

WAYNESVILLE CITY COUNCIL

MARCH 19, 2020

5:00PM

Call to Order: Mayor Hardman called the March 2020 meeting of the Waynesville City Council to order at 5:00pm.

Roll Call: On roll call, Mayor Hardman and seven (7) council members were present:

PRESENT: Farnham, Davis, Wilson, Curtis, Brown, Liberty, Conley, France

ABSENT: None

There was a need for closed session. Councilman Liberty made a motion to move to closed session, seconded by Councilman Wilson.

YEAS: Farnham, Davis, Wilson, Curtis, Brown, Liberty, Conley, France

NAYS: None

Motion passed

Council moved to closed session at 5:00 pm.

Council returned to open session at 5:30 pm.

Invocation & Pledge of Allegiance: Invocation was given by Councilman Michael Curtis with the Pledge of Allegiance being led by Mayor Hardman.

Approval of Consent Agenda: Mayor Hardman amended the agenda removing Proposed Ordinance #2406, Proposed Ordinance #2412, and adding under other business item A, Ordinance # 2414 "Declaration – A State of Emergency. Mayor Hardman called for a motion to approve the Consent Agenda. A motion was made by Councilman Davis and seconded by Councilman Liberty to approve the Consent Agenda.

YEAS: Farnham, Davis, Wilson, Curtis, Brown, Liberty, Conley, France

ABSENT: None

Motion passed.

Special Guests – Presentations –Citizen Comments:

- a. Presentation of Good Citizen Awards – Mayor Hardman recognized Twyla Cordry and honored her support of our community, giving spirit and her love of downtown Waynesville. Twyla Cordry is also the owner of Cellar 66 Restaurant and Wine Bar and Just Because.
- b. Business Spotlight – Lone Oak Printing was acknowledged as the City's Business Spotlight of the month of March who is owned and operated by Tim Berrier and his daughter Audra and through their work at Lone Oak Printing have turned the Downtown District into a "Home away from Home.
- c. Dorsey Newcomb - Sustainable Ozarks Partnership – Dorsey Newcomb was not present but did present to the City Council a handout acknowledging the commitment by the City which enables SOP to focus on strategies and goals, listing several significant accomplishments for this past quarter.

No Citizen Comments

Board – Commission – Liaison Reports

Park Board

- a. Report on the March 3rd Meeting - Park Board Chairman Lawrence Beamer stated that the Pulaski County Master Gardeners finished installing the new sign and WSR Sports Program have been pushed back to May 1st. Park Superintendent Trey Haragan have finished all winter maintenance and are ready for mowing season and today evacuated the RV Park due to rising waters. Mr. Beamer will now be incorporating the Pledge of Allegiance and a Prayer into the monthly meetings.

Planning and Zoning

- a. No Meeting Held – March 10th

Standing Committee Reports

Roads and Grounds

- a. Report on March 5th meeting. Councilman France reported that Annexation of Additional Industrial Park Land was proposed to be annexed into the City, which would require a public hearing and would come back to the Council at a later date. The 2020 Major Projects/Goals was given to the committee for review that included street overlay and repair priority listing. The committee reviewed minutes from a past meeting that was held on Aug 2, 2012 where the committee accepted the roads as is and would be mostly for snow removal for Old Farm Estates West Roads. Councilman France stated they received a Street Department update from Brian Adams.

Utility Committee

- a. Report on March 3rd - Councilman France reported that the Committee discussed an Ordinance Regulating Propane Services in the City with changes to include safety requirements and a city sales tax per the Municipal Code and the committee approved the ordinance to forward to Council. The Utility Committee were presented with proposed natural gas agreement with the City of Richland which will move forward to Council for approval. The committee received updates on CO-USA, SCADA system and Department Updates.
- b. **PROPOSED ORDINANCE #2407** – An Ordinance Approving an Agreement Between the City of Waynesville and City of Richland Relating to Natural Gas. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Curtis and seconded by Councilman France.

YEAS: Farnham, Davis, Wilson, Curtis, Brown, Liberty, Conley, France
NAYS: None
Motion passed.

- b. **PROPOSED ORDINANCE #2408** - An Ordinance Establishing Safety Regulations Regarding the Installation of Liquid Propane Gas Tanks within the City Limits of the City

of Waynesville. Mr. Harrill stated that this ordinance will go into effect July 1st, 2020 to allow propane companies to come into compliance. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Conley and seconded by Councilman Wilson.

YEAS: Farnham, Davis, Wilson, Curtis, Brown, Liberty, Conley, France

NAYS: None

Motion passed.

Finance Committee

- a. Report on March 12th Meeting – Councilman Liberty reported that a review of the budget was presented by Mr. Harrill. Mr. Harrill stated that as of the 12th of March we had \$3.7 million in the bank. At the end of February we were at 16% of expected expenses and 19% of our projections in revenue. With grants and draws the City's net income was \$894,573. Councilman Liberty stated that discussion was held on amending the personnel policy in regards to general provisions of employment and cell phone use in the workplace and a resolution authorizing the offering for sale of certificates of participation to go to city council for approval.

- b. **PROPOSED ORDINANCE #2409** – An Ordinance Amending the Employee Personnel Manual Regarding General Provisions of Employment. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Davis and seconded by Councilman Liberty.

YEAS: Farnham, Davis, Wilson, Curtis, Brown, Liberty, Conley, France

NAYS: None

Motion passed.

- c. **PROPOSED ORDINANCE # 2410** – An Ordinance Amending the Employee Personnel Manual Regarding the Use of Personal Cell Phones in the Workplace. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Liberty and seconded by Councilman Farnham.

YEAS: Farnham, Davis, Wilson, Curtis, Brown, Liberty, Conley, France

NAYS: None

Motion passed.

- d. **PROPOSED RESOLUTION #2020-01** – A Resolution Authorizing the Offering for Sale of Certificates of Participation – Series 2020. The proposed resolution was read by title and its adoption and passage was moved by Councilman Davis and seconded by Councilman Brown.

YEAS: Farnham, Davis, Wilson, Curtis, Brown, Liberty, Conley, France

NAYS: None

Motion passed.

Police & Emergency Services Committee

- a. Report on March 5th Meeting – Councilman Liberty reviewed proposed ordinance on ATV usage on City Streets and motion was made to send to council for approval. Councilman Liberty also review proposed ordinance on Signaling at the Traffic Circle and motion was made to move forward to Council. The committee also reviewed a

proposed emergency pursuit policy that needs updated along with receiving a Police Department update.

- b. **PROPOSED ORDINANCE #2411** – An Ordinance Amending Chapter 315 Regarding Vehicle Turning Movements. Mr. Harrill stated that passing this ordinance would update our current code on vehicle turning movements. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman France except to remove item D and seconded by Councilman Liberty.

YEAS: Farnham, Wilson, Curtis, Brown, Liberty, Conley, France

NAYS: Davis

Motion passed.

Waynesville/St. Robert Joint Airport

- a. Report on February 25th Meeting - Councilman Wilson stated that an update regarding the budget was heard along with an airport operations report. Councilman Wilson stated that the board received updates on the Parallel Taxiway Project, Passenger Terminal Expansion and an updated marketing report.
- b. **PROPOSED ORDINANCE #2413** – An Ordinance Authorizing the Mayor to Execute a Supplemental Agreement to the Joint Use Agreement between the City of Waynesville, City of Saint Robert and United States Secretary of the Army. Mr. Harrill stated this identifies the maintenance responsibility for the parallel taxiway and is a shared partnership agreement between all parties. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Wilson and seconded by Councilman Conley.

YEAS: Farnham, Davis, Wilson, Curtis, Brown, Liberty, Conley, France

NAYS: None

Motion passed.

Economic Development & Government Affairs

- a. Report on the March 3rd meeting – Councilman Farnham reported that the Adopting of New Building Codes is still under review and Mr. Harrill updated the committee about grant monies available nationwide from the Defense Community Infrastructure Program and the OEA Grant. Mr. Harrill also proposed doing additional research on telecommunication towers regulations to offer better control on the placement of towers within the City limits.

Other Business

- a. **PROPOSED ORDINANCE # 2414** – An Ordinance Authorizing the Mayor to Declare A State of Emergency Arising From the Imminent Threat of the Spread of the 2019 Novel Coronavirus (COVID-19). Mr. Harrill stated that this is a necessary action of the City to recognize and take measures to reduce the possibility of exposure to the disease, control the risk and promote health and safety of Waynesville residents. The proposed ordinance was read by title two (2) times and its adoption and passage was moved by Councilman Curtis and seconded by Councilman Liberty.

YEAS: Farnham, Davis, Wilson, Curtis, Brown, Liberty, Conley, France

NAYS: None

Motion passed.

- b. **Appointment of Members to the Board of Adjustments** – Mayor Hardman called for a motion to approve her recommendation to appoint Mike Dunbar, Kris York, Aaron Burt, Jerome Gordon, Clinton Jarrett and Administrative Officer Bruce Harrill as members to the Board of Adjustments. A motion was made by Councilman Liberty and seconded by Councilman Davis to approve these appointments.

City Administrator’s Report

City Administrator Bruce Harrill provided a budget update. Mr. Harrill stated that electric work in the park is continuing and that the North Street lift station went thru a major update and overhaul. He stated that completing this project “in house” saved the City thousands of dollars. In addition, Amber Box and Miriam Jones were recognized for their work obtaining and completing the requirements for the Recreational Trail Grant.

Council Comments

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| Farnham - | No Comment this month. |
| Davis - | The Council just authorized the Mayor to sign a State of Emergency and its going to be hard for a few months, but remember the reason for this is to take preventative measures and by doing this we may help stop the spread of the virus in the City. |
| Wilson - | Continue to follow suit with the guidelines that are being set forth by the local governing authorities and be mindful of one another, check on one another, respectful of each other’s property. Also cross walks are not optional to stop if someone is crossing the street, if they are a cross walk, please stop and allow them to cross the street and travel once they have completely left the street. |
| Curtis - | Hebrews 10:24 says we are to consider how we may spur one another one toward love and good deeds. We need that right now and please think about neighbors and offering to go get groceries for the elderly. Step back and don’t panic, just love one another |
| Brown - | No comment this month. |
| Liberty - | Thanked Mr. Harrill, Mr. Doyle and City staff for their hard work put in on the precautionary measures for the virus. Thank you for all of the employees of the City and everyone be careful. |
| Conley - | Look out for the elderly and be safe. |
| France - | Keep an eye out, protect yourself and if you have the slightest idea, please do not expose to other people. Get checked, appropriately and then do what you are supposed to do as a human being. |
| Mayor Hardman - | It has been announced by the media, that we do have a confirmed case of COVID-19 in Pulaski County and so it is very important to be very aware of other people. She is aware we are having a public meeting tonight, but again we very mindful of one another and mindful of what is going on here. |

Adjournment

There being no further business to come before this session of the Waynesville City Council, the meeting was adjourned at 7:02 pm by Mayor Hardman. The next scheduled session of the Waynesville City Council is April 16th, 2020 at 5:30pm.

Respectfully submitted,

Tracey York
Deputy City Clerk