



Amelia Health Dept.  
P.O. Box 392  
Amelia, VA 23002  
804-561-2711

Charlotte Health Dept.  
P.O. Box 670  
Charlotte Courthouse, VA 23923  
434-542-5251

Lunenburg Health Dept.  
11387 Courthouse Rd.  
Lunenburg, VA 23952  
434-696-2346

Prince Edward H.D.  
111 South St. Ground Flr.  
Farmville, VA 23901  
434-392-8187

Buckingham Health Dept.  
P.O. Box 198  
Buckingham, VA 23921  
434-969-4244

Cumberland Health Dept.  
P.O. Box 107  
Cumberland, VA 23040  
804-492-4661

Nottoway Health Dept.  
P.O. Box 27  
Nottoway, VA 23955  
434-645-7595

**APPLICATION FOR A TEMPORARY RESTAURANT PERMIT**

**Applications must be submitted a minimum 14 days prior to event to the local Health Department in the county where the event is being held.**

**(PLEASE PRINT OR TYPE)**

**Date of Application:** \_\_\_\_\_

**Name of Organization or Individual:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Representative:** \_\_\_\_\_

**Telephone #'s: work** \_\_\_\_\_ **home** \_\_\_\_\_ **cell** \_\_\_\_\_

**Event Name:** \_\_\_\_\_

**Event Location:** \_\_\_\_\_

**Dates of Operation:** \_\_\_\_\_ **Time(s)** \_\_\_\_\_ **to** \_\_\_\_\_

**Type of Food Facility:** \_\_\_\_\_

(Beverage Wagon, Booth, Tent, Kitchen, etc.)

**Effective July 1, 2011. Vendor Fee is \$40 per event (to a maximum of \$40 a calendar year) and must be included with application (or include copy of your receipt).**

**Churches, fraternal, school, & social organizations, volunteer fire departments & rescue squads are exempt from the vendor fee.**

**Water Service** \_\_\_\_\_ **Sewage Disposal** \_\_\_\_\_

**Solid Waste Disposal** \_\_\_\_\_ **Liquid Waste Disposal** \_\_\_\_\_

List all food & beverage items below. (Use separate page for additional information)

Food/Beverage	Source Address	Where Prepared	Methods of Preparation, Serving & Equipment used
Example: Hamburgers Tomatoes & onion	Food Distributor Local Market	On site On site	Cooked to 170°F & held in pan on grill. Washed, sliced & held in cooler.

Hand Washing Methods	Condiments How Served	List All Utensils, How Cleaned, Describe Sanitizer	Refrigeration Type	List All Cooking Equipment
Example: Soap, water, towels	Prepackaged mustard, ketchup, etc.	Tongs, spatula, knife, ice scoop Bleach & water sanitizer	Cooler with ice & thermometer	Electric grill, steam table, deep fat fryer, hot plate

Please call us prior to the event to verify the status of your application & notify us of any changes in your application. (example: additional menu items)

**CERTIFICATION**

I have read the attached instructions, understand them, and will comply with their requirements. I understand that failure to comply may result in a permit not being issued or permit suspension.

\_\_\_\_\_  
Representative's Signature

\_\_\_\_\_  
Date