

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING
Thursday, June 5, 2025, 6:00 p.m.
Huntsville Town Hall, 7474 East 200 South, Huntsville, Utah

Name	Title	Status
Richard L. Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Sandy Hunter	Council Member	Present
Lewis Johnson	Council Member	Present
Artie Powell	Council Member	Present
Beckki Endicott	Clerk	Present
William Morris	Legal Counsel	Excused

Zoom: John Falls in attendance on Zoom for the action item of vacation of alleyway

Citizens: Jim Truett, Ron Gault, Melissa Knowles – Treasurer, Liam Hoyt, Jeff Keeney, Brent Butler, Carol Stoker, Jodi Richardson, Deidre Gorman, Liz Poulter, Heidi Posnien, Max Ferre', Suzanne Ferre', Terry McCullough – WC League of Women Voters

1-Mayor Sorensen called the meeting to order. There is a full quorum present.

2-Pledge of Allegiance led by Jim Truett.

3-Opening Ceremony given by TCM Lewis Johnson.

4-Public Comments:

Liz Poulter: Liz Poulter commented she contacted the Weber County Sheriff's office regarding traffic safety at the roundabout construction site on SR 39 and 100 South. The traffic at this intersection is now a four-way stop. Liz stated that this was less confusing than the cones and flaggers.

Carol Stoker: Carol Stoker wanted to draw attention to the safety issues surrounding the 4th of July parade. She stated that she lives on a corner near the end of the parade. There is a lot of candy thrown from the floats and children running into the streets to retrieve it. Carol states that many times she cannot see the parade for all the kids running into the streets for limited candy. In addition, it makes a mess. TCM Sandy Hunter advised Carol to call Hilary Evans regarding the situation. TCM Hunter stated that Hilary might have some better ideas with regards to candy. TCM Artie Powell stated they are talking about having walkers during the parade pass out candy.

Blaine Vernon: Blaine Vernon commented that he is working on a parking plan for the 4th of July. TCM Hunter stated that a person who takes down the barricades after the parade is needed. Blaine Vernon also stated that they are working on logistics for the car show. Mayor Sorensen stated that Jeff Holt is also going to set up his large antique engine collection in a corner of Huntsville Park.

5-Sheriff's Report: Lt. Brent Butler stated there are a lot of new deputies who have been serving in various places in the Valley. There were 23 traffic stops last month and a vehicle burglary at

the cemetery. A near-drowning was also reported. There were extra patrols around the park last month. One assault at the beach was also responded to. Blaine Vernon asked about any extra barricades that were available for the 4th of July. Lt. Butler referred him to the roads department. Mayor Sorensen brought some suspicious activity in construction areas of Town to Lt. Butler's attention. TCM Artie Powell asked if Huntsville Park has experienced significant vandalism. TCM Artie Powell stated Eden Park is experiencing a lot of vandalism.

6-Iron Lung Event: (See Attachment #1) Beckki presented the application. Kaidon Lyman is the event organizer. The event benefits the mountain bike programs for various high schools in the area. Since the event has been in Huntsville for the past several years, Beckki suggested that much of the information is the same. Beckki explained that she had a conversation with Kaidon Lyman because the map presented by Iron Lung has the bikers go through the roundabout construction. Kaidon will redraw the map to go in and out of Huntsville at 500 South by the Post Office. Beckki stated that we charge Iron Lung for the price of a bowery for one day. Lt. Butler asked if they planned the ride the same day at the Spartan Race. Iron Lung is scheduled for July 19, 2025. Beckki confirmed the Spartan Race is July 12, 2025. The event staff will occupy a corner of the park the night before the race.

TCM Sandy Hunter motioned to approve the Iron Lung Event for Huntsville Park on July 19, 2025 waiving the special event rental fee of \$1000, but charging the bowery fee of \$170 and the refundable deposit of \$250. TCM Bruce Ahlstrom seconded the motion. All votes Aye. Motion passed.

7-Public Hearing on Alley Vacation at approximately 7350 East 300 South. Mayor Sorensen gave a description of the parcel in question prior to closing the regular meeting and opening the public hearing. The portion of the alleyway that has been petitioned to vacate is the part that is adjacent to Heidi Posnien and John Falls. The whole alley is not being considered. It is the alley that is from the current fence going south into the Falls property. **TCM Sandy Hunter motioned to close the regular Town Council Meeting and open the public hearing. TCM Bruce Ahlstrom seconded the motion. All votes Aye. The regular meeting is closed. The public hearing is open.**

Public Comment on the Public Hearing for vacating the alleyway:

Jodi Richardson – Jodi asked about the purpose of vacating the alleyway. She would like to know, from the Town's perspective, what the advantage would be in vacating the alleyway.

Carol Stoker – Carol stated that alleys serve a great purpose for this Town. The alleyways serve as access for many homeowners. She is most concerned about the fire safety at the back of private property. Residents have cared for the alleys over the years. She is concerned that the closure of alleyways sets a precedent.

Blaine Vernon – Blaine stated that many secondary water lines run through the alleyways. He would like to see the Town be able to access the alley.

Liam Hoyt – Liam Hoyt is speaking on behalf of the Hoyt family. He is concerned about access to the back of the property adjacent to the part of the alley that is being considered for vacation. He gave a situation where he would like to construct a gate from a fence that would go west from

the Hoyt property into the alley. The Town Council responded that the Hoyt property would not be affected by the alley vacation. They could construct a gate. One of the Hoyt's questions was about the Johnson property and how Johnson's would access their property. TCM Artie Powell stated the Johnson's do not have access to their property at this time. The Johnson property is not adjacent to the alley. Liam stated that Johnson's would lose this ability. Again, TCM Sandy Hunter emphasized that the Johnson's property is not adjacent to the alley.

Suzanne Ferre' – Suzanne is concerned that if this alley is vacated it would set a precedent for anyone with a good argument to come and buy the Town's property. She stated that the Town is laid out with alleyways by our pioneer ancestors. Part of the charm of the town is having alleyways.

TCM Bruce Ahlstrom motioned to close the public hearing on the alleyways and reconvene the regular TC Meeting. Sandy seconded the motion. All Votes Aye. Motion passes. The public hearing was closed, and the regular meeting commenced.

8-Discussion and/or action on approval of Ordinance 2025-06-05 Alleyway Vacation at 7350 East 200 South. (Attachment #2) John Falls gave some history on this portion of the alley. He stated that this part of the alley has never been open to the public. The precedent has already been set by the Town to vacate property. In addition, this alley does not lead anywhere but to private property. He also cited the White property at 7200 East and 200 South, which was sold to the White's by the Town. He believes that this action is only a benefit to the Town.

Beckki pointed to additional public comments that were received by the Town. There were comments from Laurie Allen, Brett Allen, and Alan Butters. **(Attachment #3)** They were read by TCM Sandy Hunter. There were additional comments sent to the mayor and council members from Tommie Christie and Bill White. Beckki asked the comments to be forwarded to become a part of the public record.

Heidi Posnien wanted to explain some of the history of the alley. Mayor Sorensen gave her the floor. She stated that her husband's parents bought 45 acres in Huntsville in the surrounding area where she currently lives. She stated at the time there was an alleyway on the maps but the portion that is being talked about today has always been pasture with horses. She stated the rest of the property was owned by George Pappas who turned his property into lots. John Posnien established a farm lot to reduce taxes. Heidi stated they cut bales of hay for years, and it's always been a farm lot. She insisted that the property in question only belonged to her and John Falls. TCM Artie Powell asked Heidi when John Posnien acquired the property. She stated it was the 1950's. She does not believe that this will set a precedent because this property has always been a part of her property. Heidi stated the government already took 40 acres from her family when they raised the water at Pineview.

TCM Hunter wanted to clarify that the rights-of-ways that have been vacated in prior years have been streets and not alleys. TCM Hunter expressed that the alleys are good assets in Town and in general, the Town Council does not want to vacate the alleys.

Mayor Sorensen explained that the previous vacation of 6700 East south of 100 South. He also explained the vacation of the White property. Both roads were platted and not used by the Town. Neither had been paved. The White property already had buildings on it. 6700 East did not have

any buildings, but it was not open and there was not good beach access. It ended in a very steep drop off at the lake. Mayor Sorensen stated all the properties, including the alley considered tonight was not a through way. None led to any other Town property. (**Attachment #4 & #5**)

TCM Artie Powell stated that the Town benefitted from the sale of the White property at 7200 East in the amount of \$25,000. He gave other examples of benefits to the Town which he later refers to as a negotiated settlement. (**See Attachment #6**)

TCM Ahlstrom read the public comments from Bill White which explained the purchase of the property. (**Attachment #3**)

Mayor Richard Sorensen addressed other concerns expressed by the public at the public hearing. He stated there have been fire captains that have stated they would not bring a fire truck down an alley. He also stated that the utility easements are provided for in the State Code. In this case, the secondary water line ends at the fence and takes a 90 degree turn east for service at Johnson and Wooley (Bronson) house. TCM Lewis Johnson stated there is no formal easement for the water line.

TCM Ahlstrom has been researching the plats of Huntsville Town. (**See Attachment #7**) The oldest plat was drawn up in 1873. At that time, they platted the ideal town with roads and alleys. There weren't that many residents. There were numerous fences that blocked off drawn streets. If the argument was used that if the road was blocked off then it was not a road, then we would not have all the rights of ways we have at this current time. TCM Ahlstrom gave several examples of roads that were blocked. One example given was 200 North. TCM Ahlstrom stated that this road was probably blocked off but at some point, Huntsville Town officials decided it was a benefit to the Town to reopen the platted road. TCM Ahlstrom stated that his own family ancestors lost their farms to the reservoir. He believes that the purpose of the alleyway is to have access to the back of resident properties. He stated that if he wanted to get somewhere on the other side of the alley, he probably would take a road to and from.

TCM Artie Powell stated the access would not change for Heidi Posnien or John Falls. TCM Powell went into his own arguments in favor of vacating the alley. He prepared notes for the Town Council that have been included in the record as **Attachment #6**. In addition, he notes that there is another benefit to the Town. John Falls has petitioned the Town to consolidate four of the lots that are adjacent to the alley. He states this is an advantage because it eliminates a flag lot. The Town Council Members discussed the limited configurations of frontage if the four lots are consolidated and the flag lot eliminated.

TCM Sandy Hunter stated she believed this alley to be a different alley, because it is an alley that does not go from one public street to another public street. The alley leads only to private property and is not a thoroughfare. TCM Hunter discussed the court case of the 1960s that determined the previous platted street of 400 South belonged to the Posnien's. She said she felt if the petitioner took this issue to court using the exact same arguments and evidence as the 1960 case, most likely the court would again decide in the petitioner's favor and use the 1960 court case as precedent. She does not want to see a precedent set for vacating alleyways, but she believes because this alleyway is not a thoroughfare and due to the 1960's court case, this alleyway is different than the typical alleyway in Huntsville.

Mayor Sorensen wanted a point of order. He stated that the Town Council has received legal counsel that Huntsville could not sell rights of way or streets. TCM Artie Powell disagreed with Mayor Sorensen, which is why he sent him legal notes regarding monetary settlements. **(Attachment #6)** TCM Artie Powell stated John Falls has offered a sizable donation to the Town Hall, which could also be a benefit to the Town.

TCM Lewis Johnson wanted to make a statement. He stated he did not anticipate his home being in the middle of this petition. TCM Johnson wanted to make sure that Heidi Posnien knew that he does not oppose her. TCM Johnson stated that Heidi has been the best neighbor and friend that anyone could have. He does not oppose her. His family has never had access to the alley. Access to the alley is not an issue. TCM Johnson stated that he holds Heidi in the highest esteem and believes that she is a treasure to this Town. As a member of the Town Council, TCM Johnson announced that he will not vote on this issue. He is abstaining from this vote.

Suzanne Ferre' commended the Town Council for taking on such a hard problem. She appreciates the service that TC has provided. She commented that the neighborhood loves Heidi Posnien. Suzanne appreciates the time that has been put into the research on this issue. She thanked the TC.

TCM Artie Powell made a motion, given the uniqueness of the alley, the history and the ownership that has existed. He made a motion to grant the petition and vacate a portion of the alleyway with several conditions:

- 1) That a utility easement be maintained along the north line of the property, from the current gate on alley east to the Wooley property.**
- 2) That a utility easement be maintained from the gate south to Heidi Posnien's property is located.**
- 3) The petitioners provide an official survey of the vacated alley.**

Beckki questioned whether the survey was already filed. She confirmed she received the survey with the property description of the alley. TCM Powell asked about a survey that showed the alley was vacated to the property owners. Beckki confirmed she did not have a survey that showed a new description of the property if the alley was vacated.

Mayor Sorensen recognized Liam Hoyt to make a comment. Liam Hoyt stated he would like to call into question a conflict of interest with TCM Artie Powell. TCM Artie Powell stated he did not have a financial or economic conflict on this issue. Liam Hoyt stated that TCM Powell's grandchildren have an economic interest in this issue. John Fall's children are TCM Artie Powell's grandchildren. TCM Artie Powell stated that his grandchildren may have an economic interest, but he does not have direct interest, and his daughter does not have any financial or economic interest. TCM Powell's daughter is not a part of any wills or trust that are held by John Falls. TCM Powell acknowledges there is a connection, but he doesn't believe there to be a conflict of interest. Deidre Gorman believes there is a conflict of interest. Mayor Sorensen recognized the comments. She stated she remembered that D. Bell was a part of the Town Council at the time when he petitioned for a vacation. She believed D. Bell being a voting member of the Town Council was a conflict of interest at the time. She advised TCM Artie Powell that he was too close to this issue.

TCM Sandy Hunter seconded the motion.

TCM Artie Powell announced that he does not believe that he has a conflict of interest. He states he has more personal reasons to oppose John Falls in this petition than anyone else. However, **TCM Artie Powell will recuse himself from this vote.**

Beckki reminded the TC that there had been a motion and a second. There needed to be a vote. **TCM Artie Powell withdrew his motion. TC Sandy Hunter withdrew her second of the motion.**

TCM Sandy Hunter motioned to approve Ordinance 2025-06-05 Alleyway Vacation at 7350 East and 200 South with the changes in the ordinance to reflect there will be maintenance of a utility easement that is currently at the gate of the alleyway that runs east to the Wooley property and to have a new utility easement that runs from the current gate south to the parcel which includes Heidi Posnien's house (parcel #240110051) along the new boundary line. A new survey of the new boundary lines will be provided by the petitioner.

Mayor Sorensen offered a substitute motion which amended TCM Sandy Hunter's motion and added another utility easement for the Johnson property and stipulated that all four parcels belonging to John Falls be consolidated, parcels 240110049, 240110008, 240230018, and 240230029 with half the vacated alley. TCM Johnson opposed the adjustment to benefit his property. Mayor Sorensen accepted TCM Johnson's amendment to exclude any utility easement for the Johnson property.

TCM Sandy Hunter seconded the substituted motion by Mayor Sorensen.

Roll Call Vote. TCM Lewis Johnson abstained. TCM Artie Powell, recused. TCM Bruce Ahlstrom - No, TCM Sandy Hunter, Aye. Mayor Richard Sorensen, Aye. Motion passed. Votes are reflected below.

VOTES	AYE	NAY	ABSTAIN	RECUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom		X		
CM Lewis Johnson			X	
CM Sandy Hunter	X			
CM Artie Powell				X

9-Discussion and/or action on approval of the Minutes for Town Council meeting May 15, 2025.
(Attachment #8) TCM Ahlstrom clarified something he said in the meeting. He corrected paragraph five to read, "a \$50 fine per person would almost be like paid parking." TCM Powell pointed out that his name was misspelled under "Department Reports." He also asked that "Rich Wilder" be added to the names of the people who worked on the Huntsville sign at the park. **TCM Sandy Hunter motioned to approve Minutes for Town Council Meeting May 15, 2025 as amended. TCM Ahlstrom seconded the motion. All votes Ayes. Motion passed.**

10-Discussion and/or action on approval of Minutes for Work Session May 15, 2025 (See Attachment #9). TCM Powell motioned to approve Minutes for Work Session May 15, 2025. TCM Sandy Hunter seconded the motion. All votes Ayes. Motion passed.

11-Discussion and/or action on approval of Minutes for Town Council Meeting May 17, 2025. (See Attachment #10). TCM Sandy Hunter motioned to approve Minutes for Town Council Meeting May 17, 2025. TCM Ahlstrom seconded the motion. All votes Ayes. Motion passed.

TCM Sandy Hunter motioned to close the regular meeting and open the public hearing on the budget and Consolidated Fee Schedule. TCM Ahlstrom seconded the motion. All votes Ayes. Motion passed.

12-Public Hearing: Amended Budget for Fiscal Year 2025, Proposed Budget for Fiscal year 2026, and Consolidated Fee Schedule.

No comments.

TCM Sandy Hunter motioned to close the public hearing and open the regular meeting. TCM Ahlstrom seconded the motion. All votes Ayes. Motion passed.

13-Discussion and/or action on approval of amended Budget for FY25. (See Attachment #11)

Town Treasurer, Melissa Knowles told the TC that they needed to find a way to create more revenue for the Town. She reviewed the revenue sources from the past year that included building permit fees, taxes, pickleball fees, and money from the OVPSA. She then reviewed the expenses including the Sheriff contract, road repairs, general maintenance, and park costs including fixing the Aldous Cabin. The TC spoke about a RAMP Grant that could help cover the costs of the cabin repairs. Huntsville will pay some on the Mini hoe this coming year. The TC spoke about the water rate study concluding shortly. Blaine Vernon, town maintenance supervisor, spoke about the importance of making sure there's enough money in the budget to take care of what they have.

TCM Ahlstrom motioned to approve the Amended Budget for FY25. TCM Sandy Hunter seconded the motion. Roll Call Vote. Votes reflected below.

Motion passed 5-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

14-Discussion and/or action on approval of Proposed budget for FY26. (See Attachment #12)

TCM Ahlstrom motioned to approve the proposed the budget for FY26. TCM Powell seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 5-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			

CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

15-Discussion and/or action on acceptance of the Utah State Tax Rate. (See Attachment #13)

Melissa stated that she had not yet received the Utah State Tax Rate. She asked the auditor if they could approve it without knowing what it was, and they said yes. **TCM Powell stated that he felt uncomfortable approving the tax rate without knowing what it was. He motioned to table approving the Utah State Tax Rate and to hold a special meeting to approve the rate later once they know what it is. TCM Ahlstrom seconded the motion. All votes aye. Motion passed.**

16-Discussion and/or action on approval of Resolution 2025-6-5-B: Consolidated Fee Schedule. (See Attachment #14)

Beckki Endicott explained some of the fees on the list, including water connection fees. Blaine Vernon explained the increase in fees for fire hydrant usage by outside companies. The increase mirrored what other cities were charging and reflected actual costs.

TCM Powell made some small grammatical and spelling corrections.

TCM Powell motioned to approve Resolution 2025-6-5-B Consolidated Fee Schedule. TCM Sandy Hunter seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 5-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

17-Discussion and/or action on approval of Ordinance 2025-5-15: Parking Fine Increase. (See Attachment #15)

Beckki explained that this ordinance was approved at the previous TC Meeting, but it was incorrectly listed as a resolution and approved as a resolution. For this reason, it was back on the agenda for approval under the correct title. Artie suggested some clerical edits. **Mayor Sorensen motioned to approve Ordinance 2025-5-15 Parking Fine Increase. TCM Sandy Hunter seconded the motion.**

TCM Hunter wanted to discuss the issue further because she thought that the \$150 fine was too high. Jodi Richardson, citizen, spoke up saying that some of the "no parking signs" in town were faded and hard to read while driving. The TC asked Lt. Butler what he thought about the increased parking fine. He is the hearing officer over parking tickets in the valley. He spoke about some of the hard situations that exist such as a family who lives far away and can't find a spot to park at the dam. They end up choosing to get a ticket instead of just going home. Other times different family members might get parking tickets in the same car and that increases the fine significantly. The TC debated back and forth on whether to increase the fine to \$75.00 or not

at all. **TCM Sandy Hunter withdrew her second to the motion and made a new motion to approve Ordinance 2025-5-15 Parking Fine Increase with some amendments. Paragraph 1A will be changed to \$75.00 and 1B to \$150. Delete paragraph 2.**

Roll Call Vote. Votes reflected below. Motion passed 5-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

18-Discussion and/ or action on Resolution 2025-6-5-A: CSI Contract. (See Attachment #16)

TCM Sandy Hunter motioned to approve Resolution 2025-6-5-A CSI Contract.

TCM Powell had some clerical edits.

TCM Powell seconded the motion. Roll call vote. Votes reflected below. Motion passed 4-1.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson		X		
CM Sandy Hunter	X			
CM Artie Powell	X			

19-Department Updates:

Mayor Sorensen recognized Beckki and Shannon for the new donor board hanging up in the council chambers. Blaine suggested that the person who donated the road repairs in front of the building be on the donor board.

TCM Bruce Ahlstrom- said that it was Zach Jenkins who donated the road repairs and the Town wants to at least pay him for the materials.

Things are progressing at the new cemetery. The road base has been put down and sprayed to keep the dust down. A new gate needs to be put in. Lonny Bailey has been working hard on it. TCM Ahlstrom met with Ashley Klase, the new forest service ranger about the cemetery land eroding into the lake. They would like to do something about it next year. He is also working on emergency preparedness plans and a rezone to the landfill property to allow for a cemetery.

TCM Lewis Johnson- no updates.

TCM Sandy Hunter-no updates

TCM Artie Powell- got an email from a park equipment group who mainly builds skate parks. He will meet with them in the following week to find out more.

20-Approval of the Bills, May 2025.


TCM Sandy Hunter motioned to approve the bills for May 2025. TCM Bruce Ahlstrom seconded the motion. All votes Ayes. Motion passed.

Mayor Sorensen recognized that it was a tough meeting and hoped that even though they voted differently, they could remain friends. Ron Gault complimented the council on their handling of themselves and said that they showed a lot of class.

TCM Sandy Hunter motioned to adjourn the meeting. TCM Ahlstrom Bruce Ahlstrom seconded the motion. All votes Ayes.

Meeting adjourned at 9:16 p.m.


Beckki Endicott, Town Clerk


Nikki Wolthuis, Deputy Clerk

HUNTSVILLE TOWN

P.O. BOX 287
HUNTSVILLE, UT 84317
(801) 745-3420

Special Event Application

Activities held on Town streets or Town property are defined as "special events" when they are an athletic, entertainment, or political activity held for profit, nonprofit, or charitable purposes with the anticipated number of participants plus spectators exceeding 150, or any event/gathering requiring alteration of Town traffic/closing of a Town street.

This application will be reviewed by the Town Council. The Council will make a determination on granting the request based on the impact of the event on traffic, security, welfare, convenience, health and safety of the public, and the plans of the applicant to mitigate these concerns. No permit will be granted without evidence of insurance listing the Town as an additional insured. If a permit is granted, the Town makes no guarantees and assumes no liability for the safety of participants or spectators of special events. The event may also require coordination with any of the applicable agencies: Weber-Morgan Health Department, Weber County Sheriff Department, local Fire District, other Weber County recreational services that may be impacted.

Fees for Special Events are based on the number of people attending and participating in the event.

150-300 people: \$1000 for park rental with a \$250 refundable cleaning fee

301-500 people: \$2000 for park rental with a \$500 refundable cleaning fee

501-700 people: \$3500 for park rental with a \$750 refundable cleaning fee

700 and above will be determined by the Town Council

YOUR INFORMATION:

Name of Applicant: Kaiden Lyman Group/Function: Iron Lung Ride

Address: [REDACTED] Mt. Green UT Zip Code 84050

Home/Cell Phone: [REDACTED] Email Address: [REDACTED]

EVENT INFORMATION:

Name of Event: Iron Lung Ride

Event Description: Century road cycling ride starting and ending in Huntsville featuring an out and back course

Is your event public or private? Registration is open to the public.

Event Date: 7-19-25 Event Times: 6am - 4pm

Time of operation: Setup Friday the 18th at 4pm. Saturday Setup 4am, Start 6am, take down 4pm.
(Include start of set-up through the end of take down)

Estimated number of people participating: 150
(500+ requires mass gathering permit through Weber County)

Special Event Application: page 2

Facilities Required by Huntsville Town: West Pavilion, all bathrooms

Please answer the following questions. If your answer is "yes" to some of the questions, you will need to provide additional information as indicated:

1. Have you applied previously to hold this event in Huntsville Town? yes
If "yes," please complete Special Event Application Section A only. If "no," please complete the rest of this page.
2. Is your event a multiple day event? no
If yes, please complete Special Event Application Section B
3. Will there be a cost for admission and/or vendor sales? yes
If yes, please complete Special Event Application Section C
4. Are you filming on public property?
If yes, please complete Special Event Application Section D
5. Will this event require Huntsville Town Services? Power and water at the west pavilion
If yes, please attach list of those services (ie, Police, Sanitation, power, water, etc.)
6. Will this event use, cross or close any public roads, sidewalks or trails? yes
If yes, please attach a map with a proposed barricade plan. If State or County roads are involved, please attach proof of proper permitting, or provide details.
7. Does the event include a run, walk, race, or parade route?
If yes, please attach a map with the proposed route
8. Will food be served at this event? yes
If yes, please contact Weber-Morgan Health Department
9. Will you be bringing in, setting up or staking any special equipment? yes 10x10 tent, start arch, flags.
If yes, please attach a description of the special equipment
10. Do you anticipate any parking problems? no
If yes, please attach a parking plan

If you answered "yes" to question 2 (multi-day event), question 3 (charging admission and/or vendor sales) and/or question 4 (filming on public property), you must provide a certificate of insurance with your application.

I agree that I and the organizers of this event will abide by all laws, rules and policies applicable to this event and will follow any instructions of the Huntsville Town Staff and Weber County Sheriff. I also acknowledge that completion and submission of this form or any other related forms does not guarantee final approval of my event. I have also read the attached policies and procedures that are applicable to my event.

SIGNATURE: [Signature] DATE: 5-29-25

Special Event Application: page 3

Date Application received: 6-5-2025

Town Council Approval: 6-5-2025

Date Approved: 7-19-2025

Conditions:

- Present a new map of start and end of race, going out of town on 500 South and returning the same way to avoid construction.
- Please forward \$170 for bonny + \$250 separate check for refundable deposit.

Section A (Previously Held Event)

When was your event last held in Huntsville Town?

July 2024

Describe any changes or additional needs for your event this year?

none

Section B (Multi Day Event)

Will your event set-up and take-down include all, a portion, or none of the event related materials, tents, barricades, etc. each day?

If all or a portion, what are your set-up and take down times?

Friday July 18th

4pm Setup directional signs and flags

Saturday July 19th

Setup 4am, 10x10 tent, start dish, more flags

If a portion, please describe what will remain set-up overnight:

Directional signs on vehicle panels

If a portion or none, please describe your overnight security plans? none needed.

Section C (Admission/Vendor Sales)

Event organizers are responsible for informing Huntsville Town of all vendors in attendance before the event and must ensure that each vendor is properly licensed. Likewise, event organizers are responsible to ensure that all sales tax is collected by vendors at the event and is properly reported and turned in. This form does not apply to tax-exempt charitable/non-profit organizations accepting admission for fundraising purposes, unless a portion of admission fees or vendor sales are retained by the event organizer or vendor for business purposes.

Will all, or a portion of, admission fees or vendor sales be retained for business purposes by the event organizer or vendor?

Please list the number of anticipated vendors at the event: 1 food truck

Please list all vendors:

Organization	Contact	Phone	Email

Will any funds or proceeds be collected from this event?

If yes, will a fee be charged for admission? - *Not day of. Registration are sold online prior to the event.*

If yes, will products be sold at the event? - *NO PRODUCTS will be sold*

If yes, do you have an IRS 501(c)3?

If yes, will proceeds go to a charitable/non-profit organization?

If yes, please name the charity or non-profit: - *501(c)3*

- *Fundraising go to Vital mtb team that help at the event.*

Section D (Filming on Public Property)

NA

Applicant agrees to comply with all applicable Federal, State and local laws, ordinances, regulations and rules. In the event an authorized representative of the Town finds that the activities being conducted by the applicant unnecessarily endangers the health and safety of any person or that said activities are or will cause damage to real or personal property, said representative, at his sole discretion, may suspend, cancel or amend this permit at any time without incurring any liability to the applicant. If any changes occur to the scope permitted by the permit, the Applicant must contact authorized Town Staff immediately.

Please note: You must provide a certificate of insurance with your application.

We hereby accept this permit and agree to abide by the terms and conditions hereof. The undersigned hereby personally covenants, guarantees and warrants that he/she has the power to obligate the filming company to the terms and conditions hereof.

Organization: _____

Country of Origin: _____ Network Affiliation: _____

Location Manager: _____ Cell Phone: _____

Asst. Location Manager: _____ Cell Phone: _____

Authorized Signature: _____ Date: _____

Film Start Date: _____ Film End Date: _____

Does the filming involve more than 4 people?

Does the filming involve restriction of public access including the stopping or disruption of vehicular or pedestrian traffic?

Does the filming require vehicle access adjacent to filming location? Explain.

What Huntsville services do you anticipate needing for the filming?

HUNTSVILLE TOWN

P.O. BOX 267
HUNTSVILLE, UT 84317
(801) 745-3420

BOWERY/STAGE RESERVATION FORM

This application is for the purpose of requesting the reservation of a park bowery or bowerys and park stages. All approvals are subject to the Huntsville Park, Pavilion & Stage Policies and the Huntsville Noise and Lighting Ordinance and to other applicable law. All requested information is required.

Name of Applicant: Kaidon Lyman Group/Function: Iron Lung Ride

Address: [REDACTED] City: Mt. Green VT Zip Code: 84050

Home/Cell Phone: [REDACTED] Alternative Phone Number: [REDACTED]

Estimated people attending: 150

Time of reservations: 8 a.m.-3 p.m. OR 4 p.m. to 10 p.m. Date of Reservation: 7-19-25

Check Bowery: S. East Pavilion (Park) ☐ S. West Pavilion (Church) ☒ Stage ☐

Non-Resident Fee (not currently living in Ogden Valley): \$85.00 each for am or pm.

Resident Fee (currently living in Ogden Valley): \$50 each for am or pm.

I have read and agree to comply with the Huntsville Town Bowery & Stage Policies. I understand that any reservation or permit granted may be revoked, or conditions may hereafter be imposed, by the Town for violation of these policies or any conditions imposed in the permit. I understand that reservation of a pavilion does not include the park area, sports fields, courts or other pavilions or boweries. I understand that bowery and/or stage reservation fees are non-refundable if I cancel my reservation two weeks or less prior to my reservation. I have read and understand my obligations. I will be responsible to make certain the bowery and surrounding areas are left neat, clean and orderly with trash from cans put into dumpsters. I understand that Huntsville Town will not be held responsible for any injury or liabilities which may occur during the use of the park or on the premises.

Signature: [Signature] Date: 5-29-25

For Office Use Only:

Approved by: _____ Date: _____

Amount Paid: _____ Receipt#: _____

IRON LUNG RIDE

July 19th, 2025

This document contains the following information:

Safety Plan

Bicycle Route Plan

Vehicle Plan (Traffic Control)

Volunteer Plan

Signal and Course Markings Plan

Course Maps (2025 course same as 2019 that is attached)

Safety Plan

Along with planning an exceptional event, having a safe event is of utmost priority and focus. Non-compliance with safety standards will result in immediate disqualification of the offending team/rider and race numbers will be pulled. The safety plan focuses on 3 areas:

One: Safety of Cyclists

- 1) Cyclists must wear a helmet at all times when riding their bicycle.
- 2) Cyclists must obey all traffic laws (route is along an open course with motorists). This includes stopping completely at all stop signs and yielding to motorists and pedestrians when appropriate.
- 3) Cyclists must ride single file and close to shoulder of road. Drafting with other teams is permitted.
- 4) Cyclists may not ride at night. At 4 pm the course is closed and the event is over.

Two: Safety of Support Vehicles

- 1) Support vehicles must also obey all traffic laws including speeding.
- 2) Support vehicles may not impede traffic as part of this event. This includes following cyclists at slow speeds. When stopping to cheer for or support your cyclist, pull completely off the road and be aware of oncoming traffic.
- 3) Support vehicles must park in designated areas at all exchanges and at the start and finish.
- 4) Support vehicles are to clearly display the CAUTION BIKE RACE poster in the rear window. This poster is issued during packet pickup.

Three: Safety of Others

- 1) Race course passes through cities and towns. Be respectful and courteous to everyone along course. Race participants are not allowed to urinate or defecate along the road and must use designated bathrooms and porta-potties or other restroom facilities.
- 2) Cyclists and support vehicles should always remain aware and alert and watch for surrounding traffic, pedestrians, equipment, etc.

In addition to focusing on safety for the cyclists, support vehicles, and others, event staff is taking the following safety measures:

- 1) All course marking signs dedicate the top third of the printable area to making everyone aware that a cycling event is taking place and to use caution. Signs read "CAUTION BIKE RACE" in large block letters and with yellow and red colors for visibility.
- 2) Two or more EMTs will travel along the course with the bulk of the cyclist group. They will be ready to respond alongside local emergency personnel in the case of an injury.
- 3) Vinyl posters are supplied to each rider to adhere to the back of their support vehicle that also read "CAUTION BIKE RACE." These posters are also on all staff and crew vehicles for greater awareness among local motorists.
- 4) Additional "Hazard Ahead" signs are created and placed in appropriate locations to warn cyclists of any potential danger ahead.

Bicycle Route Plan

Cyclists are to follow the approved and permitted route. Directional signs will clearly mark route. If last minute course changes are required, signs will reflect alternate route and riders will also be notified.

Directional sign markings will be mounted on orange construction vertical panels.

Sign locations are detailed in the following maps. In addition, more signs may be used if determined.

Cyclists are to stay on roads unless otherwise told and should ride on the right side (with traffic).

Vehicle Plan (Traffic Control)

All vehicles supporting cyclists or otherwise participating in the event are to obey all traffic laws and specifically should not speed or drive in any other dangerous manner in order to catch up to or support cyclists. Roads are not closed and vehicles do not have any special privileges they would otherwise have while participating in the event. Be safe and use common sense.

All vehicles are required to park in designated locations at the start, finish, and exchanges. These locations are identified in the maps.

Vehicle appearance and driving patterns must not distract other drivers or cause any nuisance to others.

Support vehicles are able to pull completely off the side of the road to cheer on cyclists or offer aid. However, in doing so, they are not permitted to disturb the normal flow of traffic.

Support vehicles are to clearly display the CAUTION BIKE RACE poster in the rear window so it is visible to other motorists.

Support vehicles are to follow the same route as the cyclists with the exception of old snow Basin road. Support vehicles will use Trappers loop.

Volunteer/Staff Plan

Volunteers and staff will be needed to ensure a safe and organized event. Volunteer and staff will be located as course marshals in areas where the course is not clear and where safety concerns exist.

There will also be staff and volunteers at each of the water stations/exchanges to allow for appropriate and safe exchange between cyclists and ensure that rules are followed and the event is not causing a nuisance to local residents. Exchange volunteers will have a copy of all relevant permits associated with the event.

Two EMT's will travel along the course with the bulk of the cyclist group. They will be ready to respond alongside local emergency personnel in the case of an injury.

Signal and Course Markings Plan

The full course will be fully marked with large signs. The purpose of the signs is to:

- 1) Indicate course directions to cyclists and support vehicles.
- 2) Make motorists and local residents aware of the race and encourage them to take extra caution.
- 3) Make cyclists aware of any upcoming hazards on the road.

No pavement marking or painting will occur to mark the course unless requested from permitting officials.

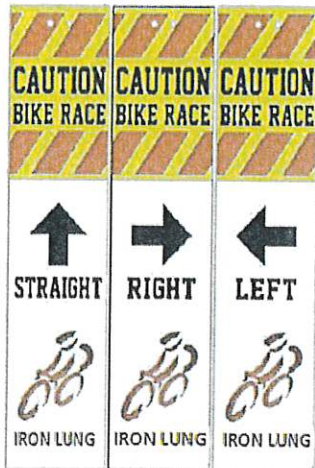
Course markings will be placed 24 hours or less before the event and will be taken down within hours of the last cyclists passing by.

Course markings will be placed in locations that do not interrupt normal traffic flow and are not intended to close roads or serve any other purpose than directing cyclists and warning others about the event.

Course markings will not use existing structures alongside the road or any private property. All markings will be fixed to orange vertical panel construction barriers supplied by the event staff.

The location of all signs is listed in the maps below. Additional signs may be used if needed to enhance clarity or safety of the course, or as requested by permitting officials, or to call attention to hazards or dangers.

Course signs are 8 inches wide and 36 inches tall and have the following images:



PP-Porta Potties

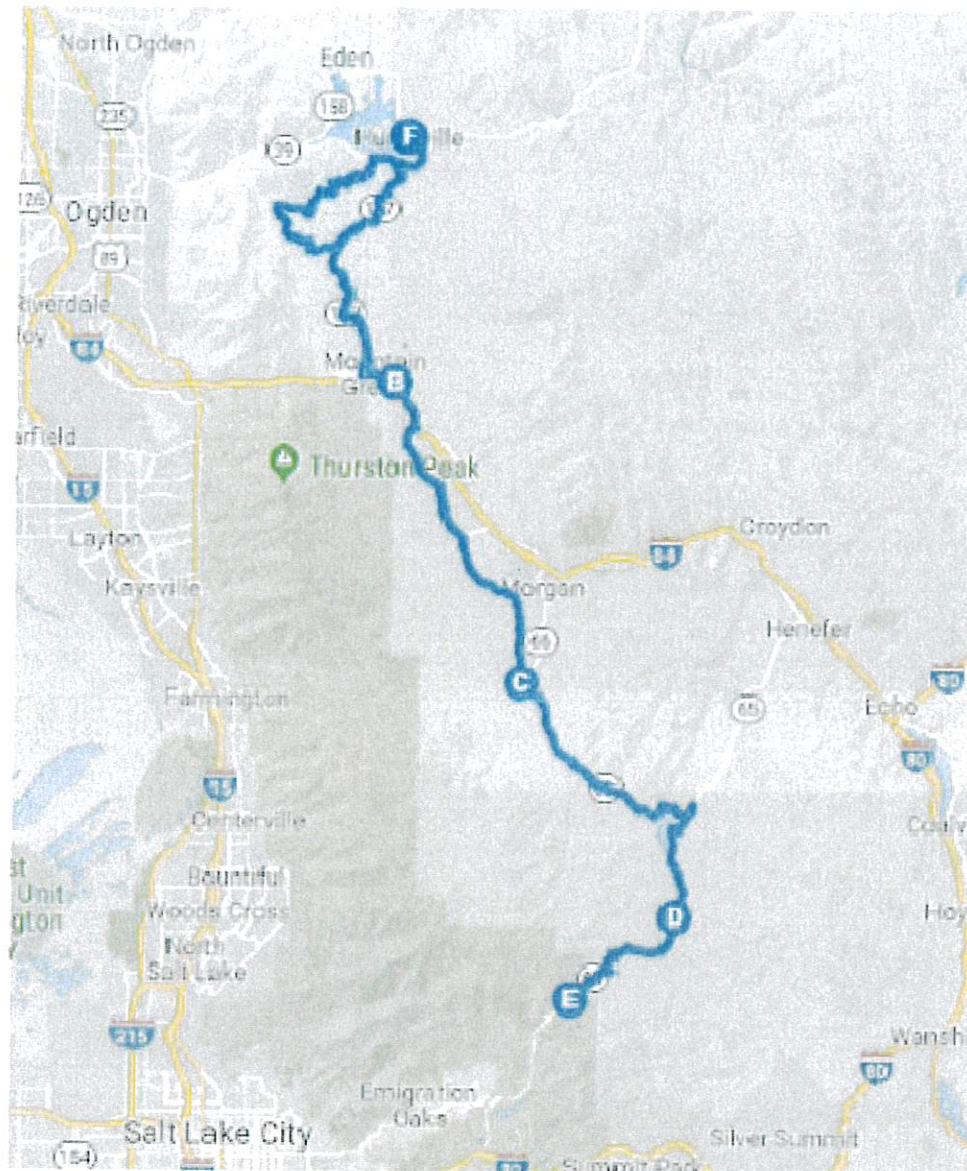
H2O-Water Stations

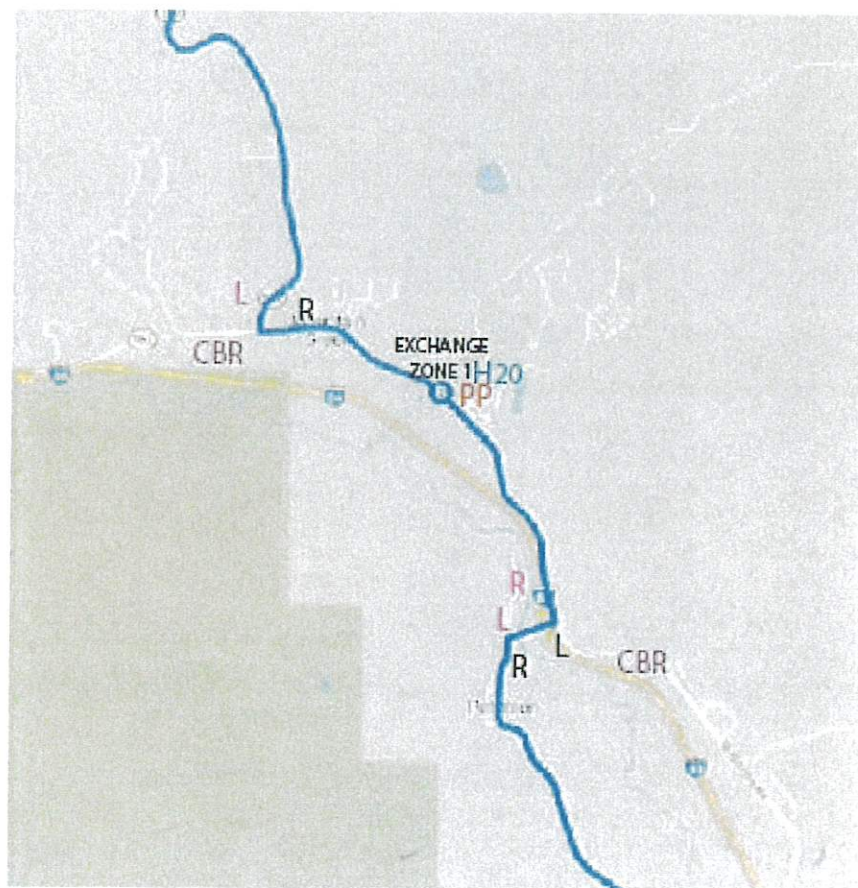
L-Left turns sign (pink-going out, black-coming in)

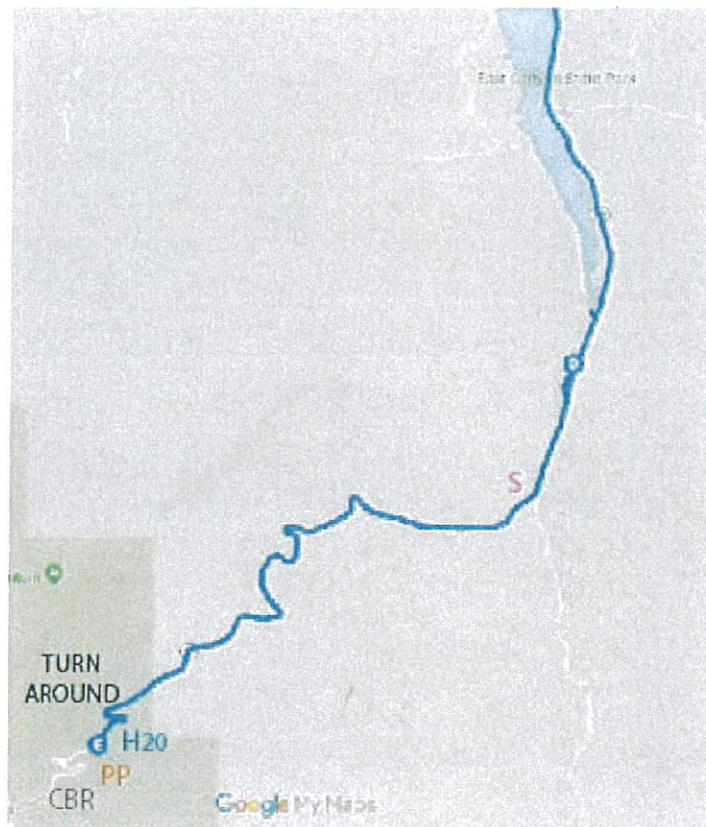
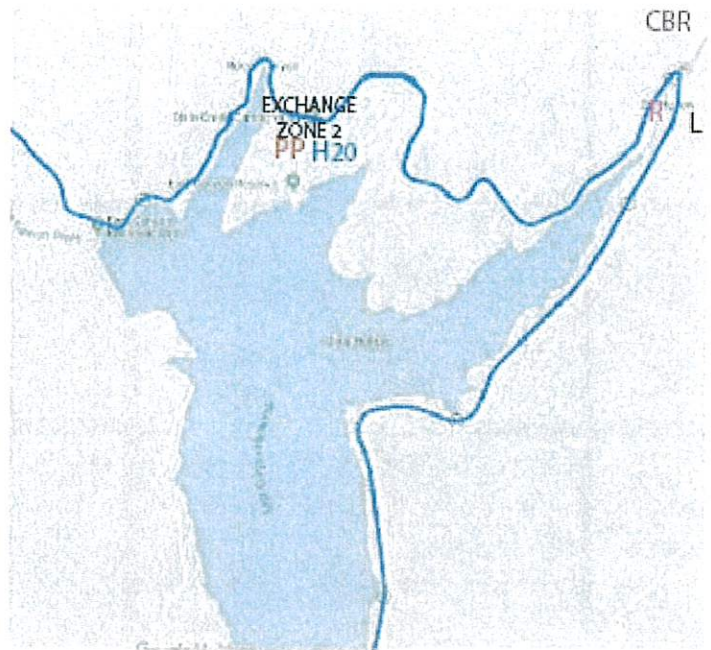
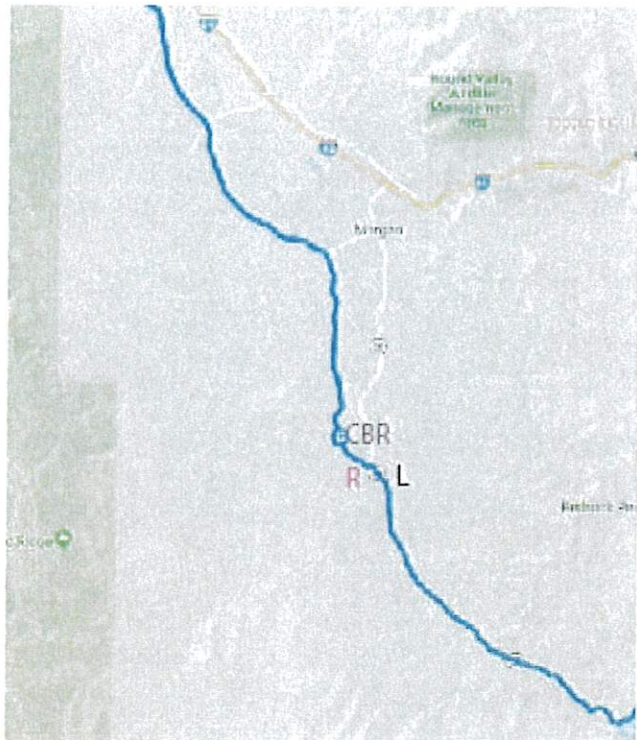
R-Right turns sign (pink-going out, black-coming in)

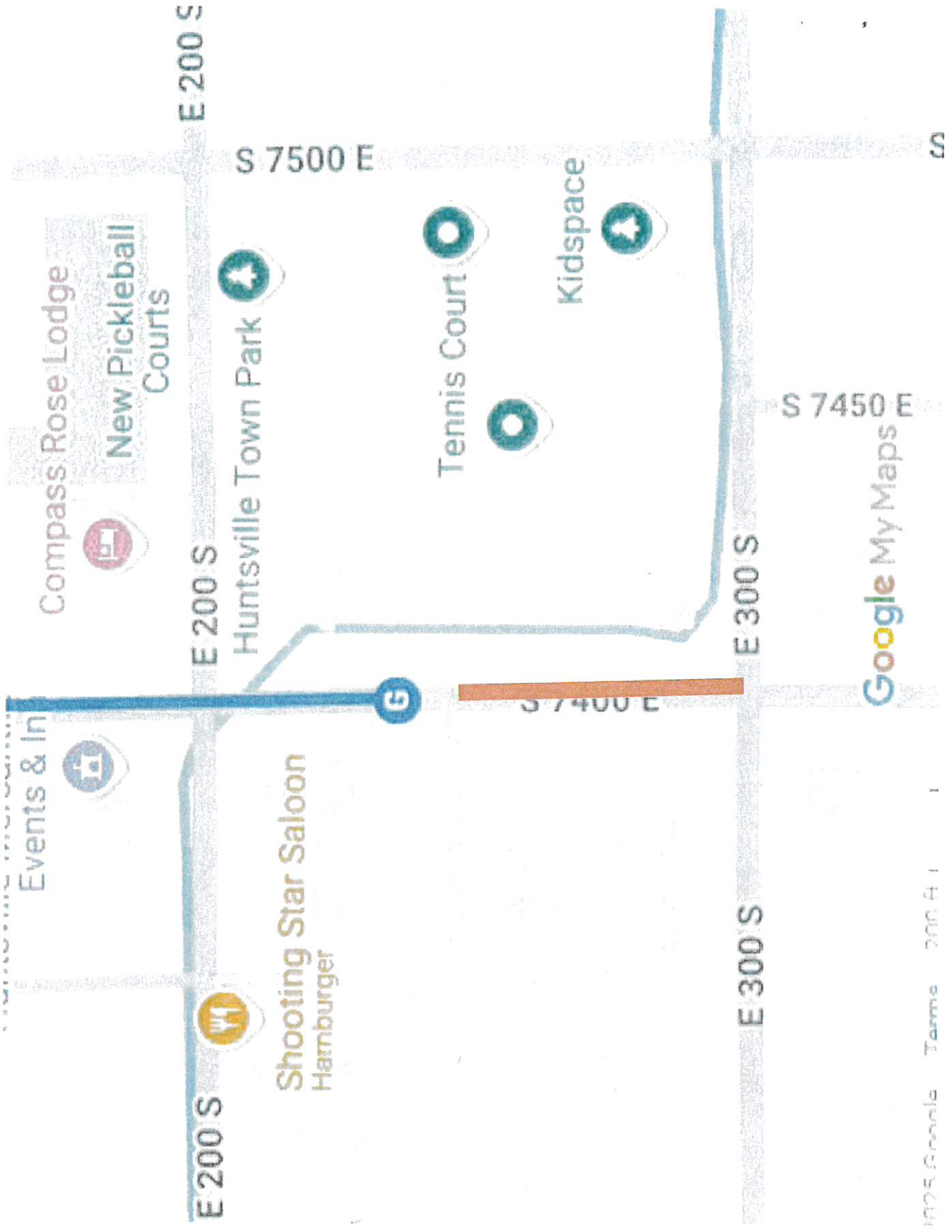
CBR-Caution Bike Race

2019 IRON LUNG RIDE









Huntsville Town – Petition to Vacate

Applicant Name: John Falls

Applicant Mailing Address: [REDACTED] Huntsville, Utah 84317

Email: [REDACTED] Phone: [REDACTED]

Description or address of street/ROW and alley: A portion of the alley running south from approximately 300 South between 7300 East and 7400 East. See description, enclosed map, and survey for details of the subject property.

Brief Description of Proposed Vacation: The Southern end off the alleyway measuring approximately 264.5 feet long by 33 feet wide. 8730 square feet or .20 acres.

Parcel Owner's Permission for Vacation Petition

The undersigned authorize this petition for vacation of a street, ROW, or alleys in Huntsville Town:

Parcel Number(s): 240110049, 240110008, 240230018, 240230029, 240110048

Parcel(s) Owner Name: Timber Falls, LLC

Parcel(s) Owner Mailing Address: [REDACTED] Huntsville, Utah 84317

Email: [REDACTED] Phone: [REDACTED]

Parcel Owner Signature: [Signature] Date: 4-22-2025

Title (Authorized Agent): _____

The undersigned authorize this petition for vacation of a street, ROW, or alleys in Huntsville Town:

Parcel Number(s): 240110051

Parcel(s) Owner Name: John and Adelheid Posnien

Parcel(s) Owner Mailing Address: [REDACTED] Huntsville, Utah 84317

Email: _____ Phone: [REDACTED]

Parcel Owner Signature: [Signature] Date: 4-22-2025

Title (Authorized Agent): _____

(For Additional Parcel Owners Use Attached Sheet)

For Town Use:

Date of Petition: _____ Survey Received: _____

Nikki Wolthuis, Town Clerk

Huntsville Town Council
Vote to approve Ordinance to Vacate following Public Hearing

- | | |
|-----------------------------------|---|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Conditional Approval |
| <input type="checkbox"/> Rejected | <input type="checkbox"/> Deferred |

Mayor Signature: _____ Date: _____

Notes/Conditions: _____

Date of the public hearing: _____

ATTEST:

_____ Date: _____

Beckki Endicott, Town Recorder

Petition to vacate a public right of way requirements:

- ☐ Submit petition to vacate some or all of a public street or alley with the following requirements.
- ☐ Include name and address of each owner of record of land that is adjacent to the public street or alley or within 300 feet of the public street or alley.
- ☐ Have proof of written notice to operators of utilities and culinary water or other utilities located within the bounds of the street or alley sought to be vacated
- ☐ The signature of each owner of record of land that is adjacent to the public street or alley or within 300 feet of the public street or alley.
- ☐ The Town Council must then hold a public hearing to determine whether good cause exists for the vacation of the Alley; and to determine whether the public interest or any person or property may be materially injured by the proposed vacation.
- ☐ Following the hearing, the Town Council, acting as the Town legislative body may adopt an ordinance granting a petition to vacate some or all of the subject Alley, only if it finds that 1) Good cause exists for the vacation of the alley, and 2) Neither the public interest nor any person will be materially injured by the vacation of the Alley.
- ☐ The Town may require fair market value payment for the property vacated from the party requesting the vacation.

ADDITIONAL PARCEL OWNERS

Parcel Owner's Permission for Petition to Vacate

The undersigned authorize this petition for vacation into Huntsville Town:

Parcel Number(s): 240110013

Parcel(s) Owner Name: Deirdre A. Gorman

Parcel(s) Owner Mailing Address: [REDACTED] Huntsville, Utah 84317

Email: _____ Phone: _____

Parcel Owner Signature: _____ Date: _____

Title (Authorized Agent): _____

The undersigned authorize this petition for vacation into Huntsville Town:

Parcel Number(s): 240110014

Parcel(s) Owner Name: Steven and Chelsea Woolley

Parcel(s) Owner Mailing Address: [REDACTED] Huntsville, Utah 84317

Email: [REDACTED] Phone: [REDACTED]

Parcel Owner Signature: _____ Date: _____

Title (Authorized Agent): _____

The undersigned authorize this petition for vacation into Huntsville Town:

Parcel Number(s): 240110053

Parcel(s) Owner Name: Lewis E. and Pamela Johnson

Parcel(s) Owner Mailing Address: [REDACTED] Huntsville, Utah 84317

Email: _____ Phone: [REDACTED]

Parcel Owner Signature: _____ Date: _____

Title (Authorized Agent): _____

The undersigned authorize this petition for vacation into Huntsville Town:

Parcel Number(s): 240230012

Parcel(s) Owner Name: Becky D. Wood Living Trust

Parcel(s) Owner Mailing Address: [REDACTED] Huntsville, Utah 84317

Email: [REDACTED] Phone: [REDACTED]

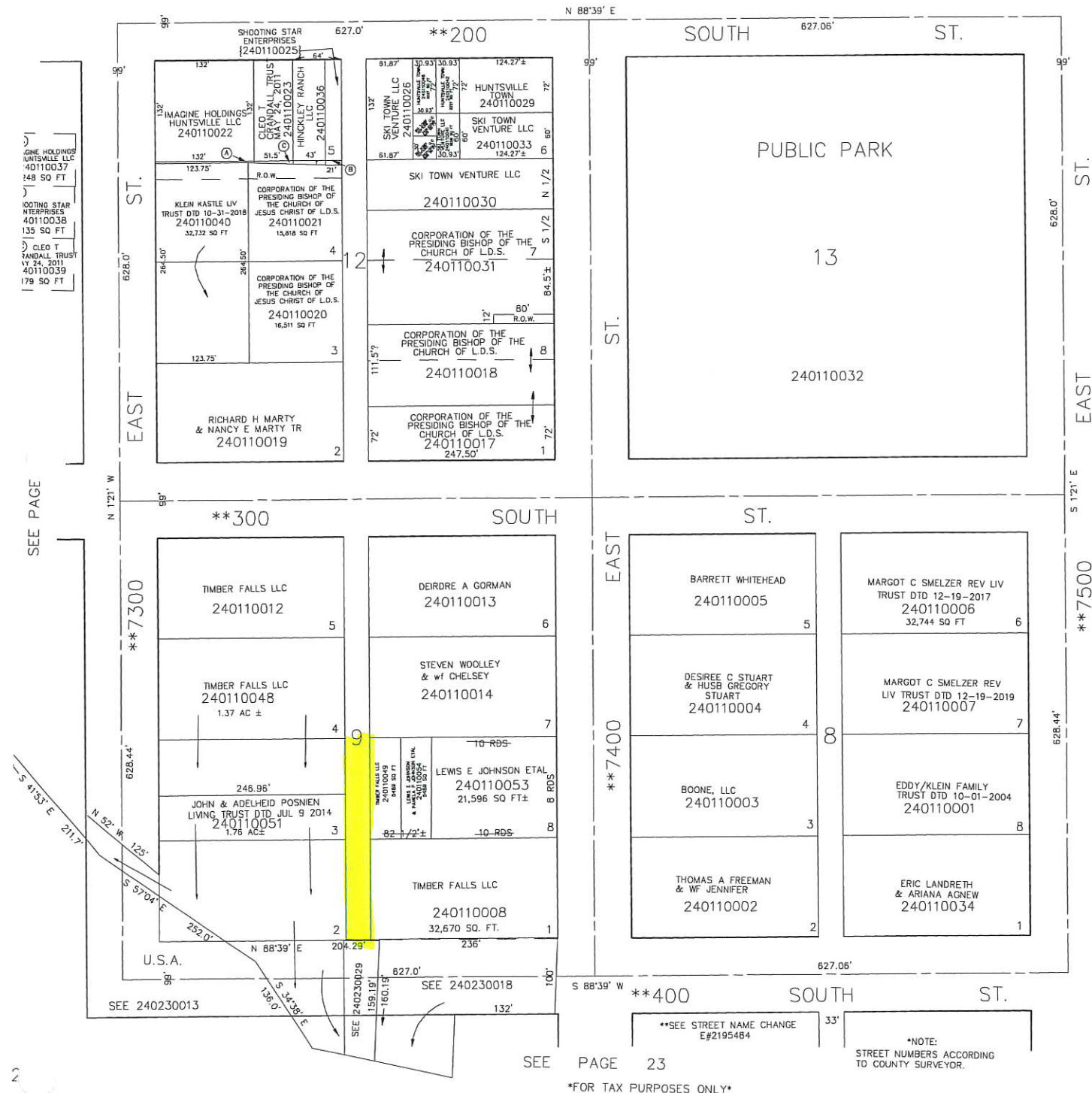
Parcel Owner Signature: _____ Date: _____

Title (Authorized Agent): _____

BLOCKS 8, 9, 12 & 13, PLAT A

SCALE 1" = 100'

SEE | PAGE | 14



Approx. 350 South / 300 East
Huntsville City, Weber County, Utah
Part of Block 9, Plat A, Huntsville Survey, Weber County, Utah

WWW.GREATBASINENGINEERING.COM

This Survey was requested by Mr. John Feltz for the purpose of reviewing the boundaries of the Feltz Family LLC Property along with preparing a description for a partition to locate the portion of the *Arlene Hansen* lots 1 & 2 of Block #9 Plat #1.

The North line of Lot 1 and Lot 2 respectively were established by reconstructing Block 9 using five reconstructed street monuments to establish the boundary of Cedar County Records was submitted at the summer of 1976 survey. Lots within Block 9 are subject to a 33 foot Public Alley as shown on the plat.

Other street monuments were found of the intersection of 2100 East Street & 800 South Street and the intersection of 2400 East Street & 800 South Street. A line between these two Monuments bearing North 40°45'52" East was used on the plat by the platting.

[illegible]

Copepod 2
 50.487 \pm 0.071.

Tract J
A part of Lot 6, Block 9, Plat 3*, Huntsville Townsite Survey, being a part of the Northwest Quarter of Section 16, Township 6 North, Range 2 East, Salt Lake Base and Meridian, Salt Lake, Utah

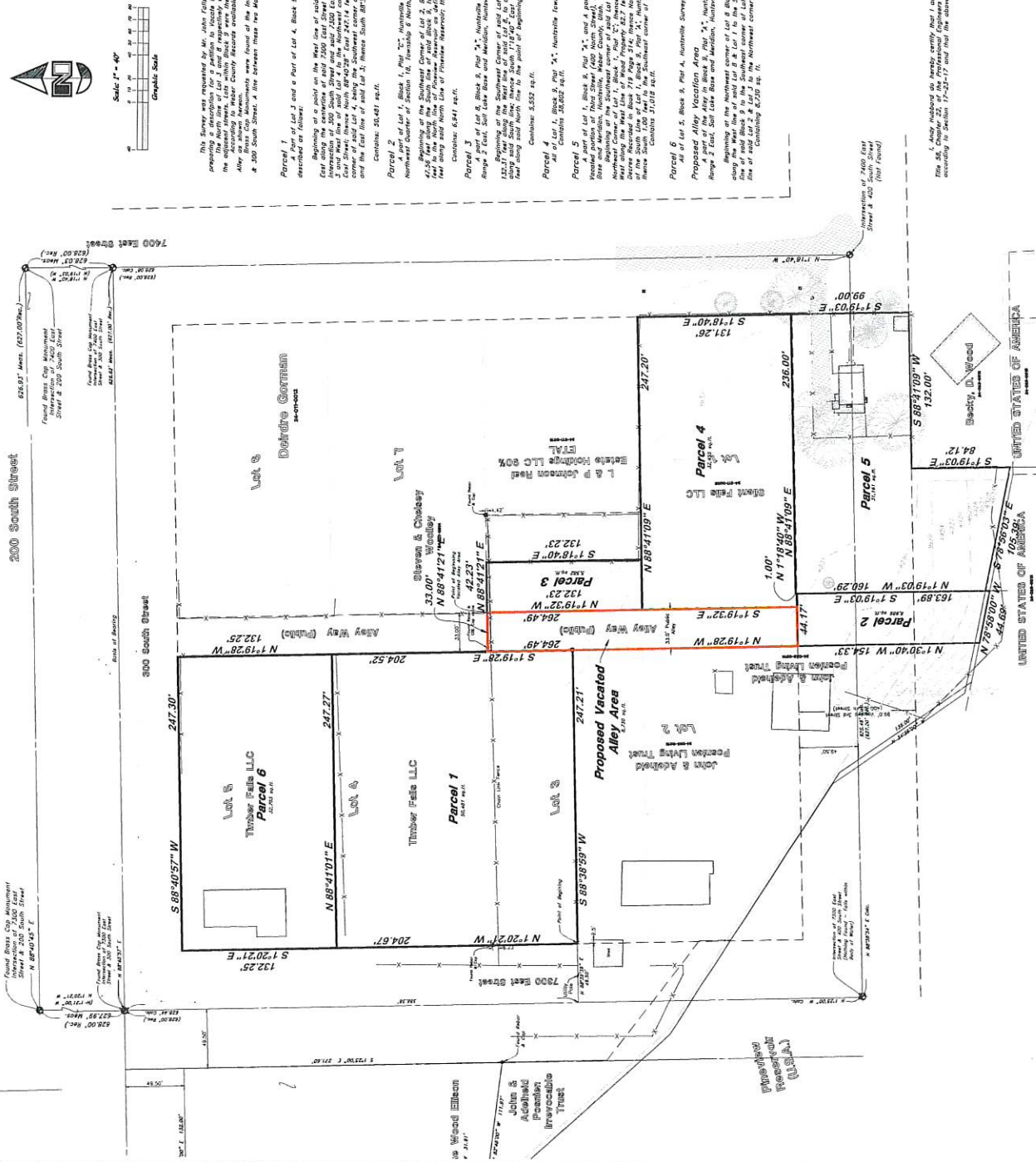
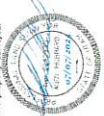
Parcel 4
All of Lot 1, Block 9, Plat
"A", Huntsville Townsite Survey, Except the South 1 foot of the East 236 Feet.

[illegible]

Parcel 6

Proposed Alley Vacation Area
A part of the Alley in Block 9, Plat. "A", Horowitz Township Survey, being in the Northwest Quarter of Section 18, Township 6 North, Range 2 East, Sd. Lake Rosa and Madison, Hamilton, Weber County, Utah.

I, Andy Hubbard do hereby certify that I am a Professional Land Surveyor, and that I hold License No. 6242020. In accordance with Article 56, Chapter 27, of the Professional Engineers and Surveyors Licensing Act, and I have made a survey of the above described property according to Section 19-23-17 and that the above plat correctly shows the true dimensions of the property surveyed.



JULY 26, 2013

Cathy Stoker
Huntsville Water Works
PO Box 67
Huntsville, UT 84317

Ms. Stoker:

This letter is to notify you that Heidi Posnien and John Falls (the "Petitioners") are filing a petition with Huntsville Town to vacate a portion of the Alley running South from 300 South between 7300 East and 7400 East.

Enclosed is a map captured from Weber GIS depicting the portion of the Alley that will be the subject of the request. (The red rectangle on the map). A secondary water line runs down the Alley from 300 South terminating at a point on the northernmost line of the portion of the Alley that the Petitioners request be vacated. No secondary water lines (or any other utility lines) extend south beyond this termination point.

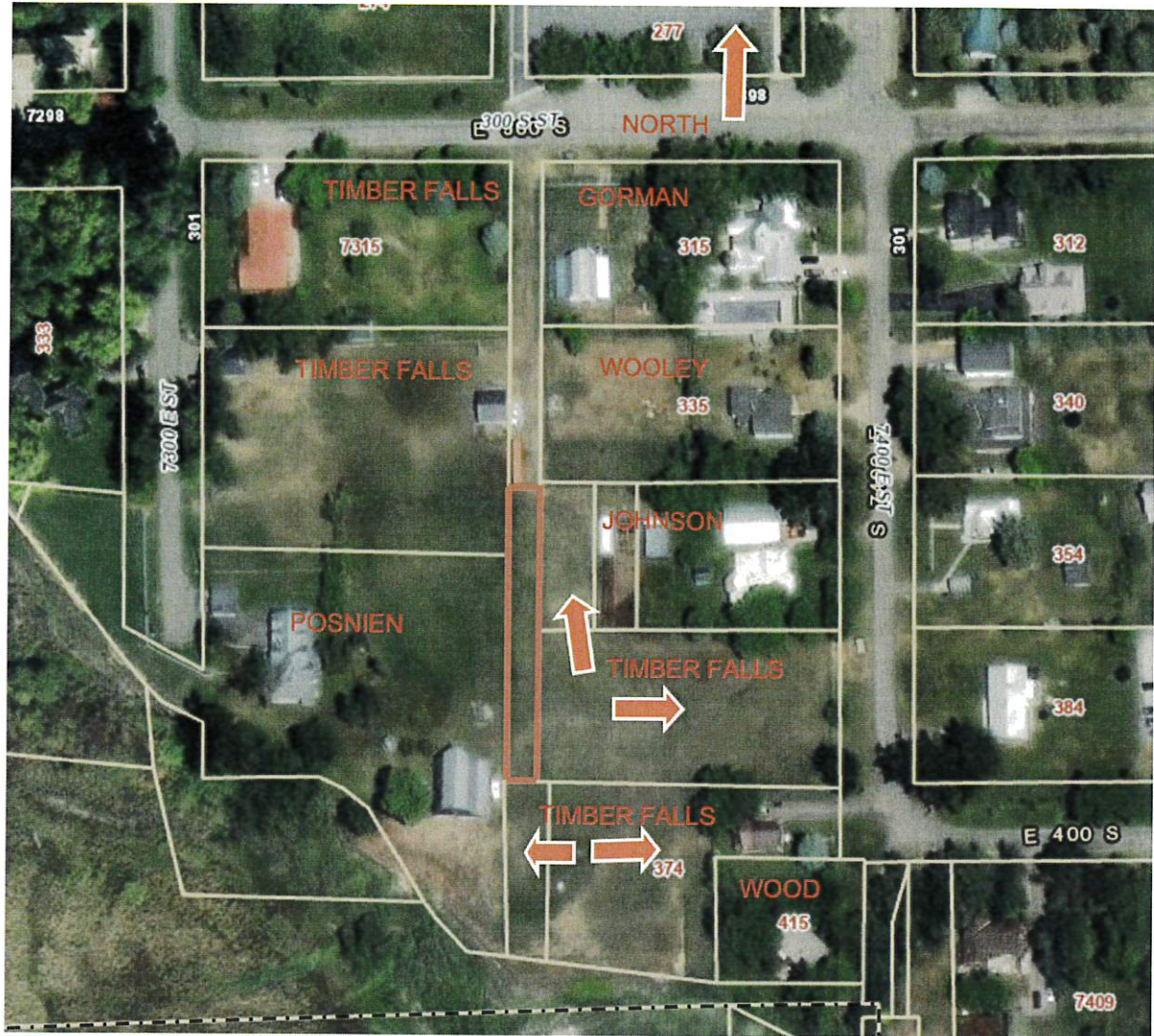
Once the Petitioners file their request, the Town Council will hold a public hearing to adjudicate the matter.

In the meantime, if you have any concerns or questions, please let me know.

John Falls



Enclosure: GIS MAP OF ALLEY AND AREA



Effective 5/5/2021

10-9a-609.5 Petition to vacate a public street.

- (1) In lieu of vacating some or all of a public street through a plat or amended plat in accordance with Sections 10-9a-603 through 10-9a-609, a legislative body may approve a petition to vacate a public street in accordance with this section.
- (2) A petition to vacate some or all of a public street or municipal utility easement shall include:
 - (a) the name and address of each owner of record of land that is:
 - (i) adjacent to the public street or municipal utility easement between the two nearest public street intersections; or
 - (ii) accessed exclusively by or within 300 feet of the public street or municipal utility easement;
 - (b) proof of written notice to operators of utilities and culinary water or sanitary sewer facilities located within the bounds of the public street or municipal utility easement sought to be vacated; and
 - (c) the signature of each owner under Subsection (2)(a) who consents to the vacation.
- (3) If a petition is submitted containing a request to vacate some or all of a public street or municipal utility easement, the legislative body shall hold a public hearing in accordance with Section 10-9a-208 and determine whether:
 - (a) good cause exists for the vacation; and
 - (b) the public interest or any person will be materially injured by the proposed vacation.
- (4) The legislative body may adopt an ordinance granting a petition to vacate some or all of a public street or municipal utility easement if the legislative body finds that:
 - (a) good cause exists for the vacation; and
 - (b) neither the public interest nor any person will be materially injured by the vacation.
- (5) If the legislative body adopts an ordinance vacating some or all of a public street or municipal utility easement, the legislative body shall ensure that one or both of the following is recorded in the office of the recorder of the county in which the land is located:
 - (a) a plat reflecting the vacation; or
 - (b)
 - (i) an ordinance described in Subsection (4); and
 - (ii) a legal description of the public street to be vacated.
- (6) The action of the legislative body vacating some or all of a public street or municipal utility easement that has been dedicated to public use:
 - (a) operates to the extent to which it is vacated, upon the effective date of the recorded plat or ordinance, as a revocation of the acceptance of and the relinquishment of the municipality's fee in the vacated public street or municipal utility easement; and
 - (b) may not be construed to impair:
 - (i) any right-of-way or easement of any parcel or lot owner;
 - (ii) the rights of any public utility; or
 - (iii) the rights of a culinary water authority or sanitary sewer authority.
- (7)
 - (a) A municipality may submit a petition, in accordance with Subsection (2), and initiate and complete a process to vacate some or all of a public street.
 - (b) If a municipality submits a petition and initiates a process under Subsection (7)(a):
 - (i) the legislative body shall hold a public hearing;
 - (ii) the petition and process may not apply to or affect a public utility easement, except to the extent:
 - (A) the easement is not a protected utility easement as defined in Section 54-3-27;
 - (B) the easement is included within the public street; and

**HUNTSVILLE TOWN
ORDINANCE NO. 2025-6-5**

ORDINANCE TO VACATE ALLEY RIGHT-OF-WAY AT 300 SOUTH

AN ORDINANCE OF HUNTSVILLE TOWN, UTAH, VACATING A PORTION OF THE PUBLIC RIGHT-OF-WAY AT AN ALLEY OFF OF 300 SOUTH STREET; LEGISLATIVE FINDINGS; DECLARATION OF VACATION; QUIT CLAIMING THE PROPERTY WITHIN THE VACATED PORTION OF SAID RIGHT-OF-WAY; RESERVING A RIGHT-OF-WAY FOR UTILITIES THAT MAY NOW EXIST IN SAID PORTION VACATED; DIRECTING THE TOWN CLERK TO RECORD THIS ORDINANCE IN THE OFFICE OF THE COUNTY RECORDER; AND PROVIDING THE EFFECTIVE DATE OF THIS ORDINANCE.

WHEREAS, Huntsville Town (hereafter "Town") is a municipal corporation, duly organized and existing under the laws of the state of Utah;

WHEREAS, the Town received a request to vacate a portion of the public right-of-way for an alley off of 300 South Street located in the Town;

WHEREAS, the right-of-way to be vacated is set forth in Exhibit "A attached hereto and incorporated herein by this reference;

WHEREAS, in accordance with Utah Code §10-9a-208, the Town gave notice, as provided in State Law, of the Public Hearing which was held on June 5, 2025, and notice was also provided to the owner of record, affected entities, and posted at least ten (10) days before the Public Hearing;

WHEREAS, the County Recorder is now requiring this written Ordinance to vacate the right-of-way and the Town Council enters its findings determining that good cause exists to vacate, that such action would be in the best interest of the Town, and there is no detriment to public interest;

NOW, THEREFORE, be it ordained by the Town Council of the Huntsville Town, Utah, as follows:

Section 1: Findings.

In accordance with State Law, the Town Council makes and enters the following findings to support the vacating to the public right-of-way:

1. That the Town finds that the required notice for this Ordinance to vacate by duly provided and the Town Council held its Public Hearing as required by State Law.

2. That public health and safety is served by vacating a portion of the public right-of-way for this alley as identified on Exhibit "A" attached hereto and incorporated herein by this reference because such will provide for a more secure and safe neighborhood
3. That vacating of a portion of the public right-of-way for this alley as identified on Exhibit "A" attached hereto and incorporated herein by this reference is not detrimental to any legitimate public interest because there is limited access and use of said alley.

Section 2: Declaration Vacating Right-of-way.

That the public right-of-way for a portion of the public alley identified on Exhibit "A" attached hereto and incorporated herein by this reference of as legally described and depicted in Exhibit "A" is hereby vacated.

Section 3: Quit Claim.

The City hereby relinquishes and does quit claim the portion of the public alley right-of-way vacated by this Ordinance as shown on Exhibit "A" to the adjoining property owners.

Section 4: Reservation.

The Town hereby reserves and retains an easement over Exhibit "A" to service, maintain, relocate, or replace any utilities that remain within the right-of-way vacated by this Ordinance.

Section 5: Authorization.

The Town Clerk is hereby authorized and directed to cause a copy of this Ordinance and its Exhibit "A" to be recorded in the office of the Weber County Recorder.

Section 6: Effective Date.

This Ordinance shall become effective immediately upon publication or posting, after final passage.

PASSED AND ADOPTED by the Town Council on this 5th day of June, 2025.

Mayor

ATTEST:

Town Clerk

RECORDED this ____ day of _____, 2025.
PUBLISHED OR POSTED this ____ day of _____, 2025.

CERTIFICATE OF POSTING

In accordance with Utah Code §10-3-713, 1953 as amended, I, the Town Clerk of Huntsville Town, Utah, hereby certify the foregoing Ordinance was duly adopted and posted/published as provided in State Law.

Town Clerk

DATE: _____

Exhibit "A"

**PROPOSED ALLEY VACATION AREA
A PART OF THE ALLEY IN BLOCK 9, PLAT "A", HUNTSVILLE TOWN SURVEY,
BEING IN THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 6 NORTH,
RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN, HUNTSVILLE, WEBER
COUNTY, UTAH.**

**BEGINNING AT THE NORTHWEST CORNER OF LOT 8 BLOCK 9, OF SAID PLAT
"A", WHICH IS; AND RUNNING THENCE SOUTH 01°19'32" EAST 264.49 FEET
ALONG THE WEST LINE OF SAID LOT 8 AND LOT 1 TO THE SOUTHWEST
CORNER OF SAID LOT 1; THENCE SOUTH 88°41'08" WEST 33.00 FEET ALONG
THE SOUTH LINE OF SAID BLOCK 9 TO THE SOUTHEAST CORNER OF LOT 2,
BLOCK 9, OF SAID PLAT "A"; THENCE NORTH 01°19'28" WEST 264.49 FEET
ALONG THE EAST LINE OF SAID LOT 2 & LOT 3 TO THE NORTHWEST
CORNER OF SAID LOT 3; THENCE NORTH 88°41'21" EAST 33.00 FEET TO THE
POINT OF BEGINNING, CONTAINING 8,730 SQ. FT.**

PART OF N. 1/2 OF SEC. 18, T.6N., R.2E., S.L.B. & M.
HUNTSVILLE SURVEY

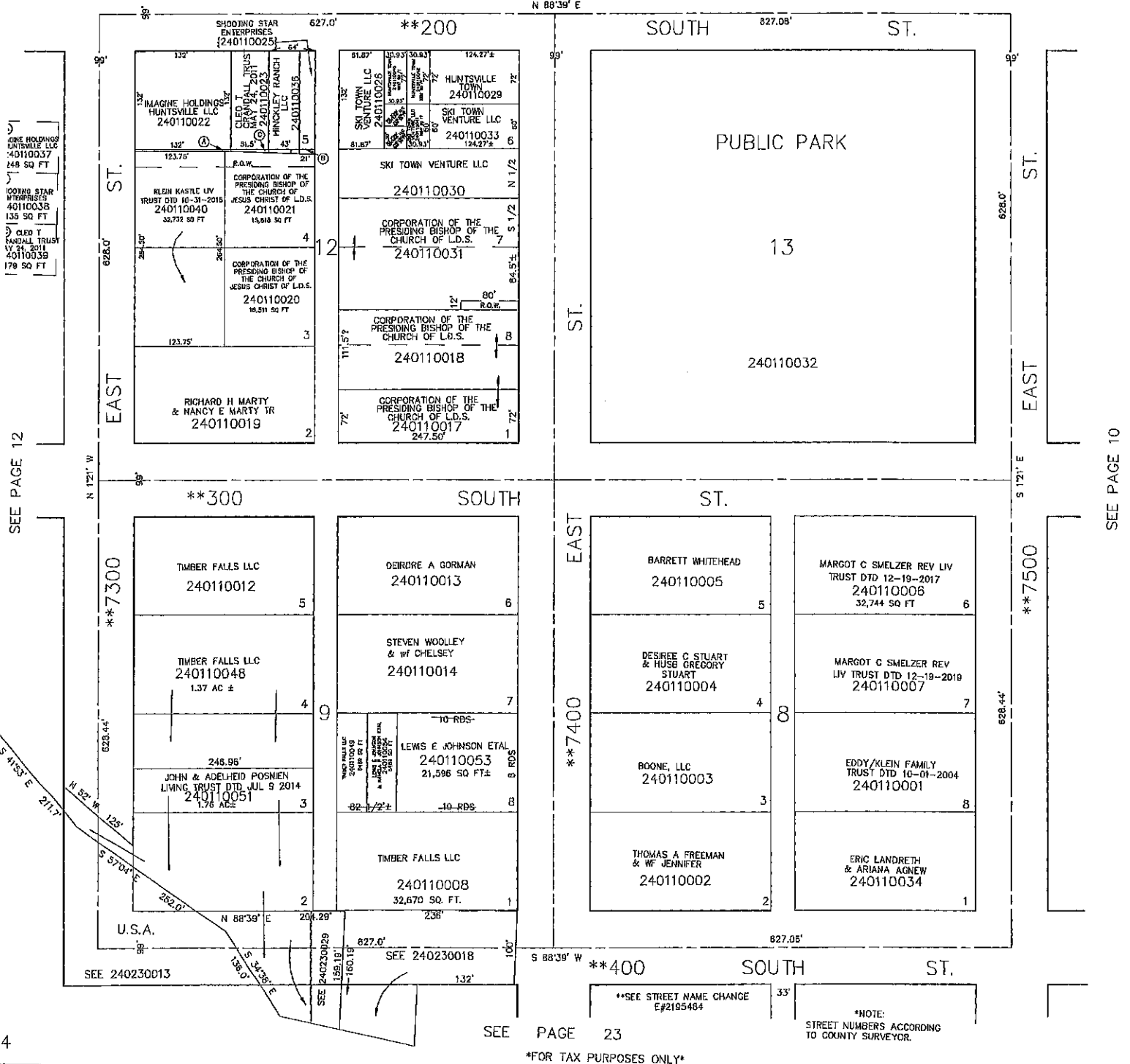
11

BLOCKS 8, 9, 12 & 13, PLAT A

TAXING UNIT: 35

SCALE 1" = 100'

SEE PAGE 14



Recorded Book 22
 Page 513
 Indexed 21/172

IN THE DISTRICT COURT OF THE SECOND JUDICIAL DISTRICT
 IN AND FOR THE COUNTY OF WEBER, STATE OF UTAH

--ooOoo--

RHODA E. POSNIEN,
 Plaintiff,

-vs-

TOWN OF HUNTSVILLE, and
 all other persons unknown
 claiming any right, title,
 state, lien or interest
 in the real property
 described herein adverse
 to plaintiff's ownership,
 or clouding plaintiff's
 title thereto,

Defendants.

JUDGMENT.

Civil No. 35743

Dept. No. 3

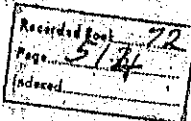
--ooOoo--

Plaintiff's Motion for Summary Judgment having come
 on regularly for hearing before the Honorable Parley E.
 Korseth, one of the judges of the above-entitled court,
 on April 4, 1960; Glen E. Fuller appearing for plaintiff, and
 Darrell George Renstrom appearing for defendant Town of Huntsville;
 the court having heard the oral arguments of counsel and having
 examined the pleadings on file herein, and it appearing that
 there exists no issue as to the material facts pertaining to
 the property referred to in plaintiff's Petition and Complaint
 as portions of Third Street and "E" Street as such streets are
 shown on the plat of the Town of Huntsville, Utah, and it
 further appearing that said portions of Third Street and "E"
 Street have never been opened to public use, but have been,
 together with the lands contiguous thereto, in the continuous
 and exclusive possession of the plaintiff and her predecessors
 in interest since title passed from the United States of America
 to the Probate Judge of Weber County, Territory of Utah, on
 November 10, 1879, and that all taxes, if any, levied thereon
 have since November 10, 1879, been paid by plaintiff or her
 predecessors in interest, and good cause appearing therefor,

Aug 31 9 00 AM 1960

FILED *Donna Adams*

12879



-2-

and it appearing that no conveyance has ever been made from said Probate Judge or his successors in interest; and publication of Summons having been made in the manner prescribed by law, and no other claimants having entered an appearance in the matter; and upon the evidence received and of record herein:

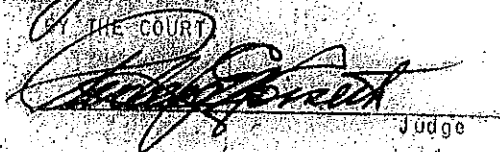
IT IS HEREBY ORDERED, ADJUDGED AND DECREED:

1. That pursuant to the provisions of Chapter 7, Title 57, Utah Code Annotated, 1953, title in fee simple is hereby conveyed to Rhoda E. Posnien, plaintiff herein, to the following described real property located in Huntsville, Weber County, Utah, and more particularly described as follows:

Beginning at the Southeast corner of Lot 1, Block 9, Plat "A", Huntsville Survey and running thence West along the South line of said Lot 1 and Lot 2 of Block 9 to the South-west corner of said Lot 2; thence North along the West line of said Lot 2 88 feet; thence North 52° West approximately 125 feet to the West side of "E" Street; thence South along the West side of "E" Street to the point where the West side of "E" Street and the South side of Third Street intersect; thence East along the South side of Third Street 9.50 chains, more or less, to a point South of beginning; thence North to beginning.

2. That the plaintiff, Rhoda E. Posnien, is the owner in fee simple of the above-described real property and that all adverse claims of the defendants, and each of them, in or to said premises, or any part thereof, are hereby adjudged and decreed to be invalid and groundless, and plaintiff's title in and to said real property is hereby adjudged to be quieted against all claims and demands of the defendants, or any of them, and said defendants, and each of them, are hereby perpetually enjoined from asserting or setting up any claim to or upon the real property above described, or any part thereof.

Dated this 30 day of August, 1960,

BY THE COURT

Judge

Beckki Endicott

From: +13855904984@tmomail.net
Sent: Tuesday, June 10, 2025 3:49 PM
To: Beckki Endicott
Attachments: text_0.txt

From Bill White I noticed that the issue of vacating a town alleyway is on the council agenda tonight. I think it is important that all citizens are treated equally. When I bought Dee Bell's house in 2012, Dee had been unsuccessful in lobbying the town to give him the strip of land his garage sat on. Dee argued that his house was built before the town was incorporated and so the land never rightfully belonged to the town. When I bought the house I negotiated with the town to buy the disputed parcel for \$25,000. In 2012 you could buy a nice house in Huntsville for \$300,000. That same house would now cost well over a million. I don't object to the town selling property but it should treat us all equally. The town should sell at fair market value any property it decides to part with or it should retain its property.

T-Mobile

This message was sent to you by a T-Mobile wireless phone.

Beckki Endicott

From: Richard Sorensen
Sent: Thursday, June 5, 2025 10:53 PM
To: Beckki Endicott; Nikki Walthuis
Subject: Tommy Christie comments

Because I will not be at the meeting, my comment to the Council as a resident is that I am against vacating this alley section. My work should be done to better understand the scope of this issue. For now, any decision would be short sighted and could come with unintended consequences moving forward.

Best Regards,



Richard L. Sorensen
Mayor
The Town of Huntsville

✉ mayor@HuntsvilleTown.com
☎ 801-745-3420
📞 801-791-7004
📍 PO Box 267 Huntsville, Utah 84317
7381 E 200 S Huntsville, Utah 84317
🌐 HuntsvilleTown.com



The content of this email is confidential and intended for the recipient specified in message only. It is strictly forbidden to share any part of this message with any third party, without a written consent of the sender. If you received this message by mistake, please reply to this message and follow with its deletion, so that we can ensure such a mistake does not occur in the future.

Beckki Endicott

From: Laurie Allen <allen.lauriec@gmail.com>
Sent: Tuesday, June 3, 2025 12:03 PM
To: Clerk
Subject: Request to vacate a portion of the alley located at approximately 400 South and 7350 East.

To Whom It May Concern,

I, Laurie Allen am **NOT** in favor of vacating a portion of the alley located at 400 South 7350 East.

These alleyways throughout the town serve several important purposes. I am not in favor of vacating the above mentioned alley or any alley in the town of Huntsville

Laurie Allen
300 S 7700 E, Huntsville, UT 84317

Beckki Endicott

From: Brett Allen <allendb@gmail.com>
Sent: Tuesday, June 3, 2025 12:00 PM
To: Clerk
Subject: About request to vacate a portion of the alley located at approximately 400 South and 7350 East

To whom it may concern,

I would like it known that I am not in favor of the town vacating any of the alleys in Huntsville.

Brett Allen
300 S 7700 E, Huntsville, UT 84317

Beckki Endicott

From: Alan Buttars <msgtbuttars@yahoo.com>
Sent: Monday, June 2, 2025 5:38 PM
To: Clerk
Subject: Huntsville Alleys

Sent from my iPhone

Alan and Willow are NOT in favor of any vacating of any alleyways in Huntsville town.

WILLIAM AND ALANE WHITE

1600 YALECREST AVENUE
SALT LAKE CITY, UTAH 84105

February 23, 2012

Town of Huntsville
Planning Commission

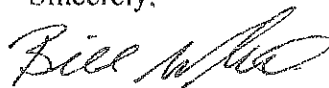
Dear Huntsville Town Planning Commission,

My wife and I recently purchased a home in Huntsville from D.W. and Glenda K. Bell located at 285 South 7200 East. My parents, John and Carole White, are moving into the home as full-time residents. Unfortunately, the garage and barn are located on a small parcel of land that appears to be owned by the Town of Huntsville (a plat map with the parcel highlighted in yellow is attached). According to the Bells, the garage and barn were constructed sometime in the late 1930s. As you probably know, the Bells dispute that the Town is the rightful owner of the property.

The ability to continue to use the garage and barn are critical to the use and enjoyment of the home. Without the use of the Town's property, the house does not have a driveway, garage or any parking at all. In fact, the property line is less than 10 feet from the house itself. In order to insure our right to continue to use this parcel of land and the garage and barn, we would like to purchase the land from the Town. We are willing to stipulate that we will **not** request that the parcel be turned into a roadway in order to access the rear of our property for development purposes. We feel that a fair price to pay for the parcel is \$25,000.00.

Thank you for taking the time to consider our proposal.

Sincerely,



Bill White

PART OF NW 1/4, SEC. 18, T.6N., R.2E., S.L.B. & M.

12

HUNTSVILLE SURVEY

LOTS 2 TO 8, BLOCK 1 PLAT C & BLOCK 11, PLAT A

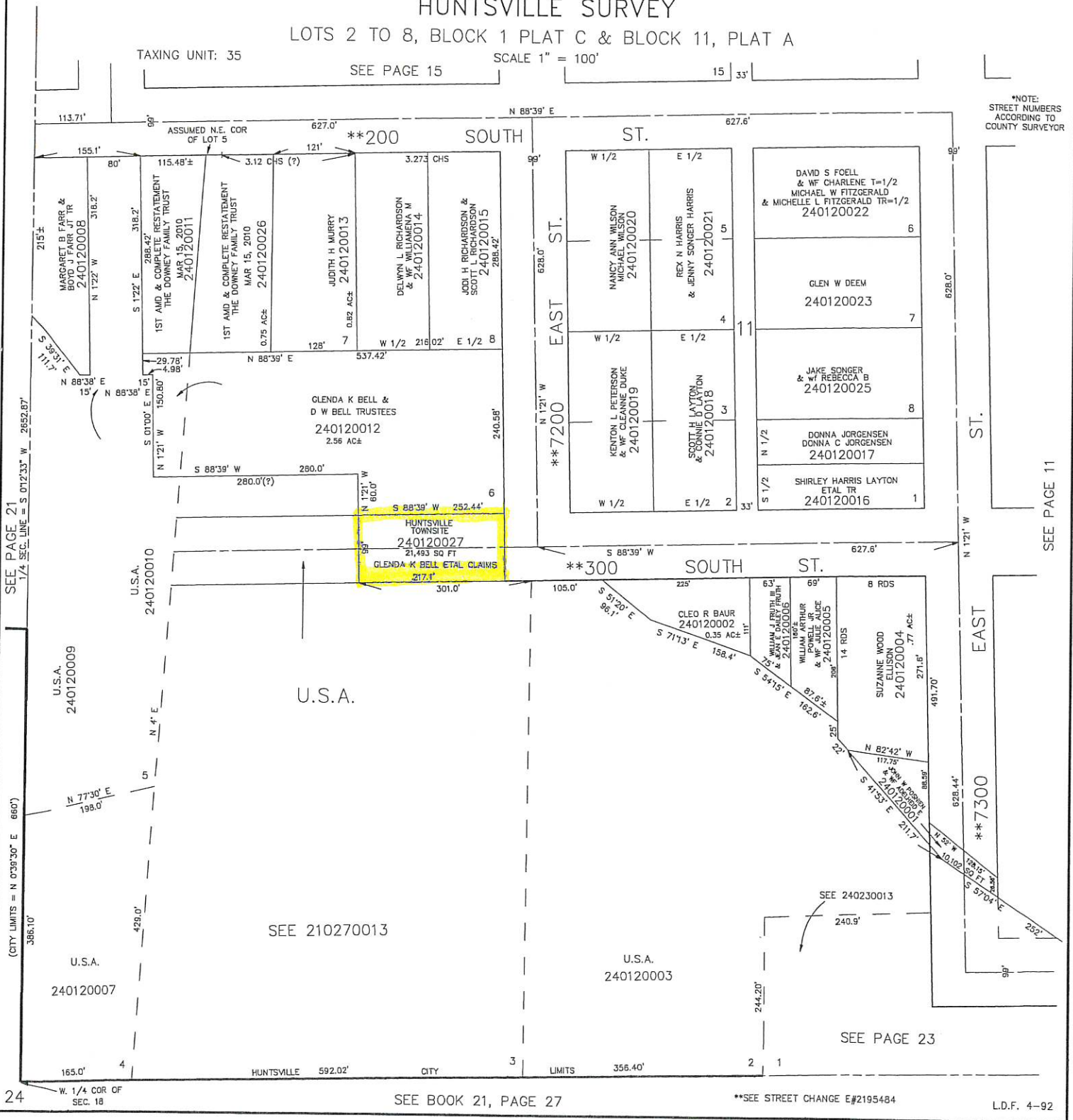
TAXING UNIT: 35

SEE PAGE 15

SCALE 1" = 100'

15 35'

*NOTE:
STREET NUMBERS
ACCORDING TO
COUNTY SURVEYOR



SEE PAGE 11

SEE PAGE 21

(CITY LIMITS = N 0°38'30" E 660')

24

SEE BOOK 21, PAGE 27

**SEE STREET CHANGE E#2195484

L.D.F. 4-92



ORDINANCE NO. 2012-05-03-2

Phone 801.745.3420
Fax 801.745.1792
Web HuntsvilleTown.com

P.O. Box 267
Huntsville, UT 84317

Mayor
Jim A. Truett

Town Council
Richard L. Sorensen
Max Ferre'
Alan Clapperton
Laurie Allen

Town Clerk/Recorder
Gail Ahlstrom

Treasurer
Ramona Clapperton

Attorney
Jenna Holt

**AN ORDINANCE OF THE TOWN OF HUNTSVILLE SELLING A PARCEL OF REAL PROPERTY
LOCATED AT 285 S. 7200 E. IN HUNTSVILLE TOWN, WEBER COUNTY.**

WHEREAS, Huntsville Town is the owner of a 99 foot by 217.1 foot right-of-way located at 285 S. 7200 E. This right-of-way has been used as a residential drive way since the late 1930's; and

WHEREAS, this property has not been used as a town right-of-way since the late 1930's;

WHEREAS, the right-of-way leads to a residential garage and has two buildings sitting on it;

WHEREAS, it is to the Town's benefit to sell the said parcel, because the Town can see no further municipal use for the right-of-way; and

NOWHEREFORE, the Town of Huntsville hereby sells the right-of-way to Bill White the new property owner, and turns over ownership of the following parcel of real property:

Property Description:

Beginning at the Southeast corner of Lot 6, Block 1, Plat "C" HUNTSVILLE CITY SURVEY, Weber County, Utah; thence West 217.1 feet; thence South 99 feet; thence East 217.1 feet; thence North 00 feet to the point of the beginning."

PARCEL NUMBER--240120027

In selling the said property it is understood by the seller as well as the buyer that there will be a restrictive covenant placed on the deed that will run with the land. The property may not be used for public access to adjacent land for purposes of developing additional building lot(s). This covenant restricting the use of the Property shall be binding upon the Grantee and upon its assigns and successors.

BE IT FUTHER ORDAINED that this Ordinance shall become effective on the date of passage of this Ordinance.

PASSED AND ADOPTED by the Huntsville Town Council this 3rd day of May, 2012.

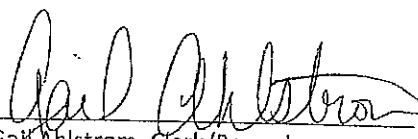
Vote: Mayor James Truett
CM Max Ferre'
CM Richard Sorensen
CM Alan Clapperton
CM Laurie Allen


YEA
✓
✓
✓
✓
✓

NAY

EXCUSED

ATTEST:


Gail Ahlstrom, Clerk/Recorder


James A. Truett, Mayor



Phone 801.745.3420
Fax 801.745.1792
Web HuntsvilleTown.com

P.O. Box 267
Huntsville, UT 84317

Mayor
Jim A. Truett

Town Council
Richard L. Sorensen
Max Ferre'
Alan Clapperton
Laurie Allen

Town Clerk/Recorder
Gail Ahlstrom

Treasurer
Ramona Clapperton

Attorney
Jenna Holt

HUNTSVILLE TOWN
NOTICE OF PUBLIC MEETING OF THE HUNTSVILLE "
TOWN COUNCIL, April 5th, 2012
7309 East 200 South, Huntsville, UT

(1)

Public notice is hereby given that the Town Council of Huntsville, Utah, Weber County will take a walking Field Trip to the Cell Tower and Old Fire Station at 6:30 p.m. April 5th, 2012.

(2)

Public notice is hereby given that the Town Council of Huntsville, Utah, Weber County will hold a Regular Council Meeting, April 5th, 2012, at the time and place set forth below to consider the following items:

MEETING PLACE: Huntsville Town Hall

TIME: 7:00 PM

- AGENDA:**
1. Call Meeting to Order – Mayor Truett.
 2. Pledge of Allegiance- by invitation.
 3. Opening Ceremony.
 4. Public comments: residents attending meeting will be allotted three (3) minutes to address the Town Council regarding concerns or ideas.
No action can or will be taken on any issues presented.
 5. Brian Litrell: Request to hold a 5K run, walk, crawl. (801-791-9603)
 6. Kent Clawson: Mosquito Abatement Update.
 7. Motion to adjourn Regular Council meeting to convene Public Hearing.
 8. Public Hearing on sale of town property to Bill White. (Located at 285 S. 7200 E.)
 9. Public Hearing on Re-Zone petition to rezone Valley School property from R-1 to C-1.
 10. Motion to adjourn Public Hearing and re-convene to Regular Council meeting.
 11. Discussion and/or action on sale of town property to Bill White. (285 S. 7200 E.)
 12. Discussion and/or action on Re-Zone of Valley School Property from R-1 to C-1.

Council Member Reports:

Mayor Truett:

- ❖ Discussion and/or action on set hours for Town Hall.
- ❖ Huntsville Marathon update.
- ❖ Huntsville Town Square update.
- ❖ Update on the sale of town property to the Ogden Valley Library.
- ❖ Discussion and/or action on Cell Tower and Old Fire Station.
- ❖ Department reports.

Council Member Sorensen:

- ❖ Discussion and/or action on potential construction of a shed at the Green Waste Facility.
- ❖ Department Reports.

Council Member Clapperton:

- ❖ Discussion on Memorial Day Ceremony.
- ❖ Department Reports.

Council Member Ferre':

- ❖ Discussion on First Street crack seal.
- ❖ Town Clean-up.
- ❖ Department Reports.

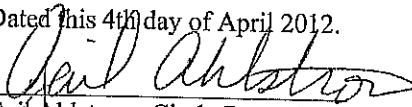
Council Member Allen:

- ❖ Discussion on rental of property for recreational storage in town.
- ❖ Discussion on legal letter addressing the housing of people in out-buildings.
- ❖ Discussion on rental of daily/weekly rentals.
- ❖ Department Reports.

12. Citizen Comments.
13. New Business.
14. Approval of Bills for February, 2012.

15. Approval of Work Session minutes for meeting held March 1st, 2012.
16. Approval of Town Council minutes for meeting held March 1st, 2012.
17. Approval of Joint Work Session minutes for meeting held March 22, 2012.
18. Adjournment of Meeting.

Dated this 4th day of April 2012.


Gail Ahlstrom, Clerk, Recorder

Posted: Post Office
Town Hall
www.huntsvilletown.com

In compliance with the Americans with Disabilities Act, persons needing assistance with attendance to these meetings should call Gail Ahlstrom @ 745-3420, giving at least a 48 hour advance notice. This agenda is subject to change up to 24 hours prior to meeting date. For last minute changes to agenda check town website, www.huntsvilletown.com.

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING

Thursday, April 5th, 2012

7:00 p.m.

Huntsville Town Hall

Present: Mayor James A. Truett
Council Member Max Ferre'
Council Member Richard Sorensen (Via Conference Call)
Council Member Laurie Allen
Council Member Alan Clapperton
Clerk/Recorder, Gail Ahlstrom

Excused: Legal Council Jenna Holt

Citizens:	Kim Garver	Karen Klein	Sgt. Kevin Burns
	Sgt. Ryon Hadley	Doug Wilson	Erma Wilson
	Kent Clawson	Dick Loeffler	Bill White
	Teresa Layton	Kathy Johansen	Jeff Hyde
	Dakota Hyde		

Mayor Truett called the meeting to order and welcomed all the visitors. There is a quorum present tonight.

The pledge was led by Kent Clawson.

Opening Ceremony was led by Dick Loeffler.

Citizen Comments: (See Attachment #1)

Kathy Johansen suggested that the prices for the 4th of July booth rentals be \$100 for a food booth, \$60 for craft and retail, and \$30 for games. Kathy asked the council to let her or Teresa Layton know of any changes they would like made to the form so they can get it on the town's website. Chick-fil-a has requested a food booth, they also wanted to sale pop. This will take away from the town's hamburger stand. Kathy asked the council for their opinion on this. Mayor Truett felt that the proposed fees for booth rentals are reasonable. The council were all in agreement with the fees and were all in favor of keeping out any commercial food vendors.

Brian Litrell: Request to hold a 5K run, walk, crawl: (See Attachment #2)

Brian Litrell approached the council. His family is trying to put together a 5K run, walk, crawl non-competitive activity. They would like to have the start and finish at the park. They have a large family and he isn't sure how many people will be participating yet, but is willing to put a limit on it. May 5th is the date they are looking at. CM Allen asked if they are opening this up to other people and will they be charging a fee. Brian replied no there will be no fees, but they are inviting family and friends to participate. The purpose of the run is to get their family moving.

CM Clapperton said if they have a lot of people they will need to provide port-a-potties. CM Allen asked if they were going to rent a bowery. Brian replied yes. This is an activity they would like to every year if it is successful. CM Allen is concerned that it's not just family, if they plan to hand out medals, that seems like a bigger event than just a family reunion. Mayor Truett said parking is an issue. Brian said they are hoping for 100 participants. Mayor Truett asked Brian to limit the run to 150-200 people and to please be respectful of town residents and no loud music.

Kent Clawson: Mosquito Abatement Update:

Kent said he would like to put some info in the town newsletter about mosquito abatement. The Mosquito Abatement bases their spraying on bite counts. A field man goes out in the area to count mosquito bites on himself, or they will come spray if called. Generally they spray three times prior to the 4th of July. The need is based on the weather. CM Ferre' mentioned that he called mosquito Abatement last year and they came right up and he appreciated how efficient they were. Kent stressed that they are a public health preventative measure. They are in the valley about once a week during the summer, and Huntsville two to three times a month. They treat stagnant water areas.

Motion to adjourn Regular Council meeting to convene Public Hearing:

CM Allen made a motion to adjourn the regular council meeting to convene to the public hearings. CM Ferre' seconded. All votes aye. Motion passed.

Roll:	Kim Garver	Karen Klein	Sgt. Kevin Burns
	Sgt. Ryon Hadley	Doug Wilson	Erma Wilson
	Kent Clawson	Dick Loeffler	Bill White
	Teresa Layton	Kathy Johansen	Jeff Hyde
	Dakota Hyde		

Public Hearing on sale of town property to Bill White: (Located at 285 S. 7200 E.)

Mayor Truett opened the public hearing by reporting that the town received a letter responding to this matter. The Richardson's were requesting that the town property in question be traded for a right of way on the north side of the White property, running east and west. Mayor Truett spoke to a couple of the property owners in that area. They said an alley would be nice but not necessary as long as they had access into the back of their property. Bill White commented that he spoke with Tyke Richardson about this. Tyke has a septic system in the back of his property. Tyke said he would be ok with a gate access along the fence so he could get access to the back of his property. They may never need to access it but would like to be able to. Scott Richardson also has property adjoining the White's property. Bill said he is happy to provide access to the three adjoining property owners. CM Allen remarked that not everyone in town has an alleyway. Mayor Truett restated that the Richardson's wanted the property exchanged for an alleyway. Bill replied that the problem with that option is that the town doesn't get paid for the property. Mayor Truett asked if there were any more comments on this matter.

Public Hearing on Re-Zone petition to rezone Valley School property from R-1 to C-1.:

(See Attach #4) Mayor Truett reported that the Planning Commission held their public hearing on the re-zone of the Huntsville Town Square from R-1 to C-1 on March 22nd. This will also include any of the property that comes from the narrowing of 200 S.

Mayor Truett asked if there were any comments. Doug Wilson asked how much will be taken off of 200 S. The Planning Commission voted unanimously in favor of this request. Doug Wilson asked how much width would be taken off of 200 S. Mayor Truett replied that this hasn't been decided yet, however, the road way is extremely wide in this one block area between 7500 E. and 7400 E. Erma Wilson asked if there are plans to close 200 S. This road has been a main street in Huntsville for a very long time. Karen Klein replied that the plan right now is just to narrow the street. Doug said this is one of the busiest streets in town; to vacate that road would not be a good idea. Mayor Truett thanked the Wilson's for their input.

Motion to adjourn Public Hearing and re-convene to Regular Council meeting:

CM Ferre' made a motion to close the public hearings. CM Clapperton seconded. All votes aye. Motion passed.

Discussion and/or action on sale of town property to Bill White: (285 S. 7200 E.) (See Attach. #3)

Mayor Truett said that Karen Klein is a member of the Planning Commission and works for a mortgage company. Karen asked a realtor she knew to appraise this property for the town. They came up with some comparables. The appraisal of this property came back at \$23,000. Mayor Truett mentioned that Dee and Kay Bell lived in Huntsville for a long time, just recently they moved to Colorado. A few years ago they approached the town council, asking the town to abandoned and quit claim this property to them. At that time the town Council didn't want to just give the property away. When the vote was taken it was a unanimous no. Mayor Truett and Steve Johnson went over to talk with the Bell's about a compromise that could be worked out and the Bell's didn't want to discuss the issue further. Bill White bought the Bell's home for his parents. The property line goes half way through the garage and a carriage house. Bill approached the council two months ago about the town selling the land to him for \$25,000. Mayor Truett asked the council to consider selling the property to him for \$25,000. The appraisal was \$23,000. Bill offered \$25,000.

Bill is willing to write something on the deed that would stipulate that the parcel would not be used for access to the development of the property to the west of the existing home. Bill said he prepared a quit claim deed showing the town as the grantor and the White's as the grantee. A stipulation could be added to that or, a new contract could be written. Mayor Truett asked what happens if the property was sold again. Bill replied that the burden on the property would run with the land. The only way to reverse it would be if the town wants to give up the stipulation.

Doug mentioned that he understood that the Bell's were told by the town council that it would set a precedent to vacate the right of way, and that's the reason they used for denying their request. Doug said when he was mayor he abandoned property for exactly the same situation. There was an old abandoned right of way that ended in the lake, by Sterling Wood's place. There was no monetary exchange. Prior to that, a former mayor vacated a street coming into the town for a family member to build a home. Doug said there was already a precedent set. Doug asked how the council came up with the reason for not vacating the property for Dee Bell. CM Ferre' stated that Dee Bell wouldn't work with the council.

CM Allen said unfortunately that was a prior council's decision. The difference between the two requests is that the town is not vacating the property; the property is being bought from the town. Doug said the Bell's would have stayed if the council would have worked with them.

CM Allen said that is not the only reason the Bell's moved. Karen said the right of way on 6900 E. was vacated in exchange for Scott Anderson paving the street for the town, from 200 N. to 350 N. Doug said in his estimation the council's conduct drove the Bell's out of town. CM Ferre' replied that the Bell's were very difficult to work with. CM Allen said unfortunately this council can't change what has happened. The issue tonight is a whole different scenario. Karen agreed that this council can't fix what another council did. This council is addressing the issues before them tonight.

Mayor Truett said the Wilson's make a good point, Huntsville lost valuable residents when the Bell's moved away. He wishes that the council could have worked something out with them. Mayor Truett and former CM Johnson went to talk to the Bell's and Dee was not willing to work anything out, he wanted all of the property or nothing. It's a shame that they felt ostracized.

CM Ferre' made a motion that the town sells the property to Bill White and that they work with Attorney Jenna Holt on the wording to record with the property the restriction that no development will take place now or in the future on this property. CM Allen seconded.

Roll Call:	Mayor Truett	<u>Yea</u>	CM Ferre'	<u>Yea</u>
	CM Sorensen	<u>Yea</u>	CM Allen	<u>Yea</u>
	CM Clapperton	<u>Yea</u>		

Discussion and/or action on Re-Zone of Huntsville Town Square property from R-1 to C-1.:

Mayor Truett made a motion to re-zone the new Huntsville Town Square property from R-1 to C-1 zone, and to follow the Planning Commission's recommendations to include the area created by narrowing the road on 200 S. CM Clapperton seconded. All votes aye. Motion passed.

Roll Call:	Mayor Truett	<u>Yea</u>	CM Ferre'	<u>Yea</u>
	CM Sorensen	<u>Yea</u>	CM Allen	<u>Yea</u>
	CM Clapperton	<u>Yea</u>		

***Mayor Truett:**

Discussion and/or action on set hours for Town Hall:

Mayor Truett and CM Sorensen have been discussing this item for a while. Mayor Truett asked Ramona to look back into 2009, 2010, and 2011 for hours turned in by Gail and Ramona. In 2009, Gail averaged 11 hours a week, in 2010, 13 hours a week, and in 2011, 12 hours a week. In 2009 Ramona averaged 15 hours a week, in 2010, 14, and 16 hours a week in 2011. Mayor Truett would like to see established set hours for the town hall to be open two or three days a week. It would be nice for the residents to be able to come to the town hall knowing someone would be here. Ramona puts in the most hours at the town hall. The council agreed to start with two days a week and see how it works out. **CM Clapperton made a motion to set regular town hall hours for Monday's and Wednesday's from 9:00 am-1:00 pm. CM Ferre' seconded.**

Roll Call:	Mayor Truett	<u>Yea</u>	CM Ferre'	<u>Yea</u>
	CM Sorensen	<u>Yea</u>	CM Allen	<u>Yea</u>
	CM Clapperton	<u>Yea</u>		

Huntsville Marathon update:

Mayor Truett reported that they have stopped collecting from sponsors. The marathon has received \$10,000, which is already in bank with an additional \$4,000 coming. This is not counting the giveaway items from Gatorade, Pepsi, Comcast, and radio stations, who are donating items in lieu of cash. The Mayor met with the Sheriff's Department and UDOT on Tuesday. Putting on a full blown marathon on State roads is quite complex. The plans are to have a rolling lane closure, that's when a sheriff's car is in the front and the back of the runners and they lead rows of cars on one side of the street. This will give the runners an entire lane instead of a partial one. The website looks great. They plan to have a booth at the Ogden Marathon to hand out post cards inviting people to participate in Huntsville's marathon. The town currently has enough sponsors to pay the bills now, any runner registration fees that come in will be profit for the town. A marathon account has been set up and this event should help the town out.

Huntsville Town Square update:

Mayor Truett reported that they had a second work session with the planning commission. One idea that was discussed was to have the soccer field run east and west instead of north and south and to place the maintenance shed on the south side of the Creamer property with a driveway off of 7500 E. exiting through the alley and out onto First Street. This plan will leave the two lots on First Street vacant for now. Mayor Truett asked the Hyde's what they think about narrowing 200 S. instead of eliminating it. Jeff Hyde said he doesn't mind narrowing the street; they just need delivery access to their buildings.

Update on the sale of Town property to the Ogden Valley Library:

Mayor Truett stated that he has nothing to report on this matter tonight. This item was tabled.

Discussion and/or action on Cell Tower and Old Fire Station:

Mayor Truett stated that the council took a field trip to the cell tower building and old fire station tonight. For the past 4-5 years Mayor Truett and CM Sorensen have been trying to sell the tower and the building. It just isn't cost effective. Mayor Truett would like to do something with it and the property it sits on. Darla Weston from the CERT Committee looked at the building and thought it would be a good to store emergency equipment in for the south end of the valley. CM Allen said the TV Translator Board would like to move the building to their site; they are actively working to get something worked out. Mayor Truett would be in favor of offering the building to the TV Translator Board first, at their expense of moving the building. CM Ferre' asked about the generator. Mayor Truett would like to have Brad Layton look at it to see if there is any value in it; it appears to be built into the building. The generator has been sitting for over 6 years, antifreeze is leaking from it.

Mayor Truett made a motion to have Brad Layton or LWE come look at the generator to see if it has any value, and to let the TV Translator Board or the CERT Committee have the building as long as they will pay to move the building. CM Ferre' seconded. CM Clapperton votes nay. Motion passed.

Roll Call:	Mayor Truett	<u>Yea</u>	CM Ferre'	<u>Yea</u>
	CM Sorensen	<u>Yea</u>	CM Allen	<u>Yea</u>
	CM Clapperton	<u>Nay</u>		

Mayor Truett commented that the old Fire Station houses a lot of items that have been donated to the town. These relics need to be moved into the basement of the town hall so they don't become damaged. The same building also houses the riding lawn mower, hoses, garbage, wood scraps, and has become a collect-all. Mayor Truett would like to see lawn mower and weed eater be stored in the new maintenance sheds and then rent that building out. Mayor Truett would like to address this again after the new shed is built.

CM Allen clarified that Jeff Hyde owns property on three sides of the building. CM Allen asked Jeff if he would be interested in leasing the building once it is all cleared out. Jeff replied that right now that area is an eye sore, with the cell tower, barbed wire, fencing, and unruly trees. If the area was cleared out, with the fencing and cell tower removed, it would visually beautiful, and would tie into his existing properties. Mayor Truett asked if Jeff would be willing to lease the property from the town. Jeff replied yes, he would be interested in leasing the property for a minimal fee, he would not change it much but embellishing it with some nice doors and turn it into an art studio or museum. The building's roof is sagging and needs to be shored up. This item will be readdressed at a later time.

Department Reports:

Mayor Truett reported on the contract with the Sheriff's Department, they have extended the date of renewing the contract to August 31. The Mayor spoke with John Bond the W.C. Treasurer about the town going through a Truth in taxation. This will not need to happen until spring of next year. The county has decided to lower the cost to the town from \$58,000 to \$54,000. They plan to remove four community resource officer positions, which won't affect the valley.

***Council Member Sorensen:**

Discussion and/or action on potential construction of a shed at the Green Waste Facility:

CM Sorensen said the landfill will be open on Saturdays 10:00 to 2:00 p.m. and Wednesday 6:30 to 8:00 p.m. Last year he had tree limbs and yard waste chipped into bark which cost about \$6,000. There is really no way to sale it. Last year people were shoveling it themselves and charged for the truck load. CM Sorensen said there really needs to have a better way to sale the mulch. The town does have a tractor, which is stored in a building year round. CM Sorensen is thinking the tractor needs to be at the landfill throughout the summer so the mulch can be sold. He would like to put a shed of some type at the landfill to house the tractor. It will also provide some shade and protection for whoever is working at the landfill. CM Sorensen asked Dan Scarborough for a bid, the bid was higher than hoped. The size of the shed would be 12 X 20 building or 15 X 30 to house the back hoe as well. CM Sorensen said the town could do it for a lot less. He will come prepared to the next meeting with better options for the town. CM Ferre' agreed that there needs to be some type of building there. Mayor Truett also agreed.

***Council Member Clapperton:**

Discussion on Memorial Day Ceremony:

CM Clapperton reported that he has received calls from the Utah National Guard. They are wondering if the town is still willing to do a signing ceremony to dedicate the Veteran's Monument to the military who have served this country. This would be a ceremonial thing. They will supply the documents and military presence on Memorial Day. CM Clapperton asked if the council is interested in this. Mayor Truett likes the idea.

The town received a \$5,000 grant from the Eccles Foundation to finish the memorial grounds, and to add a plaque. Former CM Steve Johnson was asked to have the plaque and landscaping done prior to Memorial Day. CM Clapperton will work with Steve Johnson and the American Legion and pull together a program.

***Council Member Ferre':**

Discussion on First Street crack seal:

CM Ferre' spoke with the Mayor about roads in town that need crack seal: First Street at the very west end to the cemetery, the south side of LDS church, and 7700 E. from First Street to the post office. Last year CM Ferre' had slurry put on some of the streets and he has been happy with that. Mayor Truett commented that Rex Harris mentioned the \$300,000 grant to repave First Street looks like it will be moved up to 2013. Mayor Truett would like to continue to build up the First Street funds and save them so the town can repave the entire road when the project is done. Funds for crack sealing will be taken out of the B & C Road funds.

Town Clean-up:

CM Ferre' would like to get a date set for the town clean-up day. The council agreed on May 12th. The inmates have been helping with the park and edges of the roads and have done a fantastic job. CM Ferre' suggested concentrating on some homes in town. Pat Roylance's barn fell down and is a mess, and Layne Hoyt has had a lot of health problems and could use some help in his yard. The fencing at the landfill still needs to be done.

Department Reports:

CM Ferre' reported that the theme for this year's 4th of July Celebration will be "Our Freedom, the Gift of Hero's."

***Council Member Allen:**

Discussion on rental of property for recreational storage in town:

CM Allen reported that there is property in town that is being advertised in the Valley News as commercial storage for RV's, boats, trailers, etc. for \$50-\$70 per month, they also have an 800 square foot building for rent. There are already items being stored there. Currently the land is zoned agricultural. The town doesn't have an agricultural zone; therefore they must have made this zoning change on their own. They do not have a business license. CM Allen would like to remove herself from this matter; the property being discussed is Allen Family Trust property. There are two violations with this property. Attorney Jenna Holt will prepare a letter to mail to them, this issue will also be addressed in a planning commission meeting. Agricultural zone requires you to have 3 acres or more and it has to be farm land, you can't rent commercial space in an agricultural zone.

Discussion on legal letter addressing the housing of people in out-buildings:

CM Allen reported that Jenna Holt is also drafting a letter addressing the housing of people in out-buildings.

Discussion on rental of daily/weekly rentals:

CM Allen reported that there is a person who is purchasing the Duncan home on 6800 E. for the purpose of renting it out on a daily/weekly basis. There isn't anything in the ordinances that would prohibit this. This issue is currently being addressed by the planning commission.

Ron Gault is preparing wording for this amendment to the ordinance. CM Clapperton is in the opinion that the town shouldn't allow short term rentals.

Department Reports:

CM Allen reported that the temporary cross at the cemetery should have been removed. Deanne Smith is in the process of getting building permits. Donald Sorensen has requested a business license to manage the Sorensen family properties.

Citizens Comments:

Sgt. Hadley reported that Wolf Mountain has had some thefts. It appears to be metal theft. These are usually connected to the drug trade.

Mayor Truett mentioned he and CM Allen have been discussing changing the way business licensing for Peddler/Solicitors is done. There are many fraudulent businesses that come into town, especially during the summer. Mayor Truett recommended changing the licensing policy so anyone who wants a Solicitor/Peddler's license will need to come to a town council meeting and ask for approval. If people will take the time to come to a council meeting, they are probably legitimate.

New Business:

There was none.

Approval of Bills for February, 2012:

CM Clapperton made a motion to approve the bills for February, 2012, as prepared. CM Ferre' seconded. Bills were approved.

Approval of Work Session minutes for meeting held March 1st, 2012:

CM Clapperton made a motion to approve the Work Session minutes for meeting held March 1st, 2012, as prepared. CM Ferre' seconded. Minutes were approved.

Approval of Town Council Minutes for meeting held March 1st, 2012:

CM Allen made a motion to approve the Town Council minutes for meeting held March 1st, 2012, as prepared. CM Clapperton seconded. Minutes were approved.

Approval of Joint Work Session Minutes for meeting held March 22nd, 2012:

CM Allen made a motion to approve the minutes of the Joint Work Session meeting held March 22nd, 2012, as prepared. CM Clapperton seconded. Minutes were approved.

Mayor Truett mentioned that all items on the agenda have been addressed. CM Ferre' made a motion to adjourn. CM Clapperton seconded. All votes aye.

Meeting adjourned at 9:25 p.m.

Gail Ahlstrom, Clerk/Recorder

James A. Truett, Mayor

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING
Thursday, November 17, 2022, 6:45 p.m.
Ogden Valley Library, 131 South 7400 East, Huntsville, Utah

Name	Title	Status
Richard L. Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Kevin Anderson	Council Member	Present
Sandy Hunter	Council Member	Present
Artie Powell	Council Member	Zoom
Beckki Endicott	Clerk	Present
William Morris	Legal Counsel	Excused

Zoom: *None*

Citizens: Brent Weil, Jay Curtis, Jessica Proctor, Chassandra Doret, David Green, Trish Painter, Sheree Evans – Treasurer, Amanda Hessenauer, Allen Endicott, Michaeline Wangsgard, Bill Wangsgard

1-Mayor Sorensen called the meeting to order. There is a full quorum present.

2-Pledge of Allegiance led by Allen Endicott.

3-Opening Ceremony given by TCM Bruce Ahlstrom.

4-Public Comments: There were none.

PUBLIC HEARING

1-Motion to close regular meeting and open a public hearing on Ordinance 2022-11-17 vacating a public street, part of 6700 East. TCM Sandy Hunter motioned to close the regular meeting and open a public hearing on Ordinance 2022-11-17 vacating a public street which is part of 6700 East. TCM Anderson seconded the motion. All votes Aye. Motion passed.

(See Attachment #1)

Mayor Sorensen asked for public comments.

2- Public Comments: There were none.

Mayor Sorensen described the ordinance for those present. TCM Hunter described the land and history of the parcel which Ordinance 2022-11-17 addresses. TCM Powell called for a point of order and reminded the TC any discussion needed to be had outside the public hearing.

3-Motion to close public hearing and open regular Town Council Meeting. TCM Sandy Hunter motioned to close the public hearing on Ordinance 2022-11-17 vacating a public street and

return to the regular meeting. TCM Anderson seconded the motion. All votes Aye. Motion passed.

ACTION ITEMS:

6-Discussion and/or action on Ordinance 2022-11-17 vacating a public street. (See Attachment #1) There was a discussion regarding the exhibits. Beckki will attach the survey from Gardner Engineering as Exhibit "A" and the legal description of the street in question as Exhibit "B."

TCM Sandy Hunter motioned to table any action on Ordinance 2022-11-17 until the Town Council can meet with Attorney Morris. TCM Anderson seconded the motion.

TCM Powell was on Zoom and requested more information for tabling the discussion. TCM Anderson suggested that the information regarding the issues were privileged but felt that any action could be taken in the near future.

Four votes Aye. One vote Nay. Motion passed.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell		X		

6-Discussion and/or action on approval of the minutes from Town Council Meeting October 20, 2022. (See Attachment #2) **TCM Sandy Hunter motioned to approve the Town Council Meeting Minutes for October 20, 2022.** TCM Kevin Anderson seconded the motion. Four votes Aye. TCM Ahlstrom abstained. TCM Ahlstrom did not attend the TC meeting on October 20, 2022. Motion passed.

7-Discussion and/or action on Ordinance 2022-10-27 on removing noticing requirements in newspapers regarding subdivision amendments. (See Attachment #3) Beckki explained that currently any subdivision amendments need to come to the Town Council. The Huntsville Town Code recognizes that the Planning Commission has already recommended the subdivision plat. However, if the subdivision plat is amended it requires that the notice be placed in a newspaper for 4 consecutive weeks. The last time this happened the newspaper charge from the Standard Examiner, which is not the most popular newspaper in the Valley, was around \$1000. Beckki is seeking this change in the code to follow the State Code in hopes of saving the Town some money.

Beckki read in the new ordinance. She made grammatical corrections. **TCM Sandy Hunter motioned to adopt Ordinance 2022-10-27 on removing noticing requirements in newspapers regarding subdivision amendments.** TCM Anderson seconded the motion. Roll Call Vote. All Votes Aye. Motion passed. Votes are reflected below.

Huntsville Town – Petition to Vacate

Applicant Name: Josh Garner

Applicant Mailing Address: [REDACTED]

Email: [REDACTED]

Phone: [REDACTED]

Description or address of street/ROW and alley:

6700 E. South of 100 S. Between Jay Curtis & Gather House LLC (Josh & Katie Garner)

Brief Description of Proposed Vacation: Vacate the land

Parcel Owner's Permission for Vacation Petition

The undersigned authorize this petition for vacation of a street, ROW, or alleys in Huntsville Town:

Parcel Number(s): 24-158-0002

Parcel(s) Owner Name: Gather House LLC (Josh & Katie Garner)

Parcel(s) Owner Mailing Address: [REDACTED] Pleasant View, UT 84414

Email: [REDACTED] Phone: [REDACTED]

Parcel Owner Signature: Josh Garner / Katie Garner Date: 11/8/2022

Title (Authorized Agent): owner

The undersigned authorize this petition for vacation of a street, ROW, or alleys in Huntsville Town:

Parcel Number(s): 24-017-0007

Parcel(s) Owner Name: J & K CURTIS TRUST

Parcel(s) Owner Mailing Address: [REDACTED] UT 84107

Email: [REDACTED] Phone: [REDACTED]

Parcel Owner Signature: Wendy Kathryn Curtis Date: 11-10-22

Title (Authorized Agent): Trustee

(For Additional Parcel Owners Use Attached Sheet)

For Town Use:

Date of Petition: 11-17-22

Survey Received: 11-17-22

Becki Endicott
Becki Endicott, Town Clerk

Huntsville Town Council
Vote to approve Ordinance to Vacate following Public Hearing

☒ Approved ☐ Conditional Approval
☐ Rejected ☐ Deferred
Mayor Signature: *Phil Johnson* Date: 6-1-23
Notes/Conditions: _____

Date of the public hearing: 11-17-2022

ATTEST:

Beckki Endicott Date: 6-1-23
Beckki Endicott, Town Recorder

Petition to vacate a public right of way requirements:

- ☐ Submit petition to vacate some or all of a public street or alley with the following requirements.
- ☐ Include name and address of each owner of record of land that is adjacent to the public street or alley or within 300 feet of the public street or alley.
- ☐ Have proof of written notice to operators of utilities and culinary water or other utilities located within the bounds of the street or alley sought to be vacated
- ☐ The signature of each owner of record of land that is adjacent to the public street or alley or within 300 feet of the public street or alley.
- ☐ The Town Council must then hold a public hearing to determine whether good cause exists for the vacation of the Alley; and to determine whether the public interest or any person or property may be materially injured by the proposed vacation.
- ☐ Following the hearing, the Town Council, acting as the Town legislative body may adopt an ordinance granting a petition to vacate some or all of the subject Alley, only if it finds that 1) Good cause exists for the vacation of the alley, and 2) Neither the public interest nor any person will be materially injured by the vacation of the Alley.
- ☐ The Town will require fair market value payment for the property vacated from the party requesting the vacation.



HUNTSVILLE TOWN COUNCIL MEETING
Thursday, June 1, 2023, Huntsville Town Library, 131 South 7400 East,
6:30 p.m. Town Council Meeting

Notice is hereby given that the Huntsville Town Council will hold a Town Council Meeting on Thursday, June 1, 2023, at the Huntsville Town Library, 131 South 7400 East. This is a public meeting, and the public is welcome to attend.

REGULAR SESSION:

1. Welcome – Mayor Richard L. Sorensen
2. Pledge of Allegiance – by invitation
3. Opening Ceremony – by invitation
4. Public Comments: Residents will be allotted three (3) minutes.
5. Sheriff's Report:

ACTION ITEMS:

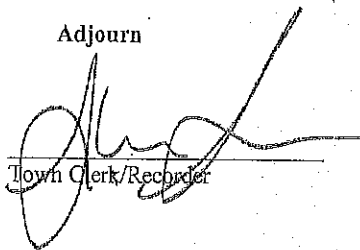
6. Discussion and/or action on approval of minutes for Town Council Meeting May 5, 2023.
7. Discussion and/or action on approval of minutes for Town Council Meeting May 17, 2023.
8. Discussion and/or action on approval of minutes for Town Council Work Session May 23, 2023.
9. Discussion and/or action on event date for Cycle Karts, 2024.
10. Discussion and/or action on water bill settlement for 239 North 6800 East.
11. Discussion and/or action on a 12-month extension allowance for final plat; North Arrow Condominium project, phase 2 of Compass Rose Hotel.
12. Discussion and/or action on Ordinance 2022-11-17: Vacating portion of 6700 East.
13. Discussion and/or action on Annexation Policy Plan Map.
14. Discussion and/or action on purchase of water shares from the Huntsville Monastery.
15. Discussion and or action on 2023 Arbor Day Proclamation and dedication of trees to Doug Allen and Jim McKay

DEPARTMENT UPDATES:

Mayor Richard Sorensen
Council Member Bruce Ahlstrom
Council Member Sandy Hunter
Council Member Artie Powell

1. Independence Day Celebration

Adjourn


Town Clerk/Recorder

DATE: 6/30/2023

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provision of U.C.A. §10-3-713, 1953 as amended, I, the municipal clerk recorder of Huntsville Town, hereby certify that foregoing agenda was duly published, or posted at 1) Town Hall 2) Huntsville Post Office 3) www.huntsvilletown.com 4) www.pmn.utah.gov

- Supporting documentation for this agenda will be posted on the town website at www.huntsvilletown.com
- In accordance with the Americans with Disabilities Act, the Town of Huntsville will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the Town Clerk at 801-745-3420 at least 48 hours in advance of the meeting.
- A Closed Session may be called to order pursuant to Utah State Code 52-4-204 & 52-4-205.
- The order of agenda items may change to accommodate the needs of the Town Council, the staff, and the public.
- This meeting may be held electronically to permit one or more of the council members or staff to participate.
- If meeting time is extended beyond library hours, the place may be moved to the Huntsville Mercantile, 7390 East 200 South.

Section 504/ADA Notice

Auxiliary aids and services are available upon request to individuals with disabilities by calling HuntsvilleTown @ 801-745-3420. Individuals with speech and/or hearing impairments may call the Relay Utah dialing 711. Spanish Relay Utah: 1-888-346-3162. Equal Opportunity Employer/Program.

P.O. Box 267
Huntsville, UT 84317

Phone 801.745.3420
Fax 801.745.1792
Web HuntsvilleTown.com

Mayor
Richard L. Sorensen

Town Council
Kevin Anderson
Sandy Hunter
Artie Powell
Bruce Ahlstrom

Town Clerk/Recorder
Beckki Endicott
Shannon Smith

Recorder
Sheree Evans

Attorney
Bill Morris

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

8. Discussion and/or action on a 12-month extension allowance for final plat; North Arrow Condominium project, phase 2 of Compass Rose Hotel. (See Attachment #3) Jeff Hyde asked for a 12-month extension for preliminary approval of phase 2 of the Compass Rose Hotel project. They have gained approval for drawings and septic systems, obtained the necessary permits and paid county impact fees. There were some delays in that process and are asking for an extension. Dakota Hyde spoke to the TC to answer any questions. Mayor Sorensen explained that the Hydies were three days late on asking for an extension, but Mayor Sorensen asked the TC to be lenient under the circumstances. **TCM Sandy Hunter made a motion to approve a 12-month extension on the North Arrow Condominium Project, phase 2 and schedule a work session with the owners of the Compass Rose Hotel to address the time limitation for completion of the project in the development agreement. TCM Ahlstrom seconded the motion.** There were some additional questions asked to clarify the need for a work session. Mayor Sorensen said it was to discuss a new date for the completion of the development since the date for completion in the agreement is March 2024 and that will be difficult to fulfill on the contract. **Roll Call Vote. All votes Aye. Motion Passed. Votes are reflected below.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

9. Discussion and/or action on Ordinance 2022-11-17; Vacating portion of 6700 E. (See Attachment #4) TCM Powell recused himself from the discussion and vote because of a potential conflict of interest. Mayor Sorensen reminded the TC that there was a public hearing in November of 2022 on this issue. TCM Sandy Hunter read the original petition which stated many reasons why the town could vacate the property. The TC discussed the physical characteristics of the lot, the Town's need for another road or parking, and about any objections from the neighbors. Mayor Sorensen asked if there was a motion. ~~TCM Ahlstrom~~ ^{Ren. Gault} cited a similar case from a few years ago in which a property owner requested a vacation but did not offer any monetary compensation to the Town. He wondered if the Town should give up the land without compensation. The mayor explained that the Town's attorney advised them not to sell roads and alleys. The petition must have merit to vacate a property. **TCM Sandy Hunter motioned to approve the request to vacate the property at 6700 E. TCM Ahlstrom seconded it. Roll Call vote. All votes Aye. Motion passed. All votes are reflected below.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell			X	

10. Discussion and/or action on 2023 Arbor Day Resolution and dedication of trees to Doug Allen and Jim McKay. (See Attachment #5) TCM Sandy Hunter explained that to be a Tree City USA the Town needs to meet certain qualifications including naming an Arbor Day with a resolution from the Town. After reading the Resolution which declared June 8, 2023, as Huntsville's Arbor Day, **TCM Sandy Hunter motioned to approve the Resolution. TCM Anderson seconded it. All votes Aye. Motion passed.**

11. Discussion and/or action on purchase of water shares from the Huntsville Monastery. (See Attachment #6) Mayor Sorensen stated that when the town annexed the Sage Property the plan from the beginning was to put the money from the purchase of water shares into the water system. The amount set aside is \$400,000. TCM Anderson said there have been extensive discussions where the town was advised to purchase water shares. TCM Sandy Hunter talked to many water experts, and they all advised the Town to use the complete \$400,000 for water shares. TCM Powell asked how many shares we could buy for \$400,000. At \$5,000 each, 80 shares could be purchased. It was unclear whether there were 80 shares available. Ron Gault said he believed there were less shares available. Ron Gault suggested they make the motion to say, "up to \$400,000." Mayor Sorensen said he was told there is a risk in buying more shares than are available. There was a discussion on the capacity of the well. The TC expressed confidence in buying as many shares as possible right now. **TCM Sandy Hunter motioned to approve the purchase of water shares from the Monastery up to \$400,000 worth of shares.** There was a discussion about the wording of the motion. TCM Powell stated that Bill White was not present, and they should wait until he was there to negotiate the number of shares he would sell. TCM Sandy Hunter clarified that they were voting to approve the amount of money to spend on the shares. TCM Anderson commented that it was not Bill White that approved the number of shares to sell, but what was written in the contract. **TCM Sandy Hunter amended the motion to approve the purchase of water shares from the Huntsville Monastery up to the maximum number of shares legally allowed to purchase under the contract with Bill White up to \$400,000. TCM Ahlstrom seconded it. Roll call vote. All Ayes. Motion passed. All votes are reflected below.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

**HUNTSVILLE TOWN
ORDINANCE 2022-11-17**

VACATING PORTION OF 6700 EAST STREET

AN ORDINANCE OF HUNTSVILLE TOWN, UTAH VACATING A PORTION OF THE PUBLIC RIGHT-OF-WAY OF 6700 EAST STREET; RESERVING A RIGHT-OF-WAY FOR ALL UTILITIES THAT MAY NOW EXIST IN SAID PORTION VACATED; DIRECTING THE TOWN CLERK TO RECORD THIS ORDINANCE IN THE OFFICE OF THE COUNTY RECORDER; SEVERABILITY; AND PROVIDING THE EFFECTIVE DATE.

WHEREAS, Huntsville Town (hereafter "Town") is a municipal corporation, duly organized and existing under the laws of the state of Utah;

WHEREAS, Utah Code Annotated §10-9a-609.5 provides a process for vacating a street or right-of-way;

WHEREAS Huntsville Town provided the requisite notice in accordance with Utah Code Annotated §10-9a-208;

WHEREAS, the Town Council conducted a public hearing on November 17, 2022;

WHEREAS, after the public hearing on this matter, the Mayor and Town Council determine there exists good cause to vacate the right-of-way as described herein, and that such action would be in the best interest of the Town and not detrimental to public interest;

NOW, THEREFORE, be it ordained by the Huntsville Town Council of that this Ordinance shall be uncodified and is adopted to read as follows:

Section 1: Findings.

The Legislative Body adopts this Ordinance vacating some or all of a public street and finds as follows:

1. Good cause exists for vacating a portion of 6700 East Street as shown on Exhibit "A" attached hereto and incorporated herein by this reference; and
2. Neither the public interest nor any person will be materially injured by vacating the portion of 6700 East Street as shown on Exhibit "A" attached hereto.

Section 2: Recording.

The Town Clerk is hereby authorized and directed to record this Ordinance vacating a portion of 6700 East Street in the Office of the Weber County Recorder including the following:

1. The Plat reflecting the vacating of a portion of 6700 East Street as set forth in Exhibit "A" attached hereto and incorporated herein by this reference.

- Section 3: Effect.**

1. Operates to the extent to which it is vacated, upon the effective date of the recorded plat or ordinance, as a revocation of the acceptance of and the relinquishment of the Town's fee interest in the vacated public street to the adjoining owner; and
2. This Ordinance reserves and shall not be construed to impair:
 - a. Any right-of-way or easement of any parcel or lot owner;
 - b. The rights of any public utility; or
 - c. The rights of a culinary water authority, secondary water authority, or sanitary sewer authority.

If a court of competent jurisdiction determines that any part of this Ordinance is unconstitutional or invalid, then such portion of this Ordinance, or specific application of this Ordinance, shall be severed from the remainder of this Ordinance, which remainder shall continue in full force and effect.

This Ordinance is effective immediately upon adoption and posting.

Huntsville Town Mayor – Richard L. Sorensen

Town Clerk – Beckki Endicott

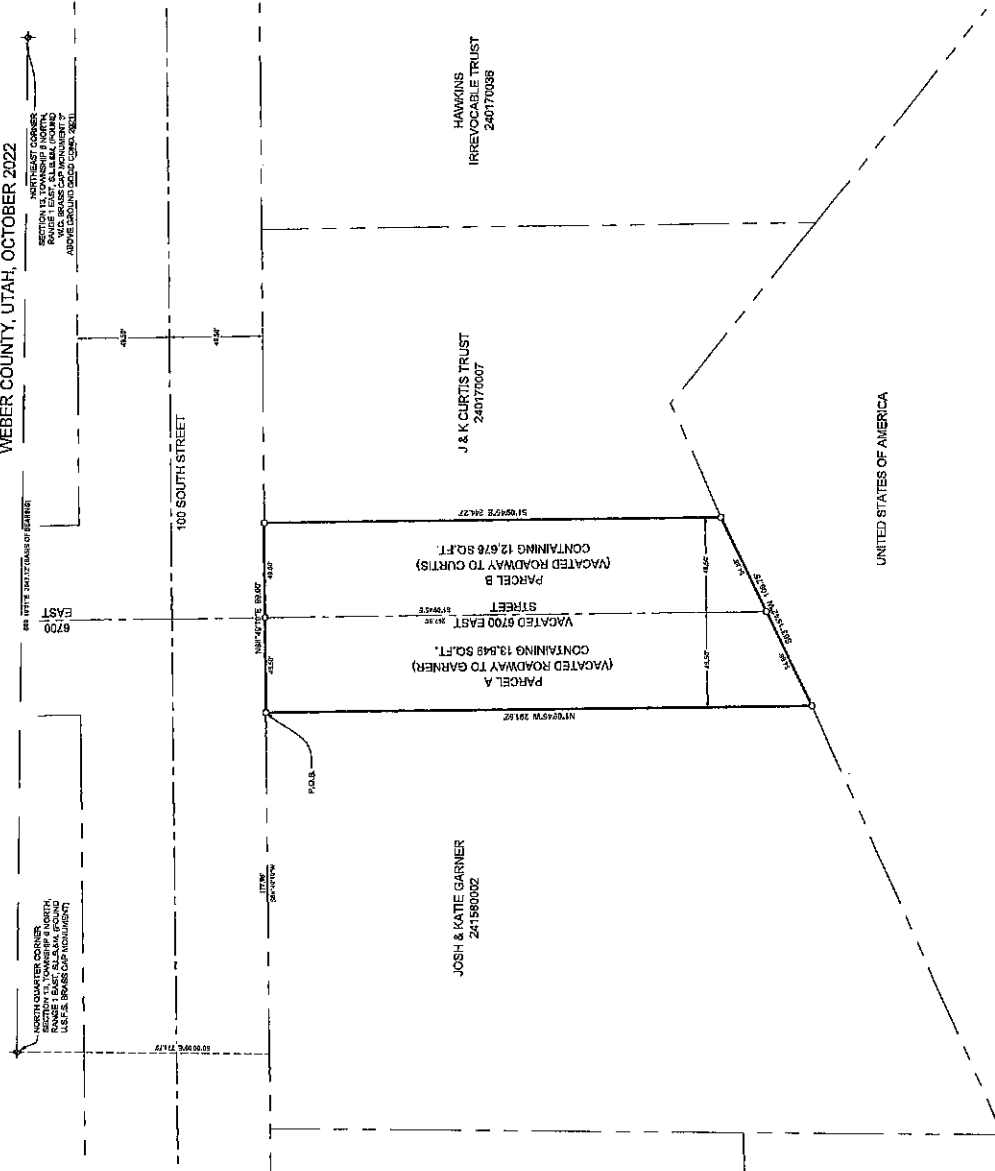
PUBLISHED OR POSTED this 18th day of November 2022.

According to the provision of U.C.A. §10-3-713, 1953 as amended, I, the Town Clerk of Huntsville Town, Utah, hereby certify the foregoing Ordinance was duly passed and published, or posted at 1) Huntsville Town Office Building 2) www.huntsvilletown.com and 3) Utah Public Notice Website on the above referenced dates.

Town Clerk _____ DATE: _____

HUNTSMVILLE TOWN ROADWAY VACATION PLAT
VACATING A PORTION OF 8700 EAST STREET
LOCATED IN THE NORTHEAST QUARTER OF SECTION 13,
TOWNSHIP 6 NORTH, RANGE 2 EAST, SALT LAKE BASE AND MERIDIAN,
WEBER COUNTY, UTAH, OCTOBER 2022

VICINITY MAP
NORTH ARROW



ROAD VACATION BOUNDARY DESCRIPTION
A PART OF THE NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 6 NORTH, RANGE 2 EAST OF THE SALT LAKE BASE AND MERIDIAN, UNDEVELOPED, DESCRIBED AS FOLLOWS:
BEGINNING AT A POINT ON THE SOUTH HIGH-CORNER LINE OF 8700 EAST STREET, BEING LOCATED SOUTH 87°00'00\"

PARCEL A BOUNDARY DESCRIPTION

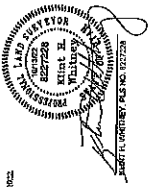
A PART OF THE NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 6 NORTH, RANGE 2 EAST OF THE SALT LAKE BASE AND MERIDIAN, UNDEVELOPED, DESCRIBED AS FOLLOWS:
BEGINNING AT A POINT ON THE SOUTH HIGH-CORNER LINE OF 8700 EAST STREET, BEING LOCATED SOUTH 87°00'00\"

PARCEL B BOUNDARY DESCRIPTION

A PART OF THE NORTHEAST QUARTER OF SECTION 13, TOWNSHIP 6 NORTH, RANGE 2 EAST OF THE SALT LAKE BASE AND MERIDIAN, UNDEVELOPED, DESCRIBED AS FOLLOWS:
BEGINNING AT A POINT ON THE SOUTH HIGH-CORNER LINE OF 8700 EAST STREET, BEING LOCATED SOUTH 87°00'00\"

SURVEYOR'S CERTIFICATE

I, JOSH & KATIE GARNER, SURVEYOR, HAVE BEEN DULY QUALIFIED BY THE BOARD OF LAND SURVEYORS OF THE STATE OF UTAH AND THAT I HAVE PERSONALLY EXAMINED THE PLAT AND THE FIELD NOTES AND THE INSTRUMENTS USED IN THE SURVEY AND I HAVE FOUND THAT THE PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE SURVEY AND THAT THE SURVEYOR HAS COMPLIED WITH ALL THE REQUIREMENTS OF THE UTAH LAND SURVEYING ACT AND THE RULES AND REGULATIONS OF THE BOARD OF LAND SURVEYORS OF THE STATE OF UTAH.



- LEGEND
- ROAD VACATION BOUNDARY
 - ADJACENT PARCEL
 - SECTION LINE
 - CENTERLINE
 - EXISTING PRICED LINE

COUNTY RECORDER
ENTRY NO. _____ FILED FOR AND RECORDED
AT _____ IN BOOK _____ OF OFFICIAL
RECORDS, PAGE _____ RECORDED
FOR _____
COUNTY RECORDER
BY _____

NARRATIVE
THE PURPOSE OF THIS SURVEY WAS TO VACATE A PORTION OF 8700 EAST STREET AS SHOWN ON THE PLAT. THE SURVEY WAS CONDUCTED IN ACCORDANCE WITH THE UTAH LAND SURVEYING ACT AND THE RULES AND REGULATIONS OF THE BOARD OF LAND SURVEYORS OF THE STATE OF UTAH. THE SURVEY WAS COMPLETED ON OCTOBER 20, 2022. THE SURVEYOR HAS COMPLIED WITH ALL THE REQUIREMENTS OF THE UTAH LAND SURVEYING ACT AND THE RULES AND REGULATIONS OF THE BOARD OF LAND SURVEYORS OF THE STATE OF UTAH.

HUNTSMVILLE TOWNSITE
PLANNING COMMISSION
APPROVAL
THIS PLAT HAS BEEN REVIEWED AND APPROVED BY THE HUNTSMVILLE TOWNSITE PLANNING COMMISSION. THE COMMISSION HAS DETERMINED THAT THE PLAT IS IN ACCORDANCE WITH THE TOWNSITE PLANNING ACT AND THE RULES AND REGULATIONS OF THE BOARD OF LAND SURVEYORS OF THE STATE OF UTAH. THE COMMISSION HAS APPROVED THE PLAT FOR RECORDATION.

HUNTSMVILLE TOWNSITE
ACCEPTANCE
THIS IS TO CERTIFY THAT THE ROAD VACATION PLAT HAS BEEN REVIEWED AND APPROVED BY THE HUNTSMVILLE TOWNSITE PLANNING COMMISSION. THE COMMISSION HAS DETERMINED THAT THE PLAT IS IN ACCORDANCE WITH THE TOWNSITE PLANNING ACT AND THE RULES AND REGULATIONS OF THE BOARD OF LAND SURVEYORS OF THE STATE OF UTAH. THE COMMISSION HAS APPROVED THE PLAT FOR RECORDATION.

HUNTSMVILLE TOWNSITE
ENGINEER
I, JOSH & KATIE GARNER, SURVEYOR, HAVE BEEN DULY QUALIFIED BY THE BOARD OF LAND SURVEYORS OF THE STATE OF UTAH AND THAT I HAVE PERSONALLY EXAMINED THE PLAT AND THE FIELD NOTES AND THE INSTRUMENTS USED IN THE SURVEY AND I HAVE FOUND THAT THE PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE SURVEY AND THAT THE SURVEYOR HAS COMPLIED WITH ALL THE REQUIREMENTS OF THE UTAH LAND SURVEYING ACT AND THE RULES AND REGULATIONS OF THE BOARD OF LAND SURVEYORS OF THE STATE OF UTAH.

WEBER COUNTY SURVEYOR
I, JOSH & KATIE GARNER, SURVEYOR, HAVE BEEN DULY QUALIFIED BY THE BOARD OF LAND SURVEYORS OF THE STATE OF UTAH AND THAT I HAVE PERSONALLY EXAMINED THE PLAT AND THE FIELD NOTES AND THE INSTRUMENTS USED IN THE SURVEY AND I HAVE FOUND THAT THE PLAT IS A TRUE AND CORRECT REPRESENTATION OF THE SURVEY AND THAT THE SURVEYOR HAS COMPLIED WITH ALL THE REQUIREMENTS OF THE UTAH LAND SURVEYING ACT AND THE RULES AND REGULATIONS OF THE BOARD OF LAND SURVEYORS OF THE STATE OF UTAH.

Attach #1

November 14, 2022

Mayor Richard Sorensen

Huntsville Town, Utah

Dear Mayor Sorensen,

We, D. Jay Curtis and Josh Garner, (hereinafter referred to as the "Requestors") submit the following request to you to be presented to the Huntsville Town Council for your collective consideration.

Huntsville Town (hereinafter referred to as the "Town") owns a ninety-nine (99) foot wide easement for a never constructed road, 6700 East, which runs south from 100 South between the Josh and Katie Garner lot on the west (Weber County parcel number 24-158-0002) and the J & K Curtis Trust lot on the east (Weber County parcel number 24-017-0007) to the Forest Service land (with said described easement hereby referred to as the "Easement"). See attached Exhibit A.

Whereas, the Town designated the Easement prior to 1937 for the purpose of constructing a road; and

Whereas, the Town has never constructed a road on the Easement; and

Whereas, the construction of Pineview Reservoir in 1937 thwarted the original intent of the Easement; and

Whereas, the Easement serves no purpose to the Town or any of the Town residents; and

Whereas, the Easement is only 99 feet wide, and therefore does not meet the minimum frontage requirements of 130 feet to be considered as a residential building lot; and

Whereas, the Forest Service is now looking at all public access points to Pineview Reservoir; and

Whereas, the Easement is not and never has been used by any Town resident to access Pineview Reservoir; and

Whereas, the Easement runs from 100 South and then due south to the Forest Service fence, and on the immediate south side of the Forest Service fence is a steep drop-off making lake access from the Easement virtually impossible or extremely unsafe and dangerous; and

Whereas, the Town through its Mayor has indicated it has no desire to construct a public road on the Easement; and

Whereas, the Town has historically allowed the adjacent property owners of the Easement to enjoy the beneficial use of the Easement as long as they did not build any permanent structures on the Easement; and

Whereas, the Town has historically benefitted from the adjacent property owners of the Easement maintaining and beautifying the Easement; and

Whereas, the Town has no desire for the Easement to ever be used as a place to park road or off-road vehicles; and

Whereas, the Town has no desire to encourage the public use of the Easement for parking or for lake access.


Request to Vacate

Now therefore, we, the undersigned D. Jay Curtis and Josh Garner, hereby with this writing request that the Town vacate the Easement, and deed the Easement by Warranty Deed equally as follows to the adjacent property owners:

The east forty-nine and a half (49.5) feet of the Easement running from north to south be deeded to and joined to the J & K Curtis Trust lot, Weber County Parcel number 24-017-0007; and, the west forty-nine and a half (49.5) feet of the Easement running from north to south be deeded to and joined to the Josh and Katie Garner lot, Weber County Parcel number 24-158-0002.



D. Jay Curtis



Josh Garner

240170030 240170010 240170019

240170009

100 S

241380001 241580002

240170007

240170036 240170034

240170005

240170026 240170012

200 S

200140001



HUNTSVILLE TOWN COUNCIL MEETING
Thursday, October 5, 2023, Ogden Valley Library
131 South 7400 East, 6:00 p.m. Town Council Meeting

Notice is hereby given that the Huntsville Town Council will hold a Town Council Meeting on Thursday, October 5, 2023, at the Ogden Valley Library, 131 South 7400 East. This is a public meeting, and the public is welcome to attend.

REGULAR SESSION:

1. Welcome – Mayor Richard L. Sorensen
2. Pledge of Allegiance – by invitation
3. Opening Ceremony – by invitation
4. Public Comments: Residents will be allotted three (3) minutes.
5. Sheriff's Report:

PUBLIC HEARING:

Petition to vacate alleyway at approximately 7350 E. 400 S.

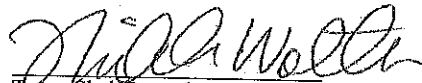
ACTION ITEMS:

6. Discussion and/or action on Ordinance 2023-10-05: Petition to Vacate Alleyway at approximately 7350 E. 400 S.
7. Discussion and/or action on approval of minutes for Town Council Meeting September 21, 2023.
8. Discussion and/or action on skate park ideas for Huntsville Park
9. Discussion and/or action on Resolution to Consolidate Town Lots
10. Discussion and/or action on Resolution 2023-10-04 Adopting the Town Hall Construction Agreement with Maddox Construction LC.

DEPARTMENT UPDATES:

Mayor Richard Sorensen
Council Member Bruce Ahlstrom
Council Member Sandy Hunter
Council Member Artie Powell

Adjourn


Town Clerk/Recorder

DATE: 10-4-2023

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provision of U.C.A. §10-3-713, 1953 as amended, I, the municipal clerk recorder of Huntsville Town, hereby certify that foregoing agenda was duly published, or posted at 1) Town Hall 2) Huntsville Post Office 3) www.huntsvilleutah.com 4) www.pnn.utah.gov

- Supporting documentation for this agenda will be posted on the town website at www.huntsvilleutah.com
- In accordance with the Americans with Disabilities Act, the Town of Huntsville will make reasonable accommodations to participate in the meeting. Requests for assistance can be made by contacting the Town Clerk at 801-745-3420 at least 48 hours in advance of the meeting.
- A Closed Session may be called to order pursuant to Utah State Code 52-4-204 & 52-4-205.
- The order of agenda items may change to accommodate the needs of the Town Council, the staff, and the public.
- This meeting may be held electronically to permit one or more of the council members or staff to participate.
- If meeting time is extended beyond library hours, the place may be moved to the Huntsville Mercantile, 7390 East 200 South.

Section 504/ADA Notice

Auxiliary aids and services are available upon request to individuals with disabilities by calling Huntsville Town @ 801-745-3420. Individuals with speech and/or hearing impairments may call the Relay Utah dialing 711. Spanish Relay Utah: 1-888-346-3162. Equal Opportunity Employer/Program.

P.O. Box 267
Huntsville, UT 84317

Phone 801.745.3420
Fax 801.745.1792
Web HuntsvilleTown.com

Mayor
Richard L. Sorensen

Town Council
Kevin Anderson
Sandy Hunter
Artie Powell
Bruce Ahlstrom

Town Clerk/Recorder
Beckki Endicott
Shannon Smith

Town Manager
Sherry Evans

Attorney
Bill Morris

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING
Thursday, October 5, 2023, 6:00 p.m.
Weber County Library, 131 South 7400 East, Huntsville

Name	Title	Status
Richard L. Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Kevin Anderson	Council Member	Present
Sandy Hunter	Council Member	Present
Artie Powell	Council Member	Present
William Morris	Legal Counsel	Excused
Nikki Wolthuis	Clerk	Present

Citizens: Liz Poulter, Lt. Cowley, Pam Johnson, Lewis Johnson, Heidi Posnien, Becky Wood, Willow Buttars, Max Ferre, Suzanne Ferre, Joshua Peel, John Falls, Julie Powell, Artie Powell

Zoom: TCM Sandy Hunter

1-Mayor Sorensen called the meeting to order. There is a full quorum present.

2-Pledge of Allegiance led by Lt. Cowley

3-Opening Ceremony given by TCM Kevin Anderson

4-Public Comments: None

5 -Sheriff's Report (See Attachment #1) Lt. Cowley reported that there were 40 traffic stops in August, 49 in July, and 24 in June.

TCM Ahlstrom motioned to adjourn the regular meeting and begin the public hearing.
TCM Anderson seconded the motion. All votes Aye. Motion passed.

PUBLIC HEARING

Artie Powell who recused himself and was acting as a citizen and not as a Town Council Member, began the hearing by explaining the details of the John Falls/Heidi Posnien Petition to Vacate. He stated that the alleyway has always been part of the Posnien property and has never been open to the public. A court case in 1960 regarding the Posnien property proves this fact. **(See Attachment #2)** He also stated that the alleyway dead ends into the Posnien property. It does not provide access to the lakefront and it doesn't connect to another street like many other alleyways do. He sees no difference between this case and the recently vacated road at 6700 E. and 100 S.

John Falls- stated that after the lawsuit in 1960 the land was one big piece and years later when the subdivision was platted the alleyway was put in there. They are not sure who added it to the subdivision plat, but they would like to research it.

They want it to be a win-win situation for the Town and are not asking the Town to give up the alleyway for free. He also wanted to add that they would let the Johnsons access their property any time if they needed to.

Mayor Sorensen asked John Falls what the benefit to the Town would be if the Town vacates the alleyway.

Artie Powell- replied that the property would revert to Heidi Posnien. The benefit is a separate arrangement. There's no harm to the Town because the Town has never used it and there are no utility lines running through there.

Lewis Johnson- He explained that there are utilities in that area. The alleyway has a secondary water valve at the gate. He is the president of the secondary water company and they have been wanting to put in more access points to some of the other properties along the alleyway. Right now, the properties belong to John Falls, but that could change in the future. He believes that the alleyway should stay in the Town's hands. He doesn't remember any alleyway in Town ever being vacated. Vacating this alleyway now would set a serious precedent.

Joshua Peel- He agreed with the idea that vacating the alleyway would set a precedence and that the Town should not be in the practice of vacating properties. However, he was not opposed to the Town selling the alleyway.

Artie Powell- the Town Attorney Bill Morris advised the Town not to sell alleyways or roads. This alleyway is unique. No other alleyways are like it. He referenced another case in Town when a road was vacated next to Bill White's house. He also referenced the alleyway that goes right through the church parking lot. That is a unique situation as well.

Mayor Sorensen- addressed the road vacation next to Bill White's property. The old white barn that now sits on Chris' property and was the Jackson Fork Inn years ago was once on this property. Dee Bell, the previous property owner approached the Town about vacating the road and they wouldn't do it. After Bill White purchased the property he petitioned for the vacation and got it. The legislation may have changed between owners. Both the Town's attorney and the county legislators feel the same about not selling Town roadways and ROWs.

Liz Poulter- She requests the Town keep Town properties whether they are used or not. Part of the charm of the Town is being able to travel through the alleyways. She wondered why the alleyway in question dead ends to private property.

Heidi Posnien- explained that the property was once 45 acres. There were 5 acres up above and 40 acres down below where the water is now.

Steve Songer- He explained a situation years ago when a piece of land was vacated in the town near 100 N. and 6900 E. Scott Anderson wanted some Town property to be part of his property.

He went through the proper process and in exchange for that Town property he gave the Town part of his land for a road that extended to Mayor Truett's house. He also paid to have it paved.

Steve said if the Town does vacate this alleyway, it should be advantageous for the Town. Steve pointed out a separate case in the Town where an alleyway became part of a property without anyone knowing it. He said that the alleyway ran from 6800 E. and 6900 E. between 100 N. and 200 N. In 1970 it was an alleyway and if you look at the map now it is part of the property at 168 N. and 6800 E. Years ago Steve and others went down to the county to find out what had happened. They found out that the person who had been living there was on the Town board, and he had gone to the county and had the alley added to his property.

Steve feels like the Town needs to be careful with vacating its alleyways. If the Town decides to vacate this alleyway, they need to have a good reason.

No other information supporting that statement was presented. The Town makes no finding or determination concerning the accuracy thereof and doesn't rely thereon.

Suzanne Ferre- said living in a small town makes it hard to bring up issues. She is against the vacation of the alleyway including receiving money for it. She wants to keep the town as close to what was left to them. She wants them to maintain the charm and spirit of the town and not give up its alleyways.

Cleo and Gary Crandall- (statement read by Suzanne Ferre) They are against the vacating of the alleyway. The alleyways are for the Town to use and for future use.

Artie Powell- wanted to discuss the issue with the utilities that was brought up earlier. The lots owned by John Falls were going to be consolidated. The Town has already approved that, so they won't need separate valves placed on those lots for secondary water.

Artie also elaborated on the court case. The Town wanted to extend the road to the south of the Posnien property in 1960, but the judge ruled that the property belonged to the Posnien and the Town had no claim on it. The land and all contiguous land, including the portion of the alleyway, was included in that ruling.

Becky Wood- The alleyway looks like private property because of the gate. She would like to take a stroll down that alley.

Heidi Posnien- the whole property was a dairy farm at one time owned by Dr. McEntire. Mrs. Posnien's in-laws bought the property from the McEntires.

Pam Johnson asked John Falls why he needed that alleyway when he had all that other property surrounding it to use? Mr. Falls said that he was interested in the alleyway being returned to Heidi Posnien to protect her remaining property.

Max Ferre- asked why it was so important for Mr. Falls to petition the Town to vacate this alleyway? He wants to leave it the way it is.

Artie Powell- Stated that when/if the alleyway is vacated it will be given back to Heidi Posnien to protect her property. The reason John Falls is involved in the petition is because his property abuts the alleyway and it's appropriate for the two property owners on either side of the alleyway to join in the petition together.

Lewis Johnson- The property has already benefited from a vacation. In the 1960 lawsuit the Posniens were given the land that was supposed to be a road. He believes the contiguous land they referred to in the case was the land south of the house. Mr. Posnien built another house in the path of that road to make sure it would never be built there.

Mr. Johnson said that his great grandpa also bought the property that he now owns from the McEntires. He pointed out that when Mr. Falls bought his property, he saw the map and knew that there was an alleyway there.

He also stated that things could change in the future with subdivided land and new property owners. It would be nice to leave the alleyway the way it is for all the future property owners.

John Falls said that he wants to protect Huntsville and keep too many people from moving here. He restated that the alleyway property belongs to Heidi Posnien and they're trying to avoid a future dispute.

Lewis Johnson stated that in 2011 or 2012 while eating dinner together, John and Heidi Posnien gave Pam and him some of their property. They went outside and walked it off and put stakes in the ground. They had talked about the existence of the alleyway at that time.

The Johnson property extension was never officially recorded. When John Falls bought property from Heidi Falls, Mr. Falls convinced her to give Mr. Johnson only a part of the property that they had verbally agreed on years earlier.

Heidi Posnien explained that she wanted to sell those lots surrounding her house to Mr. Falls to prevent people from building houses all over it. She would rather have one person own it than several people.

Suzanne Ferre wanted John Falls to restate something he had said before that she couldn't hear. To her it sounded like a threat. After Mr. Falls asked for clarification Mrs. Ferre further explained that it had sounded like Mr. Falls would resort to legal means if the alleyway were not vacated.

Artie Powell said there's an honest dispute over who owns that property and Mrs. Posnien maintains that it is hers. They are asking the Town to vacate it and if that does not happen John Falls and Heidi Posnien may want to pursue legal means.

Heidi Posnien said she didn't want to pursue legal means.

Mayor Sorensen asked Mr. Falls what he was planning to do if the alleyway property were vacated. He mentioned that Mr. Falls has house plans.

John Falls explained that while Heidi is alive, they are not going to build anything. They want to keep it nice and open.

Artie Powell- stated that John Falls and his wife Heather had plans to build, but then they bought a neighboring property and are in the process of remodeling it.

Bruce Ahlstrom read some of the court case findings to gain clarification about the property mentioned in the case. He noticed that the alleyway was not mentioned in the judgement.

Artie Powell explained that the property mentioned in the case was the property the Town wanted to use for a road. He pointed it out on the map and further explained that the court case also mentioned "contiguous property" being included in the judgment and that property refers to the alleyway.

Steve Songer talked about an adverse possession law in Utah that says when a person takes care of abandoned land, after 7 years it can become their property. He stated that when it comes to government property, that does not apply.

Artie Powell- stated that the court case contradicts that. The Posniens and previous landowners always owned it, and the Town has no right or claim over it.

Jake Songer- (Statement read by Mayor Sorensen) Huntsville Town alleys can be a beautiful and useful element in our neighborhoods. We should not allow them to be privately purchased, fenced off, or clogged with the storage of personal property.

Amanda Hessenauer- (Email read by Mayor Sorensen)
I feel that the town alleyways are a critical function and asset to our town. Many residents use them to access various parts of their property and/or enjoy these paths on walks through town. These alleyways are special, enhance Huntsville's uniqueness, help preserve space between private property, and are tremendously functional. We should not be allowing them to become private property.

John Falls- wondered why there was no opposition to the roadway (6700 E.) that was just vacated by the Town. He wondered why there was so much opposition now.

TCM Hunter stated that those points should be addressed in the regular meeting

TCM Anderson motioned to adjourn the public hearing and resume the regular meeting.
Ahlstrom seconded the motion. All votes Aye. Motion passed.

6.-Discussion and/or action on approval of Ordinance 2023-10-05 at approximately 7350 E. and 400 S.

TCM Anderson began by stating that he believed that the alleys are an asset to the Town and that generally speaking, it is the Town's policy to preserve them. They are useful in many ways. It's

hard to know what will happen in the future with properties being divided and sold and public needs changing. There should be a public policy to preserve those assets. Unless there is a significant need to give away an alley the Town should keep them.

TCM explained that a person cannot adversely possess government property for any reason. He welcomed additional information from the petitioners to support their position.

Mayor Sorensen explained why the road at 6700 E. was vacated. He stated that it was a platted road that ended with a steep drop-off at the reservoir. The vacation only involved two lots.

John Falls – spoke out saying there was no difference between the two cases. His alley vacation involves two lots as well. His lots haven't been officially recorded with the county, but their consolidation has been approved by the Town.

TCM Anderson explained the distinction between the two cases. One being that the other was a road leading to nowhere and the alley is a right-of-way with many uses. There was no opposition from the community on the road vacation but there is a lot of opposition on this alleyway vacation.

TCM Hunter stated that the alleyway preservation is in the Town's General Plan. The residents like their alleyways and want to keep them. She recalled that no alleyways have ever been vacated. She also commented on the 1960 court case judgment saying that it can't be proven that "contiguous property" refers to the alleyway piece of the property.

TCM Hunter agreed with the point that had already been made about not knowing what the future holds. The property could be split up and sold again. If the alleyway were to be vacated, the new subdivided lots would have no access to the back of their properties through an alleyway.

TCM Hunter doesn't agree with the argument that because the alleyway has never been open to the public it should be vacated. She pointed out other alleyways in Town that are currently blocked. She stated it would set a precedence if the Town were to vacate those alleyways because they are not open to the public.

Mayor Sorensen gave more information on one of the blocked alleys that TCM Hunter referenced. It is blocked off by a fence on either side and has a tree growing in the middle of it. Artie Powell pointed out the difference between the alley referenced by both TCM Hunter and Mayor Sorensen and the alley in question is that the alleyway was once open for Town use and the property owner decided to block it off. The Posnien alley has never been open to the public.

TCM Hunter asked if it had been open to the public prior to 1954 when the gate was placed. Heidi Posnien said before the gate was put up there was a wooden fence that went all the way around the property.

TCM Anderson asked TCM Hunter when the Town alleys were platted and she stated that it was around the late 1800s. TCM Anderson asked Heidi Posnien when her in-laws bought the property. She said that they bought it from the McEntires in 1954. Mayor Sorensen asked when the McEntires bought the property and Mrs. Posnien stated that she had paperwork from the 1800s and offered it to the Town Council to look at. TCM Anderson welcomed the information so the TC had a better understanding of the scope of the court case.

TCM Anderson stated that the 1960 court case was about the road. The broad language describing additional property is not binding and it might not carry as much weight as they might think.

Mayor Sorensen read the Ordinance 2023-10-05 - Ordinance to Vacate the Alleyway at 7350 E. and 400 E. and asked for a motion.

TCM Hunter motioned for the Town Council not to grant the petition to vacate part of the Alleyway as described in the petition because it would be detrimental to the public interest and would set a precedent for other alleyways to be vacated. TCM Anderson suggested that the motion should include reference to the Ordinance. TCM Ahlstrom added two reasons for not adopting the ordinance. One would be that secondary water access would be limited by vacating the alleyway. Another would be the inability to access the back of the properties south of the Johnson house without the alleyway. **TCM Hunter amended the motion to say the Town Council would not grant the petition and not adopt Ordinance 2023-10-05 for all of the reasons the Town Council discussed including without limitation those that TCM Hunter and TCM Ahlstrom specifically identified.** TCM Ahlstrom seconded the motion. Roll Call vote. Votes reflected below. Motion passed 4-0

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell			X	

7-Discussion and/or action on approval of minutes for Town Council Meeting 9-21-23

(See attachment #3) TCM Ahlstrom motioned to approve the minutes for the Town Council Meeting September 21, 2023. TCM Anderson seconded the motion. All votes Aye. Motion passed.

8-Discussion and/or action on skate park ideas for Huntsville Park

Joshua Peel, Huntsville Town resident, presented ideas to the Town Council on different skate park designs and the costs involved. (See attachment #4) He answered questions from the Town Council about insurance costs and liability as well as what kinds of people the skate park would attract.

He explained that one cost effective way to build a skate park is to use the existing concrete pad in Huntsville Park currently in use as a basketball court. He displayed pictures of intermediate obstacles that could be built on top of the cement pad. This kind of park would work for beginning as well as advanced skaters.

TCM Powell referenced the Ogden Valley Park Board survey that was done last year and said that one of the top comments was the need for a skate park in the valley. Mayor Sorensen said that Marshall McGonegal who was heading up a petition to get a skate park in the valley had also

reached out to him. He said that perhaps a combined effort between the parks would help get a skate park somewhere up in the valley.

9-Discussion and/or action on Resolution to Consolidate Town lots.

Mayor Sorensen explained that the Town will not consolidate the Town lots at this time because the bank advised him not to do it. If the Town consolidates the lots then the Town would risk losing the other properties should they default on the loan for the new Town Hall. He recommends pausing on that idea for now. TCM Powell commented that they need to put the recreation center in the park district. They should also move the lot line out from the center of the pickleball court.

10-Discussion and/or action on Resolution 2023-10-04 Adopting the Town hall Construction Agreement with Maddox Construction LC (See attachment #5)

Mayor Sorensen explained that Maddox Construction added some wording to the contract according to Attorney Bill Morris' recommendations. He also explained that Maddox Construction included all the necessary documents related to the project in Title 17 of the contract.

TCM Hunter motioned to approve Resolution 2023-10-04 Adopting the Town Hall Construction Agreement with Maddox Construction LC. TCM Ahlstrom seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 4-1.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Kevin Anderson	X			
CM Sandy Hunter	X			
CM Artie Powell		X		

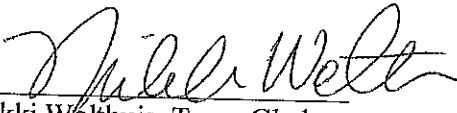
11-DEPARTMENT UPDATES:

Mayor Sorensen gave the update on the groundbreaking ceremony for the New Town Hall. TCM Powell asked for an update on the problem with the power line going through the corner of the property. Mayor Sorensen stated that Jeff Hyde, owner of Compass Rose Lodge said the powerline does not go where the flags shows it goes. Rocky Mtn. Power had not yet solved the issue.

TCM Ahlstrom announced an emergency preparedness fair scheduled for October 14th at the Weber County Fairgrounds. CERT classes are starting up again and it's a great opportunity for the community to learn new skills or brush up on what they have already learned.

TCM Powell said he would request money for the trees and the repair of the cabin from the Ogden Valley Park board as soon as all the bids come in for the cabin. TCM Powell discussed the need to put the cabin and pickleball courts in the park zone.

TCM Powell motioned to adjourn the meeting. **Ahlstrom** seconded the motion. All votes Aye. Meeting adjourned at 8:45 p.m.


Nikki Wolhuis, Town Clerk

Summary of Utah Code § 10-9a-609.5 – Petition to Vacate a Public Street

Petition Requirements

A petition to vacate a public street or municipal utility easement must include the following information.

- A. Property Owner Information: Names and addresses of each owner of record of land that is:
 - a. Adjacent to the public street or municipal utility easement between the two nearest public street intersections; or
 - b. Accessed exclusively by or within 300 feet of the public street or municipal utility easement.
- B. Consent Signatures: Signatures from each owner under the above criteria who consents to the vacation.
- C. Utility Notifications: Proof of written notice to operators of utilities and culinary water or sanitary sewer facilities located within the bounds of the public street or municipal utility easement sought to be vacated.

Public Hearing and Approval Process

Upon submission of a valid petition, the municipal legislative body must:

- A. Hold a Public Hearing per Section 10-9a-208.
- B. Determine whether
 - a. Good cause exists for the vacation and
 - b. Whether the proposed vacation will materially injure the public interest or any person.

If both conditions are met, the legislative body may adopt an ordinance granting the petition.

Recording the Vacation

After approving the vacation, the legislative body must ensure that one or both of the following is recorded in the county recorder's office:

- A. A plat reflecting the vacation; or
- B. An ordinance describing the vacation, along with a legal description of the area to be vacated.

Legal Effects of Vacation

The vacation operates as a revocation of the municipality's acceptance and a relinquishment of its fee interest in the vacated area. It does not impair:

- A. Any right-of-way or easement of any parcel or lot owner.
- B. The rights of any public utility.
- C. The rights of a culinary water authority or sanitary sewer authority.

Municipal-Initiated Vacations

A municipality may initiate the vacation process by submitting a petition as above. The legislative body must hold a public hearing. It may not affect a public utility easement unless:

- A. The easement is not a protected utility easement (see Section 54-3-27).
- B. The easement is included within the public street.
- C. The notice also includes a notice to vacate the easement.

Preservation of Utility Easements

The legislative body may not approve a vacation unless it identifies and preserves easements for existing facilities of the culinary water and sanitary sewer authorities.

END OF SUMMARY

Good Cause (Examples of)

The statute does not define "good cause," allowing municipalities the flexibility to consider various factors. The following are some examples of issues to consider.

1. Redundancy or Lack of Use

If a public right-of-way is no longer necessary for traffic flow or access, perhaps due to the development of alternative routes, vacating it may be considered. For instance, in *Advisory Opinion 166*, the Utah Property Rights Ombudsman noted that municipalities have broad discretion to vacate streets when it's in the public interest.¹

2. Facilitation of Development

Vacating a street can enable new developments that benefit the community. In *Potter v. South Salt Lake City*, the court upheld the city's decision to vacate a portion of a street to allow for a car dealership expansion, finding that the petition met statutory requirements and did not materially injure the public interest.²

3. Correction of Plat Errors

Sometimes, vacating a street is necessary to correct errors in recorded plats or to resolve inconsistencies in property boundaries, ensuring accurate land records and property descriptions.

4. Enhancement of Public Safety

If a street poses safety concerns, such as being too narrow for emergency vehicles or lacking proper visibility, vacating it might be justified to protect public welfare.

5. Cost Savings

¹ Office of the Property Rights Ombudsman, Utah Department of Commerce, *Advisory Opinion 166*, https://propertyrights.utah.gov/advisory-opinions/advisory-opinion-166/?utm_source=chatgpt.com, 15 January 2016.

² *Potter v. South Salt Lake City*, https://caselaw.findlaw.com/court/ut-supreme-court/1897352.html?utm_source=chatgpt.com, 5 June 2018.

Maintaining underused or unnecessary rights-of-way can be financially burdensome for municipalities. Vacating such rights-of-way can reduce maintenance costs and allocate resources more efficiently.

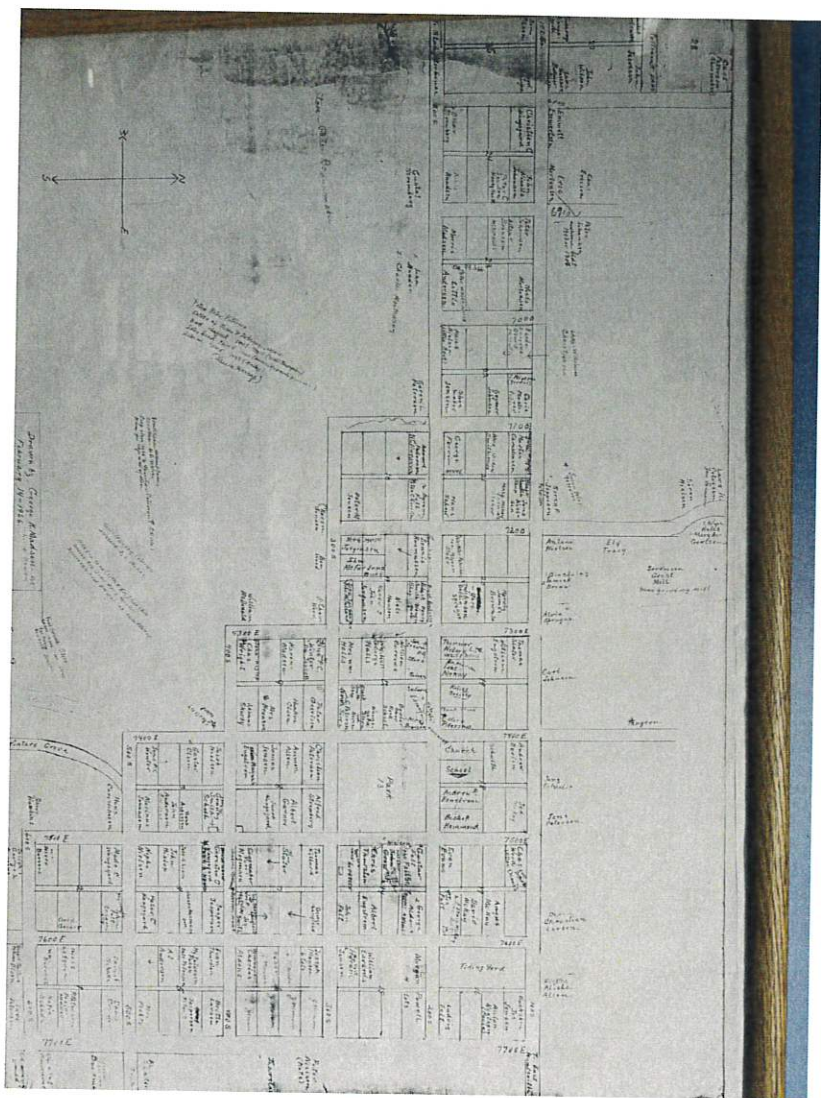
6. Negotiated Exchange

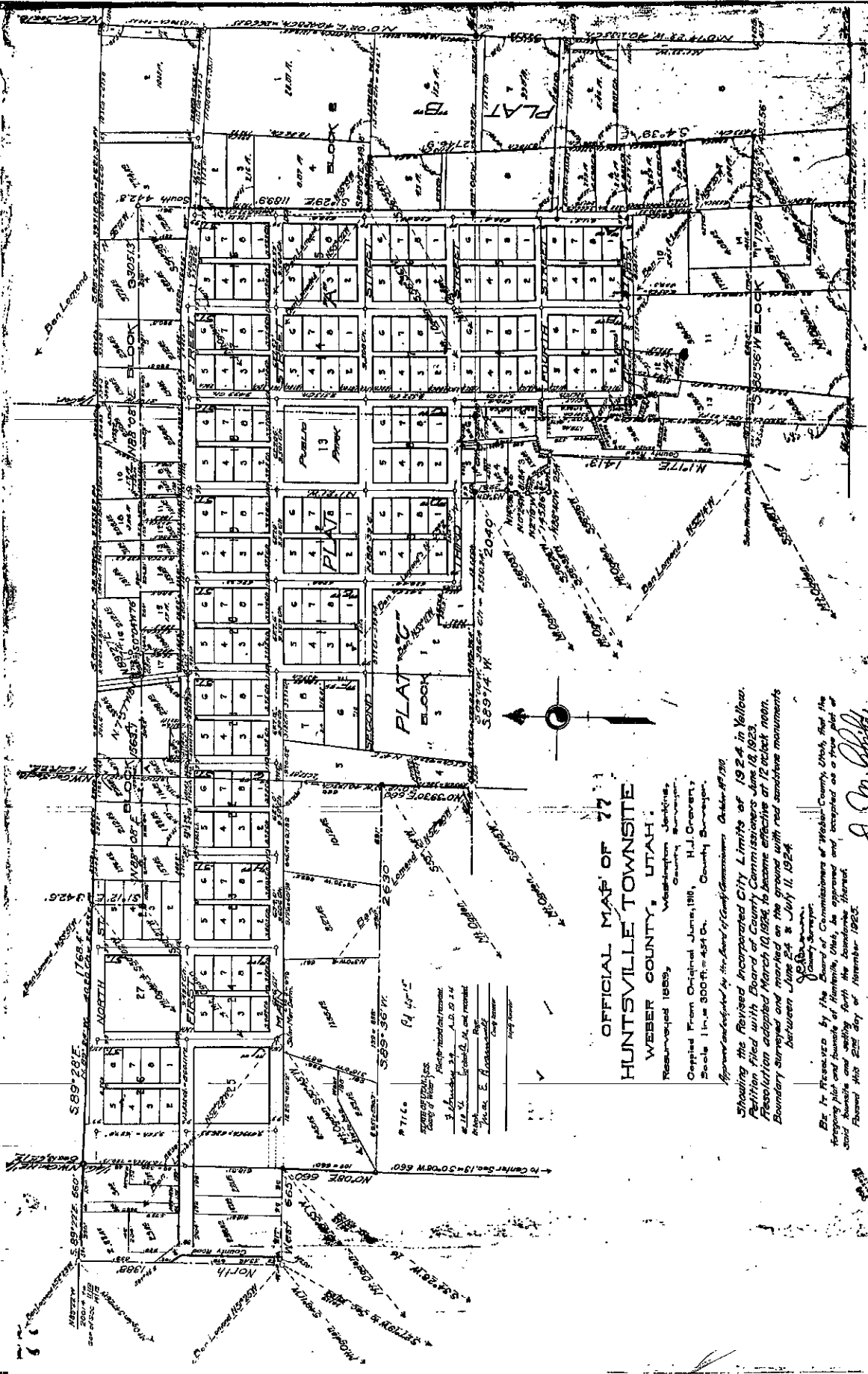
The vacation is part of a negotiated exchange where the public receives something in return, such as easements, open space, or infrastructure improvements.³

In summary, "good cause" for vacating a public right-of-way in Utah encompasses various factors that serve the public interest. For example, redundancy, facilitation of development, correction of boundary errors, enhancement of safety, cost savings, and negotiated exchanges. While municipalities have broad discretion to determine whether and to what extent to vacate a public right-of-way, they must ensure that such decisions do not materially injure the public or individual property owners and strictly follow statutory procedures to effectuate a valid vacation.⁴

³ Deer Valley's Expansion, <https://www.kpcw.org/park-city/2023-12-15/deer-valleys-snow-park-expansion-moves-closer-to-reality>, 15 December 2023. See also, Potter v. South Salt Lake City, https://law.justia.com/cases/utah/supreme-court/2018/20150931.html?utm_source=chatgpt.com.

⁴ Ibid., Office of the Property Rights Ombudsman.





OFFICIAL MAP OF
HUNTSVILLE TOWNSHIP
WEBER COUNTY, UTAH

Resurveyed 1889, Washington Johnston,
County Surveyor.
Occupied From Original June, 1880, H.J. Crockett,
Scale 1 in. = 3000 ft. = 454 ft. County Surveyor.

Approved and adopted by the Board of County Commissioners October 18, 1924

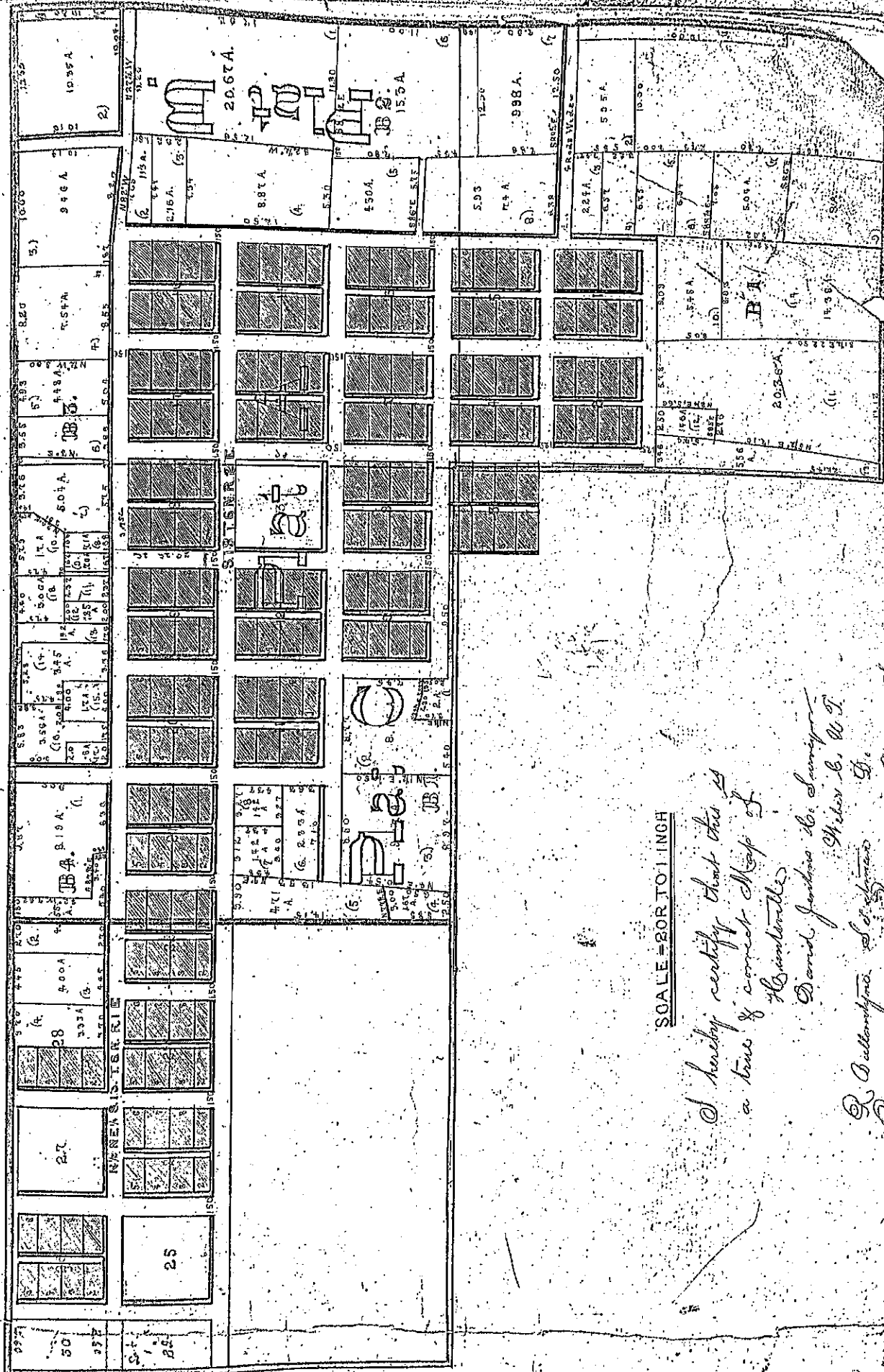
Shall the Revised Incorporated City Limits of 1924 in Yellow.
Petition filed with Board of County Commissioners June 12, 1923.
Resolution adopted March 10, 1924, to become effective at 12 o'clock noon.
Boundary surveyed and marked on the ground with red sandstone monuments
between June 24 & July 11, 1924.
J. M. Whitely,
County Surveyor.

Be It Received by the Board of Commissioners of Weber County, Utah, that the
aforesaid plat and boundary of Huntsville, Utah, be approved and accepted as a true plat of
said township and setting forth the boundaries thereof.
Witness this 22nd day of November 1924.

J. M. Whitely,
County Surveyor.

HUNTSVILLE

JOS. A. WEST DRTSMN.



SCALE=200 TO 1 INCH

I hereby certify that this is
a true & correct Map of
Huntsville

David Justice Co. Surveyor

Chas. C. W. J.

R. Cullum, Secy.

Received and Recorded Oct. 20th, 1913

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING

Thursday, May 15, 2025, 6:00 p.m.

Huntsville Town Hall, 7474 E. 200 South, Huntsville

Name	Title	Status
Richard L. Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Sandy Hunter	Council Member	Present
Lewis Johnson	Council Member	Present
Artie Powell	Council Member	Present
William Morris	Legal Counsel	Excused
Nikki Wolthuis	Deputy Clerk	Present

Citizens: Sarge Tovar, Liz Poulter, Jeff Keeney, Lonny Bailey, Jim Truett, Rex Harris, Deann Smith

1 Mayor Richard Sorensen called the meeting to order.
There is a full quorum present.

2-Pledge of Allegiance led by Former Mayor Jim Truett

3-Opening Ceremony given by Bruce Ahlstrom

4-Public Comments:

Sarge Tovar of the American Legion explained the details of the Memorial Day service at the Huntsville Cemetery including the announcement that there would be no flyover this year during the program. The jets were scheduled elsewhere. He informed the council that he is now the Vice Commander for Weber and Davis Counties.

Liz Poulter- came to thank the Town Council for all the good they do.

Jim Truett- is a Weber Fire Board member. The fire chief would like to come and make a presentation to the Town Council soon about some of the big changes coming to the valley.

5. Sheriff's Report
No Report

6. Discussion and/or action on approval of Minutes for TC Meeting May 1, 2025 (See Attachment #1)

TCM Sandy Hunter made a small correction, and Nikki noted the change.

TCM Ahlstrom motioned to approve the Minutes for TC Meeting May 1, 2025.

TCM Sandy Hunter seconded the motion. All votes Ayes. Motion passed.

7. Discussion and/or action on Business License Item Mark Goodson Art (See Attachment #2)

TCM Sandy Hunter motioned to approve Business License Item Mark Goodson Art. TCM Ahlstrom seconded the motion. All votes ayes. Motion passed.

8. Discussion and/or action on approval of Ogden Boat Club Garbage Agreement (See Attachment #3)

TCM Sandy Hunter explained the history of the boat club agreement and the problem with garbage collection at their location near Cemetery Point.

TCM Ahlstrom motioned to approve the Ogden Boat Club Garbage Agreement. TCM Sandy Hunter seconded the motion. All votes Ayes. Motion passed.

9. Discussion and/or action on a New Cemetery at the Green Waste Facility.

TCM Ahlstrom used the map to discuss the plans they are working on to turn some of the green waste facility property into a cemetery.

He explained that the entrance would be in the northeast corner near a right-of-way owned by a neighbor to the south of the property. They had been in talks with him about using the road in exchange for road maintenance. They would need to survey the road and adjoining properties.

TCM Ahlstrom explained they would put up a berm to separate the cemetery from the green waste landfill. Huntsville's secondary water line was close by and he had spoken with a neighbor north of the property to access the water through their land for the new cemetery.

Lonny Bailey, who digs graves at the cemetery spoke about needing five feet of fill to cover the area. He had already secured 230 loads of dirt from contractors in just two days. The project would take thousands of loads but he was confident with all the construction in the area that they could get the dirt that they needed. He explained that they could also use loads of concrete and asphalt brought in to fill in the pit that's there. They could charge money for those loads.

The TC wondered how this plan was perceived by the neighbors. TCM Ahlstrom stated that there was a positive reaction.

Jim Truett, former mayor, wondered if the cemetery should be located on the south side of the property in the nice, secluded spot across the river that goes through the property. Lonny Bailey and TCM Ahlstrom spoke about how expensive it would be to replace the small bridge that provides access across the river. Another issue was the flood risk because it is close to the river.

TCM Ahlstrom went through the next steps they would need to take to get the cemetery idea rolling. They would need road base to begin improving the road, a rezone of the property from FV-3 to AV-3 to allow for a cemetery, and a survey.

The TC wondered if they were wasting money on the road materials if they were unable to get a rezone. TCM Ahlstrom explained that fixing the road would improve the property and still help the Town gain additional access to the property.

TCM Hunter motioned to proceed with plans to turn the green waste facility into a new cemetery. TCM Ahlstrom seconded the motion. Roll Call Vote. Votes are reflected below. Motion passed 5-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

10. Discussion and/or action on approval of Landscaping Bid for Town Hall (See Attachment #4)

Rex Harris explained that what was needed now was to repair the existing sprinkler lines and plant new grass around Town Hall. Mayor Sorensen spoke with Town Treasurer Melissa Knowles and learned that there was \$24,000 left in the grant money for the new Town Hall for the landscaping plus they could use money from the general fund.

The TC discussed whether they should use the landscape plans that were already drawn. They wondered if fixing the sod and sprinkler lines would ruin any future landscaping plans. Rex Harris did not think they would. He said one of the bidders even included curbing in their price so they could set up areas now for future plants and trees.

TCM Sandy Hunter motioned to approve up to \$40,000 for landscaping for the New Town Hall with preference for the lowest bid. TCM Ahlstrom seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 5-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

11. Discussion and/or action on approval of \$9,500 for road repairs (See Attachment #5)

TCM Ahlstrom explained that the repairs will be on next year's budget. They are getting the same price from the same company that they got a bid from in the previous meeting.

TCM Sandy Hunter motioned to approve \$9,500 for road repairs. TCM Powell seconded the motion. Roll Call vote. Votes reflected below. Motion passed 5-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
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Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

12. Discussion and/or action on approval of Weber Basin Water Shares

TCM Johnson had spoken with Bill White about subleasing Huntsville's Weber Basin water shares. If Bill White subleased the shares it would take \$7,000 off Huntsville's bill to Weber Basin. TCM Johnson had been told that Huntsville's shares are valuable and they shouldn't vacate them.

TCM Johnson motioned to negotiate for a lease agreement of Huntsville's Weber Basin water shares that is in line with the bill paid to Weber Basin. TCM Ahlstrom seconded the motion. Roll call Vote. Votes reflected below. Motion passed 5-0.

TCM Powell wondered why it had been said that Huntsville doesn't need the water. TCM Johnson explained that currently Huntsville Town has enough water. The contract to sublease the shares could be negotiated on a year-to-year basis so that if the Town needs the water in the future, they could still use it.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

13. Discussion and/or action on appointment of a TC Member on the Huntsville Secondary Water Board.

TCM Johnson explained that there are six members on the Huntsville Waterworks board. Five members are elected by the shareholders, and one board member is chosen by the Town Council. He currently holds two seats because he was appointed and voted in. The Town Council needs to appoint someone else to the secondary water board to meet the requirements.

Mayor Sorensen motioned to appoint Bruce Ahlstrom to serve on Huntsville Waterworks Board. TCM Sandy Hunter seconded the motion. Roll call vote. All votes Ayes. Motion passed 5-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			

CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

14. Discussion and/or action on approval of Huntsville Town 2025 Arbor Day Proclamation (See Attachment #6)

TCM Sandy Hunter explained that the Town needs to hold Arbor Day every year in order to keep their Tree City USA status. This year the Tree Committee has chosen May 30th. For Arbor Day they will be placing small plaques on trees in the park to honor 3 people in Town.

TCM Sandy Hunter motioned to approve Resolution 2025-5-15 Huntsville Town Arbor Day Proclamation. TCM Ahlstrom seconded the motion. Votes reflected below. Motion passed 5-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

15. Discussion and/or action on approval of Ordinance 2025-05-15 Parking fines for Huntsville Town (See Attachment #7)

TCM Ahlstrom spoke about illegal parking being a safety issue. He remembered how crazy the crowds were before they made it illegal to park in Huntsville Town in the summer months. He wondered if ~~they could charge people \$50.00 per person to park illegally?~~ *fine would be like paid parking* rather than fine them for parking illegally? TC members felt that if they did that, it might be an advertisement for parking and would create a bigger issue.

TCM Sandy Hunter motioned to approve Resolution 2025-5-15A Parking Fines for Huntsville Town. Mayor Sorensen seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 3-2.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom		X		
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell		X		

*** The agenda incorrectly listed this as Resolution 2025-05-15A and because of that the motion was to approve Resolution 2025-05-15A. Subsequently, it was put on the next meeting agenda to approve under the correct title of Ordinance 2025-5-15.**

16. Discussion and/or action on approval of Special Event Canyon Pipeline (See Attachment #8)

Nikki, Town Clerk, explained that the company had called just a few days prior and wanted to hold a party for their employees at the park in the first week of June. She put them on the agenda even though she had already posted it because it would be too late if they waited for the next meeting.

She suggested they add a time frame on the special event application so there would be ample time to process it in the future. The TC spoke in favor of that idea.

TCM Sandy Hunter motioned to approve Special Event Canyon Pipeline for Saturday June 7th. TCM Ahlstrom seconded the motion. All Ayes. Motion passed.

Department Updates

Mayor Richard Sorensen- Blaine Vernon and Bruce Ahlstrom worked tirelessly at the Town Cleanup at the park and cemetery this year.

The mayor attended a meeting that week about the 4th of July celebration. This year the Town will be getting 10 percent of the breakfast revenue. Chandlyr Shupe, a town resident, is going all out on the Patriotic Program. She's planning a Town party coinciding with the program the night before the 4th.

Councilmember Sandy Hunter- She had nothing to add.

Councilmember Artie Powell- A couple living across the lake *and Rick Wilder* fixed the Town Sign in the park during the town cleanup. The Songers are looking at repainting it. He and Blaine are still working on projects in the park.

Councilmember Bruce Ahlstrom- The north side of the cemetery is eroding into the lake and JUB is helping spearhead efforts to get it fixed. Others from the state are also helping. He met with Sean Harwood from the Forest Service who is retiring at the end of the month. TCM Ahlstrom found out that four entities own land and water rights around that area. Ben Palmer from Representative Moore's office will help coordinate with the different entities to get it done. He was going to meet with him at 10:00 a.m. the following morning.

Councilmember Lewis Johnson – He had nothing to add.

TCM Powell motioned to approve the April 2025 Bills. TCM Johnson seconded the motion. All votes ayes. Motion passed.

TCM Sandy Hunter motioned to adjourn the meeting. TCM Powell seconded the motion. All votes Ayes. Motion passed.

Meeting adjourned at 8:00 PM

Nikki Wolthuis, Deputy Clerk

WORK SESSION – Thursday, May 15, 2025

**Minutes of the Huntsville Town Council Work Session held at the Huntsville Town Hall
7474 E. 200 S., 4:30 p.m.**

The work session was scheduled to discuss the Huntsville Town Budget and Capital Improvement Plan

Attending: Mayor Richard Sorensen, TCM Sandy Hunter, TCM Bruce Ahlstrom, TCM Artie Powell, TCM Lewis Johnson, Melissa Knowles- Treasurer, Ron Gault- Water Board Chair, Nikki Wolthuis–Clerk, Jim Truett

Huntsville Town Treasurer Melissa Knowles went through the budget (**See Attachment #1**) with the Town Council. They discussed revenue and expenditures in the current and next fiscal year budgets.

Melissa highlighted some items that ended up different from what was estimated. For example, Huntsville Town earned three times as much on building permits as projected but paid way more for water than was budgeted.

She spoke about it being difficult to estimate some costs for next year because of new taxes that haven't yet been collected and unexpected events like a huge water leak. The Town Council helped her estimate and fill in the blanks.

The discussion turned to the topic of water. The Great water leak put a big dent in the emergency fund, but surprisingly not more. Ron Gault spoke about how much more money they would need for repairs to get through the end of the fiscal year.

Some snags in the budget resulted from the previous maintenance supervisor billing his hours in a different category than the current supervisor. This will be worked out.

The TC discussed Capital Improvement projects including stump removal at the park, a backup generator for Town Hall, A lean-to for the cemetery, fixing the drain field at the park, and replacing the old town hall floor.

Mayor Sorensen added an audiovisual system for the new Town Hall building to the list of projects as well as the refurbishing of the Aldous cabin and a flagpole for the new Town Hall.

Meeting ended at 5:51 pm

Nikki Wolthuis, Huntsville Town Clerk

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING

Thursday, May 17, 2025, 4:00 p.m.

Huntsville Town Hall, 7474 E. 200 South, Huntsville

Name	Title	Status
Richard L. Sorensen	Mayor	Present
Bruce Ahlstrom	Council Member	Present
Sandy Hunter	Council Member	Present
Lewis Johnson	Council Member	Present
Artie Powell	Council Member	Present
William Morris	Legal Counsel	Excused
Nikki Wolthuis	Deputy Clerk	Excused

Zoom: Bruce Ahlstrom

1 Mayor Richard Sorensen called the meeting to order.

There is a full quorum present.

2. Discussion and/or action on approval of bid to install and grade road base on alternate access road to the green waste facility. (See Attachment #1)

TCM Bruce Ahlstrom presented the bids for the grading of the alternate road to the green waste facility. The bids ranged from \$11,000 to \$40,000. Mayor Sorensen recommended going with the lowest bid, which was Post Asphalt, for \$11,040. He also proposed that they fill in the potholes in the regular entrance road and spray it down to reduce the dust.

The Mag Chloride which is sprayed down after the road base is installed and graded would be a separate expense and the bids were not obtained before the meeting, but Lonny Bailey felt that it would be in the \$2,000-3,000 range. Richard suggested they make room in the motion for that expense.

TCM Sandy Hunter motioned to approve up to \$16,000 to install and grade the road base and add mag chloride to the alternate access road to the green waste facility. TCM Johnson seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 5-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen	X			
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

Mayor Sorensen asked Bruce to get bids to fill in potholes and add a skim coat to the regular entrance road to the green waste facility.

TCM Sandy Hunter motioned to adjourn the meeting. Meeting adjourned by acclamation. Meeting adjourned at 4:15 PM

Nikki Wolthuis, Deputy Clerk

**SUMMARY FOR FISCAL YEAR ENDING JUNE 30, 2026
PROPOSED ON JUNE 5, 2025**

General Fund

Revenue Items:

Revenues will increase a little this coming year for multiple reasons.

- We adopted the energy sales tax effective April 1st
- If we approve 4-5 building permits, the revenue will be roughly \$100,000
- The First Street toll paid out \$69,645 this year as opposed to \$52,710
- Pickleball fees are a revenue we haven't had before. FY25 I expect to receive close to \$8,000. FY26 Rex thinks we will receive \$20,000
- Contributions from OVPSA will also be much greater than they have been in the last few years as we've reached an agreement with them

Unfortunately, even though these revenues increased substantially, we need to explore ways to increase revenues more.

Expense Items:

Expenses increased over \$100,000 from FY24-FY25, and another \$80,000 in FY26.

- Sheriff's contract went up \$35,000 in FY25, and another \$20,000 in FY26.
- Road Repairs were \$44,000 in FY24, FY25 approved was \$60,000, I needed to increase it to \$82,000 to cover repairs already done (some were done with remaining funds and rebudgeted from excess in FY24), but I wanted to add an additional \$10,000 in case Town Council decides to approve payment for 200 South. It has to be in FY25 since the work was completed in FY25. FY26 has \$80,000 for the year, but that doesn't give much room for emergency repairs.
- FY26 includes \$10,000 for a blade for the backhoe
- *FY25 includes extra repair costs for the backhoe that might be needed if Blaine and Steve can't get it repaired*
- Park repairs were included based on the park budget that OVPSA approved
- An additional \$15,000 is being included for the new cemetery. It would be nice to not have to use that, but I thought it should be included in case needed.

Revenues increased, but so did expenses. The town needs to explore all options to raise revenues and decrease expenses.

Capital Projects Fund

The Capital fund needs to be at at least \$108,095 to clear out the deficit from last year.

Revenue Items:

- All revenues received in FY25 were for the new Town Hall. We have no anticipated revenues in FY26.

Expense Items:

- Expenses for FY25 include \$25,000 for mini hoe to Huntsville Waterworks Irrigation Company

There are projects that we all would like to see done. Funding will need to be secured to pay for those as we don't have any extra dollars to put towards them ourselves at the moment.

July 4th Fund

Revenues were based on a slight increase from last year. Hopefully breakfast fees and business sponsorships can help provide more revenue to this fund.

Water Fund

Revenue Items:

- Susie at Zions Bank now has all she needs to complete the water rate study
- Unfortunately, the water infrastructure fees will be decreasing so I did not include any income from them

Expense Items:

- Water Line Repairs have been increased to \$415,000 for this year. We had two service line leaks on First Street this week. Sadee and Ron both estimate about \$15,000 for those invoices. That leaves \$55,000 rest for the remainder of the month - hopefully way too much.
- Water Line Repairs for FY26 were increased from \$100,000 to \$150,000 per our CPAs advice

This fund operates more like a business than the General Fund. We can end with a deficit, although not good to do that for very long. The State will not approve of it. We need to figure out how we will avoid that happening in FY26 and raising rates is the first step.

Budget Worksheet

Account Number	Account Title	FY2024 YTD Actual	FY2025 YTD Actual	Approved Budget FY2025	calculations	Amended Budget FY2025	Proposed Budget FY2026	Notes
GENERAL FUND - REVENUE								
10-30-100	General Property Tax	114,655.76	111,741.13	120,000.00		111,000.00	112,000.00	check certified tax rate - TC approve
10-30-101	Personal Property Tax	1,256.52	365.80	1,500.00		350.00	1,000.00	
10-30-102	Prior Year Delinquent Tax	7,808.49	3,699.33	8,500.00		3,700.00	3,000.00	
10-30-103	Fee in Lieu of Property Tax	3,021.81	2,602.69	5,000.00		2,600.00	3,000.00	
10-31-100	General Sales & Use Tax	175,014.81	171,563.53	175,000.00		180,000.00	180,000.00	
10-31-103	Highway Transit Tax	16,883.01	16,515.92	17,000.00		17,000.00	18,000.00	
10-31-104	Telecommunication Tax	2,648.89	2,443.15	2,800.00		2,600.00	2,600.00	
10-31-105	Transient Room Tax	16,332.87	14,883.10	18,000.00		15,000.00	15,000.00	
10-31-106	Municipal Energy Sales Tax		3,316.12		43,200.00	3,300.00	30,000.00	Gas Only so Far: 21,600 would be \$6 on 300 hc
10-32-200	Business licenses and permits	3,266.00	2,901.50	3,800.00		2,900.00	2,900.00	
10-32-201	Other Licenses/Permits	600.00	0.00	1,000.00		0.00	0.00	
10-32-202	Excavation Permit Fee	3,525.00	2,850.00	3,000.00		2,850.00	3,000.00	
10-32-203	Building - Permits	61,372.15	132,193.85	40,000.00		132,000.00	100,000.00	20-25k per home, Sage is starting to sell lots
10-33-302	State Grants	0.00	0.00		53,390.07			
10-33-303	Local Grants (Ramp)	0.00						
10-33-304	B & C Road Funds	60,038.73	55,105.21	25,000.00		5,000.00	5,000.00	FY25 20,000 RAMP grant - moved 14,000 to cal
				65,000.00		60,000.00	60,000.00	find out from Steve Davis
10-34-400	Building Inspection Fees	10,637.50	1,425.75	12,000.00		1,400.00	1,400.00	
10-34-401	Building Impact Fees	0.00	0.00					
10-34-402	Zoning & Subdivision Fees	6,882.00	200.00	8,000.00		200.00	0.00	Wansgaard - fees coming into FY26 - major sut
10-34-403	Miscellaneous Fees	2,289.77	1,114.11	2,500.00		1,100.00	1,000.00	T-shirt sales
10-34-404	Landfill Fees	959.00	779.00	1,000.00		800.00	725.00	
10-34-406	First Street Toll Fee	52,710.68	69,645.07	53,000.00		69,000.00	69,000.00	possibly 70,000 for fy25
10-34-407	Pickleball Fees - Community Center		6,700.00		7,700.00	7,000.00	20,000.00	Rex thinks \$20,000 is conservative
10-34-408	Rental Fees - Community Center		344.00			300.00	1,000.00	
10-35-501	Court Fines	2,592.00	7,623.24	4,000.00		7,500.00	7,500.00	2500 in 2024; 12,000 in 2023; 14,000 in 2022
10-36-601	Interest earnings							
10-36-606	Rentals	64,537.42	40,705.79	50,000.00		45,000.00	40,000.00	
10-36-607	Contributions	0.00	0.00	1,000.00		0.00	4,500.00	Leased Property: 390/month from Mark Goods
		0.00	175.00		4,680.00	175.00	0.00	Christmas Decoration Donations
10-37-703	Gain on Sale of Fixed Assets	0.00	0.00	0.00		0.00	0.00	
10-38-402	Cemetery Burial Permits							
10-38-404	Cemetery Plot Sales	11,625.00	13,750.00	12,000.00		13,750.00	10,000.00	10-38-402 permits plus 10-38-404 plot sales m
10-38-405	Cemetery Perpetual Care	11,850.00	10,600.00	12,000.00		10,600.00	10,000.00	
10-38-601	Interest Earnings-Cem Perp Care	0.00	0.00	0.00		0.00	0.00	
		9,226.40	0.00	0.00		0.00	0.00	
10-39-402	Park Fees	7,712.80	2,656.00	6,500.00		2,600.00	4,000.00	

Updated 6/4/25

Budget Worksheet

Account Number	Account Title	FY2024 YTD Actual	FY2025 YTD Actual	Approved Budget FY2025 calculations	Amended Budget FY2025	Proposed Budget FY2026	Notes
10-39-404	Park Event Concession	536.47	0.00	550.00	0.00	0.00	
10-39-603	Park Donations	6,707.53	1,418.09	6,750.00	1,400.00	1,500.00	Winter Carnival
10-39-607	Park Contributions - OVPSA		6,198.78		6,000.00	80,000.00	No more from OVPSA before June 30th - See P.
TOTAL GENERAL FUND REVENUE		654,690.61	688,516.16	654,900.00	705,125.00	786,125.00	

Account Number	Account Title	FY2024 YTD Actual	FY2025 YTD Actual	Approved Budget FY2025	calculations	Amended Budget FY2025	Proposed Budget FY2026	Notes
GENERAL FUND EXPENDITURES								
10-40-101	Wages - Administration	95,842.36	89,428.74	80,000.00	107,314.49	110,000.00	110,000.00	
10-40-102	Payroll Tax Expense - All	7,767.98	6,841.34	6,200.00	8,209.61	8,500.00	8,500.00	
10-40-200	Administration - general	10,861.33	2,753.00	20,000.00		5,000.00	5,000.00	
10-40-201	Professional Services	33,224.75	30,196.75	37,500.00		37,500.00	37,500.00	Bill Morris, Steve Davis, Animal Control
10-40-202	Public Safety	86,980.00	118,580.00	95,000.00	121,659.00	122,000.00	141,100.00	Sheriff
10-40-203	Insurance	23,874.39	22,161.64	28,000.00	26,593.97	28,000.00	28,000.00	
10-40-204	Advertising / Public Notices							
10-40-205	Awards and Promotions	4,558.91	7,621.77	5,000.00		8,000.00	8,000.00	
10-40-209	Travel, Education, Training	2,052.41	3,056.58	2,000.00		3,100.00	3,000.00	
10-40-210	Bank Charges	51.44	101.75	150.00		150.00	150.00	
10-40-301	Utilities-Town Hall Water	912.00	1,988.64	1,800.00	2,082.89	2,200.00	4,000.00	FY26 guess based on 6 months of usage in FY25
10-40-302	Utilities-Town Hall Natural Gas	624.51	1,576.67	1,000.00	1,720.00	2,000.00	4,000.00	
10-40-303	Utilities-Town Hall Electricit	270.10	1,539.09	1,000.00	1,679.01	2,000.00	4,000.00	
10-40-304	Utilities-Town Hall Telecom	1,446.62	1,528.94	2,500.00	1,835.08	2,000.00	4,000.00	
10-40-500	Supplies/Materials	294.40	230.57	650.00		500.00	500.00	
10-40-501	Office Supplies	18,637.77	18,241.54	25,000.00		25,000.00	25,000.00	FY25 includes online bill payment caselle charge
10-40-502	Operating Supplies	3,886.89	5,885.51	4,000.00		6,000.00	6,000.00	
10-40-504	Books, Pub, Subscriptions	927.11	1,122.36	1,000.00		1,200.00	1,200.00	
10-40-601	Repair/Maintenance - Property	3,418.20	2,771.39	4,500.00		4,500.00	10,000.00	Pack Attack for Town Hall
10-40-602	Repair/Maintenance - Building	0.00	1,025.22	0.00	2,025.22	2,500.00	2,500.00	Ask Bill Morris - Building Repair Reserve
10-40-604	Repair/Maintenance - Machine & Equip	0.00	0.00	0.00		0.00	0.00	
10-46-402	State Surcharge-Building Permi	290.49	633.81	400.00		900.00	900.00	
10-46-403	Building Inspection expense	20,296.50	3,950.00	24,000.00		5,000.00	5,000.00	
10-46-404	Planning & Zoning expense	19,643.86	183.00	24,000.00		5,000.00	5,000.00	
10-47-101	Wages - Community Center	0.00	5,200.00		7,800.00	8,000.00	15,600.00	
10-47-102	Payroll Tax Expense - Community Center	0.00	397.80		596.70	600.00	1,200.00	
10-47-204	Advertising - Community Center		262.48			500.00	500.00	
10-47-210	Bank Charges - Community Center		737.48		921.85	950.00	2,500.00	\$185/month for Swift
10-47-211	Credit Card Charges - Community Center		298.82		598.82	600.00	1,500.00	
10-47-301	Utilities - Community Center Water	0.00	471.25		565.50	600.00	1,200.00	\$94.25/month
10-47-302	Utilities - Community Center Natural Gas	0.00	1,368.11		1,492.48	1,500.00	3,000.00	
10-47-303	Utilities - Community Center Electricity	0.00	1,109.05		1,330.86	1,700.00	3,000.00	
10-47-502	Operating Supplies - Community Center	0.00	1,079.46			2,000.00	6,000.00	1000 for kitchen supplies, 5000 for building
10-47-503	Food & Entertainment	0.00	0.00			0.00	1,000.00	
10-47-601	Repair/Maintenance - Community Center	0.00	0.00			0.00	0.00	Ask Bill Morris - Building Repair Reserve

Updated 6/4/25

Budget Worksheet

Account Number	Account Title	FY2024 YTD Actual	FY2025 YTD Actual	Approved Budget FY2025	calculations	Amended Budget FY2025	Proposed Budget FY2026	Notes
10-48-301	Utilities - Leased Property Water	0.00	361.76	0.00	441.76	450.00	0.00	Mark Needs to get Utilities in his name
10-48-302	Utilities - Leased Property Nat Gas	0.00	157.69	0.00	197.11	250.00	0.00	
10-48-303	Utilities - Leased Property Electric	0.00	89.82	0.00	107.78	150.00	0.00	
10-48-304	Utilities - Leased Property Telecom	0.00	0.00	0.00	0.00	0.00	0.00	
10-50-301	Utilities-History Water	610.00	1,124.50	180.00	1,182.00	1,200.00	0.00	History Museum moving into Town Hall
10-50-302	Utilities-History Natural Gas	570.84	412.54	150.00	450.04	500.00	0.00	
10-50-303	Utilities-History Electricity	213.79	190.96	60.00	208.32	300.00	0.00	
10-50-304	Utilities-History Telecom	385.56	385.56	150.00	420.61	500.00	0.00	
10-50-500	Materials History Museum	510.41	119.50	500.00		500.00	500.00	
10-50-602	Repair/Maintenance - Building History Ctr	0.00	215.48	500.00		500.00	0.00	
10-50-603	Repair/Maintenance - Town Cabin	0.00	0.00	0.00		0.00	0.00	
10-54-101	Wages - Roads	16,719.20	13,353.31	23,000.00	16,023.97	18,000.00	18,000.00	
10-54-102	Payroll Tax Expense - Roads	1,279.06	1,021.52	1,800.00	1,225.82	1,500.00	1,500.00	
10-54-209	Education	500.00	0.00	100.00		0.00	3,000.00	I think Mack's CDL was only \$500
10-54-301	Utilities - Roads Water	654.00	954.00	700.00	1,040.73	1,200.00	1,200.00	
10-54-302	Utilities - Roads Natural Gas	3,287.53	1,935.72	3,600.00	2,111.69	2,500.00	2,500.00	
10-54-303	Utilities - Roads Electricity	3,576.15	3,226.07	3,300.00	3,519.35	4,000.00	4,000.00	
10-54-502	Operating Supplies - Roads	10,146.23	19,807.39	20,000.00		22,000.00	32,000.00	FY26 includes \$10,000 blade for Backhoe
10-54-505	Road Repair Material	44,971.75	81,920.00	60,000.00		92,000.00	80,000.00	FY25 includes \$10,000 for 200 south 7500-7400
10-54-602	Repair/Mtnce Bldgs - Road	564.60	1,292.65	650.00		1,500.00	1,500.00	
10-54-604	Repair/Mtnce Mach/Equip - Road	7,594.13	2,283.67	2,500.00		5,000.00	5,000.00	FY25 includes 2500 for backhoe repair, FY26 in
10-54-805	Capital-Machinery/Equip Roads	0.00	0.00	0.00		0.00		
10-64-101	Wages - Parks	16,488.88	7,505.73	17,000.00	9,006.88	12,000.00	12,000.00	
10-64-102	Payroll Tax Expense - Parks	1,261.44	574.20	1,350.00		1,000.00	1,000.00	
10-64-200	Parks - OVPSA Contract Dues		12,590.16			12,600.00	13,000.00	
10-64-301	Utilities - Parks Water	6,221.64	7,078.55	6,000.00	7,722.05	7,500.00	6,000.00	
10-64-302	Utilities - Parks Natural Gas	693.13	225.79	1,000.00	246.32	500.00	500.00	
10-64-303	Utilities - Parks Electricity	1,918.07	2,490.09	2,300.00	2,716.46	3,000.00	3,000.00	
10-64-502	Operating Supplies - Parks	6,425.13	6,974.56	7,500.00		8,000.00	7,000.00	FY26 need to add \$ for playground updates
10-64-503	Food & Entertainment	268.00	0.00	7,500.00		1,000.00	1,000.00	
10-64-601	Repair/Maintenance - Parks Pro	46,401.46	22,775.20	48,000.00	34,775.20	40,000.00	62,500.00	FY26 includes 5000 for wood chips, 12,000 for
10-64-805	Capital Outlay-Parks Equip	0.00	0.00	0.00		0.00	0.00	
10-66-101	Wages - Cemetery	16,141.18	11,462.90	14,500.00	13,755.48	16,500.00	16,500.00	
10-66-102	Payroll Tax Expense - Cemetery	829.34	876.95	1,100.00	1,052.34	1,100.00	1,100.00	
10-66-301	Utilities - Cemetery Water	1,570.00	1,810.00	1,600.00	1,867.50	1,900.00	1,900.00	
10-66-303	Utilities - Cemetery Electric	1,430.95	1,379.47	1,600.00	1,504.88	1,600.00	1,600.00	

Budget Worksheet

Account Number	Account Title	FY2024 YTD Actual	FY2025 YTD Actual	Approved Budget FY2025	calculations	Amended Budget FY2025	Proposed Budget FY2026	Notes
10-66-501	Office Supplies - Cemetery		41.52			200.00	200.00	
10-66-502	Operating Supplies-Cemetery	1,382.88	1,883.57	4,000.00		4,000.00	12,600.00	FY26 includes \$8600 for mini hoe from irrigatic
10-66-601	Repair/Maintenance - Cemetery	11,400.65	26,059.59	12,000.00		31,000.00	30,000.00	FY25 includes 16,000 for new cemetery road b:
10-67-101	Wages - Landfill	4,107.54	1,920.73	2,400.00		4,000.00	4,000.00	
10-67-102	Payroll Tax Expense - Landfill	314.22	146.94	200.00	2,304.88	350.00	350.00	
10-67-502	Operating Supplies-Landfill	899.99	33.14	100.00		100.00	100.00	
10-67-601	Repair/Mtnce-Landfill Prop	846.60	0.00	600.00		600.00	600.00	
10-67-604	Rep/Mtnce-Landfill Mach/Equip	0.00	0.00	100.00		100.00	100.00	
10-80-101	Wages - Secondary Water	7,889.73	1,679.55					All expenses will be paid by secondary water company
10-80-102	Payroll Tax Expense - Secondar	603.78	128.49					
10-80-501	Office Supplies-Secondary Wate	2,061.50	366.00					
10-80-502	Operating Supplies - Secondary Water	1,184.64	32.92					
10-80-606	Repair/Mtnce-Secondary Propert	0.00	4,655.97					
TOTAL GENERAL FUND EXPENDITURES		557,786.02	573,886.92	609,740.00		696,600.00	773,100.00	
NET TOTAL GENERAL FUND		96,904.59	114,629.24	45,160.00		8,525.00	13,025.00	

Account Number	Account Title	FY2024 YTD Actual	FY2025 YTD Actual	Approved Budget FY2025	calculations	Amended Budget FY2025	Proposed Budget FY2026	Notes
CAPITAL PROJECTS FUND								
30-33-301	Federal Capital Grants	0.00	0.00	0.00		0.00	0.00	
30-33-302	State Capital Grants	0.00	250,000.00	250,000.00		250,000.00	0.00	
30-33-303	Local Capital Grants - Ramp	411,807.00	347,193.00	250,000.00		345,000.00	0.00	
30-36-601	Interest Earnings	22,147.56	4,465.00	10,000.00		4,400.00	100.00	
30-36-602	Donations - Town Hall Construction	256,833.12	34,350.00	550,000.00		34,350.00	1,800.00	Margo Smelzer continues to donate \$600 even
30-36-603	Misc Donations	0.00	0.00	0.00		0.00	0.00	
30-37-703	Sale of Fixed Assets	0.00	0.00	0.00		0.00	0.00	
TOTAL CAPITAL FUND REVENUE								
		690,787.68	636,008.00	1,060,000.00		633,750.00	1,900.00	
30-42-801	Capital Outlays-Town Hall	1,989,095.01	422,280.42	500,000.00	457,280.42	460,000.00	0.00	FY25 - Maddox Completion and Landscaping
30-42-802	Capital Outlays-Buildings	7,802.00	2,445.93	0.00	13,200.00	14,000.00	0.00	0.00 \$6000 Flooring an leased property, \$7200 Floc
30-42-803	Capital Outlays-Infrastructure	0.00	0.00	31,500.00		0.00	0.00	
30-42-805	Capital Outlays-Machinery/Equi	0.00	7,489.27	24,000.00	32,489.27	33,000.00	0.00	FY25 - Cemetery Mower, 14,000 was included
30-42-806	Capital Outlay-Software	2,192.24	1,200.00	4,500.00		3,700.00	0.00	0.00 FY25 new computer? And Caselle \$1200 up fro
30-42-807	Capital Outlays-Other	0.00	10,500.00	0.00		10,500.00	0.00	0.00 Tree Removals from 2023 that were billed very
30-99-800	Closing Costs	0.00	0.00	0.00		0.00	0.00	
TOTAL CAPITAL FUND EXPENDITURES								
		1,999,089.25	443,915.62	560,000.00		521,200.00	0.00	
NET TOTAL CAPITAL FUND								
		-1,308,301.57	192,092.38	500,000.00		112,550.00	1,900.00	
JULY 4TH FUND								
40-33-303	Local Capital Grants	6,000.00	6,000.00	0.00		6,000.00	0.00	
40-34-402	Fees	1,467.12	1,700.00	1,500.00		1,700.00	2,000.00	
40-34-404	Concessions	2,523.10	6,007.37	2,600.00		6,000.00	6,000.00	
40-34-405	Fun Run - Holding	941.87	1,424.73	1,000.00		1,400.00	1,400.00	
40-36-601	Interest Earnings	0.00	0.00					
40-36-603	Donations	2,300.00	2,375.00	1,000.00		2,375.00	5,000.00	Business Donations
TOTAL JULY 4TH REVENUE								
		13,232.09	17,507.10	6,100.00		11,475.00	14,400.00	
40-44-101	Wages - July 4th	0.00	0.00	250.00		0.00	0.00	
40-44-102	PR tax - July 4th	0.00	0.00	20.00		0.00	0.00	
40-44-201	Professional Services	0.00	5,000.00			5,000.00	5,000.00	Lindsey Ketchum
40-44-205	Awards & Promotions	0.00	45.00	100.00		45.00	100.00	
40-44-305	Waste & Disposal	986.00	1,332.60	2,000.00		1,400.00	1,500.00	
40-44-402	Sales Tax Expense	253.94	662.08	200.00		700.00	700.00	
40-44-403	License and Permits	40.00	0.00	40.00		40.00	100.00	Ramona - Fireworks
40-44-502	Operating Supplies	3,109.15	3,148.64	9,000.00		3,200.00	3,200.00	
40-44-503	Food and Entertainment	7,983.73	10,427.76	12,000.00		11,000.00	11,000.00	based on last years cost
40-44-503	Fun Run Supplies	0.00	218.15			300.00	300.00	

Budget Worksheet

Account Number	Account Title	FY2024 YTD Actual	FY2025 YTD Actual	Approved Budget FY2025 calculations	Amended Budget FY2025	Proposed Budget FY2026	Notes
TOTAL JULY 4TH EXPENSE		12,372.82	20,834.23	23,610.00	21,685.00	21,900.00	
NET JULY 4TH FUND		859.27	-3,327.13	-17,510.00	-10,210.00	-7,500.00	

Account Number	Account Title	FY2024 YTD Actual	FY2025 YTD Actual	Approved Budget FY2025	calculations	Amended Budget FY2025	Proposed Budget FY2026	Notes
WATER FUND								
50-33-302	State Grants	0.00	0.00	0.00		0.00		
50-33-303	ARPA Funds	0.00	0.00	0.00		0.00		
50-34-201	Water Connection Fees	2,500.00	31,500.00	10,000.00		31,500.00	0.00	
50-34-204	Water Meter Fees	1,400.00	3,030.69	1,000.00		3,000.00	1,500.00	
50-34-404	Waste Service, Est 6k per mth	77,594.56	74,709.18	75,000.00	80,909.18	79,000.00	80,000.00	
50-34-405	Water Service, Est 25k per mth	308,674.85	335,134.41	315,000.00	360,134.41	355,000.00	355,000.00	
50-35-506	Penalties and Interest, Est \$150 per mth	1,330.23	6,859.67	1,100.00	7,359.67	7,000.00	6,000.00	\$500/month
50-36-600	Miscellaneous Revenue	1,909.20	665.00	700.00		665.00	665.00	
50-36-601	Interest Earnings	17,509.57	11,752.59	18,000.00	13,152.59	12,500.00	8,000.00	\$700/month
TOTAL WATER FUND REVENUE		410,918.41	463,651.54	420,800.00		488,665.00	451,165.00	
50-41-101	Wages Water	30,653.18	25,954.78	33,000.00	31,145.74	33,000.00	33,000.00	
50-41-102	PR Taxes Water	2,253.50	1,985.54	2,500.00	2,382.65	2,500.00	2,500.00	
50-41-201	Professional Services	32,615.24	10,452.72	20,000.00	24,452.72	30,000.00	48,000.00	FY25 includes \$8000 water rate study and \$60k
50-41-202	Technical Services	2,000.00	414.00	2,600.00		2,600.00	5,350.00	FY26 Includes 2750 for GMI Mapping Services
50-41-204	Advertising/Public Notices	0.00	0.00	0.00		0.00		
50-41-209	Travel, Education, Training	884.56	751.74	900.00		1,000.00	1,100.00	Rural Water Assoc \$900
50-41-300	Utility Service - Hookup	0.00	0.00	0.00		0.00		
50-41-302	Utilities-Natural Gas	2,091.92	1,294.11	2,400.00	1,411.76	1,600.00	2,000.00	
50-41-303	Utilities-Electricity	2,414.38	3,159.04	3,000.00	3,446.23	4,000.00	4,000.00	
50-41-304	Utilities-Telecommunication	1,681.94	1,386.08	1,800.00	1,512.09	2,000.00	2,000.00	
50-41-305	Waste and Disposal, Est 4k per mth	76,758.75	68,641.40	80,000.00	75,241.40	80,000.00	80,000.00	econowaste is 6400 per month
50-41-306	Water Rights/Shares	10,782.97	10,644.81	12,000.00		11,000.00	11,000.00	Weber Basin Water paid once a year - trying to
50-41-501	Office Supplies	4,006.09	7,152.19	4,000.00	7,352.19	8,000.00	6,000.00	Online bill payment \$100/month and Caselle,
50-41-502	Operating Supplies	30,483.50	38,430.25	30,000.00	39,930.25	42,000.00	24,000.00	FY25 Thom Summers \$1500/month
50-41-504	Books, Pub, Subscriptions	2,500.00	2,118.15	3,500.00		3,500.00	3,500.00	Meterworks, GPS - Annual Sub
50-41-601	Repair/Mtnce Grounds	84,147.28	344,289.37	70,000.00	402,874.00	415,000.00	150,000.00	FY25 includes Hansen Repair of \$2874 and Wai
50-41-604	Repair/Mtnce Machinery/Equip	11,955.30	5,788.85	500.00		6,000.00	6,000.00	
50-41-702	Debt Service Interest Expense	15,011.40	13,995.40	14,000.00		14,000.00	14,000.00	Interest Pymt \$8496.30 * 2
50-41-703	Debt Service Fees	0.00	0.00	0.00		0.00		post to 50-21-104 -
50-41-800	Depreciation	231,010.36	0.00	0.00		0.00		auditor will adjust for depreciation
50-41-803	Infrastructure Capital Expense -	0.00	0.00	11,000.00		0.00	11,000.00	FY25 water line expansion, fence, and locator
TOTAL WATER FUND EXPENSE		541,250.37	536,458.43	291,200.00		656,200.00	403,450.00	
From Emergency Water Reserve			133,394.03			167,535.00		
NET WATER FUND		-130,331.96	-72,806.89	129,600.00		-167,535.00	47,715.00	Net effect on Water Fund Balance

Account Number	Account Title	FY2024 YTD Actual	FY2025 YTD Actual	Approved Budget FY2025 calculations	Amended Budget FY2025	Proposed Budget FY2026	Notes
CEMETERY PERPETUAL CARE FUND							
70-36-601	Interest Earnings	9,226.39	13,826.84	18,500.00	16,226.84	16,000.00	lowered by 500 to be more accurate
70-38-202	Burial Permits	11,625.00	5,300.00	12,000.00		5,300.00	No budget - 1/2 of plot sales & burial permits
70-38-404	Cemetery Plot Sales	11,850.00	19,050.00	12,000.00	19,050.00		
NET CEMETERY PERPETUAL CARE FUND		32,701.39	38,176.84	42,500.00	40,350.00		

Check Register - Huntsville - with Descriptions

Huntsville Town

Report Criteria:

Report type: GL detail

Check Type = {<>} "Adjustment"

Check Issue Dates: 5/1/2025 - 5/31/2025

GL Period	Check Issue Date	Check Number	Vendo Numb	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
12540								
05/25	05/05/2025	12540	333	Wilkinson Supply	1286815	30-42-805	7,489.27	7,489.27
							7,489.27	
12558								
05/25	05/07/2025	12558	115	Beckli Endicott	REIMBURSE	10-40-501	59.07	59.07
							59.07	
12559								
05/25	05/07/2025	12559	131	Caselle, Inc.	140697	10-40-501	551.00	551.00
05/25	05/07/2025	12559	131	Caselle, Inc.	140697	10-80-501	91.50	91.50
05/25	05/07/2025	12559	131	Caselle, Inc.	140697	50-41-501	91.50	91.50
							734.00	
12560								
05/25	05/07/2025	12560	142	Core & Main LP	W830715	10-80-606	377.29	377.29
							377.29	
12561								
05/25	05/07/2025	12561	158	Econo Waste	655650	50-41-305	6,390.69	6,390.69
							6,390.69	
12562								
05/25	05/07/2025	12562	454	Eden Auto Parts	000117	10-54-604	303.37-	303.37-
05/25	05/07/2025	12562	454	Eden Auto Parts	000052	10-54-604	32.27	32.27
05/25	05/07/2025	12562	454	Eden Auto Parts	000077	10-54-604	952.21	952.21
							681.11	

GL Period	Check Issue Date	Check Number	Vendo Numb	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
12563									
05/25	05/07/2025	12563	165	Freedom Broadband	008066	10-50-304	32.13	32.13	Internet - History Museum
05/25	05/07/2025	12563	165	Freedom Broadband	008066	10-48-304	60.00	60.00	Internet - Leased Property
Total 12563:							92.13		
12564									
05/25	05/07/2025	12564	343	Fuel Network	F2510E0085	10-66-502	220.12	220.12	State Fuel purchases
05/25	05/07/2025	12564	343	Fuel Network	F2510E0085	10-54-502	145.71	145.71	State Fuel purchases
Total 12564:							365.83		
12565									
05/25	05/07/2025	12565	176	Hach Company	14479047	50-41-502	144.00	144.00	Water Plant Operating Supplies
05/25	05/07/2025	12565	176	Hach Company	14476839	50-41-502	4,577.09	4,577.09	Water Plant Parts and Chemicals
Total 12565:							4,721.09		
12566									
05/25	05/07/2025	12566	453	JR Johansen	REIMBURSE	40-18109	219.99	219.99	Reimburse 4th of July Poster Framing
Total 12566:							219.99		
12567									
05/25	05/07/2025	12567	455	Kay Riley Carpet & Flooring	62275	30-42-802	2,445.93	2,445.93	Old Town Hall Flooring Remodel
Total 12567:							2,445.93		
12568									
05/25	05/07/2025	12568	221	Maddox Construction	1538960	30-42-801	48,918.41	48,918.41	Town Hall Construction - Final Payment - #14
Total 12568:							48,918.41		
12569									
05/25	05/07/2025	12569	255	Rex Harris	REIMBURSE	10-47-502	254.00	254.00	Cleaning Products and Door Locks
05/25	05/07/2025	12569	255	Rex Harris	REIMBURSE	10-47-502	32.50	32.50	Trash Bags
05/25	05/07/2025	12569	255	Rex Harris	REIMBURSE	10-47-502	26.56	26.56	Trash Cans

Check Register - Huntsville - with Descriptions
 Check Issue Dates: 5/1/2025 - 5/31/2025

GL	Check Period	Check Issue Date	Check Number	Vendo Numb	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount
Total 12573:									
								1,880.78	
12574									
05/25	05/07/2025	12574	337	William M. Morris, PC	STMT 5/1/25	10-40-201	250.00	250.00	Legal Services
Total 12574:									
								250.00	
12575									
05/25	05/08/2025	12575	296	Thom Summers & Sons Excavatin	2386	50-41-601	13,092.23	13,092.23	Install 12" Gate Valve on 1800 South
05/25	05/08/2025	12575	296	Thom Summers & Sons Excavatin	2398	50-41-502	1,500.00	1,500.00	Monthly Contract - April 2025
05/25	05/08/2025	12575	296	Thom Summers & Sons Excavatin	2405	10-80-606	3,653.14	3,653.14	Secondary water line repairs - 309 N 6800 E
05/25	05/08/2025	12575	296	Thom Summers & Sons Excavatin	2399	50-41-601	5,602.36	5,602.36	water line repairs - 160 S 7400 E
05/25	05/08/2025	12575	296	Thom Summers & Sons Excavatin	2406	50-41-601	7,000.00	7,000.00	water line repairs - 200 S 7600 E
05/25	05/08/2025	12575	296	Thom Summers & Sons Excavatin	2403	50-41-601	7,000.00	7,000.00	water line repairs - 434 S 7600 E
05/25	05/08/2025	12575	296	Thom Summers & Sons Excavatin	2404	50-41-601	4,000.00	4,000.00	water line repairs - 576 S 7700 E
05/25	05/08/2025	12575	296	Thom Summers & Sons Excavatin	2402	50-41-601	2,268.76	2,268.76	water line repairs - 6600 E 200 N
05/25	05/08/2025	12575	296	Thom Summers & Sons Excavatin	2401	50-41-601	300.00	300.00	water line repairs - 7934 E 500 S
05/25	05/08/2025	12575	296	Thom Summers & Sons Excavatin	2400	50-41-601	385.00	385.00	water line repairs - Town AirVac 7600 E 200 S
Total 12575:									
								44,801.49	
12576									
05/25	05/14/2025	12576	454	Eden Auto Parts	000222	10-54-604	111.36	111.36	Backhoe Parts
Total 12576:									
								111.36	
12577									
05/25	05/14/2025	12577	436	Enbridge Gas	4/4/25-5/2/25	10-47-302	87.73	87.73	Utility Service, Gas - Community Center
05/25	05/14/2025	12577	436	Enbridge Gas	4/4/25-5/2/25	10-50-302	25.07	25.07	Utility Service, Gas - History Museum
05/25	05/14/2025	12577	436	Enbridge Gas	4/4/25-5/2/25	10-48-302	10.66	10.66	Utility Service, Gas - Leased Property
05/25	05/14/2025	12577	436	Enbridge Gas	4/4/25-5/2/25	10-64-302	14.59	14.59	Utility Service, Gas - Parks
05/25	05/14/2025	12577	436	Enbridge Gas	4/4/25-5/2/25	10-40-302	43.87	43.87	Utility Service, Gas - Town Hall
05/25	05/14/2025	12577	436	Enbridge Gas	4/4/25-5/2/25	10-54-302	22.99	22.99	Utility Service, Gas - Town Shops
05/25	05/14/2025	12577	436	Enbridge Gas	4/4/25-5/2/25	50-41-302	7.43	7.43	Utility Service, Gas - Water Treatment Plant
Total 12577:									
								212.34	


GL Period	Check Issue Date	Check Number	Vendo Numb	Payee	Invoice Number	Invoice GL Account	Invoice Amount	Check Amount	
12578									
05/25	05/14/2025	12578	246	Pack Attack Lawn Care	10068	10-66-601	226.80	226.80	Cemetery Sprinkler Work
05/25	05/14/2025	12578	246	Pack Attack Lawn Care	10069	10-64-601	2,711.26	2,711.26	Park and Soccer Field Mowing and Spring Cleanup
05/25	05/14/2025	12578	246	Pack Attack Lawn Care	10070	10-40-601	516.53	516.53	Town Cabin Mowing and Spring Cleanup
Total 12578:								3,454.59	
12579									
05/25	05/14/2025	12579	255	Rex Harris	REIMBURSE	10-47-502	105.08	105.08	Reimburse Community Center Supplies
Total 12579:								105.08	
12580									
05/25	05/14/2025	12580	456	Scott Meek	PMT 5/14/25	10-54-604	150.00	150.00	Chainsaw Repair
Total 12580:								150.00	
Grand Totals:								125,299.93	




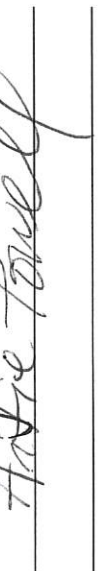
Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
10-20101	303.37	13,849.29	13,545.92
10-40-201	250.00	.00	250.00
10-40-203	1,880.78	.00	1,880.78
10-40-302	43.87	.00	43.87
10-40-303	104.14	.00	104.14
10-40-501	622.06	.00	622.06
10-40-601	516.53	.00	516.53
10-47-302	87.73	.00	87.73
10-47-303	208.27	.00	208.27
10-47-502	418.14	.00	418.14
10-48-302	10.66	.00	10.66
10-48-303	16.05	.00	16.05
10-48-304	60.00	.00	60.00
10-50-302	25.07	.00	25.07

GL Account	Debit	Credit	Proof
10-50-303	16.13	.00	16.13
10-50-304	32.13	.00	32.13
10-54-302	22.99	.00	22.99
10-54-303	295.57	.00	295.57
10-54-502	145.71	.00	145.71
10-54-604	1,245.84	303.37-	942.47
10-64-302	14.59	.00	14.59
10-64-303	71.58	.00	71.58
10-64-502	93.70	.00	93.70
10-64-601	2,711.26	.00	2,711.26
10-66-303	12.10	.00	12.10
10-66-502	220.12	.00	220.12
10-66-601	226.80	.00	226.80
10-80-501	91.50	.00	91.50
10-80-606	4,405.97	.00	4,405.97
30-20101	.00	58,853.61-	58,853.61-
30-42-801	48,918.41	.00	48,918.41
30-42-802	2,445.93	.00	2,445.93
30-42-805	7,489.27	.00	7,489.27
40-18109	219.99	.00	219.99
40-20101	.00	219.99-	219.99-
50-20101	.00	52,680.41-	52,680.41-
50-41-302	7.43	.00	7.43
50-41-303	321.35	.00	321.35
50-41-305	6,390.69	.00	6,390.69
50-41-501	91.50	.00	91.50
50-41-502	6,221.09	.00	6,221.09
50-41-601	39,648.35	.00	39,648.35
Grand Totals:	125,906.67	125,906.67-	.00

Huntsville Town

Dated: 6-5-25
Mayor: 

City Council: 




City Recorder: _____

Report Criteria:
Report type: GL detail
Check Type = {<>} "Adjustment"

STAFF REPORT TO TOWN COUNCIL

June 5, 2025

Adopting the State Tax Rate

Findings:

Every year the State of Utah requires every municipality to adopt the state tax rate. It is set by the state and sent to the municipalities shortly after the first of June. When the state tax rate is adopted, it allows the state to send us our distributions. The state tax rate is to be adopted and documentation sent to the state by the 22nd of June.

Staff Recommendations:

Huntsville Town has not yet received documentation of the state tax rate. Usually, we vote to accept it or not accept it. This year it needs to be sent to the state tax commission prior to June 22nd. We do not meet again until June 24th. The only formality that is required is a motion and a vote along with notification on an agenda. We would love it if we had documentation. It is recommended that you vote to approve the state tax rate tonight if you are comfortable without documentation. If you would like to have that documentation, there will need to be a special meeting held to have a vote.

Required Action:

Motion to Approve (Example: I move to recommend Approval of the Utah State Tax Rate list reasons for approval Subject to Staff and other agency comments, and other conditions.

Motion to Deny (Example: I move to recommend Denial, list reasons for denial.

Motion to Table (Example: I move to Table, list reasons for tabling, Date tabled to and requirements for reappearance.)

STAFF REPORT TO TOWN COUNCIL

June 4, 2025

Consolidated Fee Schedule Changes

Findings:

The Town has a Consolidated Fee Schedule to post on our website and use at the office for reference. A review of the fees is done at least once a year in conjunction with the establishment of a new financial budget year. The fees that are purposed for increase are not fees that require a public hearing.

Staff Recommendations:

After reviewing the fee schedule. The staff recommends the following changes:

The previous fee for "Town-performed Culinary Connection Fee (Main to Meter)" was \$3,000 on the same side of the street as the main line. On the opposite side of the street as the main line, when road work is required was \$6,000. Shannon recognized that Thom Summers had increased the price he was charging us. We were not informed of his increase in prices. She believes he raised his prices about a year ago. Currently we are losing \$1,000 on every meter install. Shannon proposed to match his charges at \$4,000 on the same side of the street as the main line and \$7,000 on the opposite side of the street. In addition Shannon suggested adding verbiage for additional work that needed to be done so that Thom Summers billing would match what we charge our residents. We are proposing adding the verbiage, "and any additional applicable construction fees."

We have portable meter that connect to the fire hydrants to provide water for construction work, etc. The meters are very expensive. Huntsville Town maintenance would like to provide an incentive to take care of those meters and build a fund for when they need to be replaced. The meters have a tendency to freeze in the winter months when not care for properly. Currently we do not charge a temporary water meter fee. Blaine has proposed that we charge a \$500 deposit which would include \$350 in rental fees. The price of the water would be deducted from the deposit, or added to the price if there is additional water needed. The deposit for the winter for double to \$1,000. The rental price would remain the same.

We would like to eliminate the specific fees for the Huntsville Waterworks from our schedule and replace with instructions to inquire at Huntsville Waterworks.

A Land Use Fee that we would like to see added is a "Petition to Vacate" fee. We believe a change of \$400 would cover the amount of time it takes for compiling and noticing. In addition, it would include an hour of legal services which the petition requires.

Required Action:

Motion to Approve (Example: I move to recommend Approval of Ordinance 2025-6-5-B *list reasons for approval* Subject to *Staff and other agency comments, and other conditions.*

Motion to Deny (Example: I move to recommend Denial, *list reasons for denial.*

Motion to Table (Example: I move to Table, list reasons for tabling, Date tabled to and requirements for reappearance.)

**HUNTSVILLE TOWN
RESOLUTION 2025-6-5-B**

A RESOLUTION OF HUNTSVILLE TOWN, UTAH, AMENDING THE HUNTSVILLE TOWN FEE SCHEDULE.

WHEREAS, Huntsville Town (hereafter "Town") is a municipal corporation, duly organized and existing under the laws of the State of Utah;

WHEREAS, Utah code Annotated §10-3-717 authorizes the governing body of Huntsville Town to exercise all administrative powers by resolution, including the use and operation of municipal property;

WHEREAS, the Town desires to update fees in accordance with the yearly budget;

NOW, THEREFORE, be it resolved by the Town council of Huntsville, Utah as follows:

Section 1: **Repealer.** This resolution supersedes any previously adopted fees. Any other fees or fee not specifically specified in this Resolution shall continue.

Section 2: **Amendment.** The Huntsville Town Consolidated Fee Schedule is added to and amended as follows.

Town-performed Culinary Connection Fee (Main to Meter) - \$4,000 on the same side of the street as the main line. Opposite side of the street as the main line, when road work is required, \$7,000 and any additional applicable construction fees.

Temporary Water Meter Fee - \$500 deposit which includes \$350 rental fee from April to November. \$1000 deposit which includes \$350 rental fee from December to March.

Huntsville Waterworks – Please call private secondary water company for share pricing.

Petition to Vacate Fee: \$400

Section 3: Effective date. This resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED by the Town Council on this 5th day of June, 2025.

VOTES	AYE	NAY	RECUSED	EXCUSED
Mayor Richard Sorensen				
CM Bruce Ahlstrom				
CM Sandy Hunter				
CM Artie Powell				
CM Lewis Johnson				

RICHARD SORENSEN, Mayor

ATTEST:

Clerk

RECORDED this 20th day of February 2025.

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

According to the provision of U.C.A. 10-3-713, 1953 as amended, I, the municipal clerk of Huntsville Town, hereby certify that foregoing resolution was duly passed and published, or posted at 1)Town Hall, 2) www.huntsvilleutah.gov 3) pmn.gov

Clerk

DATE: _____

HUNTSVILLE TOWN CONSOLIDATED FEE SCHEDULE

Updated 6-5-2025, Resolution 2025-6-5-B

WATER/GARBAGE

Base rate allots 7,000 gallons per month

Huntsville Town Rates:

Garbage - \$ 22

Extra Garbage Can - \$ 22

Commercial Garbage Can - \$ 27

Base Rates: Users of the Huntsville Town culinary system shall be assessed a monthly base rate according to the respective meter size and category of their connection(s) as defined in Table 1:

Table 1 - Base Rates

Connections within the municipal boundaries of Huntsville Town		Connections outside the municipal boundaries of Huntsville Town	
Meter Size	Monthly Rate	Meter Size	Monthly Rate
¾ inch	\$57.50	¾ inch	\$75
1 inch	\$89.50	1 inch	\$116
1.5 inches	\$127.50	1.5 inches	\$166.50
2 inches	\$166.50	2 inches	\$212.50
3 inches	\$235.50	3 inches	\$258.50

Overage Fees: Users of the Huntsville Town culinary system shall be assessed an additional monthly fee that if they exceed 7,000 gallons per month per connection. The rate at

which the overage fee shall be assessed shall be based on the overage category of their usage as defined in Table 2:

Table 2 – Overage Fees

Total Usage per connection (gallons per month)	Overage Fee Rates per 1,000 gallons	
0 – 6,999	\$0 (covered in monthly base rate)	
Overage Categories	Within municipal boundaries	Outside municipal boundaries
7,000 – 19,999	\$6.75	\$7.75
20,000 – 29,999	\$8	\$9
30,000 – 39,999	\$9	\$10
40,000 – 49,999	\$10.25	\$11.25
50,000 – 59,999	\$11.50	\$12.50
60,000 – 69,999	\$12.75	\$13.75
70,000 – 79,999	\$14	\$15
80,000 – 89,999	\$15.25	\$16.25
90,000 – 99,999	\$16.50	\$17.50
100,000 +	\$17.75	\$18.75

Late Fee – 10% of the total bill, up to a maximum of \$20

Certified Letter Fee - \$ 15

Return Check Fee - \$ 30

Water Turn off Fee \$75

Water Turn on Fee \$75

Meter Removal Fee \$150

Meter Reinstallation Fee - \$150

- Culinary Water System Infrastructure Fee (Huntsville Town) - \$ 7,500
- Culinary Water System Infrastructure Fee (Out of Town) - \$ 30,000
- Culinary Water Meter Fee (3/4" meter*) – Actual cost of the meter

- Town-performed Culinary Connection Fee (Main to Meter)- \$4,000- on the same side of the street as the main line. Opposite side of the street as the main line, when road work is required- \$7,000 and any additional applicable contracting fees
- Non-Town-performed Culinary Connection (Main to Meter) Inspection- \$150
- Fire Hydrant-\$20,000
- Water Fees for Construction or Companies- \$50 per 1,000 gallons and \$25 for each additional 1,000 gallons *Larger meters will require an additional charge please contact the Town office for pricing
- Temporary Water Meter Fee - \$500 deposit and \$350 fee included in the deposit for April through November. \$1000 deposit and \$350 fee included in the deposit.
- Huntsville Waterworks – Please Contact Huntsville Waterwork for secondary fees.

PARKS

East/West Bowery & Stage Rental:

Valley Resident Half Day - \$ 50
 Non-Resident Half Day - \$ 85
 Valley Resident Full Day - \$ 100
 Non-Resident Full Day - \$ 170

Special Events:

Activities held on Town streets or Town property are defined as "special events" when they are an athletic, entertainment, or political activity held for profit, nonprofit, or charitable purposes with the anticipated number of participants plus spectators exceeding 150, or any event/gathering requiring alteration of Town traffic/closing of a Town street.

Fees for Special Events are based on the number of people attending and participating in the event. The event must receive Town Council approval.

150-300 people: \$1000 for park rental with a \$ 250 refundable cleaning fee

201-500 people: \$2000 for park rental with a \$ 500 refundable cleaning fee

501-700 people: \$3500 for park rental with at \$ 750 refundable cleaning fee

Over 700 Attendees will be determined on a case-by-case basis

FACILITY FEES

Pickleball Court Reservations - \$16 per court, per hour

Stage Reservation - \$16 per hour

Legislative Chambers – Base Rate per hour - \$75.00 without kitchen, includes 50 chairs

Base rate per hour - \$91.00 including kitchen, includes 50 chairs

Non-Profits – please call the office for individual rates

Consult Fee for Community Center Rental - \$30 for 6 hr rental, standard event*

\$60 for 12 hr rental, large event*

\$120 for 24 hr rental, mega event*

Refundable Deposit for Community Center - \$100 for 6 hr rental, standard event*

\$200 for 12 hr rental, large event*

\$300 for 24 hr rental, mega event*

Refund will be returned within 10 business days if no damage if found.

Event Classification for community Center Rental

Mega Event: 24 hr minimum rental, available 10 p.m. the night prior to the event, event done by 10 p.m. and vacated before 4 a.m. the next morning.

Base Rate with kitchen - \$1536

Base Rate without kitchen - \$1152

Large Event: 12 hr minimum rental, available 10 a.m. the day of the event and completed by 10 p.m., facility vacated before 4 a.m. the next morning.

Base rate with kitchen - \$768
Base rate without kitchen - \$576

Standard Event: 6 hr minimum rental

Base rate with kitchen - \$384
Base rate without kitchen - \$288

******Additional amenity charges may apply based on the type and scope of the event**

Additional Community Center Amenities

Carpet Covering court Floor - \$60 per quarter, \$240 for full carpet
Tables (round or rectangular) - \$15 per table
Chairs - \$2 per chair after first 25 chairs
Video Footage is available based on the number of hours required to retrieve visuals - \$24 per hour plus storage device cost.

BUSINESS LICENSING

Home Occupation Business License (licenses not required) - \$ 36
Commercial Business License - \$ 75
Restaurant - \$ 100
Peddlers/Solicitors - \$ 25 per person for two-week license
Alcohol License - \$ 250

OTHER FEES

Green Waste (for Huntsville Residents Only):
Per load - \$ 5
Punch Pass (5 loads) - \$ 20

GRAMA Requests:
Research - \$ 23 per hour
Copies - .25
Audiovisual Reproduction - \$ 10 per item

Copies: .25 per page

Audiovisual Copies: \$ 10 per item

Code Violation- Civil Violation, per violation, per day- \$1,000

LAND USE

- Land Use Permit – \$ 150
- Conditional Use Permit: \$ 500
- Variance Application: \$500 and any legal fees
- Major Subdivision Application: \$1500 + Any applicable engineering fees + \$25 per lot
- Minor Subdivision Application: \$750 + Any applicable engineering fees + \$ 25 per lot
- Boundary Line Application: \$ 300
- Consolidation Application: \$ 150
- Land Use/Engineering Research: \$ 170 per hour
- Zoning Map Amendment: \$ 500
- Annexation Application: \$ 2000
- Petition to Vacate Street: \$400
- Engineering/Inspection Services: \$200 per hour
- Legal Services: \$150 per hour

BUILDING PERMIT

Plan Reviews, Valuations and Building Permits based on current ICC tables – see attached.

Electrical, Plumbing and Mechanical inspections associated with a Building Permit – each individual inspection is 5% of the Building Permit.

Building Permits also require Wastewater Certificate and Fire District Receipts from Weber County.

- Self-Remodel Permit - \$ 0
- Excavation Permit - \$ 100
- Individual inspection - \$ 200
- Replace & Rework Permit - \$30

****Penalty.** Violations for not obtaining a building permit- \$1,000 civil penalty per violation, or a class B misdemeanor with a maximum fine of \$1,000 per violation, or both.

CEMETERY

****No cemetery plots will be sold to anyone living outside the 84317-zip code area without approval from the Huntsville Town Council. Interment fees for those living outside of the 84317 zip code area who purchased plots prior to April 19, 2018 will be the same as the Non-resident fee.**

- Plots (84317 – Non-Resident) - \$ 1500
- Plots (Huntsville Town) - \$ 500
- Interment (84317 – Non-Resident) - \$ 700
- Interment (Huntsville Town) - \$ 500
- Weekend Interment (84317- Non-Resident) - \$900
- Weekend Interment (Huntsville Town) - \$700
- Cremation Interment (84317 – Non-Resident) - \$ 300
- Cremation Interment (Huntsville Town) - \$ 200
- Weekend Cremation Interment (84317- Non-Resident) - \$400
- Weekend Cremation Interment (Huntsville Town) - \$300
- Infant Interment (84317 – Non-Resident) - \$ 300
- Infant Interment (Huntsville Town) - \$ 200

- Weekend Infant Interment (84317- Non-Resident) \$400
- Weekend Infant Interment (Huntsville Town) - \$300
- Disinterment, full - \$ 2000
- Disinterment, Urn - \$600
- Weekend Disinterment, full- \$2200
- Weekend Disinterment, Urn- \$800
- Plot Buy Back - \$ 400

STAFF REPORT TO TOWN COUNCIL

June 5, 2025

Parking Fine Ordinance

Findings:

At the last Town Council meeting on May 15, 2025, the motion to raise the parking fines in Huntsville Town was passed. The item on the agenda was listed as a resolution. However, the legislation was approved by our Town Attorney as an ordinance.

Staff Recommendations:

Nothing has been changed about the ordinance. Staff would like the agenda and the legislation to match the noticing.

Required Action:

Motion to Approve (Example: I move to recommend Approval of Ordinance 2025-5-15 list reasons for approval Subject to Staff and other agency comments, and other conditions.

Motion to Deny (Example: I move to recommend Denial, list reasons for denial.

Motion to Table (Example: I move to Table, list reasons for tabling, Date tabled to and requirements for reappearance.)

ORDINANCE NO: 2025-5-15

AN ORDINANCE OF HUNTSVILLE TOWN RAISING PARKING FEES IN RESPONSE TO THE INCREASE IN FINES LEVIED BY WEBER COUNTY AROUND PINEVIEW RESERVOIR

WHEREAS, Huntsville Town (hereafter “Town”) is a municipal corporation, duly organized and existing under the laws of the state of Utah;

WHEREAS, Weber County amended ^{its} ~~their~~ parking fines in Weber County Code section 42-4-8 and increased fines around Pineview Reservoir starting on May 15th, 2025;

WHEREAS, many of the areas of access to the Pineview Reservoir are located on the streets of the Huntsville Town peninsula.

WHEREAS, the Huntsville Town Council does not desire to see an increase in the parking traffic pushed to Huntsville Town by the increase in fines from Weber County parking areas;

WHEREAS, Huntsville Town Code 12.5 prohibits parking along the streets designated “No Parking” or “Parking by Permit Only” by a sign or device placed in said area in Huntsville Town from May 1 through September 30th;

NOW, THEREFORE, be it resolved by the Town Council of Huntsville, Utah as follows:

Section 1: Repealer. This resolution supersedes any and all previously adopted parking fine schedules and shall not make invalid any other fees associated with traffic fines and citations.

Section 2: Amendment. The Huntsville Town parking fines are amended as follows:

From May 1st through September 30th each year, the fines in this subsection shall apply on any vehicle parked along the streets designated “No Parking” or “Parking By Permit Only” by as sign or device placed in said area, or, everything West of 7300 East as being a no roadside parking area.

1. For a vehicle owner who has had no violations of this chapter during the one-year period before the date of the citation:
 - a. If the fine is paid within 14 days from the date of the notice of violation, or if the citation is contested with a hearing officer within 14 days but is sustained, the fine shall be ~~\$150.00~~ ^{\$75.00}
 - b. ~~If the fine is not paid or contested within 14 days, the fine shall be increased to \$300.00.~~ ^{\$150.00}
2. ~~For a vehicle owner who has had one or more previous violations of this chapter during the one-year period before the date of the citation:~~

- a. If the fine is paid within 14 days from the date of the notice of violation, or if the citation is contested with a hearing officer within 14 days, but is sustained, the fine shall be \$300.00.
- b. If the fine is not paid or contested within 14 days, the fine shall be increased to \$600.00.

Section 3: Effective Date. This Ordinance shall be effective immediately upon adoption.

PASSED AND ADOPTED by the Town Council on this 5th day of June, 2025.

ROLL CALL VOTE:	AYE	NAY	RECUSED	EXCUSED
Mayor Richard Sorensen				
CM Lewis Johnson				
CM Sandy Hunter				
CM Artie Powell				
CM Bruce Ahlstrom				

RICHARD SORENSEN, Mayor

ATTEST:

Nikki Wolthuis, Deputy Clerk – Huntsville Town

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

In accordance with Utah Code Annotated §10-3-713, 1953 as amended, I, the Town Clerk of Huntsville Town, hereby certify that the foregoing Ordinance was duly passed and published or posted as required by state law.

Deputy Clerk – Huntsville Town

DATE: _____

**HUNTSVILLE TOWN
RESOLUTION 2025-6-5-A**

**CRIME SCENE INVESTIGATION (CSI)
A RESOLUTION OF HUNTSVILLE TOWN, UTAH, ENTERING AN
INTERLOCAL AGREEMENT BETWEEN WEBER COUNTY AND
HUNTSVILLE TOWN RELATING TO CSI SERVICES**

WHEREAS, Huntsville Town (hereafter "Town") is a duly incorporated municipality under the laws of Utah;

WHEREAS, the Utah Interlocal Cooperation Act, Title 11, Chapter 3, Utah Code Annotated, 1953 as amended, permits governmental units to enter into agreements with one another for the purpose of exercising on a joint and cooperative basis powers and privileges that will benefit their citizens and make the most efficient use of their resources;

WHEREAS, Title 11, Chapter 13, Section 5 of the Utah Code Annotated, 1953 as amended, provides that governing bodies of governmental units adopt resolutions approving an interlocal agreement before such agreements may become effective;

WHEREAS, the Town desires to enter the attached Interlocal Agreement (hereafter "Agreement") with Weber County as^{set} forth in Exhibit "A" incorporated herein by this reference for the purposes contained therein;

WHEREAS, the Town and Weber County hereby find^{mut} mutual benefit under this Agreement benefit^{ing} public safety;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of Huntsville Town, Utah, that the Agreement set forth in the attached^{mut} "A" is incorporated herein by this reference and is approved and adopted. The Town Council hereby authorizes and directs the Mayor to execute the Agreement and any documents relating thereto for and on behalf of the Town.

PASSED AND ADOPTED by the City Council this ____ day of _____, 2025

Mayor

ATTEST:

Town Clerk

Huntsville Town Resolution 2025-6-2
Adoption of CSI Contract

INTERLOCAL AGREEMENT FOR THE PROVISION OF TECHNICAL FORENSIC SERVICES

This agreement is made effective on July 1, 2025, and is entered into by and among Weber County ("Provider") and the following jurisdictions: Harrisville, Morgan County, North Ogden City, Ogden City, Pleasant View, Riverdale City, Roy City, South Ogden City, Weber State University, Farr West City, Hooper City, Huntsville, Marriott-Slaterville, Plain City, Uintah, Washington Terrace and West Haven ("Jurisdictions"). The parties to this agreement may collectively be referred to as the "Parties" or individually as a "Party" throughout the agreement.

RECITALS

WHEREAS, Title 11, Chapter 13, Utah Code Annotated, 1953, as amended, commonly known as the Interlocal Cooperation Act, authorizes public agencies to enter agreements for a public agency to provide law enforcement services to one or more other public agencies; and

WHEREAS, all of the Parties hereto are public agencies as defined by the Interlocal Cooperation Act; and

WHEREAS, the provision of effective and efficient technical forensic services requires specially trained personnel and the deployment of specialized equipment; and

WHEREAS, the Weber County Sheriff's Office has the expertise to provide such technical services for law enforcement agencies and has been providing such services for approximately 25 years; and

WHEREAS, the Weber County Sheriff's Office is willing to continue to provide such services for law enforcement agencies in the Jurisdictions;

NOW THEREFORE, for the reasons recited above, and in consideration of the mutual covenants and agreements contained herein, the above-named parties do mutually agree and undertake as follows:

SECTION ONE TERM

- A. Term. This agreement shall be for a period of five years, commencing on July 1, 2025, and continuing through June 30, 2030, unless otherwise terminated as herein provided.
- B. Renewals. At the end of the five-year term, the Parties agree to review this agreement to determine if it continues to meet their needs and its purpose. If no changes are needed, and the Parties do not take any action to rescind or amend this agreement, it will automatically renew for an additional five-year term. Automatic renewals may continue to occur at the end of each five-year term through June 30, 2045, at which point this

agreement will need to be renegotiated.

- C. Termination Without Cause. Any Party may terminate its participation under this agreement, with or without cause, by giving written notice of its intent to withdraw from this agreement by September 1st of the year prior to the desired termination date. If a Party provides notice of its intent to terminate by September 1st, the agreement will terminate and the Provider will cease providing services on July 1st of the following year.
- D. Termination for Cause. Provider may terminate this agreement with a Jurisdiction for failure to pay its required assessment or any other amount owed under this agreement. Any Jurisdiction may terminate its participation in this agreement if the Provider substantially fails to perform the agreed-upon forensic services.

Prior to terminating the agreement for cause, the terminating party must send written notice describing the breach in sufficient detail to allow that Party to cure the breach. If the breach has not been cured after 30 days, the terminating Party may terminate its participation in this agreement by giving written notice of termination to the Parties.

SECTION TWO

SCOPE OF PROVISION OF TECHNICAL SERVICES

- A. Beginning on the commencement date, Provider shall:
 - 1. Upon request, provide trained forensic technicians to law enforcement agencies that are associated with the participating Jurisdictions.
 - 2. Ensure that technicians are available to respond to crime scenes 24 hours per day, 365 days per year.
 - 3. Ensure that technicians assess, secure, and preserve the integrity of the crime scene to prevent contamination or loss of evidence.
 - 4. Collect, package, seal, and label all physical evidence in a manner that prevents cross-contamination or degradation.
 - 5. Follow strict chain-of-custody protocols to track possession, transfer, and analysis of evidence.
 - 6. Perform on-scene tests where warranted and conduct or coordinate in-depth scientific analyses in a dedicated forensic laboratory.
 - 7. Maintain evidence in a secure, access-controlled facility, ensuring it is safeguarded from theft, tampering, or environmental damage.
 - 8. Coordinate the lawful return or disposal of evidence once it is no longer needed for investigative or prosecutorial purposes, in accordance with applicable law and

jurisdictional policies.

9. Prepare complete, accurate, and timely forensic reports summarizing the collection methods, analytical findings, and conclusions.
10. Provide technicians and analysts to testify in court proceedings as necessary.
11. Adhere to all applicable federal, state, and local laws and regulations governing evidence handling and forensic testing.

SECTION THREE ADVISORY BOARD

- A. There is hereby created an Advisory Board, which shall consist of the chiefs of the police departments from participating Jurisdictions as well as the Weber County Sheriff and the Weber County Attorney. Those Jurisdictions that have an agreement with the Sheriff for the provision of law enforcement services within their jurisdiction shall be represented by the Sheriff on the Advisory Board and will not have their own seat on the Advisory Board.
- B. The duties of the Advisory Board in regard to this agreement shall be to:
 1. Determine the protocol of response when requests are made to the Provider for assistance.
 2. Resolve complaints and concerns expressed by the Jurisdictions and/or Provider.
 3. Periodically review and evaluate the performance of the Provider under this agreement.
 4. Assist in obtaining funding to support this agreement through a yearly evaluation of assessments to Parties and through requests for alternative funding from state, federal, or private sources.
- C. Each individual on the Advisory Board shall be entitled to vote, and decisions of the Advisory Board shall be made by majority vote.

SECTION FOUR COMPENSATION

- A. Each year in September, CSI shall prepare a budget, present the proposed budget to the Advisory Board, incorporate changes as requested by the Advisory Board, and then present the proposed budget to the Board of Weber County Commissioners for approval. Once the Board of County Commissioners approves the budget, CSI will invoice each Jurisdiction for its percentage of the total approved budget.

- B. The percentage owed by each Jurisdiction will be calculated based on the Jurisdiction's population (based on data received from the Utah State Tax Commission) and the Jurisdiction's, average number of calls made to CSI in the prior five years. The Jurisdictions will pay their invoice by July 1st of each year beginning on July 1, 2025.
- C. The CSI budget is set up in a separate enterprise fund. Any remaining balance at the end of the year will go into a Fund Balance. Any shortages in the budget will come out of the Fund Balance. If the Fund Balance falls below a minimum of 2 months of operational costs, additional funds will be requested in the invoices to the Jurisdictions for the next allocation.
- D. Jurisdictions that are not a part of this agreement who request forensic services may enter into an MOU with Provider. The cost of services will be determined at that time, looking at the jurisdiction's needs and estimated usage.

SECTION FIVE MISCELLANEOUS

- A. Amendments. This agreement may be amended in whole or in part at any time by a written amendment approved and signed by all Parties in the manner provided by law.
- B. Authorization. The individuals signing this agreement on behalf of the Parties confirm that they are the duly authorized representatives of the Parties and are lawfully enabled to sign this agreement on behalf of the Parties.
- C. Broad Construction. It is the intent of the Parties that the joint and cooperative undertaking contemplated in this agreement be broadly construed to include all actions, undertakings and objectives necessary to accomplish the purposes and objectives set forth herein.
- D. Captions and Headings. The captions and headings herein are for convenience of reference only and in no way define, limit or describe the scope or intent of any sections or provisions of this agreement.
- E. Counterparts. This agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one of the same instrument.
- F. Documents on File. Executed copies of this interlocal agreement shall be placed on file in the office of the Keeper of the Records of each of the Parties and shall remain on file for public inspection during the term of this interlocal agreement.
- G. Effective Date. This interlocal agreement shall become effective immediately upon the execution of a resolution authorizing this agreement by each of the Parties.
- H. Employee Status. It is expressly understood and agreed by the Parties hereto that any and all personnel furnished by the Weber County Sheriff's Office under the terms of this

agreement shall remain employees of Weber County Sheriff's Office, will abide by all of the rules and regulations of the Weber County Sheriff's Office, and will accept the direction of officials of the Weber County Sheriff's Office while performing the technical forensic services which are the subject of this agreement.

- I. Entire Agreement. This agreement shall constitute the entire agreement between the Parties.
- J. Governing Law. This agreement shall be governed by and construed in accordance with the applicable laws of the United States and the State of Utah.
- K. Indemnification. Each of the Parties to this agreement agrees to defend, hold harmless, and indemnify the other Parties for the intentional, reckless, or negligent acts or omissions of its employees, agents, or officials against any and all liabilities, claims, damages, actions, suits, proceedings, costs and expenses which arise by reason of any accidents, damages, injuries (including injuries resulting in death) either to persons or property, caused by their employees, agents, or officials; provided, however, that in no event shall the indemnification obligations of the Parties hereunder exceed the amounts set forth in Section 63G-7-604 of the Utah Governmental Immunity Act, Utah Code Annotated Subsection 63-7-101 et seq., (1953), which are in effect at the time judgment is entered. Personal injury or property damage shall have the same meaning as defined in the Utah Governmental Immunity Act. In no event shall this section be construed with respect to third parties as a waiver of any governmental immunity to which the Parties are otherwise entitled. The provisions of this paragraph shall survive the termination of this agreement.
- L. Non-Assignability. Neither the Provider nor the Jurisdictions shall transfer or delegate any of its rights, duties, powers or obligations under this interlocal agreement without the consent of each of the Parties.
- M. No Third Party Beneficiaries. This agreement is not intended to benefit any party or person not named as a party specifically herein, or which does not later become a signatory hereto as provided herein.
- N. Review by Authorized Attorney. In accordance with the provisions of Section 11-13-202.5(3), Utah Code, this agreement shall be submitted to the attorney authorized to represent each party for review as to proper form and compliance with applicable law before this agreement may take effect.
- O. Severability of Provisions. If any provision of this agreement is held invalid, the remainder of this agreement shall not be affected thereby as such a remainder would then continue to conform to the terms and requirements of applicable law.
- P. Warranties of Parties. Each Participant hereby represents and warrants that:
 - (i) it is a public agency or public entity within the meaning of the Interlocal Act; and
 - (ii) it is duly authorized to execute and deliver this interlocal agreement; and

- (iii) there is no litigation or legal or governmental action, proceeding, inquiry or investigation pending or threatened by governmental authorities or others or to which such Participant is a party or to which any of its property is subject which if determined adversely to such Participant would individually or in the aggregate a) effect the validity or enforceability of this interlocal agreement, or b) otherwise materially adversely affect the ability of such Participant to comply with its obligations hereunder or the transactions contemplated hereby.

Q. Property Acquired. All property acquired as a result of this cooperative undertaking will become and remain the property of the Provider.

R. Force Majeure. The Parties will not be held responsible for delay or default caused by fire, riot, acts of God, pandemics, or war which is beyond the Party's reasonable control.

IN WITNESS WHEREOF, the Parties hereto have caused this agreement to be duly executed and effective as of the date first above written.

HUNTSVILLE
A Municipal Corporation

Mayor

ATTEST:

City Recorder

Dated this ____ day of _____, 2025.

APPROVED AS TO FORM:

Attorney for Huntsville