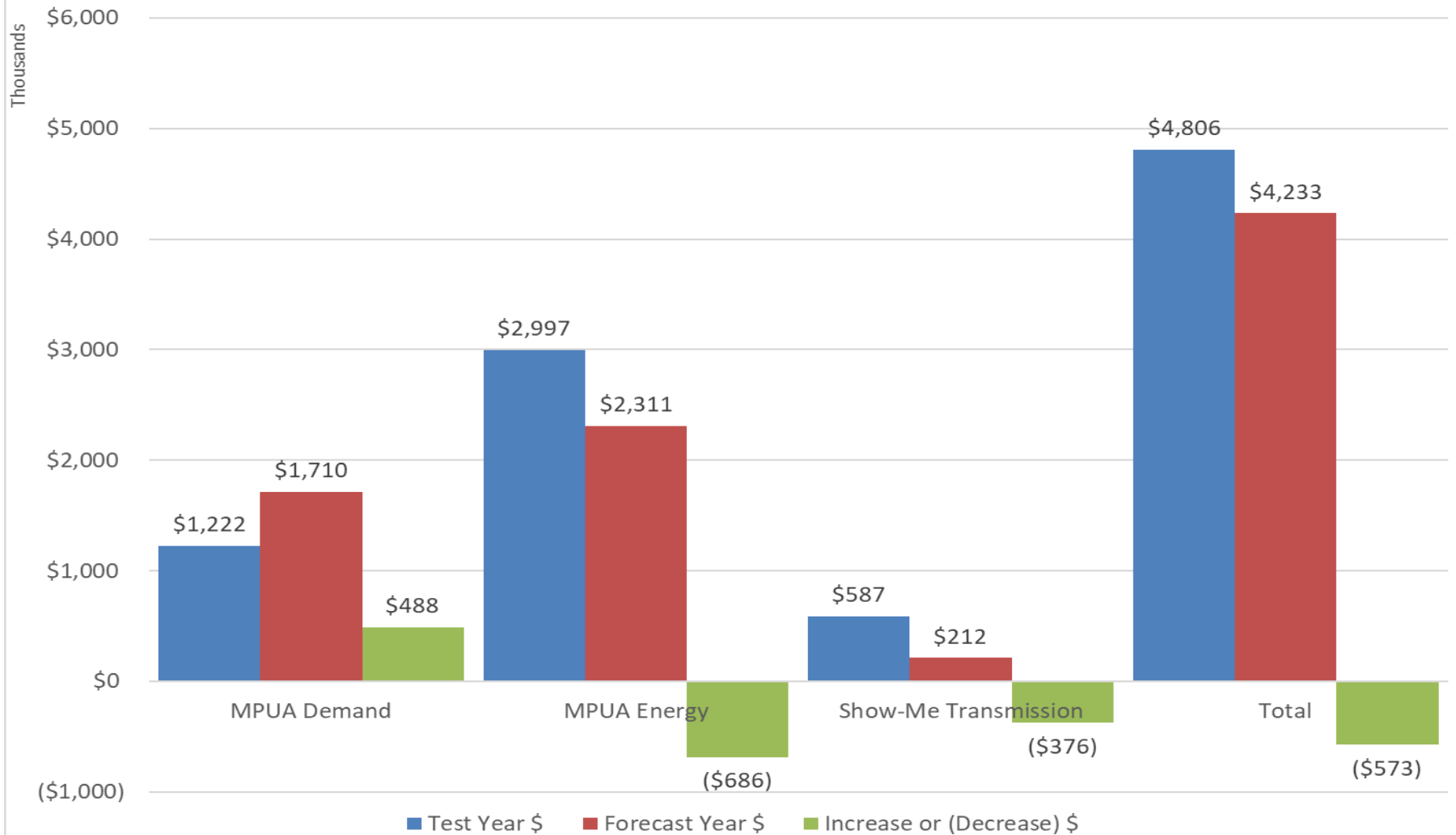
Demand (units in kW)

123,459

123,459



Power Cost Summary



Income Statement Summary

<u>Item</u>	<u>Test Year 2020</u>	<u>Adjustments to Test Year</u>	<u>Adjusted 2021</u>	<u>Pro Forma 2022</u>
Total Operating Revenues	\$6,689,207	(\$52,281)	\$6,636,926	\$6,962,247
Total Operating Expenses	\$5,959,278	(\$278,681)	\$5,680,597	\$5,680,597
Operating Margins	\$729,929	\$226,400	\$956,329	\$1,281,650
Add: Non-Operating Revenues (Expenses)	\$28,150	(\$13,150)	\$15,000	\$15,000
Subtract: Operating Transfers	\$729,983	\$260,017	\$990,000	\$990,000
Net Income (Loss)	\$28,097	(\$46,768)	(\$18,671)	\$306,650



Cash Flow Statement Summary

Item	Test Year 2020	Adjusted 2021	Pro Forma 2022
Cash from Operating Activities			
Operating Income (Loss)	\$729,929	\$956,329	\$1,281,650
Depreciation	\$130,339	\$140,000	\$140,000
Net Cash	\$860,269	\$1,096,329	\$1,421,650
Cash from Financing			
Operating Transfers	(\$729,983)	(\$990,000)	(\$990,000)
Debt Payments	(\$49,245)	(\$380,000)	(\$380,000)
Net Cash	(\$779,228)	(\$1,370,000)	(\$1,370,000)
Cash from Investing			
Interest Received on Investments	\$19,857	\$15,000	\$15,000
Net Cash	\$19,857	\$15,000	\$15,000
Net Change in Position	\$100,898	(\$258,671)	\$66,650



Cost of Service Focus and Considerations

- Principal:

To match the costs of providing service to customer classes and to design rates to equitably recover costs
- Considerations:
 - Maintain revenue adequacy
 - Use fair and equitable cost allocations
 - Use practical rate and billing formats
 - Maximize customer understanding and acceptance



Electric Cost Functions



Generation - MPUA

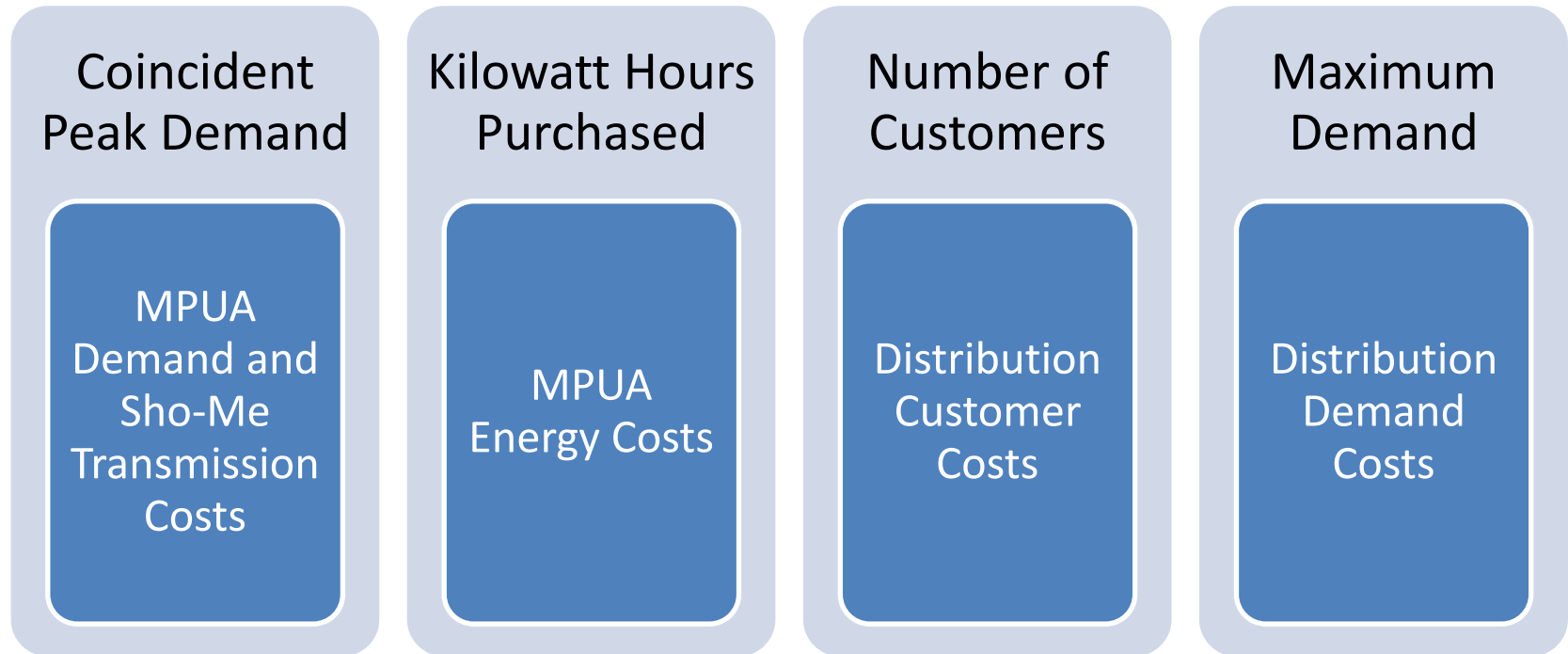


Transmission – Sho-Me



Distribution - Waynesville

Electric Cost Causation Parameters



Cost of Service Summary – Present Rates

	Residential Service	Small Commercial Service	Large Commercial Service	Security Lights	Total
kWh	28,763,361	2,699,061	22,354,785	152,972	53,970,179
Revenue - Adjusted Sales	\$3,445,588	\$360,020	\$2,652,318	\$24,000	\$6,481,926
- Other (1)	\$82,393	\$8,609	\$63,424	\$574	\$155,000
Total Revenue	\$3,527,981	\$368,629	\$2,715,742	\$24,574	\$6,636,926
Operating Expenses	\$3,419,457	\$344,082	\$1,893,844	\$23,215	\$5,680,597
Operating Income	\$108,524	\$24,547	\$821,898	\$1,359	\$956,329
Sales Revenue Per kWh	\$0.1198	\$0.1334	\$0.1186	\$0.1569	\$0.1201
Margin as % of Revenue	3.1%	6.7%	30.3%	5.5%	14.4%
Relative Margin as % of Revenue	0.21	0.46	2.10	0.38	1.00



Cost of Service Summary – Proposed Rates

	Residential Service	Small Commercial Service	Large Commercial Service	Security Lights	Total
kWh	28,763,361	2,699,061	22,354,785	152,972	53,817,207
Revenue - Pro Forma Sales	\$3,675,729	\$378,083	\$2,728,234	\$25,200	\$6,807,247
- Other ⁽¹⁾	\$87,896	\$9,041	\$65,239	\$603	\$155,000
Total Revenue	\$3,763,625	\$387,124	\$2,793,473	\$25,803	\$6,962,247
Operating Expenses	\$3,419,457	\$344,082	\$1,893,844	\$23,215	\$5,680,597
Operating Margin	\$344,169	\$43,043	\$899,629	\$2,588	\$1,281,650
Sales Revenue Per kWh	\$0.1278	\$0.1401	\$0.1220	\$0.1647	\$0.1265
Margin as % of Revenue	9.1%	11.1%	32.2%	10.0%	18.4%
Relative Margin as % of Revenue	0.50	0.60	1.75	0.54	1.00



Rate Design

- Objective:
 - Develop rates adequate to recover revenue requirements
- How are these accomplished?
 - Review suitability of existing rate form
 - Design cost of service rates
 - Examine impact of cost of service rates on individual customers and customer classes
 - Design practical alternative rate structures, if necessary
 - Examine impact of alternative rates



Summary of Existing and Proposed Rates

Existing Rates			Proposed Rates		
Residential Service Rates			Residential Service Rates		
Availability Charge	@	\$15.00/MO	Availability Charge	@	\$18.50/MO
All kWh	@	\$0.1065/kWh	All kWh	@	\$0.1114/kWh
Small Commercial Service Rates			Small Commercial Service Rates		
Availability Charge	@	\$30.00/MO	Availability Charge	@	\$32.00/MO
All kWh	@	\$0.1065/kWh	All kWh	@	\$0.1114/kWh
Large Commercial Service Rates			Large Commercial Service Rates		
Availability Charge	@	\$35.00/MO	Availability Charge	@	\$50.00/MO
All kW	@	\$10.00/kW	All kW	@	\$10.80/kW
All kWh	@	\$0.0930/kWh	All kWh	@	\$0.0939/kWh
Lighting Service Rates			Lighting Service Rates		
100 Watt	@	\$10.00/MO	100 Watt	@	\$10.50/MO
150 Watt LED	@	\$10.00/MO	150 Watt LED	@	\$10.50/MO
250 Watt	@	\$10.00/MO	250 Watt	@	\$10.50/MO
500 Watt	@	\$10.00/MO	500 Watt	@	\$10.50/MO



Residential Rate - Billing Comparison

Average kWh	Existing Rates	Proposed Rates	<u>Rate Change</u>	
			Amount	Percent
149	\$30.87	\$35.10	\$4.23	13.7%
398	\$57.39	\$62.84	\$5.45	9.5%
572	\$75.92	\$82.22	\$6.30	8.3%
736	\$93.38	\$100.49	\$7.11	7.6%
908	\$111.70	\$119.65	\$7.95	7.1%
1,102	\$132.36	\$141.26	\$8.90	6.7%
1,325	\$156.11	\$166.11	\$9.99	6.4%
1,601	\$185.51	\$196.85	\$11.34	6.1%
2,013	\$229.38	\$242.75	\$13.36	5.8%
2,483	\$279.44	\$295.11	\$15.67	5.6%
1,129	\$135.20	\$144.23	\$9.03	6.7%



Small Commercial Rate – Billing Comparison

Average kWh	Existing Rates	Proposed Rates	<u>Rate Change</u>	
			Amount	Percent
11	\$31.17	\$33.23	\$2.05	6.6%
116	\$42.35	\$44.92	\$2.57	6.1%
267	\$58.44	\$61.74	\$3.31	5.7%
412	\$73.88	\$77.90	\$4.02	5.4%
603	\$94.22	\$99.17	\$4.95	5.3%
807	\$115.95	\$121.90	\$5.95	5.1%
1,075	\$144.49	\$151.76	\$7.27	5.0%
1,485	\$188.15	\$197.43	\$9.28	4.9%
2,300	\$274.95	\$288.22	\$13.27	4.8%
4,094	\$466.01	\$488.07	\$22.06	4.7%
1,116	\$148.83	\$156.30	\$7.47	5.0%



Large Commercial Rate – Billing Comparison

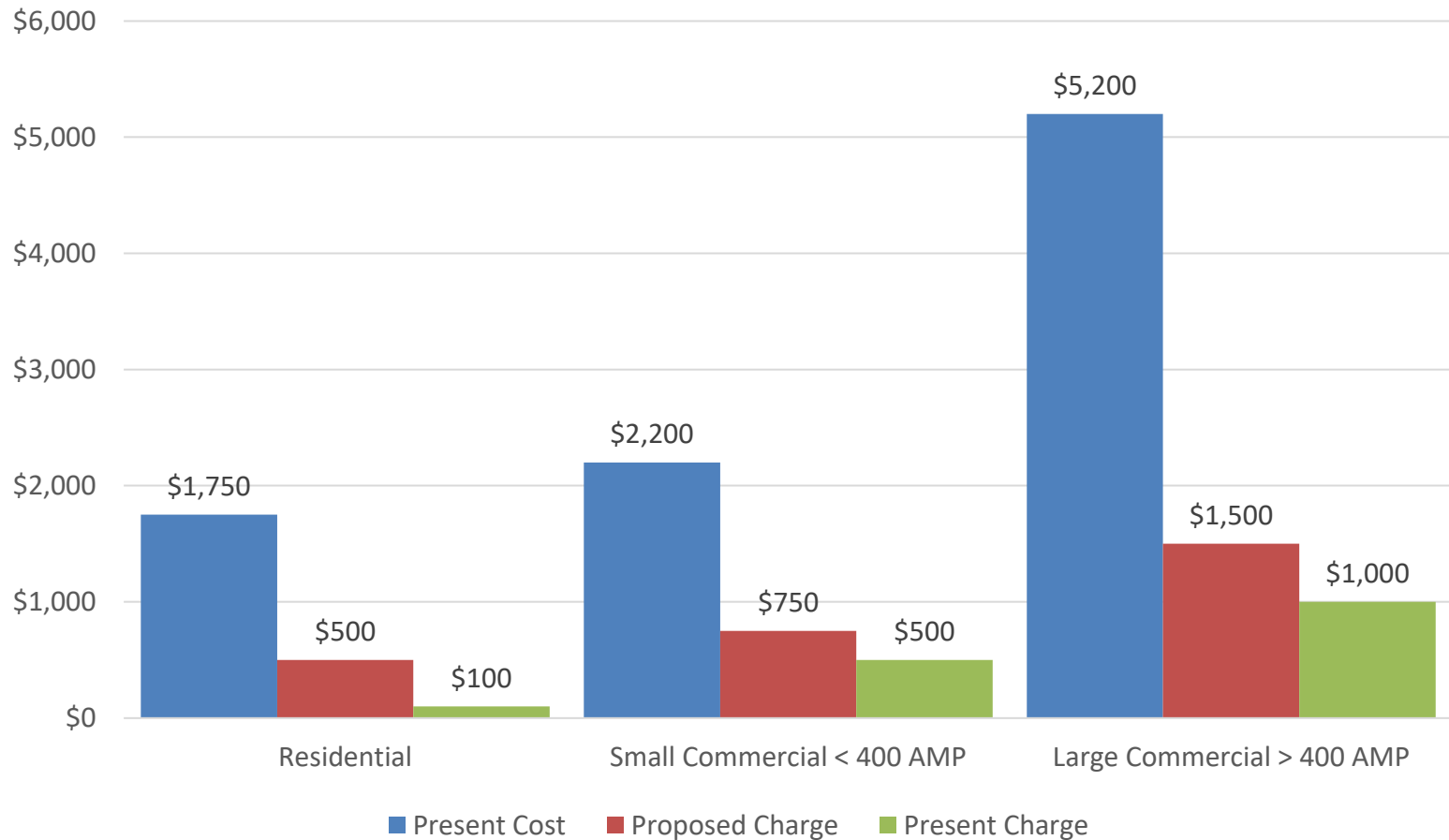
Average kWh	Average kW	Existing Rates	Proposed Rates	<u>Rate Change</u>	
				Amount	Percent
973	6	\$185.49	\$206.16	\$20.68	11.1%
2,634	17	\$449.96	\$480.93	\$30.97	6.9%
4,295	16	\$594.44	\$626.10	\$31.67	5.3%
6,240	23	\$845.32	\$884.34	\$39.02	4.6%
8,685	27	\$1,112.71	\$1,157.12	\$44.42	4.0%
11,098	33	\$1,397.11	\$1,448.50	\$51.39	3.7%
14,672	48	\$1,879.50	\$1,946.10	\$66.60	3.5%
26,212	70	\$3,172.72	\$3,267.31	\$94.59	3.0%
51,191	105	\$5,845.76	\$5,990.83	\$145.07	2.5%
142,927	311	\$16,437.21	\$16,829.65	\$392.43	2.4%
27,463	67	\$3,259.05	\$3,352.36	\$93.32	2.9%





Connection Fee Results

Impact/Connection Cost Analysis



Footage Allowances and Charges Per Foot Thereafter

Class	Present	Proposed
Residential	>150 ft \$1.00 per ft	>150 ft \$2.50 per ft
Small Commercial < 400 AMP	n/a	>75 ft \$5.00 per ft
Large Commercial > 400 AMP	n/a	>75 ft \$5.00 per ft



Residential and Commercial Developments

Line Type	Present	Proposed
Residential	n/a	\$2.50 per ft primary Refunded on prorated basis as development is filled. For full refund, development must be filled in 5-years.
Commercial	n/a	\$5.00 per ft primary Refunded on prorated basis projected load to actual load. For full refund, projected load must be met in 5-years.





CONSULTING ENGINEERS
1550 EAST REPUBLIC ROAD
SPRINGFIELD, MISSOURI 65804
417.888.0645

tothassociates.com

ECONOMIC DEVELOPMENT and GOVERNMENTAL AFFAIRS
COMMITTEE MEETING
SUMMARY
September 9, 2021

In Attendance:

Committee: Chairman Rob Rice, Councilman Bill Farnham, Councilman Michael Curtis

City Staff: John Doyle, Miriam Jones, Tracey York, Michele Brown

Guests: Councilman Ed Conley

Media: Darrell Maurina

- Meeting called to order at 5:00pm. No citizen comments.
- Meeting minutes from August 3, 2021 approved.
- Code of Ethics- Second draft of the Code of Ethics was presented to the committee. Section I will be updated to include the RSMO. Code of Ethics will be sent to City Council for approval.
- Grant Updates-
 - Volkswagen Trust Grant- Application was provided for the committee for review. Application has been submitted.
 - T- Mobile Grant- In the process of submitting.
 - ARPA Funding- American Rescue Act Plan funding. Funds should be available this month.
 - Forest ReLeaf Program- Approved for 30 trees to replace trees that had to be removed from the park due to ash borer.
- Adopt a Spot Program- Mr. Doyle presented the Adopt a Spot Program to the committee. This program is an older program and a file on it was recently rediscovered. Would like to get this program started again. Committee agrees.
- Business Spotlight- Councilman Farnham would like to promote new businesses that have come into Waynesville. Councilman Farnham suggested the Downtown Station while it is not technically a new business, it does have a new owner. Other suggestions were the new pharmacy that is located by Anytime Fitness, The Blue Bee, Haute Dawgs and Rags to Riches.
- Special Events
 - September 11, 2021- Free Womens Center 5K
 - September 17, 2021- Homecoming Parade and Community Pride Night
 - September 17, 2021- Still Useable Ministries Church Prayer Walk
 - September 18, 2021- Mid Missouri Fall Extravaganza
 - September 25, 2021- Blue Star Families- Teddy Bear Picnic
- Other Business
 - Economic Development Coordinator- Two interviews have been set up.
 - Pulaski County Growth Alliance- Mr. Doyle and committee discussed funding for the PCGA. Councilman Conley is the City Representative on the PCGA board. PCGA lost bid for DMV a couple years ago which was a major revenue source for the PCGA. At large members still contribute however budget not sustainable. Committee would like them to continue as an organization and would like to find out if SOP can help PCGA. Committee feels their interaction could be beneficial.
 - Preliminary 2022 FY Budget Meetings scheduled for September- Currently working with meeting with departments to go over budgets. Final review and approval set for November.

There was a need for a closed session. Committee entered closed session at 5:42pm.

Committee returned to open session at 6:06pm.

Having no further business, the meeting adjourned at 6:06pm.

Next scheduled meeting will be held on October 14, 2021 at 5:00pm

EMERGENCY SERVICE AND POLICE
COMMITTEE MEETING SUMMARY
September 9, 2021

In Attendance:

Members: Chairman Sean Wilson, Councilman Clarence Liberty, Councilman Michael Curtis

City Staff: John Doyle, Michele Brown, Chief Cordova, Amber Box

Media: Darrell Maurina

- Meeting called to order at 3:30pm. No Citizen comments.
- August 12, 2021 and August 16, 2021 meeting minutes approved.
- Code of Ethics- The second draft of the Code of Ethics was presented to committee. There will be an additional change to section I. The RSMO will be added for clarification.
- Police Policies
 - Administration of Narcan- Sent to legal for review a few months ago. Legal saw no changes needed, just advised to remove the diagram. Motion made to send to City Council for approval. Motion seconded. Motion approved.
 - Vehicle Pursuits- The Vehicle Pursuit policy was also sent to legal for review. No changes needed. Motion made to send to City Council for approval. Motion seconded. Motion approved.
- Grant Updates- The Labor Day drive sober or get pulled over campaign was completed. September 30, 2021 is the last day to use funds for the HMV/DWI grant. Plan to utilize as much funds as possible.
- Police Department Updates- September 17 is the Homecoming Parade. Streets will be closed from the square to Fleetwood Street. Active Shooter training on Friday Sept 17, 2021 for officers and councilmen.
- Other Business- Preliminary 2022 FY Budget Meetings scheduled for September. Draft budget to be presented in October and final in November.

Having no further business, meeting adjourned at 3:52pm.

Next meeting is scheduled for October 14, 2021 at 3:30pm.



AGENDA ITEM STAFF ANALYSIS

Project/Recommendation Name: 21-43- An Ordinance establishing Procedures for the Use of Naloxone by Waynesville Police Department Personnel; Fixing an Effective Date

Submitted By: Dan Cordova – Chief of Police

Date: September 16, 2021

Recommendation Statement

Due to the rise in drug overdose deaths and incidents of Police Officers experiencing drug overdose on scene by accident, it is recommended for Police Department Personnel have access to Naloxone.

Discussion and/or Analysis

The City Administrator, along with the Chief of Police and our insurance carrier MIRMA provided the Police and Emergency Management Committee with a draft procedure in regards to the carry and use of Naloxone.

Police and Emergency Management Committee – Committee members were especially concerned for officers who accidentally experience a drug overdose when they come in contact with opioids when responding to emergency calls. Also, several citizens who had succumbed to overdose could have been saved if Naloxone had been available. Procedure was sent to Legal for review.

Legal Review – City Attorney Kelly St. John approved the draft procedure with an amendment that would omit the instructional photo that was included. Attorney St. John was concerned that personnel may become confused since the illustration was for a particular injector and nomenclature of injectors vary between manufacturers.

Recommended Action

Committee voted to approve the procedure with the recommendations of Attorney St. John.

Action Taken

Forward to City Council for approval.

**AN ORDINANCE ESTABLISHING PROCEDURES
FOR THE USE OF NALOXONE BY WAYNESVILLE POLICE DEPARTMENT PERSONNEL;
FIXING AN EFFECTIVE DATE**

WHEREAS, the opioid crisis has resulted in approximately 450,000 deaths since 1999; and

WHEREAS, evidence shows that increasing the availability of naloxone reduces the rate of opioid overdose deaths; and

WHEREAS, Naxolone can be safely administered to prevent overdoses-related injuries and death not only by medical professionals but all first responders who witness an overdose; and

WHEREAS, the City Council has determined that use of Naxolone by Waynesville Police Department Personnel in overdose situations is in the best interest of the citizens of the City and for the officers on scene.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAYNESVILLE AS FOLLOWS:

SECTION 1. The Procedure Manual of the Waynesville Police Department is hereby amended, according to Exhibit A, attached hereto and made a part of this Ordinance.

SECTION 2. That all other Ordinances or Resolutions regarding the administration of Naxolone by Waynesville Police Department Personnel are hereby repealed.

SECTION 4. This ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL ON THIS 16th DAY OF SEPTEMBER, 2021

Dr. Jerry Brown, Mayor

ATTEST:

Michele Brown, City Clerk

EXHIBIT A

Administration of Naloxone for Opioid Overdose

I. Purpose

The purpose of this order is to establish policy and procedure for the administration of naloxone (Narcan®) by members of the Waynesville Police Department to reduce mortality from opiate overdoses. Naloxone is a medication that acts to combat the effects of opiate drugs, primarily the depression of the respiratory system. First responder administration of naloxone is intended to restore adequate respiratory effort.

II. Authority

Missouri Revised Statute 190.255 provides the authority for law enforcement officers to administer naloxone to a person suffering from an apparent narcotic or opioid-related overdose.

III. Procedures

A. Training

It is the policy of this department that all officers are trained in the use of naloxone to reverse the effects of opioid-related overdose. Officers will receive the training in conjunction with CPR and AED training. Officers trained in the administration of naloxone shall have access to, non-expired medication in the AED case or other approved container.

B. Indications of Naloxone Administration:

1. The patient is unconscious and not responding to any verbal stimuli.
2. The patient has no detectable breathing, OR is breathing slowly, with less than eight (8) breaths per minute.
3. There is evidence that the patient is suffering from an opiate overdose including but not limited to:
 - a. Bystanders have given information that the patient has taken or may have taken an opiate of some kind.
 - b. There is physical evidence of opiate use, such as drug paraphernalia or prescription bottles.

- c. The patient has a known history of opiate abuse.
- d. The patient has pinpoint pupils along with the respiratory depression or arrest.

C. Contraindications (Don't use if) for Naloxone Administration:

- 1. Patients who are conscious or semi-conscious and responding to verbal stimuli.
- 2. Patients who are breathing adequately.
- 3. Trauma patients with unknown cause for unconsciousness.
- 4. Known allergy to naloxone. (Check for medical alert bracelet)

D. Administration of Naloxone

The primary responsibility of the police officer is scene safety and security. If for any reason the officer believes he or she is unable to safely administer this medication and maintain scene security, the administration shall be delayed until such a time where it can be done safely.

Naloxone shall be administered nasally, in strict accordance with naloxone training guidelines and protocol. An ambulance shall be requested for any person who has received naloxone from a police officer.

Steps for administration of naloxone:

- 1. Don protective gloves.
- 2. Gain access to the pre-filled syringe.
- 3. Verify the liquid inside the pre-filled syringe is clear.
- 4. Remove pop-off caps.
- 5. Attach nasal atomizer to pre-filled syringe.
- 6. Attach medicine vial to syringe.
- 7. Insert nasal atomizer until flush with an external nostril.
- 8. Administer 0.5 mL of naloxone into a nostril.
- 9. Repeat this procedure on the opposite nostril.

Monitor patient for improvement of respiratory effort. If the Waynesville Fire Department or other advanced life support has not yet arrived on scene and the patient has had no improvement in respiratory effort in five minutes, a second dose may be administered. Upon their arrival, advise advanced life support personnel of the patient's original condition prior to naloxone use, the fact that naloxone was administered, the time of administration and the observed response of the patient.

Considerations:

1. Naloxone is a short acting drug and opiates are longer acting drugs. The naloxone will leave body systems faster than the opiate, so respiratory depression may return in a short period of time. Continue to assess respiratory status until advanced life support arrives. Rescue breathing may be initiated if breathing is absent. **Initiate CPR if there is no pulse present.**
2. Naloxone may work rapidly and send the patient into immediate withdrawal. They may feel very ill and may become combative. Other side effects include flushing, sweating, agitation, dizziness and acute pain that may have been masked by the effects of opiates.

E. Disposal

Upon the use of a naloxone kit for a rescue attempt, the officer shall dispose of the syringe and atomizer in a biohazard receptacle on an ambulance or at the Police Department or a hospital.

F. Documentation Requirements

If naloxone is administered, it shall be documented in a police report. The following information should be included in the report:

1. Officer who administered the dose.
2. Time or estimated time the drug was administered.
3. Where the drug was administered into the body.
4. Condition of patient prior to administration, including signs that indicated the need for naloxone.
5. Condition of the patient after administration, including signs that naloxone may have been effective or ineffective.
6. Time or estimated time of arrival of advanced life support.
7. Any complications that may have occurred.
8. Disposal of the used naloxone kit.

IV. Naloxone Supply and Maintenance

At the start of each shift, officers shall inspect the naloxone kit for damage and ensure the kit is not expired. Officers discovering damage or other problems with the kit shall remove the kit from service and report the problem to a supervisor and the Naloxone Coordinator.

Naloxone should be stored near room temperature. Each naloxone kit will be housed in a department approved case. The kits shall not be stored in a police car for any period longer than the duration of a single shift.

If naloxone is administered, officers can restock their medication at the Waynesville Police Department.

The Naloxone Coordinator at the Waynesville Police Department will be responsible for maintaining the supply of kits and replenishing kits as needed.



AGENDA ITEM STAFF ANALYSIS

Project/Recommendation Name: 21-44 – An Ordinance Amending Procedures Concerning Vehicle Pursuits and Vehicle Operations By Waynesville Police Department Personnel; Fixing an Effective Date

Submitted By: Dan Cordova – Chief of Police

Date: September 16, 2021

Recommendation Statement

Due to the possibility of personal injury, property damage and loss of life, our insurance carrier MIRMA suggested an update and amendment to the Police Department's Vehicle Pursuit and Operations Policy.

Discussion and/or Analysis

The City Administrator, along with the Chief of Police and our insurance carrier MIRMA provided the Police and Emergency Management Committee with a draft procedure in regards to Vehicle Pursuits and Vehicle Operations.

Police and Emergency Management Committee – Committee members requested the policy be amended to better suit and smaller department as the 1st draft was tailored more to a larger or metropolitan department. Chief Cordova, along with suggestions from MIRMA, amended the policy.

Legal Review – City Attorney Kelly St. John approved amended the draft.

Recommended Action

Committee voted to approve the 2nd draft of the ordinance.

Action Taken

Forward to City Council for approval.

**AN ORDINANCE AMENDING PROCEDURES
CONCERNING VEHICLE PURSUITS AND VEHICLE OPERATIONS BY
WAYNESVILLE POLICE DEPARTMENT PERSONNEL;
FIXING AN EFFECTIVE DATE**

WHEREAS, Police Officers throughout the country engage in hundreds of high-speed automobile chases every day; and

WHEREAS, enough of these chases result in serious property damage, personal injury and death to make police pursuits a major concern; and

WHEREAS, high-speed pursuits expose our Police Officers to a high risk of loss not only to the citizenry at large, but to the Police Department as well; and

WHEREAS, the City Council has determined that procedures should be amended to reflect the current standards regarding vehicle pursuits and operations by Waynesville Police Department Personnel, lowering the risk of loss for the safety and betterment of the City.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAYNESVILLE AS FOLLOWS:

SECTION 1. The Procedure Manual of the Waynesville Police Department is hereby amended, according to Exhibit A, attached hereto and made a part of this Ordinance.

SECTION 2. That all other Ordinances or Resolutions regarding procedures related to Vehicle Pursuits and Vehicle Operations by Waynesville Police Department that are in conflict with this Ordinance are hereby repealed.

SECTION 4. This ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL ON THIS 16th DAY OF SEPTEMBER, 2021

Dr. Jerry Brown, Mayor

ATTEST:

Michele Brown, City Clerk

EXHIBIT A

VEHICLE PURSUITS

I. Policy

It is the policy of the Waynesville Police Department that all pursuit operations shall be conducted in accordance with existing statutes, city ordinances, and regulations set forth in this procedure. The safety of the public will be the primary concern.

II. Definitions

Emergency Vehicle - A vehicle, while in motion, which sounds an audible signal by bell, siren, or exhaust whistle as may be reasonably necessary, and when the vehicle is equipped with at least one lighted lamp displaying a red light or blue light visible under normal atmospheric conditions from a distance of five hundred (500) feet to the front of such vehicle (RSMo. 304.022.4(3)).

Vehicle Pursuit - An attempt by the police to apprehend a suspect operating a motor vehicle, while the suspect is trying to avoid capture or failing to yield to the officer's signal to stop, by actively attempting to elude the officer.

Violent Felony - A felony where the potential for serious bodily injury or death to another was demonstrated by the suspect(s) during the commission of the crime.

Imminent Danger - A situation which places the officer or others in immediate danger of death or serious bodily injury.

III. Procedure

A. Initiation of a Pursuit

1. Officers may initiate a pursuit when they have a reasonable belief that the fleeing suspect has committed or attempted to commit a violent felony and the subject, if allowed to flee, would present immediate danger or serious injury to human life. The decision to initiate pursuit must be based on the pursuing officer's conclusion that the immediate danger to the public created by the pursuit is less than the immediate danger to the public should the suspect remain at large.
2. Information developed or discovered after the pursuit cannot be used to justify the pursuit itself.

B. Continuation of a Pursuit

1. While acknowledging that any vehicle pursuit has certain inherent dangers, the decision to continue a pursuit must be continually evaluated

by the officers involved, and the supervisor or senior ranking officer.
(EXAMPLE - A pursuit where the suspect ignores solid red traffic signals, or takes other steps demonstrating a total disregard for his safety and that of the public at large may be grounds for terminating a pursuit.)

C. Termination of a Pursuit

1. Pursuits WILL BE terminated when the danger created by the pursuit outweighs the need for apprehension.
2. The decision not to pursue or to abandon a pursuit may be the most intelligent course of action. An officer will not be criticized for their decision to terminate a pursuit.
3. All officers will terminate a pursuit when ordered to do so by a supervisor or ranking officer.
4. Existing circumstances and conditions shall be considered when deciding whether to abandon the pursuit. The following are examples of those factors which should be considered:
 - a. Lack of backup;
 - b. Known suspect(s);
 - c. Condition of police vehicle;
 - d. Juveniles in the pursued vehicle;
 - e. Loss of reliable radio communication;
 - f. Non-sworn person(s) present in a pursuing vehicle;
 - g. Adverse weather conditions;
 - h. Adverse road conditions;
 - i. Unfamiliar with the area;
 - j. Heavy vehicle or pedestrian traffic.

D. Pursuit Vehicle Restrictions

1. Any police vehicle, equipped with red and blue lights and siren, may be used to initiate a pursuit. In the event a pursuit is initiated by an unmarked police vehicle, the officer will relinquish his/her involvement in the pursuit at the first available opportunity to marked vehicles.
2. Police vehicles transporting prisoners shall not engage in pursuit activities, including initiation of pursuits.

E. Vehicle Operations and Tactics - Emergency vehicles in pursuit shall comply with procedures as prescribed in "Police Vehicle Operation", in addition to the following:

1. Controlled Access Highways - Officers shall not pursue suspects the wrong way on interstate, controlled access highways, or divided roadways unless specifically directed to do so by a supervisor or commanding officer. Officers may proceed on a parallel course.
2. Caravanning - No more than two police vehicles will become actively involved in a pursuit unless specifically directed to do so by a supervisor or commanding officer.
3. Shadowing - Shadowing or taking a parallel course by officers not directly involved in the pursuit is prohibited.
4. Passing - There shall be no attempt to pass other units involved in a pursuit unless the passing officer receives permission from the primary unit or is directed to do so by a supervisor or commanding officer.
5. Ramming, and forcing suspect off road is prohibited.
6. Forcible Stopping Techniques
 - a. The use of a tire deflating device (Stop Sticks) is the only authorized forcible stopping technique/method which may be deployed to halt a fleeing suspect vehicle.
 - May only be used by officers trained in the deployment procedures.
 - Must be deployed as prescribed in the manufacturers training and operating instructions.
 - A supervisor or senior officer must authorize the deployment.
 - b. If deployed, officers will notify communications for broadcast of an alert and the location of the stop sticks.
 - c. The tire deflating device (Stop Sticks) will not be used on motorcycles or vehicles with less than four (4) tires.
 - e. When a tire deflating device has been used, a supervisor will ensure that the appropriate forms are completed, and the used device is placed in the equipment room for replacement.
 - f. The supervisor will return the used device to the appropriate distributor for replacement.

- g. Officers may assist in the deployment of tire deflating devices (Stop Sticks) only upon the request of the outside agency engaged in the pursuit and with the approval of a department supervisor.
- h. When exigent circumstances exist, officers may only shoot at a pursued vehicle from a stationary position when the use of deadly force is authorized.

F. Pursuit Procedures Duties and Responsibilities

1. Primary Unit.

- a. Upon initiation of a pursuit, the primary unit will relay the following information to Communications:
 - Location, speed, and direction of travel;
 - Information on suspect vehicle and occupants;
 - Reason for pursuit;
- b. The secondary unit will continuously update Communications when factors of the pursuit change.

2. Communications.

- a. Immediately upon notification of a pursuit in progress, Communications will:
 - Clear the channel on which the primary unit is operating for pursuit traffic only. All other radio traffic, including other related emergency traffic, will be conducted on an alternate channel;
 - Notify the primary unit's supervisor;
 - Assign a new primary unit, if requested;
 - Assign a secondary unit.
- b. During the pursuit, Communications will assume the following duties:
 - Monitor all radio traffic and relay information to the units involved in the pursuit and the supervisor until the pursuit is terminated;
 - Perform relevant records and motor vehicle checks;
 - Coordinate assistance, under the direction of the field supervisor or commanding officer.

-Notify the Chief of Police as soon as time permits.

- c. Communications personnel do not have authority to terminate a pursuit; however, they have the responsibility of relaying information of which they are aware that may affect any decision to terminate or continue a pursuit.

3. Secondary Unit.

- a. The secondary unit shall be a marked police vehicle unless such a vehicle is not available. Secondary units must conform to the definition of an emergency vehicle as described in Section II of this Policy.
- b. The secondary unit may assume radio communication responsibility, allowing the primary unit to devote full attention to driving.

4. Supervisor.

- a. Immediately upon notification of the pursuit, the supervisor will:
 - Ensure that the radio channel is cleared for emergency traffic only;
 - Ensure that no more than the required/necessary units are involved;
 - Verify that only marked patrol units are in pursuit or that proper units are en route to take over the pursuit.
- b. The supervisor or senior officer will direct the pursuit, approve alternative tactics and maintain control until the pursuit is terminated.
- c. Upon termination of the pursuit, the supervisor shall proceed to the termination point to provide necessary supervision.

G. Pursuits into Other Jurisdictions

1. Authority.

- a. RSMo. 544.157 authorizes Waynesville Police Officers in fresh pursuit of a person who is reasonably believed by the officers to have committed a violent felony in this state, or who has committed, or has attempted to commit, in the presence of such officer, any criminal offense or violation of state law or city ordinance, or for whom such officer holds a warrant of arrest for a criminal offense, to have authority to arrest and hold in custody

such person anywhere in this state. In all cases, the pursuit must be initiated within the Waynesville city limits.

- b. Upon apprehension, the officer may issue a summons and/or take the violator into custody. If the arrest is made pursuant to a warrant or if it is accompanied by a summons, the officer may

return the subject to the Waynesville Police Department to be booked. If, however, the arrest is not pursuant to a warrant and may not be accompanied by a summons (e.g. P/C felony charge), the suspect must be taken before a judge in the county in which the arrest was made by booking the suspect into that county jail. In all cases, the officer is not required to return the suspect to the Waynesville Police Department.

- c. A pursuit beyond the city limits of Waynesville will not relieve the pursuing officer(s), supervisors of the responsibility of conducting, terminating or reporting a pursuit as set forth in this or any other policy.

2. Procedures.

- a. Upon leaving the city limits of Waynesville, the secondary unit (if applicable) shall notify Communications.
- b. Communications shall immediately notify the supervisor that the pursuit is preceding outside the city and establish contact with law enforcement agencies that have jurisdiction in the area of the pursuit.
- c. Pursuits that continue outside the city must be authorized by and may be terminated by the supervisor, Sr. Ranking Patrolman, or commanding officer.
- d. Continued Pursuit.

-Upon approval of the continued pursuit, Communications shall immediately notify the primary unit and continue to relay information between all units and agencies involved in the pursuit.

-The supervisor should request assistance from the assisting agencies, if practical.

-The supervisor will closely monitor the pursuit and coordinate operations with other law enforcement agencies through Communications.

-As soon as practical, the primary unit will allow any assisting agency's unit to become the primary unit.

-If the assisting agency responds with a secondary unit, the Waynesville primary unit and secondary units will proceed as directed by the supervisor. (It is recommended that one Waynesville unit continues to the point of termination unless otherwise requested by the assisting agency.)

-In the event of the capture of the suspect, the supervisor will proceed to the termination point, if practical, and ensure that

Waynesville units and any assisting agency receives information and additional assistance that may be needed.

H. Pursuits Into This Jurisdiction From Another Jurisdiction

1. Officers of this department may assist in a pursuit at the request of the originating agency.
2. The supervisor or senior officer will immediately approve or deny assistance. If approved, ensure that an approved pursuit is conducted using the guidelines established in the department's pursuit procedures insofar as practical.
 - a. If information is developed that indicates that the pursuit is not in compliance with department guidelines, all Waynesville units shall discontinue assistance and participation in the pursuit. However, back-up assistance will be provided to the originating agency if the pursuit terminates.
3. Communications will assign Waynesville units as directed by the supervisor, senior officer or commanding officer.
4. Communications will maintain contact with the agency initiating the pursuit and will relay information between both agencies.
5. Officers may continue to assist the originating agency if the pursuit again moves outside the city, subject to the provisions of Section 7.2 above.

I. Reporting

1. Initiating Officer.
 - a. The officer initiating a pursuit will prepare an offense/incident report regarding the pursuit and ensure the following details are included:
 - Weather conditions;
 - Reason for pursuit;

- Detailed information of the route taken, including speeds attained, and all traffic violations committed by the suspect during the pursuit;

- Suspect vehicle description;

- Identification of the driver and all occupants of the suspect vehicle, if available;

- Final disposition of the pursuit and charges for which the suspect was arrested.

- b. All officers participating in or having additional information regarding the pursuit will complete a supplemental offense/incident report.

2. Supervisor.

- a. The supervisor will ensure that a complete report is made of the pursuit by all officers involved.

- b. The supervisor shall ensure that all related reports are forwarded through the chain of command for a critique, as necessary, of each pursuit as soon as possible.

POLICE VEHICLE OPERATIONS

I. Purpose

To establish policy and procedure for emergency vehicle operation by the Waynesville Police Department in other than pursuit situations.

II. Definition

Emergency Driving means driving pursuant to police calls such as help the officer, crime in progress, injury accident, etc. During emergency driving, the officer is not pursuing another vehicle and thus has greater control over the situation.

III. Policy

It shall be the policy of the Department that officers involved in emergency driving shall drive in a safe and expeditious manner so that they may travel to and arrive at their destination with due regard for public safety.

IV. Response Codes

- A. *Code 3* -- Crime In-Progress, Injury Accident, Medical Emergency or an Officer Call for Help. Lights and sirens will be used.
- B. *Code 1* -- A call for service that is not listed as Code 3. Field units will respond without the use of emergency lights and siren and in compliance with all traffic regulations.

V. Significant Factors

When driving in the Code 3 mode, officers must evaluate their response, keeping in mind the same considerations used in pursuit situations. Officers will regulate their response to any call so as not to unreasonably endanger the public safety or welfare and should drive no faster than necessary to safely arrive at their destination.

- A. A Code 3 response will occur in an emergency situation where conditions exist or are reasonably believed to exist which have resulted or might reasonably result in serious injury, death, or which might have a disastrous effect on the community.
- B. A Code 3 response shall be the decision of the responding employee, a Supervisor, senior officer or commanding officer.
- C. A Code 3 response shall be cancelled when it becomes apparent that such

a response is no longer necessary or that such response may create an unreasonable risk to the officer or the public.

D. When responding Code 3, personnel may disregard certain traffic regulations; however, employees are not protected against the consequences of a reckless disregard for the safety of others. During Code 3 operation, an employee may:

1. Proceed past a red stop signal or stop sign, but only after slowing down or stopping as may be necessary for safe operation.
2. Exceed the posted speed limit so long as the officer does not endanger life or property.
3. Disregard regulations governing directions of movement or turning in specific directions.

E. Officers shall not drive into opposing lanes of traffic without using the highest degree of care.

VI. Emergency Escorts

Emergency escorts of private vehicles with use of emergency lights and/or siren are not authorized. Officers will not authorize the driver of any private vehicle to exceed the speed limit or to ignore stop signs or signals, or to otherwise violate traffic regulations.

Officers will not lead or otherwise escort ambulances on emergency runs. If assistance is necessary, officers may render such assistance by attempting to clear intersections along the route of the emergency vehicle.

ROADS & GROUNDS COMMITTEE MEETING
SUMMARY
September 2, 2021 5:00pm

In Attendance:

Members: Chairman Bill Farnham, Councilman Amanda Koren, Councilman Cecil Davis

City Staff: John Doyle, Miriam Jones, Amber Box, Mayor Jerry Brown

Guests: Keith Pritchard

Media: Darrell Maurina

- Meeting called to order at 5:00pm. No citizen comments.
- Meeting minutes from August 5, 2021 approved.
- Volkswagen Trust Grant- Grant application has been submitted. Six trucks total have been submitted for replacement. The funding percentage that can be requested is 50%. Total funds requested is \$845,673.
- Code of Ethics- Committee provided with the second draft of the Code of Ethics. Motion was made and seconded to send to Council. Motion passed.
- Project Updates- Pictures of project updates provided to the committee which included the no parking signs that were added on Francis St in the vicinity of Bobby Dale and Prospect, the completion of brush hogging on Michael Ct and the two new parking spaces that were added on Benton as well as the no parking sign at the corner.
- Street Department Updates- The street department has completed road patching, cleaned under the Dyer Bridge, and submitted all bids for the Volkswagen program grant application.
- Other Business-
 - Preliminary Budget Meetings for September- Preliminary Budget meetings have been scheduled with each department for September. Budget will be brought to Council in October for review and in November for final approval.
 - Potential Equipment Purchase- Roller- Information was provided regarding the potential purchase of a Roller. \$5,700 monthly rental or \$18,000 to buy.

There was a need for a closed session. Motion made. Motion seconded. The motion passed and committee entered into closed session at 5:38pm.

Motion was made to enter back into open session. Motion seconded. The motion passed and committee entered into open session at 6:15pm.

Having no further business, the meeting was adjourned at 6:15pm.

The next scheduled meeting will be held on October 7, 2021 at 5:00pm

Finance & Human Resources Committee
Summary of Open Session Minutes
August 2, 2021

Members Present: Councilman Ed Conley, Councilman Amanda Koren

Absent: Councilman Cecil Davis

Staff Present: John Doyle, Amber Box, Tracey York, Michele Brown, Miriam Jones

Guests: Councilman Sean Wilson

Media: Pulaski County Daily News (Darrell Maurina)

Meeting was called to order

No citizen comments

Minutes were approved as written

Committee approving paying the bills

Committee reviewed the City's cash flow reports, bank account status, and YTD Budget. The city has completed 58.3% of the Fiscal Year with expenses tracking at 58% and revenues tracking at 59%.

Review Ordinance Creating Economic Development Coordinator Position

Mr. Doyle stated that this Ordinance was tabled at the July City Council meeting, pending further review. Without passing an ordinance creating this position, the city cannot hire or appoint anyone. There are three options moving forward including forwarding the same ordinance to City Council, making revisions and submitting to City Council, or discard proposed ordinance. Committee discussed options and members agreed they want the screening process that would allow a team to select the candidate. Committee forwarded the Ordinance Creating an Economic Development Coordinator Position to City Council for approval with no changes.

American Rescue Plan Act Update

Committee approved moving forward with a new account and submitting an application accepting monies from the American Rescue Plan Act.

Code of Ethics

Mr. Doyle stated the city attorney, Lauber Municipal Law, have recommended cities to adopt a Code of Ethics that applies to elected and appointed officials, as well as city staff. Committee would like all committees to have the opportunity to review prior to being sent to City Council. Committee passed a motion to forward to City Council for the October 2021 session, ensuring each committee has a chance to review the new policy prior to its full approval.

There was a need for closed session

Committee returned to open session

Other Business

Town Hall Meeting discussing Fire Protection Services - on Friday, August 6th, 2021

Public Hearing Setting Ad Valorem Tax Rate – Thursday, August 19th, 2021.

Committee adjourned at 5:42pm

Next meeting will be held on September 9th, 2021 at 5:00pm



AGENDA ITEM STAFF ANALYSIS

Project/Recommendation Name: 21-32 – An Ordinance Establishing a Comprehensive Code of Ethics for Officers and Employees; Repealing Conflicting Ordinances; Fixing an Effective Date

Submitted By: Michele Brown – City Clerk
Lauber Municipal Law

Date: September 16, 2021

Recommendation Statement

Upon review of the General Provisions of the City's Municipal Code, it was determined that a *Code of Ethics* was needed to update the Municipal Code and provide this information in more clear and concise manner.

Discussion and/or Analysis

This Ordinance was presented at all Committees during the months of August and September, 2021. Suggested amendments were:

A copy of Robert's Rules of Order should be given to each official upon signing the Code of Ethics Acknowledgement Form.

The section pertaining to gifts received should also include the State Statute as reference.

Recommended Action

Human Resources Committee voted to approve the Ordinance as amended and send to the City Council for final approval.

Action Taken

Forward to City Council for approval.

**AN ORDINANCE ESTABLISHING A COMPREHENSIVE CODE OF ETHICS
FOR OFFICERS AND EMPLOYEES;
REPEALING CONFLICTING ORDINANCES;
FIXING AN EFFECTIVE DATE**

WHEREAS, it is the policy of the City of Waynesville, Missouri to uphold, promote and demand ethical conduct from its elected and appointed public officials (hereinafter “public officials”); and

WHEREAS, the citizens and businesses of the City are entitled to have fair, ethical and accountable local government; and

WHEREAS, the City Council recognizes the importance of codifying and making known to the general public the ethical principles that guide the work of the City’s public officials, and

WHEREAS, the City’s public officials are to maintain the highest standards of personal integrity, truthfulness and fairness in carrying out their public duties; and

WHEREAS, the City Council hereby adopts a Code of Ethics for public officials and employees to assure public confidence in the integrity of local government and its effective and fair operation.

NOW THEREFOR, BE IT ORDAINED BY THE CITY COUNCIL OF WAYNESVILLE, MISSOURI, AS FOLLOWS:

Section 1. That Title I of the Municipal Code of Ordinances shall be amended to include a new Article 100-III – Code of Ethics, which is attached hereto as “Exhibit A” and made a part of this ordinance.

Section 2. This Ordinance shall be in full force and effect from and after the date of its passage.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL ON THIS _____, DAY OF _____, 2021.

Dr. Jerry Brown, Mayor

ATTEST:

Michele Brown, City Clerk

EXHIBIT A

100.050: CODE OF ETHICS

- A. *Responsibility of Public Office.* Stewardship of the public interest shall be the public official's primary concern, working for the common good of the citizens of the City and avoiding actions that are inconsistent with the best interests of the City. All persons, claims and transactions coming before City Council or any City Council Committee, Board or Commission shall be assured of fair and equal treatment.
- B. *Compliance with Law.* Public officials are agents of public purpose and hold office for the benefit of the public. They are bound to uphold the laws of the nation, State and City and to carry out impartially these laws in the performance of their public duties to foster respect for all government. These laws include, but are not limited to, the United States and Missouri Constitutions, the laws of the State of Missouri and City Ordinances.
- C. *Conduct of Officials.* The professional and personal conduct of public officials shall be above reproach and shall avoid even the appearance of impropriety. Public officials shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of the Mayor, other members of the City Council, Council Committees, Boards, Commissions, City staff and the public.
- D. *Performance of Duties.* Public officials shall perform their duties in accordance with the processes and rules of order as established by the City Council, Council Committees, Boards and Commissions governing the deliberation of public policy issues, meaningful involvement of the public and implementation of policy decisions of the City Council by City staff.
- E. *Public Meetings.* Public officials shall prepare themselves for the public issues, listening courteously and attentively to all public discussion before the body and focus on the business at hand. Officials shall refrain from interrupting other speakers, making personal comments not germane to the business of the body or otherwise interfere with the orderly conduct of meetings.
- F. *Decision Based on Merit.* Public officials shall base their decisions on the merits and substance at hand and not personal opinion or preference.
- G. *Communication.* Public Officials shall publicly share with the body substantive information that is relevant to a matter under consideration by the City Council, Council Committees, Boards, and Commissions of the City which they may have received from sources outside the public decision-making process.
- H. *Conflict of Interest.*
 - 1. In order to assure independence and impartiality on behalf of the common good, public officials shall not use their official position to influence government decisions in which they have a material financial interest or personal relationship, which may give rise to the appearance of a conflict of interest or impropriety. As a result, public officials shall disclose investments, interest in real property, sources of income and gifts and shall abstain from participating in deliberations and decision-making where conflicts may exist.

2. Public officials should avoid action, whether or not specifically prohibited, which might result in or create the appearance of:
 - a. Using their public office for private gain;
 - b. Offering preferential treatment to any person;
 - c. Impeding City efficiency and economy;
 - d. Losing complete independence or impartiality;
 - e. Making a City decision outside of official channels; and
 - f. Affect adversely the confidence of the public and the integrity of the City.
- I. *Gifts – Gratuities – Favors.* Public officials shall comply with the requirements of Missouri Statute 105.452 relating to the acceptance and reporting of gifts, gratuities and favors.
- J. *Confidentiality of Information.* Other than public information or with legal authorization, public officials shall not disclose or furnish to anyone any information concerning City property, personnel, litigation or proceedings of the City that was obtained as a result of their positions at the City, per RSMo 105.452. This Section shall not be construed to limit, hinder or prevent the divulgence or use of information in the performance of official duties, but shall prohibit the use of or the providing of information that would place the public official or recipient of the information in a vantage position over the general public and thereby constitute a violation of public trust. Confidential information shall include, but not be limited to – any written information which is not subject to disclosure pursuant to Missouri law or any other statutory exemption regarding public records or any oral information which was not discussed at an open public meeting. All discussions of closed session City Council, Council Committee, board, or commission meetings of the City shall remain confidential until such time as it is made available in open session.
- K. *Use of Public Resources.*
 1. Unless specifically permitted by City policy, the use of City facilities, equipment, vehicles, supplies, on-duty personnel or other goods or services is limited to City business only. Public resources may not be used for private gain or personal purposes except on the same basis that they are otherwise normally available to the public. Normal rental or usage fees may not be waived except in accordance with City policy.
 2. A public official may use the City's name, letterhead, logo or seal only when it would be perceived as representing the City or the body as a whole. However, this provision will not prohibit individual Council members from using City letterhead and resources to write personal congratulatory letters, letters of recommendations, reference, endorsement and such may be written on by a Councilman on City letterhead with a copy being provided to the City Clerk.
 3. A public official shall not utilize the City's name, letterhead, logo or seal for the purpose of endorsing any political candidate, business, commercial product or service.

- L. *Appearance for Private Interests.* As steward of the public interest, the Mayor and City Council shall not appear at proceedings on behalf of the private interests of any third parties that go before the City Council, Council Committees, boards, and/or commissions of the City. Public officials of the City Council, Council Committees, boards, and commissions of the City shall not appear before their own bodies or before the City Council on behalf of the private interests of third parties on matters related to the areas of service of their bodies.
- M. *Advocacy.* Public officials shall represent the official policies or positions of the City to the best of their abilities when designated as delegates for this purpose. When representing their individual opinions and positions, public officials shall explicitly state that they do not represent the Council or the City and they shall not give the inference that they do. Public officials of the City Council, Council Committees, boards, and commissions of the City shall not appear before their own bodies or before the City Council on behalf of private interests of third parties on matters related to the areas of service of their bodies.
- N. *Policy Role of Members.* Public officials shall respect and adhere to the City Administrator form of government as outlined in Chapter 116 of the City's Municipal Code with respect to the City Administrator's relationship to the Mayor and City Council. In this structure, the City Council determine the policy of the City with the advice, information and analysis provided by the City Administrator, City staff, Council Committees, Boards, and Commissions of the City. Except as provided by ordinance, the Mayor and/or Councilmen shall not interfere with the administrative functions of the City, the professional duties of City staff, personnel issues concerning hire, promotion or discipline (except upon appeal as provided for by ordinance), or impair the ability of staff to implement City policy and decisions. Public Elected Officials shall not direct or request services from City staff but shall forward all requests or concerns to the City Administrator for review.
- O. *Behavior.* All City elected and appointed officials shall conduct themselves in a professional business manner and should refrain from the public use of profane or offensive language so as to reflect well on the City. The City strongly disapproves of and does not tolerate harassment of the public, other elected officials or City staff. Public officials shall avoid offensive or inappropriate harassing behavior. Complaints of harassment, targeting of employees or complaints of inappropriate conduct will be promptly and carefully investigated in accordance with City policy.
- P. *Positive Workplace Environment.* Public officials shall support the maintenance of a positive and constructive workplace environment for the City employees and for citizens and businesses who conduct business with the City. Public officials shall recognize their roles in dealing with City employees and refrain from creating the perception of favoritism, confusing staff in regards to daily duties or tasks or any other form of inappropriate action to City staff.
- Q. *City Attorney to Render Opinions on Request.* Whenever any public official, subject to this policy, is in doubt as to the proper interpretation or application of this Code of Ethics policy, that public official may request that the City Administrator solicit from the City Attorney a full written statement of the facts and questions. The City Attorney shall then render a written opinion to such public official and the City Administrator shall provide the opinion to all members of the City Council without use of the name of the public official involved unless such public official permits the use of a name.
- R. *Implementation.*

1. The Code of Ethics for public officials of the City is intended to be self-enforcing. Therefore, it becomes most effective when public officials are thoroughly familiar with it and embrace its provisions. For this reason, these ethical standards shall be included in the regular orientation of candidates for Mayor and City Council, newly elected officials and appointed members of all boards and commissions.
2. Public officials entering office shall receive a statement certifying that they have read and understand the City's Code of Ethics and copies of both Robert's Rule of Order and the Missouri Sunshine Law. Signing the statement is optional. However, all public officials are subject to the provisions of the Code of Ethics whether or not the statement is signed.
3. The Code of Ethics shall be reviewed annually by the Governmental Affairs Committee. Recommendations from the Committee shall be considered by the City Council.

S. *Compliance and Enforcement.*

1. The City's Code of Ethics expresses standards of ethical conduct expected for the public officials of the City Council, Council Committees, boards, and commissions of the City. Public officials themselves have the primary responsibility to assure that ethical standards are understood and met and that the public can continue to have full confidence in the integrity of the government.
2. A person making a complaint against a public official, appointed official or employee for violation of this policy shall submit the complaint, in writing, to the City Clerk for submission to the City Attorney who will determine its legal sufficiency. The written complaint must be based substantially upon the personal knowledge of the complainant and must be signed under oath or affirmation by the person filing the complaint.
3. If the City Attorney determines that the complaint is legally sufficient, the City Administrator shall hire and appoint a hearing officer to determine if probably cause of the violation(s) of this policy exists. If the hearing officer determines that probable cause does exist for violation of this policy, the hearing officer shall report the finding to the City Council.
4. During the course of the investigation, the City Council has the authority to limit access of the public official named in the complaint to City Hall, Committee meetings and/or City staff.
5. The City Council shall make a final determination upon a majority vote of all members, except for any member of the City Council which may be the subject of a complaint. The hearing by the City Council shall not be subject to the strict rule of evidence and the standard of proof required for a final determination of violation of this policy shall be a preponderance of the evidence. At the discretion of the City Council, sanctions may include:
 - a. private or public reprimand or censure;
 - b. exclusion from leadership positions;
 - c. removal from office any elected, appointed official or employee.



AGENDA ITEM STAFF ANALYSIS

Project/Recommendation Name: 21-33 – An Ordinance Amending the City’s Personnel Manual Regarding Per-Diem Rates for Reimbursement of Travel Expenses Incurred While Conducting City of Waynesville Business; Fixing an Effective Date

Submitted By: John Doyle – City Administrator

Date: September 16, 2021

Recommendation Statement

Upon review of the City’s policy regarding the reimbursement of certain travel expenses, it was recommended to update the policy to mirror the Federal Government Per-Diem rates in order to properly reimburse officials and employees when they are conducting City business outside of City Hall.

Discussion and/or Analysis

Finance Committee – This Ordinance was presented to the Finance Committee on September 7, 2021. After discussion, Committee members had no amendments to the 1st draft.

Recommended Action

Finance Committee voted to approve the Ordinance and send to the City Council for final approval.

Action Taken

Forward to City Council for approval.

**AN ORDINANCE AMENDING THE CITY’S EMPLOYEE PERSONNEL MANUAL REGARDING PER-DIEM
RATES FOR REIMBURSEMENT OF TRAVEL EXPENSES INCURRED WHILE
CONDUCTING CITY OF WAYNESVILLE BUSINESS;
FIXING AN EFFECTIVE DATE**

WHEREAS, the City Council of the City of Waynesville acknowledges that from time to time, employees may be required to pay for certain travel expenses while conducting business or participating in required training for the City of Waynesville; and

WHEREAS, the City Council recognizes the increase in these costs and wishes to amend the Travel Policy to better reflect today’s rates of reimbursement.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF WAYNESVILLE,
MISSOURI AS FOLLOWS:**

SECTION 1. That the City’s Employee Personnel Manual, regarding Travel Authorization and Reimbursement, is hereby amended according to “Exhibit A” attached to and incorporated within this Ordinance, is hereby approved.

SECTION 2. The City Administrator or designee is authorized to implement this ordinance and develop any supplemental policies and procedures, as needed.

SECTION 3. That this ordinance shall take full force and effect upon its passage.

**PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL ON THIS 16th DAY OF
SEPTEMBER, 2021.**

Dr. Jerry Brown, Mayor

ATTEST:

Michele Brown, City Clerk

EXHIBIT A

City of Waynesville Personnel Manual – Compensation Plan

Travel Authorization and Reimbursement

The purpose of this policy is to authorize the reimbursement of expenses incurred in connection with the performance of official City business and the use of purchase/credit cards for travel purposes. The City Administrator shall implement administrative policies and procedures to carry out the provisions of this chapter.

a. Advance Authorization to Travel

1. Travel by City officials, City Council and employees shall be specifically provided for as follows:
2. The City Administrator and Department heads shall approve all overnight travel for employees of each department. The City Administrator shall approve overnight travel for all department heads. Out-of-state travel for the City Administrator shall be approved by the Mayor and/or the Finance and Human Resources Committee.
3. Travel by the Mayor and City Council, unless preapproved through the budget, shall be authorized by the Finance and Human Resources committee.
4. Requests must include the nature of the travel, method of travel, costs to the City and the budgetary authority. Use of e-mail is acceptable documentation.

b. Eligible Expenses

Generally, eligible expenses include travel and living costs incurred by the employee while away from the City and expenses incurred within the City necessitated by City business. In the Waynesville area, necessary expenses will be reimbursed only for an employee representing the City in his/her official capacity and in the discharge of his/her duties. Eligible expenses and the basis for payment or reimbursement will be as follows:

1. Registration. Actual cost of registration paid by the employee for any approved meeting, conference, or convention for which he/she has received approval. Employees shall attend all presentations, meetings, and training sessions if registration fees are submitted for reimbursement.
2. Transportation. Actual costs for bus travel, train travel, taxi (including a customary gratuity), car rentals, parking fees, and air travel are eligible, if not paid for by the City. Employees using a personal vehicle to travel on City business will be reimbursed according to the current mileage rate established by the Internal Revenue Service. Payment shall not exceed economy class airfare (government rate or Internet rate) to

and from the same destination for employees traveling to out-of-town destinations on City business using a personal vehicle.

3. Meals, Lodging & Incidentals. The City will pay a daily per diem rate to employees who are traveling out-of-town on City business. This rate will be based on the current Per Diem Rates of the U.S. General Services Administration and will be location-specific. Current Per Diem Rates can be accessed via the GSA website at <https://www.gsa.gov/travel/plan-book/per-diem-rates>.
4. Employees will be required to submit itemized receipts with the proper form in order to receive reimbursement. ***No reimbursement costs will be approved without the proper documentation and receipts.***

The separate amounts for breakfast, lunch and dinner listed in the GSA M&IE Breakdown Chart online are provided should you need to deduct any of those meals from your trip voucher. For example, if your trip includes meals that are already paid for by the City (such as through a registration fee for a conference or for training), you will need to deduct those meals from your voucher.

c. Ineligible Expenses

None of the following expenses shall be paid by the City:

1. Travel paid for by any other organization
2. Alcoholic beverages
3. Meals or lodging accommodations for family or guest
4. Tour bus fees for sightseeing tours
5. Mileage if traveling as a passenger in a privately-owned car
6. Personal hygiene items
7. Any other personal expenses for entertainment or other purposes

d. Use of Credit cards

Credit cards will be made available to officials and employees for the purpose of covering all eligible travel expenses except meals, which will be handled on a reimbursement basis. Employees shall be restricted from use of their own personal credit cards, except in such cases when the employee has not been issued or does not have access to a City credit card in order to secure lodging or pay for fuel. Disallowed charges or charges not properly identified will be paid by the employee before the charge card billing is due.

e. Documentation and Reimbursement

A report of overnight travel will be documented and submitted to the City Clerk on an Employee Claim for Expenses form within fifteen (15) days of return from travel. The claim will contain a complete report of all travel costs, to included itemized receipts of expenses incurred through use of a credit card or by reimbursement to the employee. Requests for reimbursement for other eligible expenses shall be submitted on an Employee Claim for Expenses no less than monthly. Claims will not be authorized without the proper documentation and receipts.

f. Right of Prior Lien

Failure to pay any disallowed credit card charges or settle any advances within the time frame prescribed will render the employee personally liable for the unpaid amount plus interest at the rate charged by the bank that issued the credit/purchase card or ten (10) percent, whichever is applicable. The City shall have a prior lien against and a right to withhold any and all funds payable or to become payable to the employee in the amount due, plus interest.

g. Administration

The City Administrator is authorized to establish policy and procedure to administer this program. In extenuating circumstances, the City Administrator can authorize exceptions to this policy, especially when traveling to areas of a high cost of living or for special occasions and events.

WAYNESVILLE

Missouri



Preserving the Past ~ Planning for the Future

HB 2021- 46
Resolution 2021-11

AGENDA ITEM STAFF ANALYSIS

Project/Recommendation Name: 21-46 & R21-11 – An Ordinance Authorizing the Mayor to Give Notice to the Waynesville Rural Fire Protection District of the City's Intent to Terminate Fire Protection Services; Fixing an Effective Date. A Resolution Authorizing the Mayor to Enter into Contract Negotiations with the City of Saint Robert for Fire Protection Services

Submitted By: John Doyle – City Administrator

Date: September 16, 2021

Recommendation Statement

After receiving a proposal from the City of Saint Robert to provide the City with Fire Protection Services a review of the City's current agreement with the Waynesville Rural Fire Protection District was conducted. The recommendation from that review is to advise WRFPD of the City's intent to terminate the service contract between the City and WRFPD enter into negotiations with the City of Saint Robert for Fire Protection Services.

Discussion and/or Analysis

The City Administrator, along with the Chief of Police and our insurance carrier MIRMA provided the Police and Emergency Management Committee with information regarding both the City of Saint Robert and the Waynesville Rural Fire Protection District's ability to provide the City with fire protection services.

Police and Emergency Management Committee – On June 10th, 2021, Committee members discussed the possibility of contracting with the City of Saint Robert for fire protection services in open session. The main cause of concern was that the charge for services from WRFPD were set per state statute and the citizens of Waynesville did not have a voice on the District's Board nor could they vote regarding any kind of tax increase. Another concern pertained to the absence of a fire station within the City center. Citizen comments were heard at the Police and Emergency Committee and included concerns regarding the construction of a fire station within the City's center, the City's ISO rating and response times.

The City of Saint Robert would provide fire protection services for the City at a reduced rate that would save the City approximately \$80,000 to \$100,000 a year. With that savings, the City could construct a

fire station that was located within the City's center and Saint Robert would provide staffing and apparatus.

Public Forum – August 6th, 2021 – Council opened the forum to citizens comments. Most comments came from residents outside of city limits. One Waynesville resident voiced his concern over being taxed without representation. Fire Chief Doug Yureko stated that the City's ISO rating would be in jeopardy if the City were to use Saint Robert for Fire Protection. However, Mr. Doyle stated that wasn't necessarily true. Mr. Doyle stated he had reached out to the Insurance Services Office and was informed that the City's rate would more than likely stay the same.

Police and Emergency Management Committee – Committee met on September 9th, 2021 and discussed the City's options and reviewed the Agreement between the City and Saint Robert for Fire Protection Services. Committee members stated they had received an email from Chief Doug Yureko informing them that the City could petition to become a member of the District. In doing so, the citizens would then have a right to vote on any tax increase and Waynesville would have the opportunity to have someone on the District's Board of Directors. Mr. Doyle advised the Committee there were pros and cons to becoming part of the Fire District. The pros were as stated before and the cons were that the City would not be able to leave the District and they would not be able to provide fire services in future. Mr. Doyle also stated that he had not received any correspondence from Chief Yureko regarding the possibility of the City becoming a member of the District.

Recommended Action

Committee voted to approve terminating the agreement with WRFPD and pursuing negotiations with Saint Robert for Fire Protection Services.

Action Taken

Forward to City Council for approval.

**AN ORDINANCE AUTHORIZING THE MAYOR TO GIVE NOTICE TO THE WAYNESVILLE RURAL FIRE PROTECTION DISTRICT REGARDING THE CITY'S INTENT TO TERMINATE FIRE PROTECTION SERVICES;
FIXING AN EFFECTIVE DATE**

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF WAYNESVILLE, MISSOURI, AS FOLLOWS:

Section 1. That the City Council hereby authorizes the Mayor and/or City Administrator to give notice to the Waynesville Rural Fire Protection District (WRFPD) regarding the non-renewal of the Fire Protection Service Contract entered into on November 21st, 1997.

Section 2. The letter of non-renewal shall not be less than one-year from the date of the notice to terminate.

Section 3. This ordinance shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL ON THIS 16TH DAY OF SEPTEMBER, 2021.

By: _____
Dr. Jerry Brown, Mayo

ATTEST:

Michele Brown, City Clerk

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO
CONTRACT NEGOTIATIONS WITH THE CITY OF SAINT ROBERT
FOR FIRE PROTECTION SERVICES;
FIXING AN EFFECTIVE DATE**

WHEREAS, the City of Waynesville strives to provide quality fire protection services to its citizens to minimize the risk of property damage, personal injury or loss of life; and

WHEREAS, the City of Saint Robert, Missouri, currently maintains and equips a high-quality fire department providing comprehensive fire suppression, fire prevention, review and inspection services, emergency medical services and other services incidental to the protection of person and property in its community; and

WHEREAS, the cities of Waynesville and Saint Robert share a mutual border and the cities have a long history of working in close harmony on matters of mutual concern through mutual aid and intergovernmental agreements; and

WHEREAS, Waynesville and Saint Robert could enjoy greater efficiencies and economies of scale, while preserving the high level of fire protection service each city currently provides its citizens if the City of Saint Robert assumed primary responsibility for the provision of fire suppression and certain other fire-related services in Waynesville; and

WHEREAS, the City Council desires to begin negotiations with the City of Saint Robert for Fire Protection Services.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WAYNESVILLE, MISSOURI, AS FOLLOWS:

The City Council hereby authorizes the Mayor and/or City Administrator to enter into negotiations with the City of Saint Robert to provide Fire Protection Services to the City of Waynesville.

PASSED AND RESOLVED BY THE CITY COUNCIL ON THIS 16TH DAY OF SEPTEMBER, 2021.

By: _____
Dr. Jerry Brown, Mayo

ATTEST:

Michele Brown, City Clerk

WAYNESVILLE-ST ROBERT JOINT AIRPORT
BOARD MEETING
SUMMARY
August 24, 2021
3:00pm

Attendance:

Board: Chairman Lauritson, Randy Becht, John Doyle, Anita Ivey, Doug Spitalny

Staff: Miriam Jones, Mike Guy

Guests: Erin Younkin, Robert Crain, Dave Hadel, Carola Prewitt, Matt Chaifetz, Allen Moll, Don Payne, Dave Robinson, Darlene Battle, Walter Matill, Mark Parker, Renea Lazzarini

Media: Darrell Maurina

- **Meeting called** to order at 3:00pm
- June 22, 2021 meeting minutes approved.
- **Budget:** The budget reflects 69% revenue and 67% expenses. Motion was made to approve budget. Motion seconded. Budget approved.
- **Airport Operations Manager:** Fuel sales have dropped during August due to no charter flights and an increase in fuel prices.
- **Contour Airline Update-** This has been the best month for Contour with a count of 1,464 passengers. Mayor Lauritson asked if Contour would be willing to extend from October 1 through October 11 since SkyWest can not start flights until October 12. Mr. Chaifetz stated that if DOT would allow them to fly, they are willing to continue until SkyWest starts up.
- **EAS Provider Transition:**
 - **DOT Order- Selecting Air Carrier-** DOT order for the approval of SkyWest Airlines to provide Essential Air Service at Fort Leonard Wood, Missouri, for a three-year term from October 1, 2021, through September 30, 2024 was served on July 21, 2021.
 - **TBN Ground Support Equipment Needs-** Personnel from cities, airport and FLW have been working closely with SkyWest to get questions answered and provide the support that is needed to provide a smooth transition. Lav Services and Water services have been addressed. Fuel supply and power Requirements are being addressed. Internet and communication casings are complete. The FFDO (Federal Flight Deck Officer) Program which allows for Pilots to conceal carry is being addressed by SOP and very near being where we want to be.
 - **Time Schedules-** There have been many meetings to discuss the time schedules in order to provide better flight times. Darlene Battle has been in communication with SkyWest in order to get this moving in the right direction. SkyWest has proposed an interim schedule which will be in place until the permanent schedule can take place.
 - **Fuel Sales Agreement-** Mr. Doyle discussed doing a fuel sales agreement with the air carrier. SkyWest has ground equipment that needs to be fueled as well as the plane. Fueling the plane will be based off plane staying overnight.
- **Burns & McDonnell Engineering Update:**
 - **MAP Application-** The MAP application was not selected as the FAA considers Waynesville-St. Robert Regional Airport has graduated from the MAP to regular AIP participation.
 - **TAMP-** Bob Crain provided an update to the board on the Terminal Area Master Plan. Mr. Crain discussed a few different locations for the Terminal building. Mr. Crain also went over a financial feasibility analysis and provided a summary of program funding alternatives.

- **SOP Marketing Report-** There has been a big increase on website users. The paid marketing Google ads are trending with a positive click through rate.

Next meeting: Tuesday, September 28, 2021 at 3pm at Saint Robert City Hall.

With no further business, meeting adjourned at 3:37pm.



September 14, 2021

To: Waynesville City Council

From: City Administrator John Doyle

Re: City Administrator's Report – September 2021

2022 Preliminary Budget Meetings

- The City of Waynesville is currently working with department supervisors on the 2022 preliminary budget. These meetings have been scheduled through the month of September. The preliminary budget will be provided to the council at the regularly scheduled council meeting in October 2021.

Economic Development Coordinator

- The City of Waynesville is currently in the interview process for the newly announced position of Economic Development Coordinator. This position is scheduled to remain open until filled and could provide funding possibilities for the City in areas of infrastructure, commercial development and municipal project financing.

Utility Rate Studies

- The City of Waynesville has completed the Electric rate study with Toth Engineering. Rate adjustment recommendations have been made to the utility and finance committees.
- The City is currently reviewing the sewer and water rate studies. Preliminary rate studies for these utilities are expected in October of 2021. These studies will be discussed with both the utility and finance committees in October.
- The City expects to receive rate studies in the coming months for the remaining city utilities including:
 - Natural Gas

ARPA Funding

- The City of Waynesville has completed documentation necessary to receive the ARPA funds from the federal government. The City expects to receive approximately half of these funds in October of 2021.

Forest ReLeaf Program

- The City of Waynesville was the recipient of the Forest ReLeaf Program grant. This grant provided the City with 30 trees/saplings. These were planted in the City park replacing the trees that have been removed over the past few years due to disease.



City of Waynesville Cash Flow Sheet

Security Bank Pulaski County

TOTAL CASH IN BANK

\$5,220,742.07

As of 8/31/2021

Name & Acct Type	Account #	GL#	BALANCE
Consolidated Checking (restricted)	806	100-10-1045	\$299,171.60
		200-20-1045	
		300-30-1045	
		500-50-1045	
		600-60-1045	
		700-70-1045	
		800-80-1045	
General	849	100-10-1030	\$539,011.21
		200-20-1030	
		200-20-1034	
		200-20-1036	
		300-30-1030	
		300-30-1032	
Utility	822	500-50-1030	\$1,570,732.38
		600-60-1030	
		700-70-1030	
		800-80-1030	
Meter (restricted)	792	500-50-1035	\$827,211.30
Park Acquisition (restricted)	566	200-20-1028	\$34,179.16
General Savings	919	100-10-1010	\$1,230,225.81
Utility Savings	214	500-50-1001	\$720,210.61
General Certificate of Deposit		100-10-1100	\$0.00
TOTAL RESTRICTED			\$1,160,562.06
TOTAL SAVINGS/RESERVES			\$1,950,436.42
TOTAL CD's			\$0.00
TOTAL UNRESTRICTED- AVAILABLE FUNDS			\$2,109,743.59
PREPARED BY:		Amber Box, Finance Officer	

ONE-LINER BUDGET SUMMARY
AUGUST 2021

DEPARTMENT	2021 BUDGET	MTD	YTD	UNREALIZED	PERCENT
REVENUES					
GENERAL	\$ 3,196,350.00	\$ 150,265.39	\$ 1,844,597.83	\$ 1,351,752.17	58%
POLICE	\$ 180,000.00	\$ 6,419.02	\$ 69,744.30	\$ 110,255.70	39%
STREETS & TRANSPORTATION	\$ 860,000.00	\$ 66,757.82	\$ 576,718.21	\$ 283,281.79	67%
AIRPORT	\$ 3,821,000.00	\$ 322,371.32	\$ 2,648,699.16	\$ 1,172,300.84	69%
BUILDING DEPT	\$ 385,000.00	\$ 32,070.54	\$ 258,874.97	\$ 126,125.03	67%
ANIMAL SHELTER	\$ 184,500.00	\$ 1,550.00	\$ 106,151.65	\$ 78,348.35	58%
C. I. D.	\$ 55,000.00	\$ -	\$ -	\$ 55,000.00	0%
PARK	\$ 495,000.00	\$ 36,479.60	\$ 358,274.14	\$ 136,725.86	72%
SPORTS PROGRAM	\$ 107,500.00	\$ 98.00	\$ 62,379.24	\$ 45,120.76	58%
ELECTRIC	\$ 7,350,000.00	\$ 594,510.01	\$ 4,756,424.35	\$ 2,593,575.65	65%
WATER	\$ 1,436,500.00	\$ 98,075.59	\$ 800,337.27	\$ 636,162.73	56%
SEWER	\$ 1,384,000.00	\$ 110,173.02	\$ 914,125.20	\$ 469,874.80	66%
PLANT	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	0%
GARBAGE	\$ 292,000.00	\$ 28,509.81	\$ 220,910.67	\$ 71,089.33	76%
NATURAL GAS	\$ 1,770,000.00	\$ 36,225.84	\$ 1,486,428.82	\$ 283,571.18	84%
TOTAL REVENUES	\$ 21,518,850.00	\$ 1,483,505.96	\$ 14,103,665.81	\$ 7,415,184.19	66%
EXPENSES					
GENERAL	\$ 1,963,800.00	\$ 68,786.13	\$ 1,157,616.29	\$ 806,183.71	59%
POLICE	\$ 954,850.00	\$ 69,879.93	\$ 610,795.69	\$ 344,054.31	64%
COURT	\$ 178,575.00	\$ 12,633.43	\$ 100,233.56	\$ 78,341.44	56%
STREET	\$ 853,850.00	\$ 20,295.16	\$ 554,561.76	\$ 299,288.24	65%
AIRPORT	\$ 3,843,654.98	\$ 360,521.17	\$ 2,608,255.10	\$ 1,235,399.88	68%
FIRE PROTECTION	\$ 315,365.88	\$ -	\$ 236,524.41	\$ 78,841.47	75%
BUILDING DEPT	\$ 453,500.00	\$ 14,899.04	\$ 142,350.12	\$ 311,149.88	31%
ANIMAL SHELTER	\$ 292,700.00	\$ 19,898.38	\$ 203,936.98	\$ 88,763.02	70%
PARK	\$ 333,550.00	\$ 22,850.40	\$ 164,385.75	\$ 169,164.25	49%
SPORTS PROGRAM	\$ 128,350.00	\$ 7,222.98	\$ 83,042.48	\$ 45,307.52	65%
ELECTRIC	\$ 6,805,200.00	\$ 508,806.52	\$ 4,698,274.25	\$ 2,106,925.75	69%
WATER	\$ 1,228,600.00	\$ 63,018.70	\$ 739,508.46	\$ 489,091.54	60%
SEWER	\$ 1,005,250.00	\$ 25,841.84	\$ 543,282.53	\$ 461,967.47	54%
PLANT	\$ 621,150.00	\$ 18,525.16	\$ 192,946.05	\$ 428,203.95	31%
GARBAGE	\$ 292,000.00	\$ 22,813.51	\$ 196,923.45	\$ 95,076.55	67%
NATURAL GAS	\$ 1,363,950.00	\$ 114,630.01	\$ 1,049,048.20	\$ 314,901.80	77%
				\$ -	
TOTAL EXPENSES	\$ 20,634,345.86	\$ 1,350,622.36	\$ 13,281,685.08	\$ 7,352,660.78	64%
Total Revenue Year to Date		(+)	\$ 14,103,665.81		
Total Expense Year to Date		(-)	\$ 13,281,685.08		
Net Revenue Over or (Under)			\$ 821,980.73		
Total outstanding revenue for Grants & Draws (Pending)		(+)	\$ -		
OVER/(LOSS) REVENUES OVER EXPENSES YTD			\$ 821,980.73		
PREPARED BY:	Amber Box, Finance Officer				

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	PCT OF YTD BALANCE	FISCAL YTD PERCENT DIFFERENCE	66.6% DIFFERENCE

GENERAL FUND						
CITY HALL DEPARTMENT						
100-11-4011	TAXES PD FROM CO	400,000.00	3,341.31	215,330.50	53.83	184,669.50
100-11-4021	GRANT INCOME	50,000.00				50,000.00
100-11-4024	RAILROAD UTIL & SURCHARGE	800.00		110.00	13.75	690.00
100-11-4026	GROSS RECEIPTS BUS. TAX	90,000.00	7,889.66	42,875.27	47.64	47,124.73
100-11-4034	SALES TAX	590,000.00	39,271.99	405,805.96	68.78	184,194.04
100-11-4035	ADMIN RECAPTURE FEE - SEWER	34,020.00	2,835.00	22,680.00	66.67	11,340.00
100-11-4036	DEPT TRANSFER FROM SEWER	79,380.00	6,615.00	52,920.00	66.67	26,460.00
100-11-4037	ADMIN RECAPTURE FEE ELEC	223,500.00	18,625.00	149,000.00	66.67	74,500.00
100-11-4038	DEPT TRANSFERS FROM ELECTRIC	521,500.00	43,458.33	347,666.64	66.67	173,833.36
100-11-4039	ADMIN RECAPTURE FEE - GAS	44,850.00	3,737.50	29,900.00	66.67	14,950.00
100-11-4040	DEPT TRANSFERS FROM WATER	86,555.00	7,212.92	57,703.36	66.67	28,851.64
100-11-4041	ADMIN RECAPTURE - WATER	37,095.00	3,091.25	24,730.00	66.67	12,365.00
100-11-4042	CEMETERY LOT SALES	1,800.00	1,500.00	2,700.00	150.00	900.00
100-11-4045	DEPT TRANSFER FROM GAS	104,650.00	8,720.83	69,766.64	66.67	34,883.36
100-11-4046	DOG TAGS	200.00		30.50	15.25	169.50
100-11-4049	ADDITIONAL FEES	4,000.00		3,660.00	91.50	340.00
100-11-4050	MERCHANT LICENSE	15,000.00	335.00	13,630.00	90.87	1,370.00
100-11-4051	ABATEMENTS	3,000.00	177.91	177.91	5.93	2,822.09
100-11-4510	INTEREST INCOME	15,000.00	1,413.53	12,741.48	84.94	2,258.52
100-11-4845	STREET RECAPTURE	500.00		500.00	100.00	
100-11-4919	OTC RENTAL LEASE	289,000.00		288,909.38	99.97	90.62
100-11-4920	MISCELLANEOUS INCOME	95,000.00	940.16	94,500.19	99.47	499.81
100-11-4921	MISC-RENTALS	10,500.00	1,100.00	9,260.00	88.19	1,240.00
100-11-4931	AMERICAN RESCUE PLAN	500,000.00				500,000.00
CITY HALL TOTAL		3,196,350.00	150,265.39	1,844,597.83	57.71	1,351,752.17
POLICE DEPARTMENT						
100-12-4410	POLICE FINES	150,000.00	5,319.02	46,763.64	31.18	103,236.36
100-12-4920	MISCELLANEOUS INCOME	5,000.00		1,559.85	31.20	3,440.15
100-12-4930	PROCEEDS FROM GRANT	25,000.00	1,100.00	21,420.81	85.68	3,579.19
POLICE TOTAL		180,000.00	6,419.02	69,744.30	38.75	110,255.70
STREET DEPARTMENT						
100-14-4022	DEPARTMENT TRANSFERS IN	185,000.00	15,416.67	123,333.36	66.67	61,666.64
100-14-4028	GAS TAX	125,000.00	11,443.88	84,426.69	67.54	40,573.31
100-14-4030	MOTOR VEHICLE TAX	65,000.00	6,284.12	52,818.79	81.26	12,181.21
100-14-4043	CITY USE TAX	225,000.00	15,763.56	132,369.06	58.83	92,630.94
100-14-4510	TRANSPORTATION TAX INCOME	260,000.00	17,849.59	183,770.31	70.68	76,229.69
STREET TOTAL		860,000.00	66,757.82	576,718.21	67.06	283,281.79
AIRPORT DEPARTMENT						
100-16-4058	INCOME FROM ST. ROBERT	138,000.00		137,963.36	99.97	36.64

		CALENDAR	8/2021, FISCAL	8/2021	PCT OF FISCAL YTD	66.6%
ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
100-16-4060	FUEL SALES	450,000.00	28,290.64	316,342.80	70.30	133,657.20
100-16-4920	MISCELLANEOUS INCOME	8,000.00	3,178.68	8,019.00	100.24	19.00-
100-16-4930	PROCEEDS FROM GRANT	3,205,000.00	289,687.00	2,174,764.00	67.86	1,030,236.00
100-16-4963	HANGER RENTAL FEES	20,000.00	1,215.00	11,610.00	58.05	8,390.00
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	AIRPORT TOTAL	3,821,000.00	322,371.32	2,648,699.16	69.32	1,172,300.84
		BUILDING DEPARTMENT				
100-18-4320	BUILDING PERMITS	15,000.00	1,237.20	12,208.25	81.39	2,791.75
100-18-4321	DEPARTMENT TRANSFERS IN	370,000.00	30,833.34	246,666.72	66.67	123,333.28
		=====	=====	=====	=====	=====
	BUILDING TOTAL	385,000.00	32,070.54	258,874.97	67.24	126,125.03
		ANIMAL SHELTER DEPARTMENT				
100-19-4410	ANIMAL SHELTER FINES	1,000.00				1,000.00
100-19-4910	ANIMAL SHELTER FEES	45,000.00	930.00	23,173.53	51.50	21,826.47
100-19-4911	ANIMAL SHELTER-ST. ROBERT/FLW	109,500.00		60,333.33	55.10	49,166.67
100-19-4920	ANIMAL SHELTER-DONATIONS	25,000.00	620.00	22,644.79	90.58	2,355.21
100-19-4930	PROCEEDS FROM GRANT	4,000.00				4,000.00
		=====	=====	=====	=====	=====
	ANIMAL SHELTER TOTAL	184,500.00	1,550.00	106,151.65	57.53	78,348.35
		TRANSFERS DEPARTMENT				
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	TOTAL REVENUE	8,626,850.00	579,434.09	5,504,786.12	63.81	3,122,063.88
		CITY HALL DEPARTMENT				
100-11-6010	SALARIES	480,000.00	35,297.93	300,274.66	62.56	179,725.34
100-11-6020	PAYROLL TAXES	35,000.00	2,639.15	22,558.97	64.45	12,441.03
100-11-6030	HEALTH INSURANCE	83,000.00	6,442.60	50,081.44	60.34	32,918.56
100-11-6040	LAGERS	91,000.00	9,782.13	60,883.14	66.90	30,116.86
100-11-6050	UNEMPLOYMENT WAGES	1,000.00				1,000.00
100-11-6070	UNIFORMS	1,400.00				1,400.00
100-11-6120	SHARED SUPPLIES	20,000.00	3,174.31	10,262.09	51.31	9,737.91
100-11-6140	SCHOOL CHANNEL 12 SUPPORT	10,000.00	1,337.26	4,101.66	41.02	5,898.34
100-11-6170	PRINTING & PUBLICATION	1,000.00				1,000.00
100-11-6182	MAINTENANCE & OPERATIONS	9,000.00		2,219.82	24.66	6,780.18
100-11-6210	LEGAL FEES	12,500.00				12,500.00
100-11-6220	AUDIT EXPENSE	1,750.00		1,614.30	92.25	135.70
100-11-6240	ELECTION EXPENSE	3,000.00		2,627.89	87.60	372.11
100-11-6260	DUES & MEMBERSHIPS	6,000.00		1,127.00	18.78	4,873.00
100-11-6270	CHAMBER OF COMMERCE	1,200.00	12.00	1,175.50	97.96	24.50
100-11-6305	ECONOMIC DEVELOPMENT	50,000.00	75.00	26,123.00	52.25	23,877.00
100-11-6310	INSURANCE	77,500.00		79,192.28	102.18	1,692.28-
100-11-6320	TRAINING/TRAVEL/MILEAGE	10,000.00	319.64	5,013.72	50.14	4,986.28
100-11-6330	RECORDING FEE	300.00				300.00
100-11-6370	EMPLOYEE PROGRAMS	1,000.00		525.24	52.52	474.76

ACCOUNT NUMBER	ACCOUNT TITLE	CALENDAR 8/2021, FISCAL TOTAL BUDGET	8/2021 PTD BALANCE	PCT OF FISCAL YTD BALANCE	FISCAL YTD PERCENT DIFFERENCE	66.6% DIFFERENCE
100-11-6510	UTILITIES	1,000.00	149.20	1,293.58	129.36	293.58-
100-11-6520	PHONE/FAX/INTERNET	18,000.00	417.05	17,756.34	98.65	243.66
100-11-6560	COPY MACHINE	1,500.00	78.80	752.87	50.19	747.13
100-11-6630	CONTRACT WORK	26,000.00	4,688.24	30,850.99	118.66	4,850.99-
100-11-6710	GAS, OIL & TIRES	2,000.00	119.25	749.32	37.47	1,250.68
100-11-6800	MISCELLANEOUS	20,000.00	934.61	5,128.87	25.64	14,871.13
100-11-6805	CONTINGENCY FUND	20,000.00	780.00	14,938.03	74.69	5,061.97
100-11-6810	LEASE PAYMENTS	539,000.00		489,944.57	90.90	49,055.43
100-11-6820	MAYOR	3,600.00	300.00	2,400.00	66.67	1,200.00
100-11-6835	OFFICE EQUIPMENT	3,000.00		1,902.61	63.42	1,097.39
100-11-6836	IT EXPENSES	25,000.00	2,160.00	16,761.06	67.04	8,238.94
100-11-6840	GRADUATION PROGRAM	750.00				750.00
100-11-6935	CODIFICATION	8,000.00		6,839.00	85.49	1,161.00
100-11-6950	POSTAGE	1,000.00	78.96	258.34	25.83	741.66
100-11-7000	DRUG TESTING	300.00		260.00	86.67	40.00
100-11-7001	AMERICAN RESCUE PLAN	350,000.00				350,000.00
100-11-7021	FUNDS TO RESERVES	50,000.00				50,000.00
	CITY HALL TOTAL	1,963,800.00	68,786.13	1,157,616.29	58.95	806,183.71

POLICE DEPARTMENT						
100-12-6010	SALARIES	550,000.00	41,070.08	340,700.63	61.95	209,299.37
100-12-6020	PAYROLL TAXES	40,000.00	3,114.04	25,873.46	64.68	14,126.54
100-12-6030	HEALTH INSURANCE	105,000.00	8,596.22	63,051.12	60.05	41,948.88
100-12-6040	LAGERS	91,000.00	9,132.40	51,653.08	56.76	39,346.92
100-12-6120	SUPPLIES	3,750.00	125.95	1,358.75	36.23	2,391.25
100-12-6170	PRINTING & PUBLICATION	2,000.00		25.00	1.25	1,975.00
100-12-6182	MAINTENANCE & OPERATIONS	7,000.00	85.00	4,992.36	71.32	2,007.64
100-12-6210	LEGAL	5,000.00				5,000.00
100-12-6220	AUDIT EXPENSE	1,750.00		1,614.28	92.24	135.72
100-12-6260	DUES & MEMBERSHIPS	1,750.00	100.00	1,040.00	59.43	710.00
100-12-6310	INSURANCE	37,500.00		37,134.96	99.03	365.04
100-12-6320	TRAINING/TRAVEL/MILEAGE	6,000.00	1,359.62	6,716.82	111.95	716.82-
100-12-6370	EMPLOYEE PROGRAMS	500.00		525.24	105.05	25.24-
100-12-6440	MOTOR EQUIPMENT M & R	18,000.00	364.85	16,430.46	91.28	1,569.54
100-12-6520	PHONE/FAX/INTERNET	7,500.00	232.00	4,544.33	60.59	2,955.67
100-12-6550	UNIFORMS & EQUIPMENT	6,500.00	109.40	4,453.66	68.52	2,046.34
100-12-6560	COPY MACHINE	2,500.00	78.80	1,214.11	48.56	1,285.89
100-12-6630	CONTRACT WORK	20,000.00	654.00	11,484.60	57.42	8,515.40
100-12-6710	GAS, OIL & TIRES	25,000.00	4,778.61	24,977.42	99.91	22.58
100-12-6800	MISCELLANEOUS EXPENSE	4,000.00		1,938.00	48.45	2,062.00
100-12-6835	OFFICE EQUIPMENT	2,000.00		424.59	21.23	1,575.41
100-12-6880	K-9 EXPENSES	3,400.00		225.37	6.63	3,174.63
100-12-6925	911 COMMUNICATIONS	14,000.00		10,159.11	72.57	3,840.89
100-12-6950	POSTAGE	700.00	78.96	258.34	36.91	441.66
	POLICE TOTAL	954,850.00	69,879.93	610,795.69	63.97	344,054.31

COURT DEPARTMENT						
100-13-6010	SALARIES	103,500.00	6,611.20	56,195.21	54.29	47,304.79

ACCOUNT NUMBER	ACCOUNT TITLE	CALENDAR 8/2021, FISCAL TOTAL BUDGET	8/2021 PTD BALANCE	PCT OF FISCAL YTD BALANCE	YTD PERCENT DIFFERENCE	66.6% DIFFERENCE
100-13-6020	PAYROLL TAXES	9,000.00	501.62	4,267.89	47.42	4,732.11
100-13-6030	HEALTH INSURANCE	19,000.00	753.66	6,029.28	31.73	12,970.72
100-13-6040	LAGERS	21,000.00	1,953.61	9,741.63	46.39	11,258.37
100-13-6120	SHARED SUPPLIES	500.00	113.58	532.74	106.55	32.74-
100-13-6182	MAINTENANCE & OPERATIONS			91.07		91.07-
100-13-6220	AUDIT EXPENSE	1,750.00		1,614.28	92.24	135.72
100-13-6260	DUES & MEMBERSHIPS	300.00				300.00
100-13-6320	TRAINING/TRAVEL/MILEAGE	1,100.00		550.00	50.00	550.00
100-13-6370	EMPLOYEE PROGRAMS	500.00		525.24	105.05	25.24-
100-13-6420	EQUIPMENT M & R	200.00				200.00
100-13-6560	COPY MACHINE	850.00	78.80	675.88	79.52	174.12
100-13-6630	CONTRACT WORK	18,000.00	2,542.00	19,752.00	109.73	1,752.00-
100-13-6800	MISCELLANEOUS	250.00				250.00
100-13-6830	FIXED ASSETS	2,000.00				2,000.00
100-13-6895	JAIL CONFINEMENT	500.00				500.00
100-13-6950	POSTAGE	125.00	78.96	258.34	206.67	133.34-
		=====	=====	=====	=====	=====
	COURT TOTAL	178,575.00	12,633.43	100,233.56	56.13	78,341.44

STREET DEPARTMENT

100-14-6010	SALARIES	154,000.00	9,676.81	79,984.24	51.94	74,015.76
100-14-6020	PAYROLL TAXES	12,000.00	728.80	6,042.17	50.35	5,957.83
100-14-6030	HEALTH INSURANCE	37,000.00	801.62	10,048.82	27.16	26,951.18
100-14-6040	LAGERS	30,000.00	2,312.46	14,515.62	48.39	15,484.38
100-14-6120	SUPPLIES	17,900.00	114.55	8,833.92	49.35	9,066.08
100-14-6121	STREET IMPROVE/MAINT/REPAIRS	250,000.00	1,183.76	202,145.62	80.86	47,854.38
100-14-6182	MAINTENANCE & OPERATIONS	2,500.00	178.00	2,854.62	114.18	354.62-
100-14-6190	SIGNS	2,750.00	139.68	5,622.97	204.47	2,872.97-
100-14-6191	SIDEWALKS	30,000.00	467.50	467.50	1.56	29,532.50
100-14-6220	AUDIT EXPENSE	1,750.00		1,614.28	92.24	135.72
100-14-6310	INSURANCE	16,000.00		15,472.90	96.71	527.10
100-14-6320	TRAINING & TRAVEL	200.00		92.40	46.20	107.60
100-14-6370	EMPLOYEE PROGRAMS	500.00		525.24	105.05	25.24-
100-14-6440	MOTOR EQUIPMENT M & R	25,000.00	896.75	26,345.11	105.38	1,345.11-
100-14-6520	PHONE/FAX/INTERNET	600.00		312.07	52.01	287.93
100-14-6560	COPY MACHINE	600.00	78.80	698.38	116.40	98.38-
100-14-6710	GAS, OIL & TIRES	30,000.00	1,044.92	11,834.10	39.45	18,165.90
100-14-6720	TOOL EXPENSE	3,500.00		2,265.59	64.73	1,234.41
100-14-6800	MISCELLANEOUS EXPENSE	2,000.00	15.12	735.82	36.79	1,264.18
100-14-6810	LEASE PAYMENTS	230,000.00		155,858.48	67.76	74,141.52
100-14-6830	FIXED ASSETS		2,086.75	2,086.75		2,086.75-
100-14-6850	UNIFORMS	6,200.00	490.68	5,352.54	86.33	847.46
100-14-6860	POSTAGE	100.00	78.96	244.39	244.39	144.39-
100-14-6905	CHEMICALS	850.00		406.93	47.87	443.07
100-14-7000	DRUG TESTING	400.00		201.30	50.33	198.70
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	STREET TOTAL	853,850.00	20,295.16	554,561.76	64.95	299,288.24

AIRPORT DEPARTMENT

100-16-6010	SALARIES	108,000.00	8,081.60	68,767.67	63.67	39,232.33
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		CALENDAR	8/2021, FISCAL	8/2021	PCT OF FISCAL YTD	66.6%	
			TOTAL	PTD	YTD	PERCENT	
ACCOUNT NUMBER	ACCOUNT TITLE		BUDGET	BALANCE	BALANCE	DIFFERENCE	DIFFERENCE
100-16-6020	PAYROLL TAXES		9,000.00	609.00	5,197.78	57.75	3,802.22
100-16-6030	HEALTH INSURANCE		1,000.00	762.79	2,573.82	257.38	1,573.82-
100-16-6040	LAGERS		21,000.00	2,388.11	14,225.41	67.74	6,774.59
100-16-6050	UNEMPLOYMENT WAGES		5,000.00				5,000.00
100-16-6120	SUPPLIES		3,000.00	103.55	1,399.86	46.66	1,600.14
100-16-6170	MARKETING PRINTING & PUBLIC.		40,000.00	1,696.27	20,449.08	51.12	19,550.92
100-16-6182	MAINTENANCE & OPERATIONS		25,000.00	419.73	16,387.26	65.55	8,612.74
100-16-6220	AUDIT EXPENSE		5,000.00		5,614.34	112.29	614.34-
100-16-6260	DUES & MEMBERSHIPS		450.00				450.00
100-16-6270	LAND LEASE/BASE LEASE		6,350.00	4,550.00	4,550.00	71.65	1,800.00
100-16-6280	ENGINEERING				59,400.55		59,400.55-
100-16-6310	INSURANCE		32,000.00		40,230.80	125.72	8,230.80-
100-16-6320	TRAINING/TRAVEL/MILEAGE		2,500.00		10.06	.40	2,489.94
100-16-6370	EMPLOYEE PROGRAMS		500.00		525.22	105.04	25.22-
100-16-6510	UTILITIES		15,000.00		8,250.00	55.00	6,750.00
100-16-6520	PHONE/FAX/INTERNET/CABLE		7,500.00	1,286.10	4,704.70	62.73	2,795.30
100-16-6550	EQUIPMENT RENTAL				61.45		61.45-
100-16-6560	COPY MACHINE		800.00	78.80	675.88	84.49	124.12
100-16-6630	CONTRACT WORK		3,120,000.00	284,202.00	2,061,711.00	66.08	1,058,289.00
100-16-6710	GAS, OIL & TIRES		4,000.00	514.33	3,003.87	75.10	996.13
100-16-6720	TOOLS		1,000.00		366.12	36.61	633.88
100-16-6730	PETROLEUM PROD INVENTORY		350,000.00	20,472.34	197,053.04	56.30	152,946.96
100-16-6800	MISCELLANEOUS			38.46	7,806.96		7,806.96-
100-16-6810	LEASE PAYMENTS		31,704.98	34,941.51	69,883.01	220.42	38,178.03-
100-16-6830	FIXED ASSETS		53,500.00		14,187.54	26.52	39,312.46
100-16-6850	UNIFORMS		900.00	297.62	894.84	99.43	5.16
100-16-6950	POSTAGE		200.00	78.96	258.34	129.17	58.34-
100-16-7000	DRUG TESTING		250.00		66.50	26.60	183.50
			=====	=====	=====	=====	=====
	AIRPORT TOTAL		3,843,654.98	360,521.17	2,608,255.10	67.86	1,235,399.88
FIRE PROTECT DEPARTMENT							
100-17-6670	FIRE PROTECTION CONTRACT		315,365.88		236,524.41	75.00	78,841.47
			=====	=====	=====	=====	=====
	FIRE PROTECT TOTAL		315,365.88	.00	236,524.41	75.00	78,841.47
BUILDING DEPARTMENT							
100-18-6010	SALARIES		262,000.00	9,268.42	87,754.43	33.49	174,245.57
100-18-6020	PAYROLL TAXES		21,000.00	686.27	6,547.23	31.18	14,452.77
100-18-6030	HEALTH INSURANCE		53,000.00	2,144.49	21,444.90	40.46	31,555.10
100-18-6040	LAGERS		51,000.00	1,779.53	15,210.44	29.82	35,789.56
100-18-6120	SUPPLIES		1,000.00	20.59	78.32	7.83	921.68
100-18-6170	PRINTING & PUBLICATION		250.00		73.87	29.55	176.13
100-18-6182	MAINTENANCE & OPERATIONS		4,500.00	111.12	906.88	20.15	3,593.12
100-18-6220	AUDIT EXPENSE		1,750.00		1,614.28	92.24	135.72
100-18-6260	DUES & MEMBERSHIP		1,500.00				1,500.00
100-18-6320	TRAINING/TRAVEL/MILEAGE		2,500.00		30.92	1.24	2,469.08
100-18-6370	EMPLOYEE PROGRAMS		500.00		525.22	105.04	25.22-
100-18-6520	PHONE/FAX/INTERNET		1,800.00		535.07	29.73	1,264.93

CALENDAR 8/2021, FISCAL 8/2021 PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
100-18-6560	COPY MACHINE	1,000.00	78.80	675.88	67.59	324.12
100-18-6710	GAS, OIL & TIRES	7,500.00	319.14	3,203.22	42.71	4,296.78
100-18-6720	TOOL EXPENSE	1,500.00		155.37	10.36	1,344.63
100-18-6830	FIXED ASSETS	37,500.00	193.12	193.12	.51	37,306.88
100-18-6850	UNIFORMS	4,500.00	218.60	2,883.13	64.07	1,616.87
100-18-6950	POSTAGE	500.00	78.96	258.34	51.67	241.66
100-18-7000	DRUG TESTING	200.00		259.50	129.75	59.50-
		=====	=====	=====	=====	=====
	BUILDING TOTAL	453,500.00	14,899.04	142,350.12	31.39	311,149.88

ANIMAL SHELTER DEPARTMENT

100-19-6010	SALARIES	150,000.00	12,249.07	104,580.01	69.72	45,419.99
100-19-6020	PAYROLL TAXES	11,000.00	932.27	7,948.80	72.26	3,051.20
100-19-6030	HEALTH INSURANCE	30,000.00	733.09-	16,486.74	54.96	13,513.26
100-19-6040	LAGERS	16,500.00	1,038.42	13,340.91	80.85	3,159.09
100-19-6120	SUPPLIES	3,500.00		3,266.42	93.33	233.58
100-19-6182	MAINTENANCE & OPERATIONS	8,000.00	747.42	3,225.66	40.32	4,774.34
100-19-6220	AUDIT EXPENSE	1,750.00		1,614.28	92.24	135.72
100-19-6260	DUES & MEMBERSHIPS	450.00		373.06	82.90	76.94
100-19-6310	INSURANCE	3,100.00		3,094.58	99.83	5.42
100-19-6320	TRAINING & TRAVEL	1,500.00		418.33	27.89	1,081.67
100-19-6331	CONVENIENCE FEE EXPENSE	1,000.00				1,000.00
100-19-6370	EMPLOYEE PROGRAM	500.00		525.22	105.04	25.22-
100-19-6520	TELEPHONE	2,500.00		834.35	33.37	1,665.65
100-19-6550	UNIFORMS & EQUIPMENT	1,000.00		766.32	76.63	233.68
100-19-6560	COPY MACHINE	800.00	78.81	675.80	84.48	124.20
100-19-6710	GAS, OIL & TIRES	2,500.00	889.92	1,720.00	68.80	780.00
100-19-6800	MISCELLANEOUS EXPENSE	2,000.00		1,695.30	84.77	304.70
100-19-6830	FIXED ASSETS	5,000.00		2,323.18	46.46	2,676.82
100-19-6835	OFFICE EQUIPMENT	1,000.00		631.97	63.20	368.03
100-19-6850	MICROCHIPPING	5,000.00		1,587.03	31.74	3,412.97
100-19-6885	VET EXPENSES	35,000.00	2,142.96	29,726.31	84.93	5,273.69
100-19-6890	MEDICATIONS	10,000.00	2,473.64	8,650.09	86.50	1,349.91
100-19-6950	POSTAGE	300.00	78.96	258.34	86.11	41.66
100-19-7000	DRUG FEES	300.00		194.28	64.76	105.72
		=====	=====	=====	=====	=====
	ANIMAL SHELTER TOTAL	292,700.00	19,898.38	203,936.98	69.67	88,763.02

TRANSFERS DEPARTMENT

TOTAL EXPENSES	8,856,295.86	566,913.24	5,614,273.91	63.39	3,242,021.95
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C. I. D. FUND

CITY HALL DEPARTMENT

150-11-4012	CID REIMBURSEMENT	55,000.00				55,000.00
		=====	=====	=====	=====	=====
	CITY HALL TOTAL	55,000.00	.00	.00	.00	55,000.00

TRANSFERS DEPARTMENT

CALENDAR 8/2021, FISCAL 8/2021 PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
	TOTAL REVENUE	55,000.00	.00	.00	.00	55,000.00
	PARK FUND					
	PARK DEPARTMENT					
200-21-4201	PARKS & RECREATION TAX	145,000.00	8,924.76	91,885.71	63.37	53,114.29
200-21-4202	CAPITAL IMPROVEMENT TAX	270,000.00	19,636.07	202,889.99	75.14	67,110.01
200-21-4203	PAVILION RENTAL	8,000.00	1,075.00	6,986.50	87.33	1,013.50
200-21-4215	RV PARK INCOME	42,500.00	6,520.10	31,329.10	73.72	11,170.90
200-21-4320	PARK ACQ. PERMIT FEE	3,000.00	250.00	1,400.00	46.67	1,600.00
200-21-4510	INTEREST INCOME	500.00	23.67	187.71	37.54	312.29
200-21-4920	MISCELLANEOUS INCOME	1,000.00	50.00	255.00	25.50	745.00
200-21-4940	GRANT INCOME	25,000.00		23,340.13	93.36	1,659.87
	PARK TOTAL	495,000.00	36,479.60	358,274.14	72.38	136,725.86
	YOUTH SPORTS DEPARTMENT					
200-23-4000	CITY OF ST. ROBERT	31,000.00		29,829.17	96.22	1,170.83
200-23-4005	DONATIONS	4,000.00		2,330.93	58.27	1,669.07
200-23-4010	REGISTRATIONS	40,000.00		29,220.14	73.05	10,779.86
200-23-4215	YOUTH SPORTS FUNDRAISERS	1,500.00	98.00	919.00	61.27	581.00
200-23-4232	CITY OF WAYNESVILLE	31,000.00				31,000.00
200-23-4920	MISCELLANEOUS INCOME			80.00		80.00
	YOUTH SPORTS TOTAL	107,500.00	98.00	62,379.24	58.03	45,120.76
	TRANSFERS DEPARTMENT					
	TOTAL REVENUE	602,500.00	36,577.60	420,653.38	69.82	181,846.62
	PARK DEPARTMENT					
200-21-6010	SALARIES	130,000.00	13,730.80	82,115.37	63.17	47,884.63
200-21-6020	PAYROLL TAXES	13,000.00	1,048.33	6,268.46	48.22	6,731.54
200-21-6030	HEALTH INSURANCE	38,000.00	2,859.32	20,730.07	54.55	17,269.93
200-21-6040	LAGERS EXPENSE	30,000.00	2,093.56	11,693.21	38.98	18,306.79
200-21-6120	SUPPLIES	6,500.00	777.30	4,395.53	67.62	2,104.47
200-21-6170	PRINTING & PUBLICATION	250.00				250.00
200-21-6182	MAINTENANCE & OPERATIONS	15,000.00	1,243.63	16,858.11	112.39	1,858.11
200-21-6220	AUDIT EXPENSE	1,750.00		1,614.28	92.24	135.72
200-21-6280	ENGINEERING	1,000.00				1,000.00
200-21-6310	INSURANCE	6,500.00		6,189.16	95.22	310.84
200-21-6320	TRAINING/TRAVEL/MILEAGE	100.00		23.46	23.46	76.54
200-21-6370	EMPLOYEE PROGRAMS	500.00		525.22	105.04	25.22
200-21-6520	PHONE/FAX/INTERNET	1,800.00	84.95	1,009.32	56.07	790.68
200-21-6710	GAS, OIL & TIRES	7,000.00	1.15	1,681.32	24.02	5,318.68
200-21-6720	TOOL EXPENSE	2,000.00		1,560.50	78.03	439.50
200-21-6800	MISCELLANEOUS EXPENSE	4,000.00	520.84	3,038.90	75.97	961.10

ACCOUNT NUMBER	ACCOUNT TITLE	CALENDAR 8/2021, FISCAL TOTAL BUDGET	8/2021 PTD BALANCE	PCT OF FISCAL YTD BALANCE	FISCAL YTD PERCENT DIFFERENCE	66.6% DIFFERENCE
200-21-6830	CAP IMPROVEMENTS/FIXED ASSETS	70,000.00		2,130.05	3.04	67,869.95
200-21-6850	UNIFORMS	6,000.00	380.52	3,624.65	60.41	2,375.35
200-21-7000	DRUG TESTING	150.00		158.14	105.43	8.14-
200-21-7020	PORTA POT RENTAL		110.00	770.00		770.00-
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	PARK TOTAL	333,550.00	22,850.40	164,385.75	49.28	169,164.25

YOUTH SPORTS DEPARTMENT

200-23-6010	SALARIES	45,000.00	1,986.90	25,394.71	56.43	19,605.29
200-23-6020	PAYROLL TAXES	3,500.00	148.53	1,889.01	53.97	1,610.99
200-23-6030	HEALTH INSURANCE	9,000.00	44.92	5,763.56	64.04	3,236.44
200-23-6040	LAGER EXPENSE	5,400.00	1,282.86	5,061.62	93.73	338.38
200-23-6050	UNEMPLOYMENT WAGES			2,421.19		2,421.19-
200-23-6120	SUPPLIES	1,200.00		551.29	45.94	648.71
200-23-6220	AUDIT EXPENSE	1,750.00		1,614.28	92.24	135.72
200-23-6235	SPRING SOCCER	8,500.00		8,306.97	97.73	193.03
200-23-6245	BASEBALL	15,000.00	1,140.00	19,360.13	129.07	4,360.13-
200-23-6255	FALL SOCCER	4,000.00	2,462.00	2,723.95	68.10	1,276.05
200-23-6265	WRESTLING	2,000.00				2,000.00
200-23-6276	BASKETBALL	2,500.00				2,500.00
200-23-6290	CHEERLEADING	1,500.00				1,500.00
200-23-6310	INSURANCE	2,000.00		1,124.75	56.24	875.25
200-23-6325	CONCESSION EXPENSE			11.88		11.88-
200-23-6520	TELEPHONE	500.00		327.84	65.57	172.16
200-23-6550	VOLLEYBALL	2,500.00				2,500.00
200-23-6630	CONTRACT LABOR	15,000.00		1,775.00	11.83	13,225.00
200-23-6710	GAS, OIL & TIRES	200.00				200.00
200-23-6800	MISCELLANEOUS EXPENSE	7,000.00	157.77	6,606.30	94.38	393.70
200-23-6850	UNIFORMS FOR WSR STAFF	300.00				300.00
200-23-7020	PORT-A-POTTY RENTAL	1,500.00		110.00	7.33	1,390.00
		=====	=====	=====	=====	=====
	YOUTH SPORTS TOTAL	128,350.00	7,222.98	83,042.48	64.70	45,307.52

TRANSFERS DEPARTMENT

TOTAL EXPENSES	461,900.00	30,073.38	247,428.23	53.57	214,471.77
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ELECTRIC FUND

ELECTRIC DEPARTMENT

500-51-4100	PENALTIES	80,000.00	5,952.00	49,628.07	62.04	30,371.93
500-51-4120	RECONNECT	4,000.00				4,000.00
500-51-4130	POLE RENTAL	11,000.00				11,000.00
500-51-4510	INTEREST INCOME	15,000.00	2,156.84	17,288.57	115.26	2,288.57-
500-51-4810	NEW ELECTRIC SERVICE	5,000.00	750.00	3,245.00	64.90	1,755.00
500-51-4820	UTILITY BILLS-ELECTRIC	6,800,000.00	585,089.34	4,659,964.59	68.53	2,140,035.41
500-51-4920	MISCELLANEOUS INCOME	55,000.00	561.83	26,298.12	47.81	28,701.88
500-51-4930	PROCEEDS FROM LOAN	380,000.00				380,000.00
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CALENDAR 8/2021, FISCAL 8/2021 PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
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	ELECTRIC TOTAL	7,350,000.00	594,510.01	4,756,424.35	64.71	2,593,575.65
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TRANSFERS DEPARTMENT						
500-98-4022	TRANSFERS IN			52,500.00		52,500.00-
	TRANSFERS TOTAL	=====	=====	=====	=====	=====
		.00	.00	52,500.00	.00	52,500.00-
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	TOTAL REVENUE	7,350,000.00	594,510.01	4,808,924.35	65.43	2,541,075.65
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ELECTRIC DEPARTMENT						
500-51-6010	SALARIES	260,000.00	20,398.11	165,325.42	63.59	94,674.58
500-51-6020	PAYROLL TAXES	20,000.00	1,546.56	12,534.20	62.67	7,465.80
500-51-6030	HEALTH INSURANCE	55,000.00	5,003.81	29,974.90	54.50	25,025.10
500-51-6040	LAGERS EXPENSE	47,000.00	4,200.01	26,495.69	56.37	20,504.31
500-51-6120	SUPPLIES	1,000.00	27.07	160.51	16.05	839.49
500-51-6180	PLANT EXT.-MATERIAL	150,000.00	1,909.98	62,583.22	41.72	87,416.78
500-51-6182	MAINTENANCE & OPERATIONS	60,000.00	2,028.53	16,602.44	27.67	43,397.56
500-51-6220	AUDIT EXPENSE	1,750.00		1,614.28	92.24	135.72
500-51-6260	DUES & MEMBERSHIPS	2,500.00		2,396.00	95.84	104.00
500-51-6280	ENGINEERING	230,000.00		102,639.92	44.63	127,360.08
500-51-6310	INSURANCE	62,000.00		61,891.60	99.83	108.40
500-51-6320	TRAINING/TRAVEL/MILEAGE	12,000.00	163.82-	6,422.18	53.52	5,577.82
500-51-6370	EMPLOYEE PROGRAMS	500.00		525.21	105.04	25.21-
500-51-6510	UTILITIES	1,200.00	70.35	562.80	46.90	637.20
500-51-6520	PHONE/FAX/INTERNET	1,000.00		312.08	31.21	687.92
500-51-6550	EQUIPMENT RENTAL	1,000.00		105.92	10.59	894.08
500-51-6560	COPY MACHINE	1,500.00	108.42	1,019.66	67.98	480.34
500-51-6630	CONTRACT WORK	66,500.00	26,250.00	59,500.00	89.47	7,000.00
500-51-6710	GAS, OIL & TIRES	18,000.00	860.30	6,813.37	37.85	11,186.63
500-51-6720	TOOL EXPENSE	10,500.00	393.68	7,599.64	72.38	2,900.36
500-51-6800	MISCELLANEOUS	6,000.00	3,987.87	15,592.96	259.88	9,592.96-
500-51-6805	CONTINGENCY FUND	25,000.00		4,487.00	17.95	20,513.00
500-51-6810	LEASE PAYMENTS	380,000.00	3,865.89	171,531.67	45.14	208,468.33
500-51-6850	UNIFORMS	3,000.00	25.96	1,100.31	36.68	1,899.69
500-51-6900	ELECTRICITY PURCHASED	4,220,000.00	355,762.36	3,267,835.04	77.44	952,164.96
500-51-6901	ACCTS RECEIVABLE BAD DEBT	10,000.00	23.79-	4,743.55	47.44	5,256.45
500-51-6910	ADMIN RECAPTURE FEE	223,500.00	18,625.00	149,000.00	66.67	74,500.00
500-51-6915	FUNDS TO GENERAL	521,500.00	43,458.33	347,666.64	66.67	173,833.36
500-51-6930	FUNDS TO STRT & BUILDING DEPTS	230,000.00	19,166.67	153,333.36	66.67	76,666.64
500-51-6950	POSTAGE	4,000.00	78.96	2,714.01	67.85	1,285.99
500-51-6980	COLLECTION EXPENSE	2,000.00	107.27	976.49	48.82	1,023.51
500-51-6990	PCB SAMPLING	2,500.00	995.00	1,142.00	45.68	1,358.00
500-51-7000	DRUG TESTING	500.00	66.50	114.64	22.93	385.36
500-51-7001	ONE CALL FEES	750.00	57.50	457.54	61.01	292.46
500-51-7010	SUBDIVISION IMP. PROGRAM	150,000.00				150,000.00
500-51-7021	FUNDS TO RESERVES	25,000.00		12,500.00	50.00	12,500.00
	ELECTRIC TOTAL	=====	=====	=====	=====	=====
		6,805,200.00	508,806.52	4,698,274.25	69.04	2,106,925.75

TRANSFERS DEPARTMENT

CALENDAR 8/2021, FISCAL 8/2021 PCT OF FISCAL YTD 66.6%

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
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	TOTAL EXPENSES	6,805,200.00	508,806.52	4,698,274.25	69.04	2,106,925.75
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WATER / SEWER FUND FUND						
WATER DEPARTMENT						
600-61-4100	PENALTIES	12,500.00	1,149.20	8,864.95	70.92	3,635.05
600-61-4120	RECONNECT	4,000.00				4,000.00
600-61-4810	NEW WATER SERVICE	5,000.00	475.00	1,625.00	32.50	3,375.00
600-61-4830	UTILITY BILLS-WATER	1,200,000.00	96,406.39	755,064.91	62.92	444,935.09
600-61-4920	MISCELLANEOUS INCOME	15,000.00	45.00	34,782.41	231.88	19,782.41-
600-61-4930	PROCEEDS FROM LOAN	200,000.00				200,000.00
		=====	=====	=====	=====	=====
	WATER TOTAL	1,436,500.00	98,075.59	800,337.27	55.71	636,162.73
WASTEWATER DEPARTMENT						
600-62-4100	PENALTIES	16,000.00	1,114.83	8,971.86	56.07	7,028.14
600-62-4810	NEW SEWER SERVICE	2,500.00	300.00	1,000.00	40.00	1,500.00
600-62-4840	UTILITY BILLS-SEWER	910,000.00	79,797.02	636,814.37	69.98	273,185.63
600-62-4910	PULASKI SEWER DISTRICT	250,000.00	28,941.17	243,299.69	97.32	6,700.31
600-62-4920	MISCELLANEOUS INCOME	5,500.00	20.00	24,039.28	437.08	18,539.28-
600-62-4930	PROCEED FROM LOAN	200,000.00				200,000.00
		=====	=====	=====	=====	=====
	WASTEWATER TOTAL	1,384,000.00	110,173.02	914,125.20	66.05	469,874.80
PLANT DEPARTMENT						
600-63-4910	TESTING	2,000.00				2,000.00
		=====	=====	=====	=====	=====
	PLANT TOTAL	2,000.00	.00	.00	.00	2,000.00
TRANSFERS DEPARTMENT						
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	TOTAL REVENUE	2,822,500.00	208,248.61	1,714,462.47	60.74	1,108,037.53
WATER DEPARTMENT						
600-61-6010	SALARIES	65,500.00	4,711.52	39,574.10	60.42	25,925.90
600-61-6020	PAYROLL TAXES	5,000.00	359.31	3,018.72	60.37	1,981.28
600-61-6030	HEALTH INSURANCE	19,000.00	1,429.66	11,437.28	60.20	7,562.72
600-61-6040	LAGERS EXPENSE	12,000.00	1,348.46	7,287.74	60.73	4,712.26
600-61-6120	SUPPLIES	1,000.00	7.10	165.96	16.60	834.04
600-61-6170	PRINTING & PUBLICATION	500.00				500.00
600-61-6180	PLANT EXTENSION-WATER	60,000.00	14,673.95	49,454.64	82.42	10,545.36
600-61-6182	MAINTENANCE & OPERATIONS	120,000.00	1,947.87	81,833.99	68.19	38,166.01
600-61-6220	AUDIT EXPENSE	1,750.00		1,614.28	92.24	135.72
600-61-6260	DUES & MEMBERSHIPS	2,500.00	12,110.01	13,543.01	541.72	11,043.01-
600-61-6280	ENGINEERING	4,000.00		3,786.16	94.65	213.84
600-61-6310	INSURANCE	34,500.00		34,040.38	98.67	459.62

ACCOUNT NUMBER	ACCOUNT TITLE	CALENDAR 8/2021, FISCAL TOTAL BUDGET	8/2021 PTD BALANCE	PCT OF FISCAL YTD BALANCE	YTD PERCENT DIFFERENCE	66.6% DIFFERENCE
600-61-6320	TRAINING/TRAVEL/MILEAGE	2,500.00		228.81	9.15	2,271.19
600-61-6370	EMPLOYEE PROGRAMS	500.00		525.21	105.04	25.21-
600-61-6480	STREET REPAIRS	5,000.00	409.20	5,759.99	115.20	759.99-
600-61-6510	UTILITIES	28,000.00	2,242.31	21,922.50	78.29	6,077.50
600-61-6520	PHONE/FAX/INTERNET	1,000.00		965.45	96.55	34.55
600-61-6550	EQUIPMENT RENTAL	1,000.00				1,000.00
600-61-6560	COPY MACHINE	1,000.00	108.43	1,019.66	101.97	19.66-
600-61-6630	CONTRACT WORK	12,500.00		485.00	3.88	12,015.00
600-61-6710	GAS, OIL & TIRES	15,000.00	1,327.74	9,862.54	65.75	5,137.46
600-61-6720	TOOL EXPENSE	2,000.00	534.00	866.57	43.33	1,133.43
600-61-6800	MISCELLANEOUS EXPENSE	2,000.00		525.61	26.28	1,474.39
600-61-6805	CONTINGENCY FUND	10,000.00				10,000.00
600-61-6810	LEASE PAYMENT	355,000.00	4,228.32	296,949.12	83.65	58,050.88
600-61-6830	FIXED ASSETS	25,000.00				25,000.00
600-61-6850	UNIFORMS	1,500.00		468.09	31.21	1,031.91
600-61-6901	ACCTS RECEIVABLE BAD DEBT	7,500.00	216.84	4,109.51	54.79	3,390.49
600-61-6905	CHEMICALS	2,000.00				2,000.00
600-61-6910	ADMIN RECAPTURE FEE W	37,095.00	3,091.25	24,730.00	66.67	12,365.00
600-61-6915	FUNDS TO GENERAL	86,555.00	7,212.92	57,703.36	66.67	28,851.64
600-61-6930	FUNDS TO STRT & BUILDING DEPTS	80,000.00	6,666.67	53,333.36	66.67	26,666.64
600-61-6950	POSTAGE	4,200.00	78.96	2,714.00	64.62	1,486.00
600-61-6980	COLLECTION EXPENSE	2,000.00	107.26	976.47	48.82	1,023.53
600-61-7000	DRUG TESTING	500.00				500.00
600-61-7001	ONE CALL FEE	1,000.00	57.50	457.53	45.75	542.47
600-61-7010	SUBDIVISION IMP. PROGRAM	200,000.00	149.42	149.42	.07	199,850.58
600-61-7021	FUNDS TO RESERVES	20,000.00		10,000.00	50.00	10,000.00
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	WATER TOTAL	1,228,600.00	63,018.70	739,508.46	60.19	489,091.54

WASTEWATER DEPARTMENT

600-62-6010	SALARIES	94,500.00	4,484.80	54,970.86	58.17	39,529.14
600-62-6020	PAYROLL TAXES	8,000.00	338.26	4,136.52	51.71	3,863.48
600-62-6030	HEALTH INSURANCE	19,000.00	714.83-	9,292.79	48.91	9,707.21
600-62-6040	LAGERS EXPENSE	17,000.00	1,325.26	11,090.47	65.24	5,909.53
600-62-6120	SUPPLIES	500.00	7.10	114.94	22.99	385.06
600-62-6170	PRINTING & PUBLICATION	100.00				100.00
600-62-6180	PLANT EXTENSION-W/W	50,000.00		1,830.30	3.66	48,169.70
600-62-6182	MAINTENANCE & OPERATIONS	50,000.00	794.81	25,726.12	51.45	24,273.88
600-62-6220	AUDIT EXPENSE	1,750.00		1,614.28	92.24	135.72
600-62-6260	DUES & MEMBERSHIPS	2,500.00		1,233.00	49.32	1,267.00
600-62-6280	ENGINEERING	15,000.00		2,230.20	14.87	12,769.80
600-62-6310	INSURANCE	34,500.00		34,040.38	98.67	459.62
600-62-6320	TRAINING & TRAVEL	2,500.00		282.24	11.29	2,217.76
600-62-6370	EMPLOYEE PROGRAMS	500.00		525.21	105.04	25.21-
600-62-6480	STREET REPAIRS	1,500.00				1,500.00
600-62-6510	UTILITIES-SEWER	1,200.00	89.05	735.01	61.25	464.99
600-62-6550	EQUIPMENT RENTAL	500.00				500.00
600-62-6560	COPY MACHINE	1,200.00	108.43	1,019.66	84.97	180.34
600-62-6630	CONTRACT WORK	3,500.00				3,500.00
600-62-6710	GAS, OIL & TIRES	4,000.00	49.82	1,046.27	26.16	2,953.73

ACCOUNT NUMBER	ACCOUNT TITLE	CALENDAR 8/2021, FISCAL TOTAL BUDGET	8/2021 PTD BALANCE	PCT OF FISCAL YTD BALANCE	FISCAL YTD PERCENT DIFFERENCE	66.6% DIFFERENCE
600-62-6720	TOOL EXPENSE	1,000.00		332.56	33.26	667.44
600-62-6800	MISCELLANEOUS EXPENSE	2,000.00		5,134.42	256.72	3,134.42-
600-62-6805	CONTINGENCY	5,000.00				5,000.00
600-62-6810	LEASE PAYMENT	214,000.00	2,416.18	240,925.18	112.58	26,925.18-
600-62-6830	FIXED ASSETS	50,000.00				50,000.00
600-62-6850	UNIFORMS	2,000.00	119.58	433.27	21.66	1,566.73
600-62-6910	ADMIN RECAPTURE FEE SEWER	34,020.00	2,835.00	22,680.00	66.67	11,340.00
600-62-6915	FUNDS TO GENERAL	79,380.00	6,615.00	52,920.00	66.67	26,460.00
600-62-6930	FUNDS TO STRT & BUILDING DEPTS	80,000.00	6,666.67	53,333.36	66.67	26,666.64
600-62-6950	POSTAGE	3,500.00	78.97	2,714.01	77.54	785.99
600-62-6990	PCSD FEES	5,500.00	627.74	4,872.48	88.59	627.52
600-62-7000	DRUG TESTING	500.00		49.00	9.80	451.00
600-62-7001	ONE CALL FEES	600.00				600.00
600-62-7010	SUBDIVISION IMP. PROGRAM	200,000.00				200,000.00
600-62-7021	FUNDS TO RESERVES	20,000.00		10,000.00	50.00	10,000.00
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	WASTEWATER TOTAL	1,005,250.00	25,841.84	543,282.53	54.04	461,967.47

PLANT DEPARTMENT						
ACCOUNT NUMBER	ACCOUNT TITLE	CALENDAR 8/2021, FISCAL TOTAL BUDGET	8/2021 PTD BALANCE	PCT OF FISCAL YTD BALANCE	FISCAL YTD PERCENT DIFFERENCE	66.6% DIFFERENCE
600-63-6010	SALARIES	126,500.00	9,606.42	76,013.67	60.09	50,486.33
600-63-6020	PAYROLL TAXES	11,000.00	711.78	5,654.21	51.40	5,345.79
600-63-6030	HEALTH INSURANCE	28,000.00	2,144.49	17,155.92	61.27	10,844.08
600-63-6040	LAGERS EXPENSE	25,000.00	2,838.69	12,980.10	51.92	12,019.90
600-63-6120	SUPPLIES	2,000.00	37.11	224.36	11.22	1,775.64
600-63-6170	PRINTING & PUBLICATIONS	250.00				250.00
600-63-6182	MAINTENANCE & OPERATIONS	35,000.00	1,465.24	20,448.60	58.42	14,551.40
600-63-6220	AUDIT EXPENSE	1,750.00		1,614.28	92.24	135.72
600-63-6260	DUES & MEMBERSHIPS	250.00		171.75	68.70	78.25
600-63-6280	ENGINEERING	15,000.00				15,000.00
600-63-6320	TRAINING/TRAVEL/MILEAGE			408.98		408.98-
600-63-6370	EMPLOYEE PROGRAM	500.00		525.17	105.03	25.17-
600-63-6520	PHONE/FAX/INTERNET	1,200.00	113.95	958.03	79.84	241.97
600-63-6560	COPY MACHINE	1,000.00	78.80	675.88	67.59	324.12
600-63-6710	GAS, OIL & TIRES	4,000.00		1,860.62	46.52	2,139.38
600-63-6720	TOOL EXPENSE	500.00				500.00
600-63-6800	MISCELLANEOUS EXPENSE	500.00				500.00
600-63-6810	LEASE PAYMENTS	256,000.00	1,449.71	49,270.95	19.25	206,729.05
600-63-6830	FIXED ASSETS	100,000.00				100,000.00
600-63-6850	UNIFORMS	1,000.00		976.38	97.64	23.62
600-63-6930	LAB EQUIPMENT	1,500.00				1,500.00
600-63-6950	POSTAGE	4,000.00	78.97	2,714.01	67.85	1,285.99
600-63-7000	DRUG TESTING	200.00		48.14	24.07	151.86
600-63-7010	LAB TESTING	6,000.00		1,245.00	20.75	4,755.00
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	PLANT TOTAL	621,150.00	18,525.16	192,946.05	31.06	428,203.95

TRANSFERS DEPARTMENT						
ACCOUNT NUMBER	ACCOUNT TITLE	CALENDAR 8/2021, FISCAL TOTAL BUDGET	8/2021 PTD BALANCE	PCT OF FISCAL YTD BALANCE	FISCAL YTD PERCENT DIFFERENCE	66.6% DIFFERENCE
	TOTAL EXPENSES	2,855,000.00	107,385.70	1,475,737.04	51.69	1,379,262.96

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	PTD BALANCE	YTD BALANCE	PERCENT DIFFERENCE	DIFFERENCE
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TRASH FUND

TRASH DEPARTMENT

700-71-4850	GARBAGE INCOME	292,000.00	28,509.81	220,910.67	75.65	71,089.33
	TRASH TOTAL	292,000.00	28,509.81	220,910.67	75.65	71,089.33

TRANSFERS DEPARTMENT

	TOTAL REVENUE	292,000.00	28,509.81	220,910.67	75.65	71,089.33
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TRASH DEPARTMENT

700-71-6875	GARBAGE CONTRACT EXPENSE	260,000.00	22,751.75	181,337.75	69.75	78,662.25
700-71-6901	ACCTS RECEIVABLE BAD DEBT	2,000.00	61.76	585.70	29.29	1,414.30
700-71-7021	FUNDS TO RESERVES	30,000.00		15,000.00	50.00	15,000.00
	TRASH TOTAL	292,000.00	22,813.51	196,923.45	67.44	95,076.55

TRANSFERS DEPARTMENT

	TOTAL EXPENSES	292,000.00	22,813.51	196,923.45	67.44	95,076.55
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NATURAL GAS FUND

NATURAL GAS DEPARTMENT

800-81-4100	PENALTIES	9,000.00	85.71	7,674.11	85.27	1,325.89
800-81-4120	RECONNECT	4,500.00				4,500.00
800-81-4810	NEW SERVICES	5,000.00		375.00	7.50	4,625.00
800-81-4860	NATURAL GAS REVENUES	1,400,000.00	25,376.91	1,224,757.12	87.48	175,242.88
800-81-4870	INCOME FROM RICHLAND	300,000.00	10,763.22	251,000.12	83.67	48,999.88
800-81-4920	MISECLLANEOUS INCOME	1,500.00		2,622.47	174.83	1,122.47
800-81-4930	PROCEEDS FROM LOAN	50,000.00				50,000.00
	NATURAL GAS TOTAL	1,770,000.00	36,225.84	1,486,428.82	83.98	283,571.18

TRANSFERS DEPARTMENT

	TOTAL REVENUE	1,770,000.00	36,225.84	1,486,428.82	83.98	283,571.18
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NATURAL GAS DEPARTMENT

800-81-6010	SALARIES	75,000.00	5,122.90	44,311.99	59.08	30,688.01
800-81-6020	PAYROLL TAXES	6,000.00	390.23	3,377.25	56.29	2,622.75
800-81-6030	HEALTH INSURANCE	19,000.00	1,429.66	11,437.28	60.20	7,562.72
800-81-6040	LAGERS	14,000.00	1,514.69	8,194.68	58.53	5,805.32

ACCOUNT NUMBER	ACCOUNT TITLE	CALENDAR 8/2021, FISCAL TOTAL BUDGET	8/2021 PTD BALANCE	PCT OF FISCAL YTD BALANCE	FISCAL YTD PERCENT DIFFERENCE	66.6% DIFFERENCE
800-81-6120	SUPPLIES	1,000.00	39.68	191.76	19.18	808.24
800-81-6160	NATURAL GAS PURCHASE	725,000.00	65,127.07	676,264.60	93.28	48,735.40
800-81-6170	PRINTING & PUBLICATION	4,500.00	775.00	4,028.88	89.53	471.12
800-81-6180	PLANT - EXTENSION	5,000.00		300.00	6.00	4,700.00
800-81-6182	MAINTENANCE & OPERATIONS	15,000.00	12,980.25	28,080.06	187.20	13,080.06-
800-81-6210	LEGAL	5,000.00		771.56	15.43	4,228.44
800-81-6220	AUDIT EXPENSE	1,750.00		1,614.28	92.24	135.72
800-81-6260	DUES & MEMBERSHIP	1,800.00		584.15	32.45	1,215.85
800-81-6280	ENGINEERING	500.00		207.46	41.49	292.54
800-81-6310	INSURANCE	9,500.00		9,283.74	97.72	216.26
800-81-6320	TRAINING/TRAVEL/MILEAGE	2,000.00		162.08	8.10	1,837.92
800-81-6370	EMPLOYEE PROGRAM	500.00		524.97	104.99	24.97-
800-81-6520	PHONE/FAX/INTERNET	600.00		312.07	52.01	287.93
800-81-6560	COPY MACHINE	1,000.00	108.44	1,019.35	101.94	19.35-
800-81-6630	CONTRACT WORK	1,000.00				1,000.00
800-81-6710	GAS, OIL & TIRES	4,500.00	222.73	2,144.49	47.66	2,355.51
800-81-6720	TOOL EXPENSE	2,500.00		332.56	13.30	2,167.44
800-81-6800	MISCELLANEOUS EXPENSE	2,000.00				2,000.00
800-81-6805	CONTINGENCY FUND	25,000.00				25,000.00
800-81-6810	LEASE PAYMENTS	40,000.00	120.81	32,424.98	81.06	7,575.02
800-81-6830	FIXED ASSETS	15,000.00				15,000.00
800-81-6850	LAUNDRY & SANITATION	3,500.00	279.96	2,581.03	73.74	918.97
800-81-6901	ACCTS RECEIVABLE BAD DEBT	2,000.00		2,017.85	100.89	17.85-
800-81-6910	ADMIN RECAPTURE FEE GAS	44,850.00	3,737.50	29,900.00	66.67	14,950.00
800-81-6915	FUNDS TO GENERAL	104,650.00	8,720.83	69,766.64	66.67	34,883.36
800-81-6930	FUNDS TO STRT & BUILDING DEPTS	165,000.00	13,750.00	110,000.00	66.67	55,000.00
800-81-6950	POSTAGE	3,500.00	79.00	2,714.08	77.55	785.92
800-81-6980	COLLECTION EXPENSE	2,000.00	107.26	976.43	48.82	1,023.57
800-81-7000	DRUG TESTING	500.00	66.50	66.50	13.30	433.50
800-81-7001	ONE CALL FEES	800.00	57.50	457.48	57.19	342.52
800-81-7010	SUBDIVISION IMP. PROGRAM	50,000.00				50,000.00
800-81-7021	FUNDS TO RESERVES	10,000.00		5,000.00	50.00	5,000.00
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	NATURAL GAS TOTAL	1,363,950.00	114,630.01	1,049,048.20	76.91	314,901.80

TRANSFERS DEPARTMENT

TOTAL EXPENSES	1,363,950.00	114,630.01	1,049,048.20	76.91	314,901.80
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NID FUND

TRANSFERS DEPARTMENT

Report Total	884,504.14	132,883.60	874,480.73	98.87	10,023.41
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