

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING
Thursday, November 7, 2024, 6:30 p.m.
Huntsville Town Maintenance Building, 165 South 7500 East, Huntsville

Name	Title	Status
Richard L. Sorensen	Mayor	Excused
Bruce Ahlstrom	Council Member	Present
Sandy Hunter	Council Member	Present
Lewis Johnson	Council Member	Present
Artie Powell	Council Member	Present
William Morris	Legal Counsel	Excused
Nikki Wolthuis	Clerk	Present

Citizens: Sarge Tovar-American Legion, Dave Fountain- American Legion, LT. Cowley, Jeff Hansen, Melissa Knowles- Treasurer, Jeff Keeney, Beckki Endicott-clerk

1-Mayor Pro Tem Sandy Hunter- called the meeting to order.

There is a full quorum present. /

2-Pledge of Allegiance led by Mike “Sarge” Tovar

3-Opening Ceremony given by Artie Powell

4-Public Comments:

No public Comments

5-Sheriff’s Report – (See Attachment #1)

October was pretty uneventful with only 28 calls for service. They were mostly traffic stops without any significant calls.

6. Presentation from Mike “Sarge” Tovar on activities at the American Legion

Dave Fountain from the American Legion discussed upcoming activities at the Legion including fundraisers and service projects. He also explained the capital improvements being made to the property.

Sarge asked how tall the flagpole will be for the new Town Hall so the Legion can donate the right size of flag. The TC explained that they may not know until the landscaping is installed in the spring.

7. Discussion and/or action on approval of Town Funds to repair the Hansen driveway. (See Attachment #2)

Jeff Hansen who lives in Huntsville Town presented photos demonstrating the damage to his driveway from a recent water leak. The leak was across the street from his house, but the water

flowed across the street and under his driveway. To fix the leak, a section of his driveway was dug up by the Town and he came to the meeting to ask for financial help to fix it. TCM Johnson explained the history of the water connection in that spot. Mr. Hansen explained that his whole driveway is destroyed and wondered how long the water had actually been leaking under the driveway. He wasn't there to ask the Town to replace the entire driveway, but only the section that was dug up and the section to the north that had caved and started to settle because of the weight of the trucks parked there when the leak was being fixed. He got a bid for replacing those two sections. TCM Ahlstrom explained that in the past the Town has paid half of the price of fixing driveways where they have done work. TCM Johnson discussed the fact that property owners have built landscaping and driveways in the Town Verge. He explained that the Town doesn't have money to keep paying for repairs to driveways in the verge like it has in the past. TCM Sandy Hunter quoted the Town Ordinance regarding the verge, "No permanent structures or landscaping shall be in Huntsville Town rights of way or in Huntsville Town property. If such impediments are required to be removed by Huntsville Town to gain infrastructure access it will be done at the expense of the property owner." She also explained that even though the ordinance says they're not responsible, the Town has always tried to replace what it has taken out. After much debate from both sides a motion was made.

Mayor Pro Tem Sandy Hunter motioned to approve paying for half the cost of the repairs on the Hansen Driveway. The motion was then amended to say that for now the town would give the driveway a temporary fix with gravel until spring. At that point the Hansens would get a bid for the entire driveway and the Town would pay for half of what it would cost to repair the section that the Town dug up to fix the water leak. TCM Ahlstrom seconded the motion. Roll Call Vote. Votes reflected below. Motion did not pass.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen				X
CM Bruce Ahlstrom	X			
CM Lewis Johnson		X		
CM Sandy Hunter	X			
CM Artie Powell		X		

8. Discussion and/or action on support for increase in Weber County Sheriff's Wages

Mayor Pro Tem Sandy Hunter explained what she learned in a meeting at the Sheriff's office about why they are looking for a wage increase for their officers. They are short-staffed and because of their lower wages they have a hard time keeping officers working in Weber County. Their salary is lower than any other in the area. Just to be competitive they need an 11% increase in their wage. Lt. Cowley explained that there is a formal salary study being done to determine the right wage. With other studies that have been done recently they have determined that 11% is necessary. As soon as the study is done, and the salary is determined it will still need approval. This year they are expecting a 3.5 % increase in wages before the study concludes. Lt.

Cowley also said they asked for 10 new positions but only got approved for two, possibly three. **TCM Johnson motioned to support an increase in wages for Weber County Sheriffs. Mayor Pro Tem Sandy Hunter amended the motion to say that Huntsville Town will draft a letter of support to Weber County for a wage increase for Weber County Sheriff's Department. TCM Ahlstrom seconded the motion. All Votes Ayes. Motion passed.**

9. Discussion and/or Action on Weber County Sheriff Contract (See Attachment #3)

Mayor Pro Tem Sandy Hunter explained that last year's contract price was \$86,000 and next year it will be \$119,000, which is a 28% increase. The TC discussed the formula for how the county determines what to charge each city. It is determined by population and the number of calls. They discussed the fact that many of the calls in Town come from tourists and it doesn't seem fair. Lt. Cowley stated that many of the calls do come from citizens of the Town. The Town gains revenue from each call so even though many calls in the summertime come from visitors to the Town, the Town is getting money. Mayor Pro Tem Sandy Hunter explained that in order to pay for the increasing costs of the Sheriff contract they are looking for more revenue. The following three ordinances will help pay for the increase.

10. Discussion and/or action on Ordinance 2024-11-7-A Municipal Energy Sale and Use Tax (See Attachment #4)

Beckki Endicott, clerk, explained that the Town is allowed to charge this tax up to 6% under state law. This tax will show up on the Rocky Mountain Power bill and on the Dominion Energy bill. Mayor Pro Tem Sandy Hunter did some calculating using her own electric bill and found that as an average, the tax would add \$12.00 more a month to a homeowner's energy bill. The Town could collect around \$32,000 from the tax and that would be enough to pay for the increase in the Sheriff contract. TCM Powell wondered if the Town would also have to pay for the tax on its own energy bill? Beckki did not know the answer to that, but Melissa Knowles, Town Treasurer said that even if the Town did have to pay the tax they would get it all back.

TCM Powell motioned to approve Ordinance 2024-11-7-A Municipal Energy Sale and Use Tax at 6%. TCM Ahlstrom seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 4-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen				X
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

11. Discussion and/or action on Ordinance 2024-11-7-B Town .2% Option Sale and Use tax (See Attachment #5)

Beckki explained that this tax was originally developed for Snowville. There's no guarantee that the Utah State Tax commission will approve this tax, but they will send it in anyway.

TCM Ahlstrom motioned to approve Ordinance 2024-11-7-B Town .2% Option and Use Tax. Mayor Pro Tem Hunter seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 4-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen				X
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

12. Discussion and/or action on Ordinance 2024-11-7-B Town 1% Option Sale and Use tax (See Attachment #6)

The TC discussed the fact that some in Town are on a fixed income and that it might make it harder for them to pay the tax.

TCM Johnson motioned to approve Ordinance 2024-11-7-C Town 1% Option Sale and Use Tax. TCM Powell seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 4-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen				X
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

TCM Johnson announced that he did not want a salary as a Town Councilmember. TCM Ahlstrom and TCM Powell also expressed that desire. Beckki Endicott, Clerk stated that she would research if a resolution was needed to make that official in a future meeting.

13. Discussion and/or Action on adding another signer on the Zion's Bank account.

Mayor Pro Tem Sandy Hunter explained that with the mayor out temporarily on medical leave the Town could use another person to sign checks. She asked for volunteers and TCM Ahlstrom agreed. **Mayor Pro Tem Hunter motioned to approve TCM Ahlstrom as a signer on the Zion's Bank account. TCM Powell seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 4-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen				X
CM Bruce Ahlstrom	X			

CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

14. Discussion and/or Action on approval of \$3,761. For sidewalk repairs for the Compass Rose Lodge(See Attachment #7)

Mayor Pro Tem Hunter explained that there was a trip hazard on the sidewalk in front of the Compass Rose. The sidewalk was originally put in by the school. It was decided that when Maddox Construction fixed the sidewalk in front of the new Town Hall they would also repair the section in front of the Compass Rose Lodge. The sidewalk has already been repaired, and the bill has been paid. The TC needed to decide which Town fund it is coming out of. **Mayor Pro Tem Hunter motioned to approve spending \$3,761 for the sidewalk repairs in front of the Compass Rose Lodge and that it should be taken from the General Fund or the Capitol Projects fund depending on Melissa Knowles, Town Treasurer's research. TCM Ahlstrom seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 3-1.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen				X
CM Bruce Ahlstrom	X			
CM Lewis Johnson		X		
CM Sandy Hunter	X			
CM Artie Powell	X			

15. Discussion and/or action on approval of Minutes for TC Meeting October 17, 2024 (See Attachment #8)

Mayor Pro Tem Hunter motioned to approve the minutes for Town Council Meeting October 17, 2024. TCM Johnson seconded the motion. All Votes Ayes. Motion passed.

16. Discussion and/or action on approval of Minutes for Town Council Meeting October 31, 2024. (See Attachment #9)

Mayor Pro Tem Hunter motioned to approve Minutes for Town Council Meeting October 31, 2024. TCM Ahlstrom seconded the motion. All Votes Ayes. Motion passed.

17. Discussion on fees in draft of General Revenue –Title 4 (See Attachment #10)

The TC discussed the different fees in the ordinance. They all said they did not want to allow weddings in the building. They also wanted more comparisons on pickleball fees that other cities charge.

DEPARTMENT UPDATES

TCM Johnson- The landfill is closed for the year, but if someone still needs it, they can call him. He is hoping they can still work on making the landfill better by composting the waste.

Perhaps with the new city's incorporation there could be an interlocal agreement to make that happen.

TCM Ahlstrom- The Town decided to go with LaRose Paving to do the crack seal on the roads in Town, but they are going to hold off on the job until the spring when the weather is right.

TCM Ahlstrom motioned to approve the October Bills. TCM Johnson seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 4-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen				X
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

TCM Ahlstrom motioned to adjourn the meeting. TCM Johnson seconded the motion. All votes Ayes. Motion passed.

Meeting adjourned at 8:55 p.m.



Nikki Wolthuis, Town Clerk



Weber County Sheriff's Office

Law Incident Total Report, by Observed Offense

<u>Observed Offense</u>	<u>Description</u>	<u>Total Number</u>
		3
3802	FAM OFF-CHLD/ABUSE NON VIOLEN	1
3851	FAM OFF-DV NON CRIMINAL	2
5311	PUB PEACE-DISORDERLY CONDUCT	1
5352	PUB PEACE-DIST THE PEACE	1
5359	PUB PEACE-SUSPICIOUS ACTIVITY	3
5367	ANIMAL-LIVESTOCK PROBLEMS	2
5369	ANIMAL-ANIMAL PROBLEMS	3
5422	TRAF-SPEEDING	1
5434	TRAF-HAZARDOUS MATERIAL	1
5454	TRAF-DEFECTIVE EQUIPMENT	1
5464	TRAF-VIN INSPECTION	2
7327	ASSIST-CITIZEN	1
7341	SUICIDE THREATENED	1
7362	FOLLOW UP	1
7364	OPEN DOOR	1
8008	EXTRA PATROL	3

Total reported: 28

Report Includes:

All dates between `00:00:00 10/01/24` and `23:59:59 10/31/24`, All agencies matching `WC`, All offenses observed, All offenses reported, All offense codes, All location codes matching `HU`



Weber County Sheriff's Office

Law Incident Summary Report, by Offense Observed

Agency: WEBER COUNTY SHERIFF'S OFFICE

Offense: ()

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC34808	21:25:19 10/04/24	Susp Circumstan	N 6900 E & E 300 N, HUNTSVILLE, UT	HU	
24WC35668	21:52:08 10/11/24	Motorist Assist	66XX E 100 S, HUNTSVILLE, UT	HU	
24WC37692	07:26:46 10/28/24	Animal Control	68XX E 100 S, HUNTSVILLE, UT	HU	
Total Incidents for this Offense: 3					

Offense: FAM OFF-CHLD/ABUSE NON VIOLEN (3802)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC38001	15:27:18 10/30/24	Child Abuse	, HUNTSVILLE, UT	HU	OPN
Total Incidents for this Offense: 1					

Offense: FAM OFF-DV NON CRIMINAL (3851)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC36030	12:58:12 10/15/24	Psychiatric	67XX E 200 N, HUNTSVILLE, UT	HU	CIO
24WC37642	19:03:41 10/27/24	Disturbance	1XX N 6800 E, HUNTSVILLE, UT	HU	CLO
Total Incidents for this Offense: 2					

Offense: PUB PEACE-DISORDERLY CONDUCT (5311)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC36318	12:49:50 10/17/24	Welfare Check	79XX E 500 S, WEBER COUNTY, UT	HU	CLO
Total Incidents for this Offense: 1					

Offense: PUB PEACE-DIST THE PEACE (5352)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC37638	18:28:52 10/27/24	Disturbance	1XX N 6800 E, HUNTSVILLE, UT	HU	RMK
Total Incidents for this Offense: 1					

Offense: PUB PEACE-SUSPICIOUS ACTIVITY (5359)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC34947	18:18:56 10/06/24	Child Abuse	74XX E 300 S, HUNTSVILLE, UT	HU	RI
24WC35002	09:53:44 10/07/24	Susp Circ lp	74XX E 300 S, HUNTSVILLE, UT	HU	RMK
24WC37307	08:14:44 10/25/24	Susp Circ lp	71XX E 100 S, HUNTSVILLE, UT	HU	RMK
Total Incidents for this Offense: 3					

Offense: ANIMAL-LIVESTOCK PROBLEMS (5367)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC36810	18:51:24 10/21/24	Traffic Hazard	5XX S HWY 39, HUNTSVILLE, UT	HU	RMK
24WC37393	18:41:45 10/25/24	Animal Control	5XX S HWY 39, HUNTSVILLE, UT	HU	RMK
Total Incidents for this Offense: 2					

Offense: ANIMAL-ANIMAL PROBLEMS (5369)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC36305	11:17:47 10/17/24	Animal Control	68XX E 100 S, HUNTSVILLE, UT	HU	CLO
24WC37054	12:39:18 10/23/24	Animal Control	4XX S 7400 E, HUNTSVILLE, UT	HU	CLO
24WC37375	15:32:56 10/25/24	Animal Control	68XX E 100 S, HUNTSVILLE, UT	HU	CLO
Total Incidents for this Offense: 3					

Offense: TRAF-SPEEDING (5422)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC37498	16:59:02 10/26/24	Traffic Stop	5XX S HWY 39, HUNTSVILLE, UT	HU	RMK
Total Incidents for this Offense: 1					

Offense: TRAF-HAZARDOUS MATERIAL (5434)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC35289	23:27:20 10/08/24	Traffic Hazard	S HWY 39 & S HWY 39; 7800 E, HUNTSVILLE, UT	HU	RMK
Total Incidents for this Offense: 1					

Offense: TRAF-DEFECTIVE EQUIPMENT (5454)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC34646	14:49:03 10/03/24	Traffic Stop	5XX S HWY 39, HUNTSVILLE, UT	HU	RMK
Total Incidents for this Offense: 1					

Offense: TRAF-VIN INSPECTION (5464)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC36043	11:43:46 10/15/24	Vin Inspection	3XX S 7700 E, HUNTSVILLE, UT	HU	CLO
24WC37468	09:28:03 10/26/24	Vin Inspection	74XX E 100 S, HUNTSVILLE, UT	HU	RMK
Total Incidents for this Offense: 2					

Offense: ASSIST-CITIZEN (7327)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC35179	12:15:56 10/08/24	Assist	5XX S 7600 E, HUNTSVILLE, UT	HU	RMK
Total Incidents for this Offense: 1					

Offense: SUICIDE THREATENED (7341)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC37506	17:48:50 10/26/24	Suicide Threat	73XX E 100 S, HUNTSVILLE, UT	HU	CLO
Total Incidents for this Offense: 1					

Offense: FOLLOW UP (7362)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC35024	10:57:49 10/07/24	Follow Up	75XX E 200 S, HUNTSVILLE, UT	HU	RMK
Total Incidents for this Offense: 1					

Offense: OPEN DOOR (7364)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC37308	08:20:30 10/25/24	Open Door	3XX S 7400 E, HUNTSVILLE, UT	HU	CLO
Total Incidents for this Offense: 1					

Offense: EXTRA PATROL (8008)

<u>Number</u>	<u>Time and Date</u>	<u>Nature</u>	<u>Address</u>	<u>Location</u>	<u>Dsp</u>
24WC35664	21:20:20 10/11/24	Extra Patrol	74XX E 300 S, HUNTSVILLE, UT	HU	CLO
24WC36840	23:31:41 10/21/24	Extra Patrol	5XX S HWY 39, HUNTSVILLE, UT	HU	CLO
24WC38205	21:00:45 10/31/24	Extra Patrol	74XX E 300 S, HUNTSVILLE, UT	HU	CLO
Total Incidents for this Offense: 3					

Total Incidents for This Agency: 28

Total reported: 28

Report Includes:

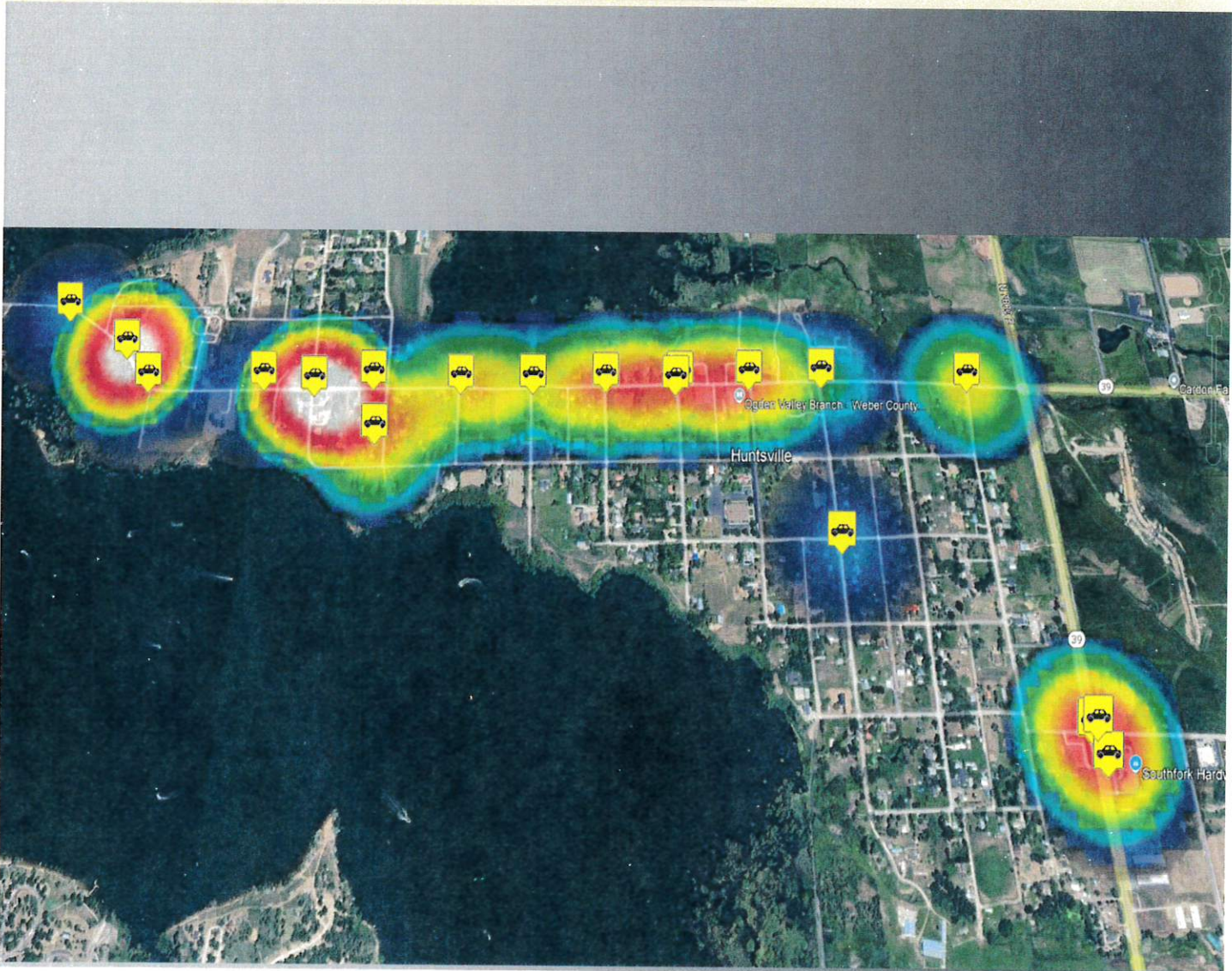
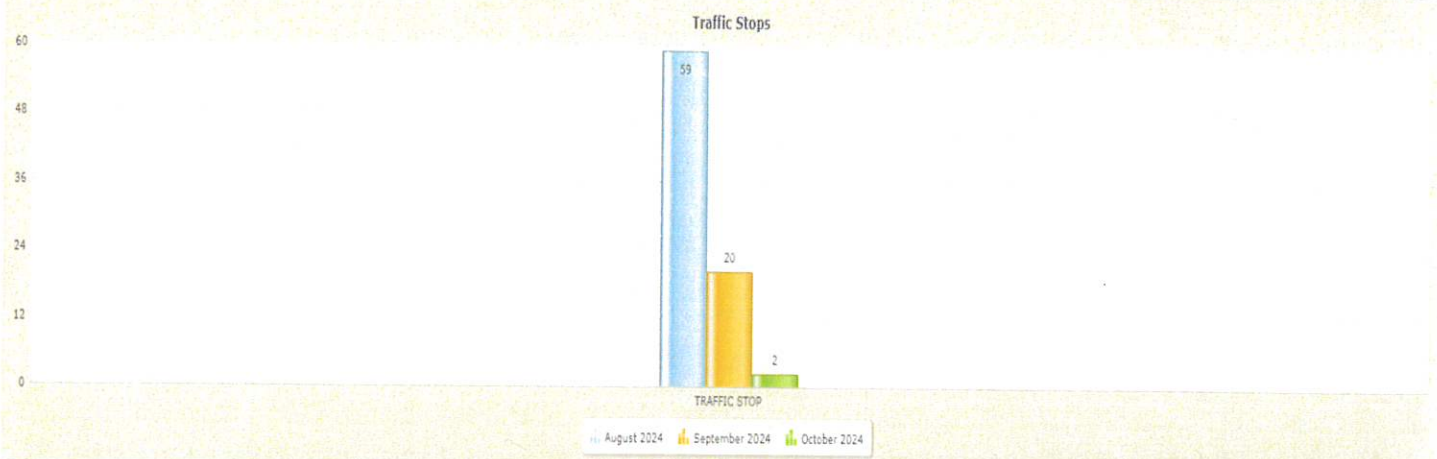
All dates between '00:00:00 10/01/24' and '23:59:59 10/31/24', All agencies matching 'WC', All officers, All dispositions, All natures, All locations matching 'HU', All cities, All clearance codes, All observed offenses, All reported offenses, All offense codes, All circumstance codes



SHERIFF'S MONTHLY REPORT

Integrity, Initiative, Intelligence

October 2024



Phone: 801-778-6614

E-mail: gcowley@webercountyutah.gov

Fw: Hansen leak / driveway repair

From Bruce Ahlstrom <bahlstrom@huntsvilleutah.gov>

Date Wed 11/6/2024 4:00 PM

To Nikki Wolthuis <nwolthuis@huntsvilleutah.gov>; Gary Probasco <garpro766@hotmail.com>; Maintenance <maint@huntsvilleutah.gov>; Sandy Hunter <shunter@huntsvilleutah.gov>; Artie Powell <apowell@huntsvilleutah.gov>; Lewis Johnson <ljohnson@huntsvilleutah.gov>

📎 2 attachments (705 KB)

concrete frint left.pdf; concrete front right.pdf;

From: Jeff Hansen <jeff@jeffhansen.net>

Sent: Wednesday, November 6, 2024 3:47 PM

To: Bruce Ahlstrom <bahlstrom@huntsvilleutah.gov>

Cc: Esther Hansen <esther@jeffhansen.net>

Subject: Hansen leak / driveway repair

Hi Bruce,

Thank you for the opportunity to provide our perspective on the replacement of the driveway due to the extensive leak under both sides of the road in front of our house.

Context:

We believe there has been damage occurring for many years in this area. A previous leak was identified and fixed by the Town last year around the same time of year, which resulted in digging considerable amount out on the other side of the curved driveway. Most notably, we have had freeze/thaw action in this area of the driveway that can only be described as spectacular, with concrete moving as much as 6". We just thought it was part of living in Huntsville, yet we were not seeing that type of movement anyplace else on our property, and we have a lot of concrete from previous owners.

It wasn't until the flowing water underneath was so strong that it bubbled up through the driveway and seams on October 10 that we considered all the driveway movement was not just standard freeze/thaw. During the subsequent dig to find the source of the flowing water, two contractors, unsolicited, volunteered - noting all the flowing water - "there is the reason your driveway is all messed up." I don't have engineering documentation to show the before or after or to confirm there was, indeed, water flowing previously. But it finally made sense.

I believe there could be a case made for damage occurring both on city property (in the Verge) and on my property. However, I don't want to get engineering studies and push hard for the city to cover the full driveway. I fully realize the Town has budgets and I have no desire to spend any of it on a lengthy process. Instead, I feel strongly that a fair compromise is for the city to cover the replacement of the front two pads:

1. The main pad where the water was coming up directly was removed. You have already acknowledged the City will pay for the replacement of that section of concrete and we are grateful for that acknowledgement.
2. The similar sized pad directly to the north. This pad was cracked somewhat prior to this leak (but note our belief that a good portion of this decay came from flowing water well before the surface leak). However, water flowed at a very high rate, now with direct access to get in under that pad, for 4 days (see the video from October 13 when

water was filling up my entire front lawn and running nearly to the front door). With water flowing underneath and then multiple heavy vehicles (backhoe, a suction truck, etc. - see supplied pictures.) parked and moving extensively on that pad, it has sunken to a point where mud cannot be kept off it. With freeze/thaw, it is very likely to move a lot more given we feel the substructure has been compromised due to the flooding.

With regard to the documentation that you shared about the Verge:

I can understand the structure documentation and when I look at our property, it meets all these codes in every way – fences off the Verge, beautiful landscaping yet unobtrusive to any access, etc. The exception to these guidelines is a driveway. The logical alternative to not having any “structure” on the Verge (while still attempting to maintain a well-groomed appearance) is that every house should not have a paved driveway until it leaves the city Verge. That clearly isn’t reasonable nor the precedent - everyone with a paved driveway in the City does so up to the city road. So, then it comes down to how to approach such a necessary structure in the Verge. People pay a lot of money for driveways. If something that is ultimately under the city’s control and ownership damaged that driveway, then it is the exception to the Verge rule of reimbursement and replacement.

It sounds like the city follows that precedent, at least tied to any portion of a driveway that is destroyed in fixing the leak. I think this is absolutely the right thing to do for anyone, not just me. The question, then, is how far the damage extends. Just because another portion doesn’t get pulled up doesn’t mean it wasn’t affected nor that there shouldn’t be consideration for that damage in the same way as concrete that is removed.

As an example, let’s say my other pad next to what was pulled up suddenly collapsed into a deep sink hole due to the water. Technically the city didn’t pull up that part of the driveway but it was clearly damaged by the leaking and running water. I would expect the City would acknowledge that both pads were damaged. In this case, there was A LOT of water in this leak. It didn’t flow perfectly under the pad that was pulled up to get access to the main leak. It went lots of other places, both above ground and below. It also went under the slab to the south, so I am hoping to not see damage occur there too. However, I am not asking for any coverage for replacing that slab. While I do have video of the water flowing under the thicker slabs to the south, the slab to the north is what was clearly damaged.

Request:

With this background, I ask that the Council approve the replacement of the two slabs (and small backfill where a third slab was cut out). I welcome the Council’s estimation of the cost of replacement that could be approved. As reference, I previously supplied the attached quotes from a reputable concrete contractor, provided to us on Oct 28, 2024:

- Removed slab: \$2,350 (already approved)
- Damaged slab (north): \$3,378
- Total request: \$5,728

Documentation:

The several videos I have are so big that I can’t send the PPT as an attachment. This particular video shows the extent of the water still 4 days later. <https://www.dropbox.com/scl/fi/oby5wpp9rj6cimeap3jrt/Hansen-Home-Driveway-Nov-2024.pptx?rlkey=jn7ppc8b99dptf140u6s109ej&st=whr75cjb&dl=0>

Is it possible for the Town Clerk or whoever you are sending this to, to pull down the Powerpoint from one of these links below? In the PPT you will find images of the damage to the driveway in both the directly affected pad as well as the pad to the north. Of particular note, are several of the videos showing the extensive flow of water during the four days it had breached. There was substantial flowing going on prior for it to finally surface – the damage done prior to surfacing is an unknown, but the water had to go somewhere. There are 9 videos embedded in the Powerpoint and some still images.

PowerPoint:

Google Drive link: https://docs.google.com/presentation/d/1uz7B9sSNF22e4Ft2Ji9Lhz8VEqhmzYsb/edit?usp=drive_link&oid=105754345206517866555&rtpof=true&sd=true

Dropbox link (native Powerpoint): <https://www.dropbox.com/scl/fi/oby5wpp9rj6cimeap3jrt/Hansen-Home-Driveway-Nov-2024.pptx?rlkey=jn7ppc8b99dptf140u6s109ej&st=whr75cjb&dl=0>

Please let me know how I can help in any way to make this as easy as possible to consume at the Council meeting. We sure appreciate your help and service on the Council.

May I ask you to confirm receipt? I hope I got your email address correct. Thanks!

Jeff

M: 



type of tree species to be planted, where they can be planted, spacing, pruning and topping will be included in a Huntsville Town Tree Standards and Specifications document to be maintained by the Huntsville Town Tree Board.

The Huntsville Town Tree Board may remove any tree or part thereof on Huntsville Town property which is in an unsafe condition or which by reason of its nature is injurious to electric power lines, gas lines, water lines, or other public improvements; or is affected with any injurious fungus, insect or other pest. This Title does not prohibit the planting of trees on Huntsville Town property by adjacent property owners providing that the selection and location of said trees is approved by the Huntsville Town Tree Board as being in accordance with the specifications as listed in the Huntsville Town Tree Standards and Specifications. Also, the Huntsville Town Tree Board may not plant or remove Huntsville Town trees adjacent to private property without an agreement with the property owner to share in the maintenance of the tree. Notification of removal or action on any trees adjacent to landowner will be given at least twenty-one (21) days in advance of planned removal or action.

8.3.4 Review by Huntsville Town Council

The Huntsville Town Council shall have the right to review decisions of the Huntsville Town Tree Board and rescind said decisions. The adjacent property owner may appeal any ruling or order of the Huntsville Town Tree Board to the Huntsville Town Council who may hear the matter and make a final decision.

8.4 Structures on Huntsville Town Property

The primary consideration concerning any landscaping or structure on Huntsville Town property is safety, especially in regards to vehicular traffic, both safe passage and visibility. Huntsville Town encourages residents to maintain a well-groomed appearance in the portions of Huntsville Town property between the edge of the pavement and the resident's property, said Huntsville Town property referred to as the verge. If required for utility access, etc. Huntsville Town will remove for the verge any resident placed landscaping or structures necessary, and the owner will be responsible for replacement. Requirements for anything placed in the verge are:

1. Mail boxes shall meet the requirements of the US Postal Service, and shall not present a hazard to vehicular traffic.
2. There shall be no landscaping or large objects that represent a hazard to vehicle passage closer than 10 feet to the paved street surface. There shall be no landscaping or large objects that impede driver visibility in the area of street intersections.
3. No private fences shall protrude beyond owner's property lines and into the verge. In case of a boundary dispute, the burden of proof resides with the record landowner.
4. No structures shall be located in the verge.


8.5 Alleyways and Huntsville Town Rights-of-Ways

Alleyways are for the use of all residents and are intended to provide vehicular access to property owners to the backs of their property. No fencing, vehicles, structures, garbage, junk, or landscaping shall be placed such that it blocks access to and through the alleyways. Huntsville Town Rights-of-Way are provided for the access to underground infrastructure (e.g., water pipes). No permanent structures or landscaping shall be installed over Huntsville Town Rights-of-Way. If such impediments are required to be removed by Huntsville Town to gain infrastructure access, it will be done at the expense of the property owner.

8.6 Huntsville Town Park

The primary purpose of the Huntsville Town Park is for the use and enjoyment of the town residents. No alcohol, horses, unleashed dogs, golfing activities, golf carts, using fireworks, camping or unauthorized vehicles are allowed

horses, unleashed dogs, gaming activities, golf carts, using fire works, camping or unauthorized vehicles are allowed in the park. Exceptions are service animals and vehicles used during Huntsville Town Council permitted activities. The park closes each evening at 10 p.m. until 8 a.m. the next morning. Events and activities shall be on a reservation basis only and limited to participants that come from the greater Huntsville community and Ogden Valley residents. This would include, but is not limited to: family reunions, youth sports, July 4th celebrations, and Valley Elementary Fall Festival. If vendors will operate, the reservation request must include their names and

 Title_8_Usage_of_Town_Property_updated_5-2023.pdf

Save...





Perfect Form Masonry, LLC
Perfect Form Masonry, LLC



Invoice

Bill to:
Egner Hansen
400 S. 7700 E. Huntsville, Utah
cehner@egnhansen.net
801.824.7480

Invoice # 19245-000488
PO # ...
Due by mail: now
3 days before
project (TBD)

SERVICE INFO	QTY	UNIT	PRICE	TOTAL
<p>Job description Project (BI) Remove existing concrete driveway and install new concrete driveway. (B3 2x17) total 225.25 square feet</p>			\$0	\$0

Materials & Labor

- concrete
- machine
- dump fees
- road base
- rebar
- all form materials

Labor description

- saw cut existing concrete
- demo concrete
- excavate area
- install road base
- grade area
- compaction
- install forms
- rebar dowel into existing concrete
- install rebar grid
- pour concrete
- finish concrete (broom)
- cut control joints (cooled)
- strip forms
- clean up and haul out all work materials

Subtotal **\$3,378**
Total (USD) **\$3,378**

PAYMENT SCHEDULE

AMOUNT	DUE DATE	PAYMENT DATE	PAYMENT ID	STATUS
\$1,689	5 days before project (TBD)		40001985-001	UPCOMING
\$1,689	2 days after project (TBD)		40001985-002	UPCOMING



Perfect Form Masonry, LLC
Perfect Form Masonry, LLC



Invoice

BILL TO
Esther Hansen
400 s. 700 e. Huntsville, utah
esther@jeffhansen.net
801 824 7410

INVOICE #
92243-000487

Date issued
Oct 28, 2024

PO #

Next payment due
5 days before
project (TBD)

SERVICE INFO

QTY **UNIT** **UNIT PRICE** **TOTAL**

Job description

Project (A)
Install new concrete driveway (9'3" x 17'-2") 159 square feet.

\$0 \$0 \$0 \$0

Materials & Labor

Material description

\$2,350 \$2,350

- concrete.
 - rebar.
 - all form materials.
- Labor description
- grade area.
 - compaction.
 - install forms.
 - pour concrete
 - finish concrete (broom).
 - cut control joints (tooled).
 - strip forms.
 - clean up and haul out all work materials.

Subtotal \$2,350
Total (USD) \$2,350

PAYMENT SCHEDULE

AMOUNT	DUE DATE	PAYMENT DATE	PAYMENT ID	STATUS
\$1,175	5 days before project (TBD)		#000487-001	UPCOMING
\$1,175	1 day after project (TBD)		#000487-002	UPCOMING

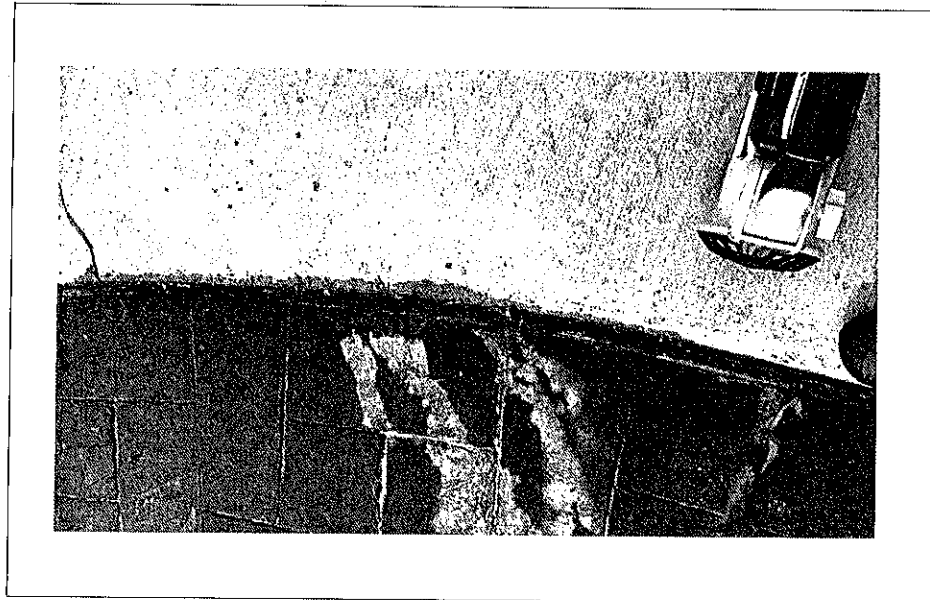
Hansen Home

Water Leak – October 9 – 14, 2024

Documentation of various stages of discovery of the source of the leak and
damage/removal of several portions of the driveway



Original Leak surfaces – Oct 9-10



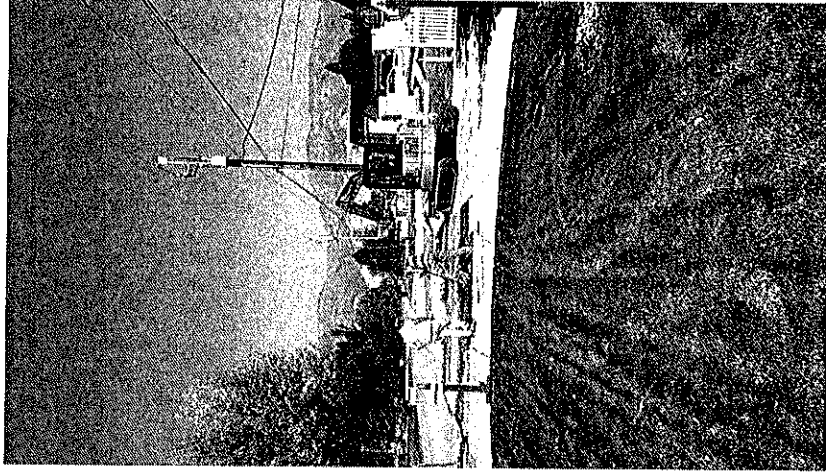
Shows water going under pad to exit Oct 13 – concrete removed but not fixed



Oct 13 – concrete removed but not fixed



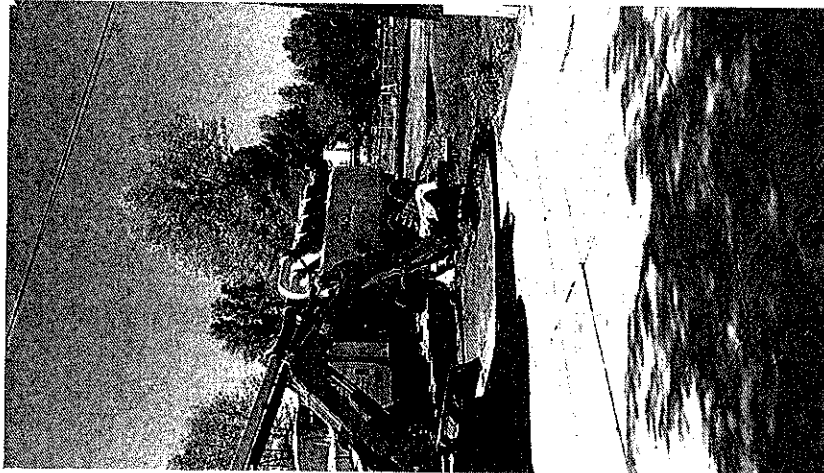
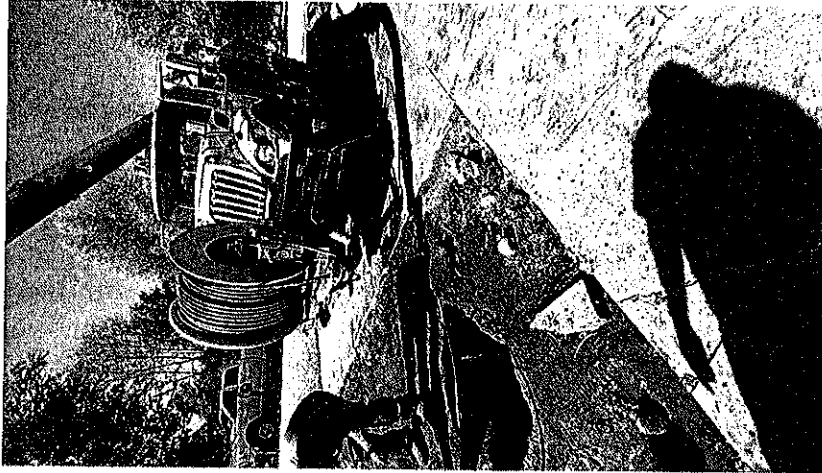
Oct 13 – substantial flows

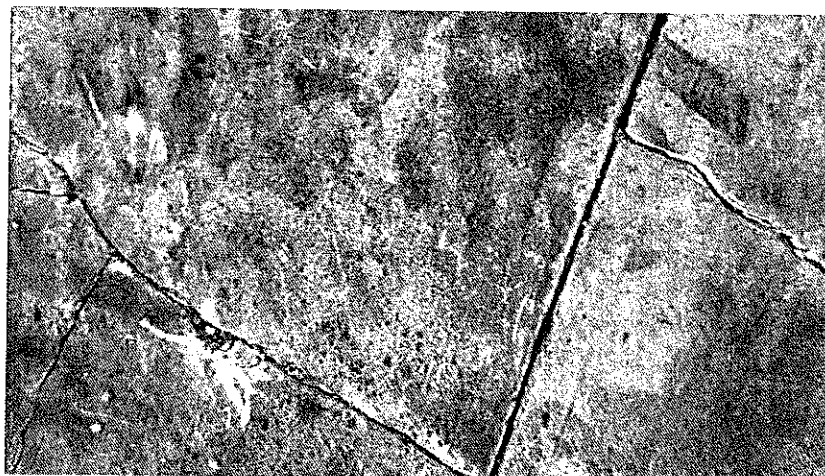
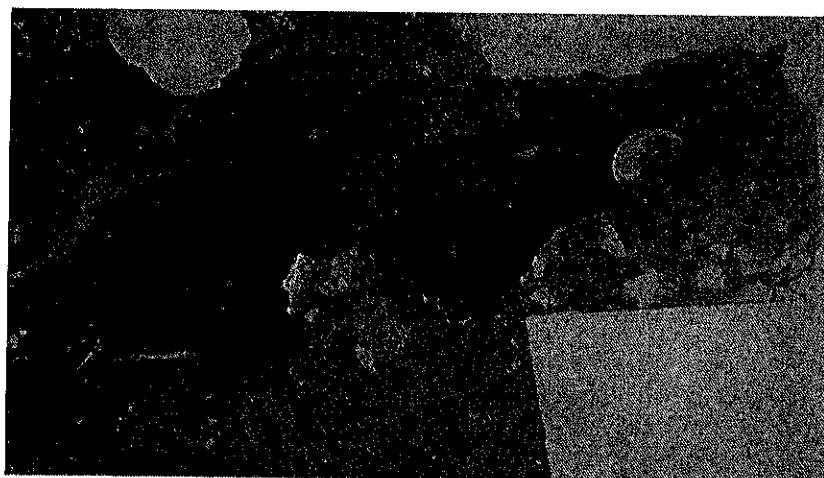
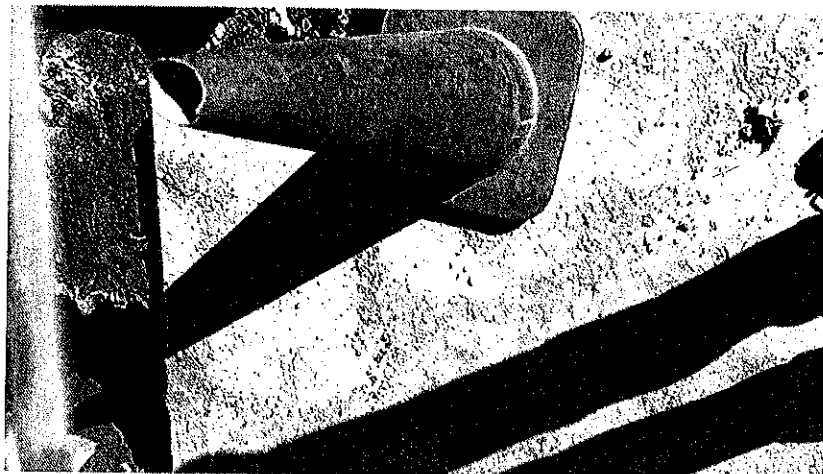


Excavating / machinery on pads



Oct 13 – concrete removed but not fixed





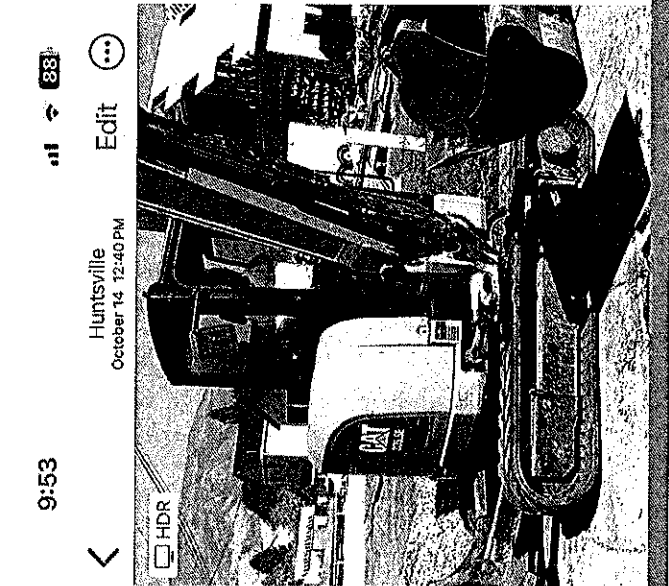
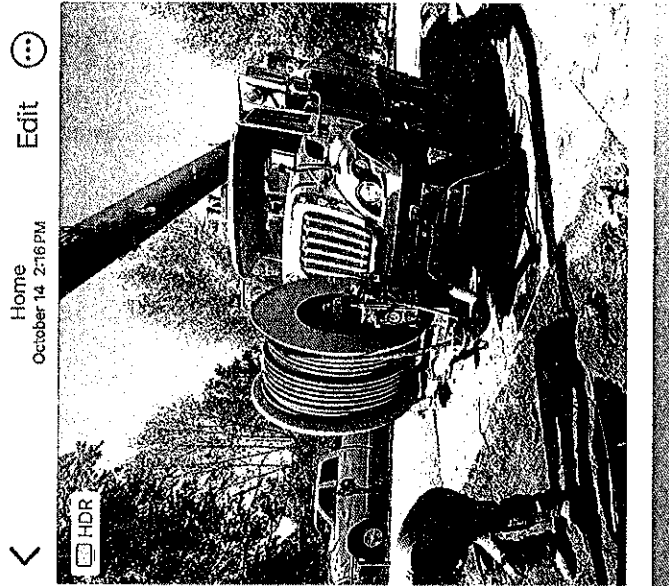
Before and after



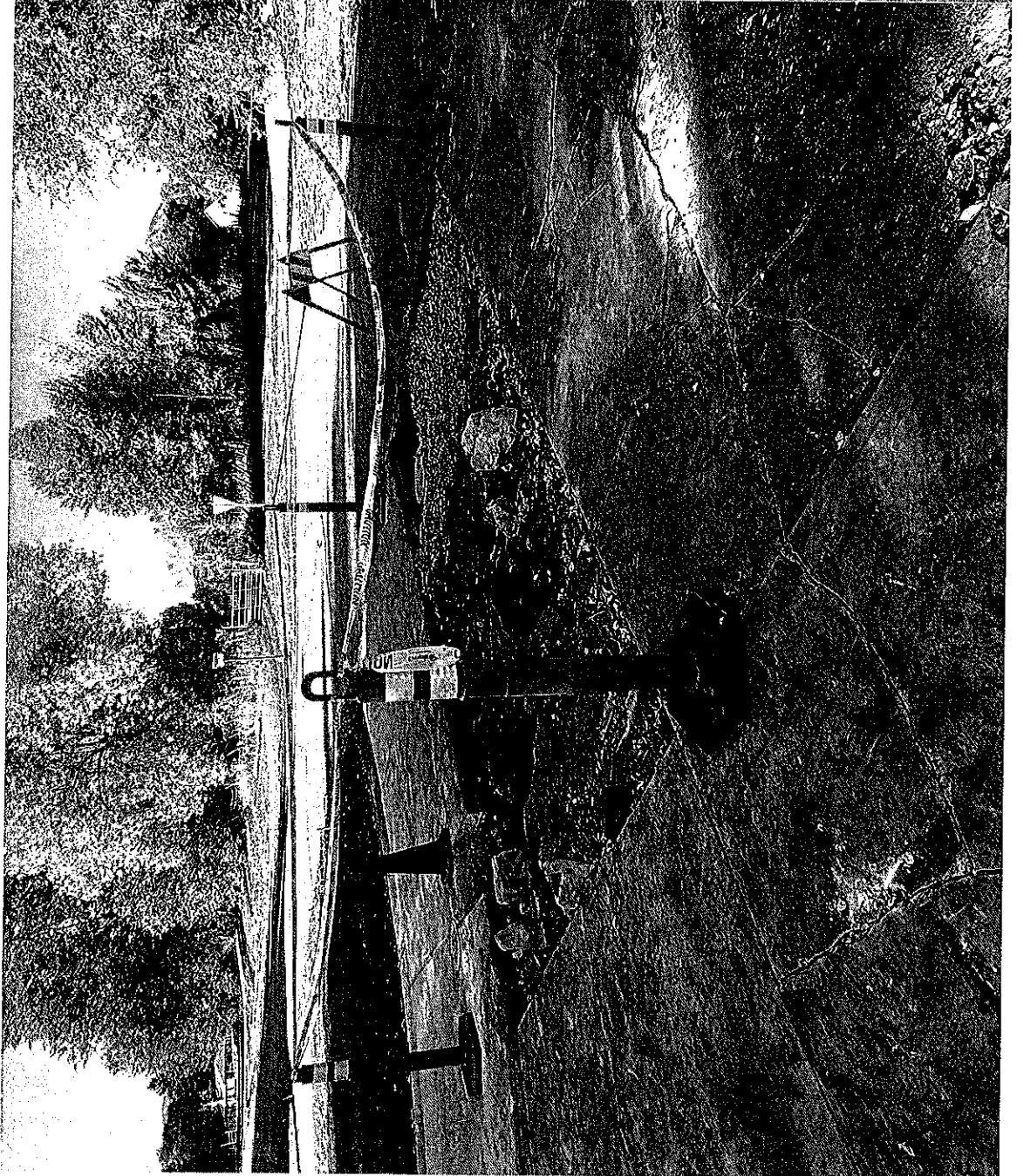
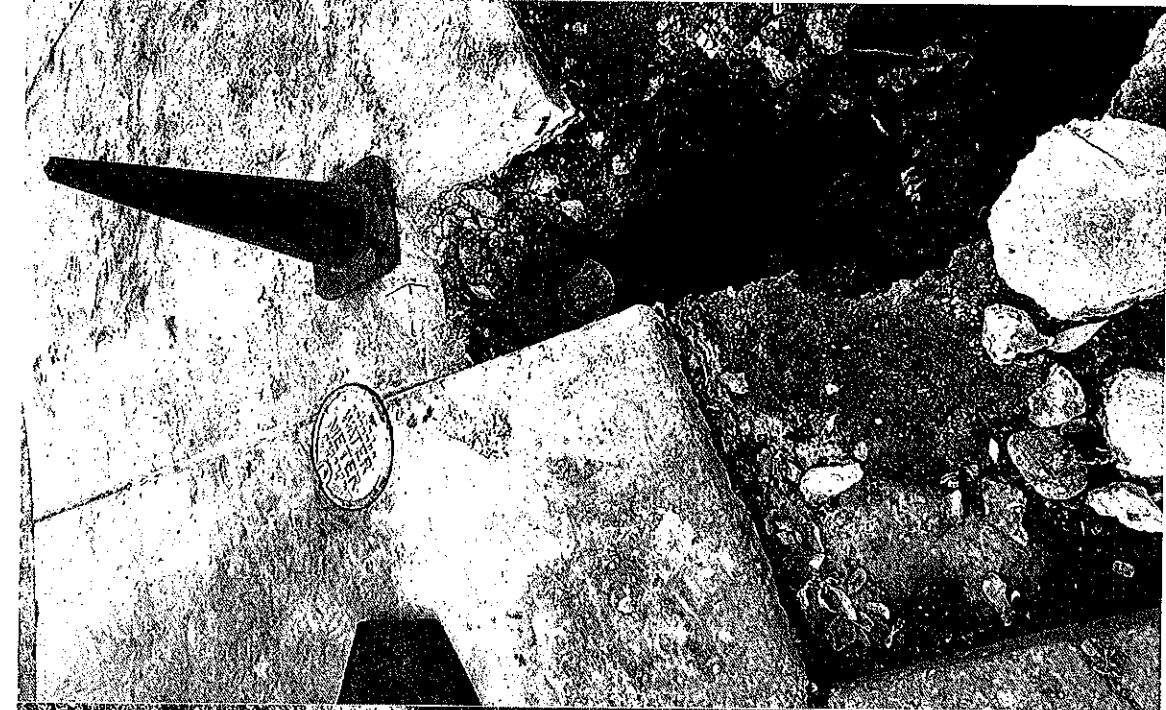
Only shot I can find of that section prior to leak. Turns out I don't take a lot of photos of that part of my property.

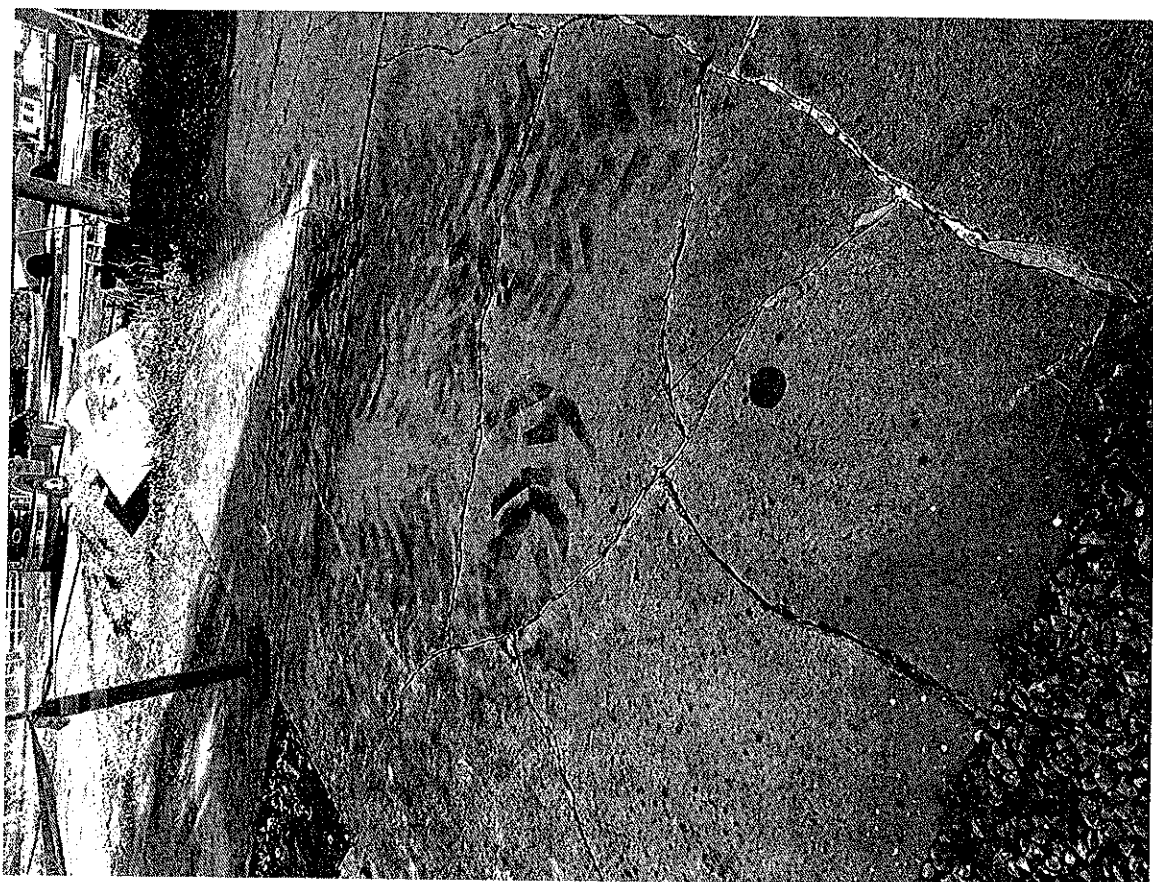
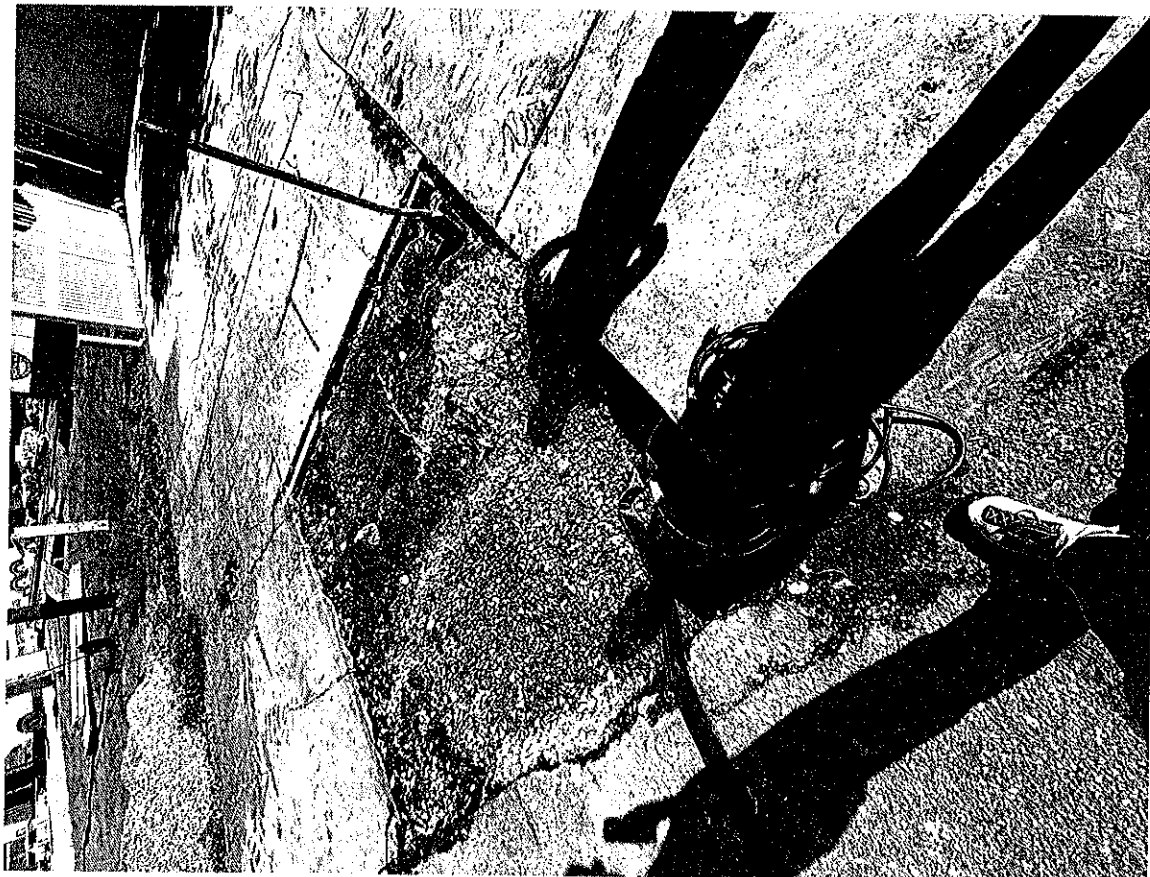


Aftermath



Cracking and Equipment on North Slab





5 Year Projection

To be billed

City	2024/25
Farr West	\$662,700
Hooper	\$661,652
Huntsville	\$119,228
MSL	\$449,184
Plain City	\$622,740
Uintah	\$199,752
Washington Terrace	\$1,113,248
West Haven	\$1,983,796
Unincorporated	\$1,644,972
	\$7,457,272

5 Year Projection

	2025/26	2026/27	2027/28	2028/29	2029/30
	\$801,246.00	\$795,774.00	\$790,016.00	\$783,959.00	\$777,592.00
	\$829,800.00	\$821,661.00	\$815,993.00	\$809,798.00	\$803,075.00
	\$146,966.00	\$147,566.00	\$148,141.00	\$148,693.00	\$149,223.00
	\$534,038.00	\$538,792.00	\$543,371.00	\$547,770.00	\$551,979.00
	\$759,788.00	\$777,560.00	\$795,207.00	\$812,695.00	\$829,991.00
	\$241,737.00	\$249,277.00	\$257,048.00	\$265,060.00	\$273,321.00
	\$1,372,168.00	\$1,381,154.00	\$1,389,764.00	\$1,398,002.00	\$1,405,877.00
	\$2,217,463.00	\$2,327,241.00	\$2,441,819.00	\$2,562,314.00	\$2,685,835.00
	\$2,015,451.00	\$2,054,947.00	\$2,094,491.00	\$2,134,077.00	\$2,173,701.00
	\$8,915,657.00	\$9,093,972.00	\$9,275,850.00	\$9,461,368.00	\$9,650,594.00

Total # of Deputies	75
County General Fund	31
Contract Cities	44

	85	85	85	85	85
	32	32	32	32	32
	53	53	53	53	53

Assumptions	2025/26	2026/27	2027/28	2028/29	2029/30
2% increase on budget dollars each year					
Using 40% population and 60% call volume for allocation					
Holding staffing at 85 Deputies beginning in 2025 2026					
Population increase based on the past 5 yr Average					
Call data increase based on the past 5 yr Average					

** Need for additional officers will be evaluated each year

****This is an 5 year estimate and subject to change**

5 Year Increase with 11% Wage Increase

City	To be billed		5 Year Projection					
	2024/25		2025/26	2026/27	2027/28	2028/29	2029/30	
Farr West	\$662,700		\$863,017	\$857,124	\$850,922	\$844,398	\$837,540	
Hooper	\$661,652		\$890,541	\$885,005	\$878,901	\$872,228	\$864,987	
Huntsville	\$119,228		\$158,297	\$158,942	\$159,562	\$160,156	\$160,727	
MSL	\$449,184		\$575,209	\$580,329	\$585,262	\$589,999	\$594,533	
Plain City	\$622,740		\$818,363	\$837,505	\$856,512	\$875,348	\$893,978	
Uintah	\$199,752		\$260,373	\$268,495	\$276,895	\$285,494	\$294,393	
Washington Terrace	\$1,113,248		\$1,477,954	\$1,487,633	\$1,496,906	\$1,505,779	\$1,514,261	
West Haven	\$1,983,796		\$2,388,416	\$2,506,656	\$2,630,068	\$2,758,775	\$2,892,896	
Unincorporated	\$1,644,972		\$2,170,829	\$2,213,059	\$2,255,963	\$2,298,600	\$2,341,279	
	\$7,457,272		\$9,602,999	\$9,794,748	\$9,990,991	\$10,190,777	\$10,394,594	

Total # of Deputies	75	85	85	85	85	85
County General Fund	31	32	32	32	32	32
Contract Cities	44	53	53	53	53	53

Assumptions
2% increase on budget dollars each year
Includes an 11% wage increase in 2025/26
Using 40% population and 60% call volume for allocation
Holding staffing at 85 Deputies beginning in 2025 2026
Population increase based on the past 5 yr Average
Call data increase based on the past 5 yr Average

** Need for additional officers will be evaluated each year

****This is an 5 year estimate and subject to change**

PATROL

City events have been going well. Hooper Tomato Days, Eden Balloon Festival, and the Huntsville Marathon are wrapped up.

To date, we have billed over 4300 hours in overtime since July 1st. This overtime stems from fairgrounds, forest service, and various city events. Year to date the Enforcement Division has worked 10,132.76 hours of overtime.

Currently, patrol has four deputies in the field training program. They are doing very well and should be completing training the first of the year. A fifth will start FTO in November. We currently have six deputies in the academy and will graduate on December 6th.

Patrol has adjusted patrol personnel and has the K9 personnel working a modified swing shift to allow for more personnel during the busier times of the day.

INVESTIGATIONS UPDATE

August 2024- West Haven- Suspect stole a fishing boat and stripped the equipment off of it. The total value of the boat, equipment, and damage was great enough that the suspect was charged with felony 2 charges of vehicle theft, theft, and property damage.

August 2024- Farr West- An assault was witnessed and a suspect was identified, but further follow had to be completed to identify the victim. This ended up being a domestic violence situation and the suspect was charged with dv assault and dv property damage.

August 2024- West Haven- An unidentified deceased burn victim from 1992 was positively identified through DNA testing. This was accomplished through the collaborative efforts of the Cold Case Task Force. The adult daughter of the victim was notified, finally providing her answers and closure after over 32 years.

September 2024- West Haven- Triple murder/suicide. Mother murdered her three young children before killing herself.

September 2024- Causey Dam- Father admitted to raping his 10 year old daughter while on camping trips. At least two of these trips took place in the Upper Valley area near Causey Dam, and he was charged for two felony 1 counts of rape of a child. The father was already in custody in Davis County for like offenses in their jurisdiction.

September 2024- Avon Gun Range- Stepfather charged with child abuse for hitting his 13 year old stepdaughter in the face with a closed fist causing injury.

October 2024- West Haven- Mother charged with child abuse for bashing her 3 year old daughter's face into the ground causing injury.

October 2024- Upper Valley West- A contractor (who had lost his contracting license) was paid to renovate a residence in the Upper Valley. The victim paid nearly \$30,000 to the suspect, but almost no work was done on the project before the suspect abandoned the project and stopped responding to the victim. The suspect was charged with felony communications fraud, felony theft, and MA contracting without a license.

October 2024- West Haven- Father charged with child abuse for hitting his 8 year old son with a belt causing injury.

October 2024- Uintah Highlands- A suspect pretending to be a contractor was charged with contracting without a license. The victim paid \$5,000 and very little work was completed. This case was generated through another investigation on the same suspect for similar allegations.

October 2024- Plain City- 20 year old suspect was found to have been paying juvenile females for nude images and videos of them. The suspect made requests of the victims, including specific sex acts he wanted them to perform. The suspect was arrested for 10 counts (although there were hundreds of photos and videos) of sexual exploitation of a minor.

Investigations Update 10/29/24

Active case total - 351

New cases since 7/30/24 – 122

CIO cases since 7/30/24 – 161

Cases closed since 7/30/24 - 66

Currently five detectives and one sergeant assigned to the unit:

Sgt. Jolley

Det. Hebdon – Child Welfare

Det. Leon – Child Welfare

Det. Stewart – ICAC

Det. Rivera – Fraud

Det. McFarland – Major Crimes

Detectives are also active members various assignments to include: Firearms, in-service training, SWAT, and Task Force Officers for the FBI and U.S. Marshals

2024 FLOCK REPORT

Date	Case Number	Address	City	Est. Veh Value	Est. Recovered Prop Value	Guns	Details	Arrests:	Citations
1/8/2024	24WC739	2577 S 1900 W	WH				Stolen Snowblower from Maverik. Flock was used to get a plate # for the suspect vehicle. 2 individuals were identified and arrested for the stolen vehicle. Snowblower was not recovered.	2	
2/1/2024	24WC3767	1172 W 2100 S	WH				2 suspects used fake money to pay for a \$70.00 breakfast. Suspect vehicle was identified using Flock. 1 suspect was located in the vehicle and cited.	1	1
2/1/2024	24WC3842	1900 W 2100 S	WH	4700			Flock alerted to a stolen vehicle on 2100 S. Deputies located the vehicle and 1 juvenile male was taken into custody and booked into Weber Valley Detention Center. The vehicle owner took custody of the vehicle.	1	
3/8/2024	24WC8251	1160 W 2150 N	UW				Suspect was identified in \$44,000 wire theft from an Unincorporated County business. This is a cross state lines theft ring.		
6/2/2024	24WC19158	3550 S 3850 W	WH				Reckless driver in a West Haven neighborhood. Vehicle was identified with the use of Flock. Driver was issued a citation. Fugitive was identified as having a warrant out of California for Homicide. Vehicle pinged on Flock in West Haven. Fugitive was taken into custody and was in possession of drug paraphernalia	1	1
6/30/2024	24WC22743	1172 W 2100 S	WH				Motorcyclist was traveling at a high rate of speed on North Ogden Divide and fled from the traffic unit. Driver ID'd and was located and arrested.	1	
7/15/2024	24WC24527	North Ogden Canyon Rd	UW						1
Total				4700				6	2



Traffic Unit Quarterly Statistics

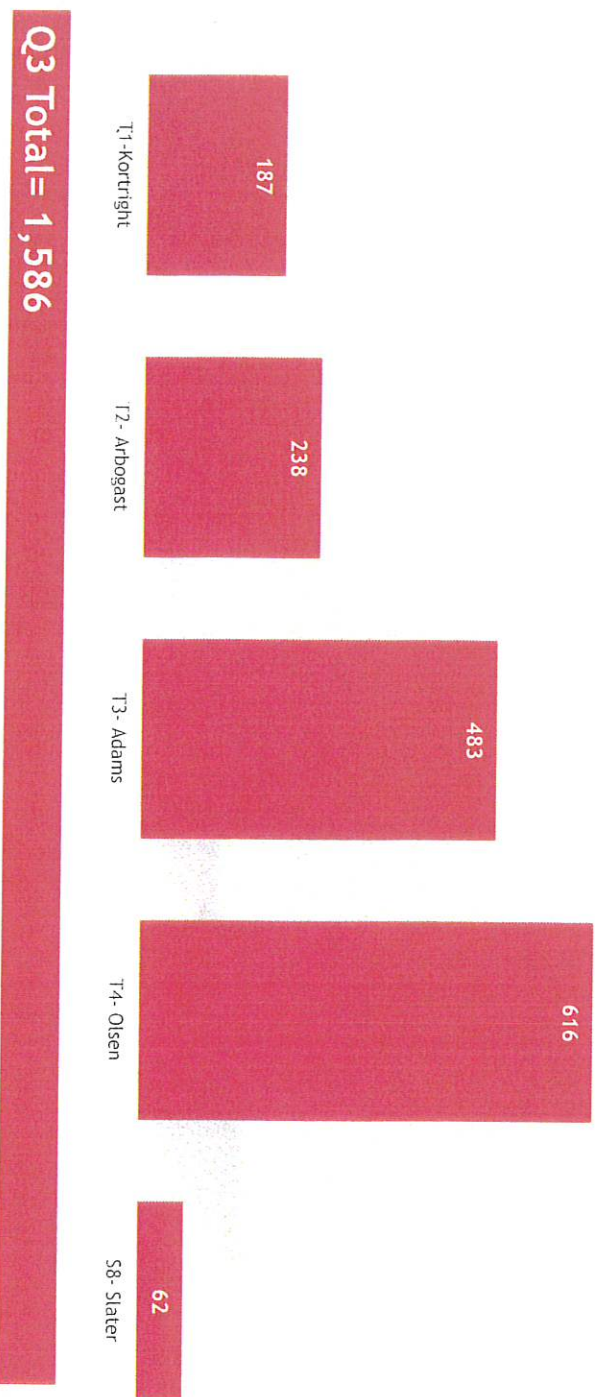
July 1, 2024 - September 30, 2024

Sgt. Kyley Slater



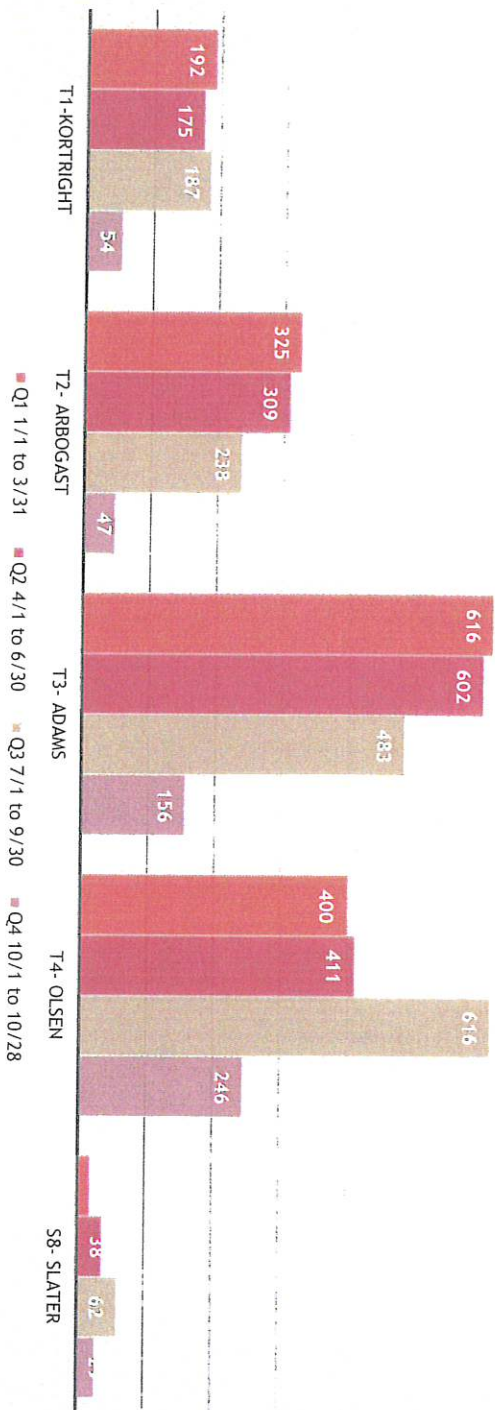
Q3 Traffic Stops

Q3 7/1 to 9/30



Traffic Unit Traffic Stops- By Quarter

Traffic Stops



Kortright	Arbogast	Adams	Olsen	Slater	Total (2024)
608	919	1857	1673	148	5,205

Traffic Stops by Contract City Quarter 3 (Traffic Unit only)

- ▶ Farr West: 91
- ▶ Plain City: 72
- ▶ Marriott-Slaterville: 222
- ▶ West Haven: 330
- ▶ Hooper: 119
- ▶ Washington Terrace: 148
- ▶ Uintah: 40
- ▶ Huntsville: 130
- ▶ Unincorporated Weber County: 287
- ▶ All other areas: 147

Quarterly Total- 1,563

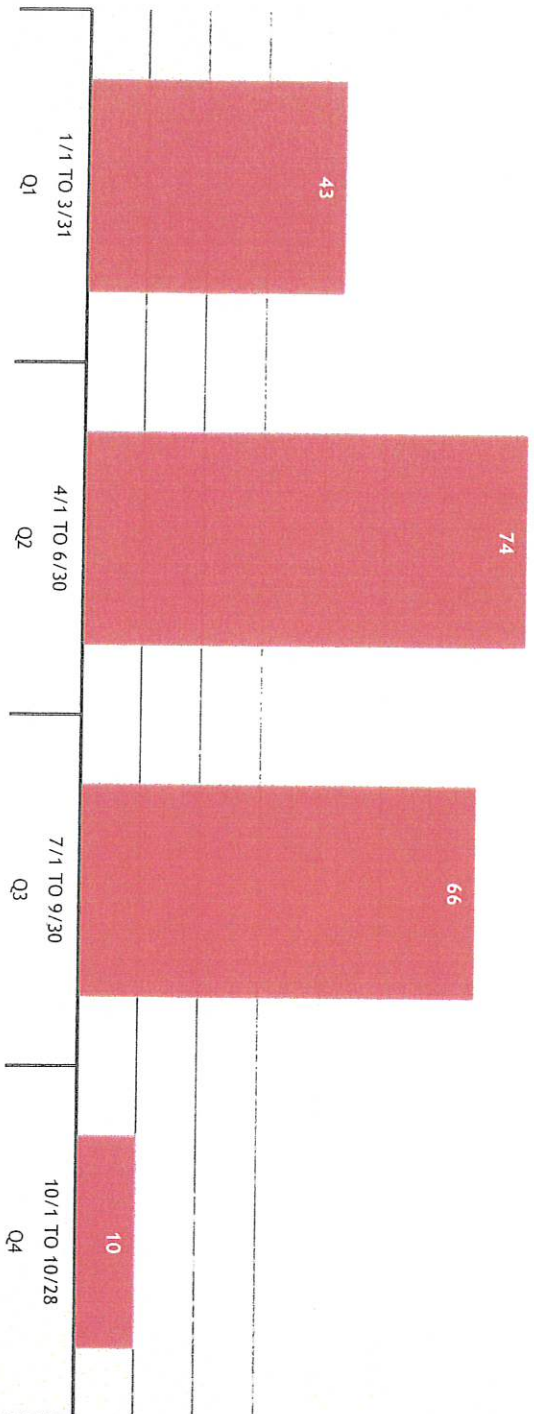
Traffic Stops by Contract City - Yearly (Traffic Unit Only)

- ▶ Farr West: 311
- ▶ Plain City: 259
- ▶ Marriott-Slaterville: 755
- ▶ West Haven: 1166
- ▶ Hooper: 387
- ▶ Washington Terrace: 526
- ▶ Uintah: 218
- ▶ Huntsville: 280
- ▶ Unincorporated Weber County: 872
- ▶ All other areas: 426

Yearly Total = 5,205

UTIP Inspections

UTIP



2024 Total - 193

UTIP Inspections

- ▶ Farr West: 8
- ▶ Marriott-Slaterville: 59
- ▶ West Haven: 61
- ▶ Hooper: 5
- ▶ Washington Terrace: 5
- ▶ Uintah: 4
- ▶ Unincorporated Weber County: 31
- ▶ Other Areas: 23

Yearly Total: 193

Quarter 3

Crash

Investigations

(Traffic Unit)

- ▶ Farr West: 14
- ▶ Plain City: 6
- ▶ Marriott-Slaterville: 6
- ▶ West Haven: 25
- ▶ Hooper: 9
- ▶ Washington Terrace: 6
- ▶ Uintah: 7
- ▶ Huntsville: 0
- ▶ Unincorporated Weber County: 18

Q3 Totals (Traffic Unit): 91

Year to Date (Office Wide)

- ▶ Farr West: 71
- ▶ Plain City: 59
- ▶ Marriott-Slaterville: 35
- ▶ West Haven: 145
- ▶ Hooper: 34
- ▶ Washington Terrace: 56
- ▶ Uintah: 41
- ▶ Huntsville: 2
- ▶ Unincorporated Weber County: 121
 - ▶ ED: 13 LB: 2 UW: 39 UE: 10C: 2
 - ▶ NE: 1 NW: 34 SE: 11 SW: 13
 - ▶ Forest Service: 5
- ▶ Other Areas/Agency Assist: 37

Crash Investigations

2024 Yearly Total: 601

Municipal Energy Tax

Return to Tax Listing
(/Index.php?page_id=784)

Municipal Energy Tax

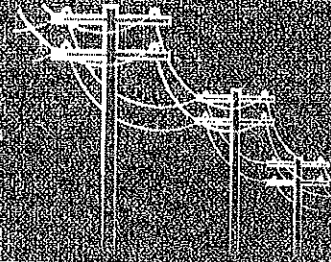
Filing frequency:	See Sales Related Taxes (/index.php?page_id=977)
Payment frequency:	See Sales Related Taxes (/index.php?page_id=977)
Forms:	TC-62E (/forms/current/tc-62etemplate.xls) (this file also includes TC-62ER and TC-62ET) Must be filed electronically using Taxpayer Access Point (http://tap.utah.gov/)
Publications:	Pub 54 (/forms/pubs/pub-54.pdf)
Statutes:	10-1 Part 3 (https://le.utah.gov/asp/codelookup/codelookup.asp?chapter=10-1)
Revenue:	Used by the municipality that imposed the tax
Information:	Municipalities may adopt this tax on gas and electricity delivered within their jurisdiction. Sales and use tax exemptions do not apply to this tax. See Publication 54 (/forms/pubs/pub-54.pdf) for applicable exemptions.

Sales Tax Information for Public Utilities



This publication is provided for general guidance only. It does not contain all sales or use tax laws or rules.

Utah State Tax Commission
210 North 900 West
Salt Lake City, Utah 84119
801-297-2200
1-800-662-4616
tax.utah.gov



If you need an accommodation under the Americans with Disabilities Act, email taxada@utah.gov, or call 801-297-3811 or TDD 801-297-2020. Please allow three working days for a response.

Introduction

This publication provides tax information relating to public utilities. It includes Utah law and Tax Commission rules, but is not all-inclusive. Future law or rule changes may change this publication.

Find general sales and use tax information in Publication 25.

Delivery Locations

The location where a transaction is completed is the location where a purchaser receives gas or electricity sold by a public utility. This is the customer's residential or business address. The location of the meter is normally the point of sale or use.

The Tax Commission establishes a sales tax account's delivery location outlets according to the information provided by the account holder. These outlets are pre-printed on form TC-62M Schedule A in addition to brick-and-mortar outlets.

Public utilities report sales and use tax on form TC-62M and Schedule A. Each jurisdiction where service is delivered is listed as a delivery location on Schedule A.

Municipal Energy Sales and Use Tax

A municipality may levy municipal energy sales and use tax of up to 6 percent of the delivered value of taxable energy (gas and electricity) sold or used within its borders. This is in addition to any local-option sales and use taxes the municipality imposes.

The easiest way to file all municipal energy sales and use tax returns, reports and payments is online, using Taxpayer Access Point (TAP), our online account management system. TAP:

- is fast
- is accurate
- calculates for you
- is available 24/7

You will need the following information to set up online access to your accounts:

- Federal Employer Identification Number (FEIN) or Social Security Number (SSN),
- Utah 14-digit account number
- Your PIN

The return and payment are both due at the same time as your *Sales and Use Tax Return*.

Exemptions from sales and use taxes do not apply to the municipal energy sales and use tax. However, municipalities must exempt:

- sales and use of motor fuel, special fuel and aviation fuel subject to motor and special fuel tax;
- sales and use of gas and electricity that the municipality is prohibited from taxing under federal law, the U.S. Constitution or the Utah Constitution;
- gas and electricity brought into Utah by a nonresident for the nonresident's personal use;
- sales or use of gas and electricity for any purpose other than use as a fuel or energy;
- sales or use of gas and electricity to a person if the primary use is for compounding or producing gas and electricity or a fuel subject to the motor and special fuel tax;
- sales of gas and electricity for use outside of the municipality imposing the tax;
- sales and use of gas and electricity purchased or stored in Utah for resale; or,
- sales of electricity produced from a new alternative energy source built after Jan. 1, 2016, as designated in the retail tariff by the Public Service Commission of Utah.

A municipality that generates electricity for customers within its borders may exempt customers who, as of July 1, 1997, were receiving electrical energy from a supplier other than the municipality and whose needs the municipality cannot meet.

The Tax Commission receives and distributes tax revenues for the participating localities, unless the municipality is the energy supplier, or the energy supplier collects at least \$1 million in municipal energy sales and use taxes annually from its Utah customers. In those cases, the energy supplier pays the municipal energy sales and use taxes it collects directly to the municipality and electronically files an annual information return (TC-62ER, *Municipal Energy Sales and Use Tax Report*) with the Tax Commission.

The delivered value is the arm's length sales price of the energy, including any transportation, freight, service or customer demand charges, or other costs incurred in obtaining the energy. The point of delivery of gas and electricity is normally the location of the meter.

A user of natural gas or electricity who has paid municipal energy sales and use tax to a supplier on a portion of the delivered value of the energy (evidenced by a separate charge on the invoice from the supplier) may credit the taxes paid to the supplier against the tax it pays the Tax Commission. The tax is distributed to the municipality that levied the tax.

Taxpayers who pay the municipal energy sales and use tax on a monthly basis qualify for a 1 percent seller discount.

Energy Suppliers

An energy supplier includes an entity that bills a consumer for costs to transport taxable energy to that consumer. An entity that has Utah nexus and bills an end user for taxable energy transportation costs must include on the billing the municipal energy sales and use tax calculated on the transportation costs.

Some gas consumers buy energy from third-party suppliers, but another entity transports the gas. In such cases, if the transporter does NOT charge municipal energy sales and use tax on the transportation, then the consumer must become licensed for municipal energy sales and use tax and report the amount directly to the Tax Commission (form TC-62E).

Anyone who delivers taxable energy to the point of sale or use, but provides only the transportation component of the taxable energy, must report delivery volumes each quarter. Use Schedule TC-62ET to report delivery volumes for each user to whom you provide only the transportation component of the taxable energy's delivered volume.

Multi-Channel Audio and Video Service

Amounts paid or charged for multi-channel video or audio services provided by a multi-channel video or audio service provider within Utah are taxable at the statewide rate of 6.25 percent. The provider or seller of multi-channel video and audio services must calculate, collect, report and pay the tax to the Tax Commission. Use form TC-62W, *Miscellaneous Sales Taxes, Fees and Charges Return*. Calculate the tax on the base price plus any franchise fee combined into the total service charge.

The return and payment are both due at the same time as your *Sales and Use Tax Return*. You may pay online at tap.utah.gov.

A multi-channel video or audio service provider is defined as any person or group of persons that:

- provides multi-channel video or audio service and directly or indirectly owns a significant interest in the multi-channel video or audio service; or
- otherwise controls or is responsible, through any arrangement, for the management and operation of the multi-channel video or audio service.

A multi-channel video or audio service provider includes the following, except those specifically exempted by state or federal law:

- a cable operator,
- a SMATV operator,
- a CATV provider,
- a direct-to-home satellite service provider,
- a multi-point distribution provider,
- a DBS provider, and
- a MMDS provider.

A multi-channel video or audio service provider may claim a nonrefundable tax credit against the multi-channel video or audio tax imposed on the provider. The credit is in an amount equal to 50 percent of the total amount of county or municipality franchise fees paid by the provider to all counties and municipalities that impose the franchise fee. The credit must be claimed each filing period on the return filed for that period and may not be carried forward or back. The tax credit does not reduce the cost of the service when calculating tax due.

The provider must pass through to its customers the amount of nonrefundable credit claims for a filing period and it must be done in the same period for which the credit is claimed by the provider. The tax rate may not be reduced to compensate for the claimed credit.

Huntsville Presentation by John Bond, Weber County Treasurer
10/2/2024

Could Huntsville Town's revenue forecast be assisted using any one or a combination of the following:

1. **Tax Increase:** Increasing Huntsville's budget through a property tax increase (example of taxes for a \$500,000 house, county-wide)
2. **Sales Taxes:** Sales Tax (by adding .20% 'City or Town Option Sales Tax'), Restaurant, Transient Room, Leased Vehicle, Telecommunications (increase Telecommunication tax from 2.00% to 3.5%) and Energy (add Energy tax, up to 6.00%)
3. **Other Sources:** Debt (Borrow using 'sales tax' as collateral or 'general obligation - GO Bond' that is voted on by public), Grants, Impact Fees, Fees for Services
4. **Interlocal Agreements:** Discuss options with Weber County or the possible new Ogden Valley City or Ogden Valley Park District: seasonal snow plowing (500 South), Ogden Valley Park District (\$11,000), push snow banks back off street, code enforcement, building inspection, plan review (agreed upon priorities/standards of practice/codes)
5. **Future Annexations:** If the Ogden Valley City initiative doesn't pass (possible sales tax growth)

What are other cities doing:

1. Talk with **Uintah City** representatives whose population (1,445) and land area (1.3 square miles) is most similar to Huntsville Town. How does Valley Nursery impact their community (sales tax generation and traffic)?
2. Talk with representatives from **West Haven** and **Marriott/Slaterville** who have managed growth without a 'city' property tax.

- Resort Communities Tax (RR): 59-12-401
- Municipal Energy Tax (ET): 10-1-304
- Municipal Telecom Tax* (TL): 10-1-403 (Huntsville currently imposes it at 2.00%; it can go up to 3.50%)
- Municipal Transient Room: Already activated
- City or Town Option Tax: 59-12-2103

59-12 Part B
59-12-1308

Idyllic: extremely happy, peaceful, or picturesque, "an attractive hotel in an idyllic setting"

**HUNTSVILLE TOWN
ORDINANCE NO. 2024-11-7-A**

MUNICIPAL ENERGY SALE AND USE TAX

**AN ORDINANCE OF HUNTSVILLE, UTAH, ADOPTING CHAPTER 4.5
OF THE HUNTSVILLE MUNICIPAL CODE TO ADOPT THE
MUNICIPAL ENERGY SALES AND USE TAX AS PROVIDED IN STATE
LAW; SEVERABILITY; AND EFFECTIVE DATE**

WHEREAS, Huntsville Town (hereafter "Town") is a municipal corporation, duly organized and existing under the laws of the state of Utah;

WHEREAS, Title 10, Chapter 1, Part 3 of the *Utah Code Annotated* §10-3-818 enables the Town to adopt the Municipal Energy Sales and Use Tax;

WHEREAS, the Town Council desires to adopt this Ordinance to comply with state law;

NOW, THEREFORE, be it ordained by the Town Council of Huntsville Town, Utah, as follows:

Section 1: Repealer. Any ordinance or compensation schedule adopted by the Town is hereby repealed in its entirety.

Section 2: Amendment. Chapter 4.5 of the *Huntsville Municipal Code* is adopted to read as follows:

**Chapter 4.5
Municipal Energy Sales And Use Tax**

- 4.5.1 Title and Purpose.**
- 4.5.2 Municipal Energy Sales And Use Tax Adopted.**
- 4.5.3 Exemptions.**
- 4.5.4 Effect on Existing Franchises.**
- 4.5.5 Collection.**
- 4.5.6 Incorporation By Reference.**

4.5.1 Title and Purpose.

The title of this Chapter is the "Huntsville Municipal Energy Sales and Use Tax" and the purpose is to adopt the "Municipal Energy Sales and Use Tax" in accordance with Title 10, Chapter, 1, Part 3 of the *Utah Code Annotated*.

4.5.2 Municipal Energy Sales And Use Tax Adopted.

In accordance with *Utah Code Annotated* §10-1-304, there is hereby imposed a tax on every sale or use of taxable energy made within the Town at a rate not to exceed six (6) percent of the

Huntsville, Utah

Ordinance No. 2024-11-7-A- Municipal Energy Sales and Use Tax

delivered value of the taxable energy to the consumer. The adoption of the Municipal Energy Sales and Use Tax in this Chapter is substantially the same as those required by Title 59, Chapter 12, Part 1, Tax Collection, as they relate to sales and use tax, except as provided in state law. The Municipal Energy Sales and Use Tax in this Chapter shall be in addition to any sales or use tax on taxable energy imposed by the Town authorized by Title 59, Chapter 12, Part 2 of the Utah Code Annotated, Local Sales and Use Tax Act.

4.5.3 Exemptions.

No exemptions are granted from the Municipal Energy Sales and Use Tax, except as expressly provided in Utah Code Annotated §10-1-305(2); notwithstanding any exemption granted in accordance with Utah Code Annotated §59-1-104.

4.5.4 Effect on Existing Franchises.

This Chapter shall not alter any existing franchise agreements between the Town and any other energy suppliers. Where applicable, there is a credit against the tax due from any consumer in the amount of a contractual franchise fee paid if:

1. The energy supplier pays a franchise fee to the Town pursuant to a franchise agreement.
2. The contractual franchise fee is passed through by the energy supplier to a consumer as a separately itemized charge; and
3. The energy supplier has accepted the franchise.

4.5.5 Collection.

The Town has or will contract with the Utah State Tax Commission to perform all functions necessary for the administration and collection of the Municipal Energy Sales and Use Tax, in accordance with this Chapter and the applicable state law relating to the administration and collection of the Municipal Energy Sales and Use Tax by the Utah State Tax Commission. The Mayor is hereby authorized to enter into any supplementary contract with the Utah State Tax Commission necessary to effectuate the administration and collection of the Municipal Energy Sales and Use Tax set forth in this Chapter.

4.5.6 Incorporation By Reference.

1. Reference. Except as herein provided, and except insofar as they are inconsistent with Utah Code Annotated §10-1-305, and this Chapter, the provisions of Part 1, Chapter 12, Title 50 of the Utah Code Annotated 1953, as amended, are effective date of this Ordinance, insofar as such relate to sales and use taxes, excepting Utah Code Annotated §§59-12-101 and 95-12-119 thereof, and excepting for the amount of the sales and use taxes levied therein, are hereby adopted and made a part of this Chapter as if fully set forth herein.
2. Entity. Wherever, and to the extent that in Part 1, Chapter 12, Title 50, Utah Code Annotated 1953, as amended, the State of Utah is named or referred to as the "taxing agency," Huntsville Town shall be substituted, insofar as is necessary for the purposes of that part, as well as Part 3 Chapter 1, Title 10, Utah Code Annotated 1953, as amended.

Nothing in this Section shall be deemed to require substitution of the Town for the word "state" when said word is used as part of the title of the Utah State Tax Commission, or of the Constitution of Utah, nor shall the name of the Town be substituted for that of the state when the result of such substitution would require action to be taken by or against the Town or any agency thereof, rather than by or against the Utah State Tax Commission in performing the functions incident to the administration or operation of this Chapter. Any amendments made to Title 59, Chapter 12, Part 1 of the Utah Code Annotated, as amended, which would be applicable to the Town for the purposes of carrying out this Chapter are hereby incorporated herein by reference and shall be effective upon the date that the amendment is effective under state law.

3. License. No additional license to collect or report is required under this Chapter, provided the energy supplier subject to this Chapter is duly issued a license under Title 59, Chapter 12, Part 1 of the Utah Code Annotated.

Section 3: Severability. If a court of competent jurisdiction determines that any part of this Ordinance is unconstitutional or invalid, then such portion of this Ordinance, or specific application of this Ordinance, shall be severed from the remainder, which shall continue in full force and effect.

Section 4: Effective date. This Ordinance takes effect immediately upon approval and posting.

PASSED AND ADOPTED by the Town Council on this 7 day of November, 2024.

Sandy Hite
Mayor Pro Tem

ATTEST:
Phillip Welch
Town Clerk



CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

In accordance with Utah Code Annotated §10-3-713, 1953 as amended, I, the Town Clerk of Huntsville Town, hereby certify that the foregoing Ordinance was duly passed and published or posted as required by state law.

Phillip Welch DATE: 11-13-2024
Town Clerk

HUNTSVILLE TOWN
ORDINANCE NO. 2024-11-7-B

TOWN .20 % OPTION SALE AND USE TAX

AN ORDINANCE OF HUNTSVILLE, UTAH, ADOPTING CHAPTER 4.6 OF THE HUNTSVILLE MUNICIPAL CODE TO ADOPT THE TOWN .20% OPTION SALES AND USE TAX AS PROVIDED IN STATE LAW; SEVERABILITY; AND EFFECTIVE DATE

WHEREAS, Huntsville Town (hereafter "Town") is a municipal corporation, duly organized and existing under the laws of the state of Utah;

WHEREAS, Title 59, Chapter 12, Part 21 of the *Utah Code Annotated* enables the Town to adopt the Town or Town Option Sales and Use Tax;

WHEREAS, the Town Council desires to adopt this Ordinance to comply with state law;

NOW, THEREFORE, be it ordained by the Town Council of Huntsville Town, Utah, as follows:

Section 1: Repealer. Any ordinance or compensation schedule adopted by the Town is hereby repealed in its entirety.

Section 2: Amendment. Chapter 4.6 of the *Huntsville Municipal Code* is adopted to read as follows:

**Town .20% Option Sales and Use Tax
Chapter 4.09**

4.6.1 Title and Purpose.

4.6.2 Tax Imposed.

4.6.3 Collection.

4.6.1 Title and Purpose.

This Chapter is known at the "Town Local Option Sales and Use Tax" adopted in accordance with Title 59, Chapter 12, Part 21 of the *Utah Code Annotated* with the intent to adopt this local option sales and use tax as provided in state law.

4.6.2 Local Option Sales and Use Tax Imposed.

1. Local Option. There is hereby levied an additional local option sales and use tax commencing within the earliest time limits provided in state law, and ending as provided in state law, as amended.
2. Amount. The amount of the local option sales and use tax shall be 0.20 percent on all transactions:

- a. Described in Utah Code Annotated §59-12-103(1); and
- b. Occurring within the Town.
- 3. Modification. Subject to Utah Code Annotated §59-12-210, et seq., the Town may decrease the tax at any time by adopting an ordinance amending this Chapter.
- 4. General Fund. The revenues generated under this Chapter shall be expended under this Town's General Fund.
- 5. Point of Sale. For purposes of this Chapter, the location or point of sale of a transaction shall be determined in accordance with Utah Code Annotated §59-12-210.
- 6. Except. The Town shall not impose a tax under this Chapter on any transaction that is exempt or otherwise prohibited under state law.

4.6.3 Collection.

The Town Optional Sales and Use Tax collected under this Chapter shall be collected in the same manner as provided in Title 59, Chapter 12, Part 2 of the Utah Code Annotated, as amended, and the Mayor may enter any additional or amended agreement with the Utah State Tax Commission for collection under this Chapter. Penalties and interest equal to those authorized by state law shall be imposed on any person who is required to pay the tax under this Chapter, and does not remit the same to the Utah State Tax Commission.

Section 3: Severability. If a court of competent jurisdiction determines that any part of this Ordinance is unconstitutional or invalid, then such portion of this Ordinance, or specific application of this Ordinance, shall be severed from the remainder, which shall continue in full force and effect.

Section 4: Effective date. This Ordinance takes effect immediately upon mayoral approval and posting.

PASSED AND ADOPTED by the Town Council on this 7 day of November, 2024.

Sandy Harte
Mayor Pro Tem

ATTEST:
Shelli Walker
Town Clerk

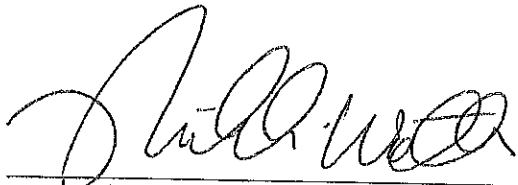


RECORDED this 13 day of November, 2024.
PUBLISHED OR POSTED this 13 day of November 2024.

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

In accordance with Utah Code Annotated §10-3-713, 1953 as amended, I, the Town Clerk of Huntsville Town, hereby certify that the foregoing Ordinance was duly passed and published or posted as required by state law.

Huntsville, Utah
Ordinance No. 2024-11-7-B Town .20% Option Sales and Use Tax



Town Clerk

DATE: 11-13-2024

**HUNTSVILLE TOWN
ORDINANCE NO. 2024-11-7-C**

TOWN 1 % OPTION SALE AND USE TAX

AN ORDINANCE OF HUNTSVILLE UTAH, ADOPTING CHAPTER 4.7 OF THE HUNTSVILLE MUNICIPAL CODE TO ADOPT THE TOWN 1% OPTION SALES AND USE TAX AS PROVIDED IN STATE LAW; SEVERABILITY; AND EFFECTIVE DATE

WHEREAS, Huntsville Town (hereafter "Town") is a municipal corporation, duly organized and existing under the laws of the state of Utah;

WHEREAS, Title 59, Chapter 12, Part 13 of the *Utah Code Annotated* enables the Town to adopt the Town or Town Option Sales and Use Tax;

WHEREAS, the Town Council desires to adopt this Ordinance to comply with state law;

NOW, THEREFORE, be it ordained by the Town Council of Huntsville Town, Utah, as follows:

Section 1: Repealer. Any ordinance or compensation schedule adopted by the Town is hereby repealed in its entirety.

Section 2: Amendment. Chapter 4.7 of the *Huntsville Municipal Code* is adopted to read as follows:

**Town 1% Option Sales and Use Tax
Chapter 4.7**

4.7.1 Title and Purpose.

4.7.2 Tax Imposed.

4.7.3 Collection.

4.7.1 Title and Purpose.

This Chapter is known as the "Town Option Sales and Use Tax" adopted in accordance with Title 59, Chapter 12, Part 13 of the *Utah Code Annotated* with the intent to adopt this option sales and use tax as provided in state law.

4.7.2 Local Option Sales and Use Tax Imposed.

1. Local Option. There is hereby levied an additional Town option sales and use tax commencing within the earliest time limits provided in state law as provided in Title 59, Chapter 12, Part 13 of the *Utah Code Annotated*.
2. Amount. The amount of the local option sales and use tax imposed herein shall be one (1)

- 3. percent on all transactions occurring within the Town as provided in state law. General Fund. The revenues generated under this Chapter shall be expended under this Town's General Fund.
- 4. Point of Sale. For purposes of this Chapter, the location or point of sale of a transaction shall be determined in accordance with Utah Code Annotated §59-12-210.
- 5. Except. The Town shall not impose a tax under this Chapter on any transaction that is exempt or otherwise prohibited under state law.

4.7.3 Collection.

The Town Optional Sales and Use Tax collected under this Chapter shall be collected in the same manner as provided in Title 59, Chapter 12, Part 2 of the Utah Code Annotated, as amended, and the Mayor may enter any additional or amended agreement with the Utah State Tax Commission for collection under this Chapter. Penalties and interest equal to those authorized by state law shall be imposed on any person who is required to pay the tax under this Chapter, and does not remit the same to the Utah State Tax Commission.

Section 3: Severability. If a court of competent jurisdiction determines that any part of this Ordinance is unconstitutional or invalid, then such portion of this Ordinance, or specific application of this Ordinance, shall be severed from the remainder, which shall continue in full force and effect.

Section 4: Effective date. This Ordinance takes effect immediately upon mayoral approval and posting.

PASSED AND ADOPTED by the Town Council on this 7 day of November, 2024.

Samy Hite
Mayor *Pro Tem*

ATTEST:

Diana Wells
Town Clerk



RECORDED this 13 day of November, 2024.
PUBLISHED OR POSTED this 13 day of November, 2024.

CERTIFICATE OF PASSAGE AND PUBLICATION OR POSTING

In accordance with Utah Code Annotated §10-3-713, 1953 as amended, I, the Town Clerk of Huntsville Town, hereby certify that the foregoing Ordinance was duly passed and published or posted as required by state law.

Diana Wells DATE: 11-13-2024
Town Clerk



Maddox Construction
 2785 W 9000 South
 Suite 104
 West Jordan, Utah 84088
 P: 8016526915

Project: 23200 - Townhall/Community Center - Huntsville, UT
 131 S. 7400 E.
 Huntsville, Utah 84317

CHANGE EVENT #045 - Compass Rose Lodge SOW

Origin:

Date Created: 10/14/2024

Status: Open

Type: Owner Change

Description: SOW in front of the compass rose lodge

- Sidewalk removal and replacement

- Curb removal and replacement (disintegrated when we took out the sidewalk)

- Asphalt patch required where needed

Created By: Kaden Maddox

Scope: TBD

Change Reason: Client Request

Attachments:

CHANGE EVENT LINE ITEMS

Budget Code	Vendor / Contract	UOM	QTY	Revenue				Cost							
				Unit Cost	ROM	Prime	PCO	Latest Price	QTY	Unit Cost	ROM	RFQ	Commit.	Latest Cost	Over/Under
2-315 S			1.0	\$680.00	\$680.00			\$680.00	0.0	\$0.00	\$0.00	\$0.00	\$680.00		
Excavation, Commitment															
Description: Demo with sawcutting around patch															
3-50 S			160.0	\$9.00	\$1,440.00			\$1,440.00		\$0.00		\$0.00	\$1,440.00		
Concrete Subcontractor, Commitment															
Description: Sidewalk re pour															
3-50 S			17.0	\$42.00	\$714.00			\$714.00		\$0.00		\$0.00	\$714.00		
Concrete Subcontractor, Commitment															
Description: Curb re pour															
2-315 S			34.0	\$22.00	\$748.00			\$748.00		\$0.00		\$0.00	\$748.00		
Excavation, Commitment															
Description: Asphalt demo and patch															
30-40 C					\$179.10			\$0.00		\$179.10		\$0.00	\$179.10		
Profit/Overhead/Other (Maddox Costs)															
Grand Totals															
					\$3,761.10	\$0.00	\$3,761.10	\$0.00	\$0.00	\$0.00	\$0.00	\$3,761.10	\$0.00		
Maddox Construction															

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING
Thursday, October 17, 2024, 6:00 p.m.
Huntsville Town Maintenance Building, 165 South 7500 East, Huntsville

Name	Title	Status
Richard L. Sorensen	Mayor	Excused
Bruce Ahlstrom	Council Member	Present
Sandy Hunter	Council Member	Present
Lewis Johnson	Council Member	Present
Artie Powell	Council Member	Present
William Morris	Legal Counsel	Excused
Nikki Wolthuis	Clerk	Present

Citizens: Sarge Tovar-American Legion, LT. Cowley, Brent Ahlstrom, Ron Gault-Water Board Manager, Blaine Vernon-Huntsville maintenance, Melissa Knowles- Treasurer, Jeff Keeney, Beckki Endicott-clerk

1-TCM Sandy Hunter- Pro Tem. called the meeting to order.
 There is a full quorum present.

2-Pledge of Allegiance led by Mike "Sarge" Tovar

3-Opening Ceremony given by Bruce Ahlstrom

4-Public Comments:

No public Comments

5-Sheriff's Report – The Huntsville Marathon went off without a hitch. There was minimal disruption to neighbors and homeowners.

Last month there were 50 calls, but none too significant. Lt. Cowley reminded the Town Council about a city partnership meeting on the 29th of October at 6 pm at the training warehouse at the sheriff's office.

6. Presentation from Mike "Sarge" Tovar on activities at the American Legion

Upcoming activities include a costume party, Halloween safety program at Valley Elementary, Boys State, and a Clothing and Toy Drive at the Legion in Huntsville.

A few weeks ago, the American Legion and Valley Adaptive held a bike ride for disabled veterans beginning in Huntsville Town and heading north towards Eden. It was a success, and they will be doing it again next year.

Sarge asked how tall the flagpole will be for the new Town Hall so the Legion can donate the right size of flag. It was suggested that he should contact Shannon Smith, clerk, who is on the building committee for the answer.

7. Discussion and/or action on approval of up to \$15,000 for Huntsville Town Audit (Attachment #1) TCM Artie Powell motioned to approve up to \$15,000 for the Huntsville Town Audit. TCM Johnson seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 4-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen				X
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

8. Discussion and/or action on approval of Resolution 2024-10-17 Updated Policies and Procedures Manual. (See Attachment #2)

Beckki Endicott, clerk, explained that the Policies and Procedures manual for Huntsville Town was first created around 2012. It is in need of revision, and she has gotten help from Madison Aviles, LAA and the Town's new coding software, Civic Link to revise it. This manual hasn't been completely proofread and she was open to suggested edits.

TCM Powell noted the importance of having a cover page with the date when it is adopted. In addition, he suggested changes that defined specific terms and removed unnecessary language. Finally, he suggested that section 3.02 on the Personal Use of Municipal Property should include that Town property could not be used by employees if it interferes with Town Business or incurs a high cost to the Town.

TCM Hunter had a suggestion for Chapter 12 on sexual harassment. Complaints should be made to both the mayor and the attorney and not just the mayor.

The TC wondered how future edits would be made. Beckki explained that they could approve the manual now with the suggested amendments and if they need to make changes in the future it can be placed on the agenda and discussed in a future meeting. State code requires the Town to provide the manual online for all employees to access. She will upload it on the website after it is approved. **TCM Johnson motioned to approve Resolution 2024-10-17 Updated Policies and Procedures Manual with suggested amendments. TCM Ahlstrom seconded the motion. All votes Ayes. Motion passed.**

9. Discussion on New Title for Chapter 4 General Revenue (See Attachment #3)

Beckki explained that the legislature has required that fees be passed by ordinance. The new fees listed in the ordinance are proposed fees for the new Community Center. They are based off of the fees that other cities charge for renting their facilities. The TC discussed the management of the community center including collecting fees for league play, open play and pickleball tournaments. The TC also wanted clarification on the agreement between the Town and the Ogden Valley Tennis and Pickle Ball association regarding the use and maintenance of the outdoor pickleball courts.

Beckki has looked at the list of possible sources of revenue that John Bond presented at the recent Work Session and discussed adding energy taxes. She is researching other options. TCM Powell does not like the idea of charging residents more taxes or fees.

TCM Johnson wanted to correct some secondary water fees listed in the schedule. The correct Secondary Water connection fee should be \$1,000 or the actual cost of connection, whichever is greater. Also, each ¾ acre requires 2 shares purchased.

Beckki suggested adding fees for the rental of the old brick buildings in Town to the ordinance. TCM Hunter suggested that when they consider what fees to charge in the New Town Hall, they keep in mind the need to cover costs for utilities for the new building.

They discussed the MOU with the new potential Ogden Valley City for use of the building and fees that may be associated with that. Governmental use fees may possibly be waived.

TCM Powell has had concerns about the community center competing with other businesses in Town. The TC discussed ways to avoid that competition.

10. Discussion and/or action on road expenditures for crack sealing. (Attachment #4)

Ahlstrom explained that they bid by volume rather than area. They bid for 3 tons of crack seal to fix cracks on Town streets. The newest roads are repaired first and then they do other areas until the supply is gone. He has worked with the paving companies who submitted bids. One of them, LaRose Paving, has done many of the roads in Huntsville for a good price. **TCM Ahlstrom motioned to approve up to \$14,000 on road expenditures for crack sealing. TCM Powell seconded the motion. Roll Call Vote. Votes reflected below. Motion passed 4-0.**

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen				X
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

11. Discussion and/or action on approval of Minutes for Work Session October 2, 2024 (Attachment #5)

TCM Powell motioned to approve the minutes for Work Session October 2, 2024. TCM Johnson seconded the motion. All votes Ayes. Motion passed.

12. Discussion and/or action on approval of Minutes for Town Council Meeting September 19, 2024. (Attachment #6)

TCM Johnson noted a few duplicate errors.

TCM Ahlstrom motioned to approve Minutes for Town Council Meeting September 19, 2024. TCM Powell seconded the motion. All Votes Ayes. Motion passed.

DEPARTMENT UPDATES

TCM Hunter- She began a discussion on expenditures for the New Town Hall. Beckki Endicott is writing a grant for the Town Hall furniture, landscaping and pickleball court. The Town

Council wants to finance these without getting a loan. The result of the grant application is 90 days out.

TCM Lewis Johnson- He had no updates, but he wanted to add that he had worked with Blaine Vernon, Huntsville Town's new Maintenance Manager, and he is pleased with his work.

TCM Ahlstrom- He is also pleased with Blaine's work. There's a new emergency notification system called "Everbridge" that is being created that offers even more than the government emergency system already in place. He also spoke about the role of CERT in emergency management as well as churches and the Town. The Town should not run the disaster program because of liability.

TCM Artie Powell- He spoke about park improvements. Blaine Vernon, Huntsville Maintenance, offered to meet over there to look at the playground and other areas and make plans. TCM Powell and TCM Hunter discussed a good day and time for the 4th of July briefing. A work session would be the best option possibly before the next Town Council meeting.

Ron Gault, Water Board Chair, took a few minutes to discuss water issues. He said that the lead and copper surveys have been submitted to the state by the deadline. There's a leak in Town somewhere that they can't find. After some research they learned that a couple of homeowners east of Town are using copious amounts of water. The TC discussed whether to cap the amount of water one can use and how to enforce that.

TCM Powell motioned to approve the September Bills. TCM Ahlstrom seconded the motion. All votes Ayes. Motion passed.

TCM Ahlstrom motioned to adjourn the meeting. TCM Johnson seconded the motion. All votes Ayes. Motion passed.

Meeting adjourned at 8:33 p.m.

Nikki Wolthuis, Town Clerk

MINUTES OF THE HUNTSVILLE TOWN COUNCIL MEETING
Thursday, October 31, 2024, 10:45 a.m.
Huntsville Town Office Building, 7381 E. 200 S., Huntsville

Name	Title	Status
Richard L. Sorensen	Mayor	Excused
Bruce Ahlstrom	Council Member	Present
Sandy Hunter	Council Member	Present
Lewis Johnson	Council Member	Present
Artie Powell	Council Member	Present
William Morris	Legal Counsel	Excused
Nikki Wolthuis	Clerk	Present

Zoom: Mayor Pro Tem. Sandy Hunter, TCM Artie Powell, and Tommy Christie

1-TCM Sandy Hunter- Pro Tem. called the meeting to order.
 There is a full quorum present.

2-Public Comments:
 No public comments

3. Discussion and/or action on approval of Liquidation of Town Hall Investments

TCM Sandy Hunter, acting as Mayor Pro Tem, explained that Huntsville Town owns an investment (GBCI) that was given to them by a local family as a donation to the new Town Hall. Huntsville Town has enough money in the Town Hall Fund to pay the bills on the construction with \$2,000 leftover. Because the town still needs to pay for furniture and landscaping and other things, TCM Sandy Hunter proposed that they liquidate the GBCI Investment which would give them around \$13,000 and use it for the extras.

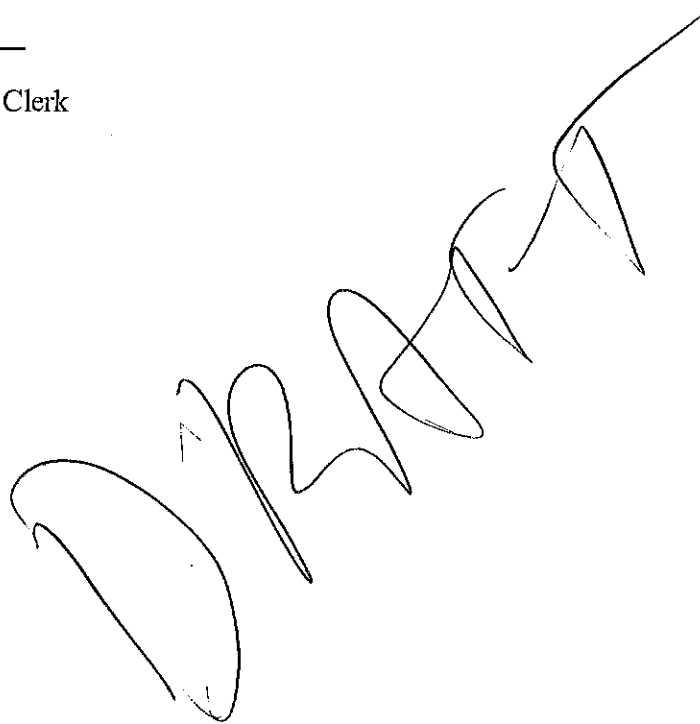
TCM Ahlstrom motioned to approve the liquidation of the GBCI investment. TCM Powell seconded the motion. Votes reflected below. Motion passed 4-0.

VOTES	AYE	NAY	ABSTAIN	EXCUSED
Mayor Richard L. Sorensen				X
CM Bruce Ahlstrom	X			
CM Lewis Johnson	X			
CM Sandy Hunter	X			
CM Artie Powell	X			

TCM Powell motioned to adjourn the meeting. TCM Ahlstrom seconded the motion. All votes Ayes. Motion passed.

Meeting adjourned at 11:11 a.m.

Nikki Wolthuis, Town Clerk

A large, stylized handwritten signature in black ink, slanted upwards from left to right. The signature appears to be 'Nikki Wolthuis' written in a cursive, flowing style.

**HUNTSVILLE TOWN
ORDINANCE 2024-10-XX
GENERAL REVENUE**

AN ORDINANCE OF HUNTSVILLE TOWN, UTAH, REPEALING TITLE 6 (SALES & USE TAX), 7 (IMPACT FEES), AND 9 (GARBAGE) AND RE-ENACTING TITLE 4 AND OF THE HUNTSVILLE TOWN CODE TO BE ENTITLED "GENERAL REVENUE"; SEVERABILITY; AND PROVIDE AN EFFECTIVE DATE.

WHEREAS, Huntsville Town (hereafter "Town") is a municipal corporation, duly organized and existing under the laws of the state of Utah;

WHEREAS, Huntsville Town desires to stabilize its tax base and impose the taxes as provided by state law;

WHEREAS, *Utah Code Annotated* §10-1-304, 1953 as amended, authorizes the Town to impose an energy tax up to 6%;

WHEREAS, *Utah Code Annotated* §10-1-403, 1953 as amended, empowers the Town to regulate and impose the Municipal Telecom Tax up to 3.5% and Huntsville currently imposes the Municipal Telecom Tax at 2.0%;

WHEREAS, *Utah Code Annotated* §59-12-2103, 1953 as amended, authorizes the Town to impose an addition .2% sales tax;

WHEREAS, the Town Council desires to adopt a "General Revenue Code";

NOW, THEREFORE, be it ordained by the Town Council of Huntsville, Utah as follows:

Section 1: Repealer. Any word, sentence, paragraph, or phrase inconsistent with this Ordinance is hereby repealed and any reference thereto is hereby vacated.

Section 2: Adoption. Title 4 is hereby repealed and re-enacted to read as follows:

**Title 4
General Revenue**

Chapters:

- 4.1 Telecommunication License Tax**
- 4.2 Franchise Fees**
- 4.3 Transient Room Tax**
- 4.4 Sales and Use Tax**
- 4.5 Energy Tax**
- 4.6 Town Tax Option - 2%**
- 4.7 Reserved Town Option 1%**
- 4.8 Land Use & Building Permit Fees**
- 4.9 Culinary Water, Garbage and Cemetery Fees**

- 4.10 Administrative Fees
- 4.11 Parks & Facilities Fees
- 4.12 Business Licensing Fees
- 4.13 Other Fees

Chapter 4.1 Telecommunication License Tax

Sections:

- 4.1.1 Adoption
- 4.1.2 Definitions
- 4.1.3 Rates and Limitations
- 4.1.4 Collection
- 4.1.5 Procedure for Erroneous Collections
- 4.1.6 Limitations
- 4.1.7 Effective Date

4.1.1 Adoption

Huntsville Town hereby adopts the provisions of Utah Code Annotated §10-1-401, et seq., entitled the "Municipal Telecommunications License Tax Act." There is hereby levied a municipal telecommunications license tax on the gross receipts from telecommunications service that are attributed to the municipality in accordance with Utah Code Annotated §10-1-407.

4.1.2 Definitions

The definitions set forth in the Utah Code Annotated §10-1-402, et seq., are hereby adopted and incorporated herein by this reference. The definition of "municipality" shall mean "Huntsville Town."

4.1.3 Rates and Limitations

The rate of this ley shall not exceed 3.5%, or the highest amount allowed under state law in the event that the rate amount is or ever becomes higher than 3.5%, of every telecommunication provider's gross receipts from telecommunication service attributed to the municipality; unless a separate rate is approved by a majority vote of the voters in the municipality that vote in for such at an election as provided in state law.

4.1.4 Collection

In accordance with the Utah Code Annotated §10-1-405, the municipality shall enter in a uniform interlocal agreement with the commission for the collection, enforcement, and administration of this chapter

4.1.5 Procedure for Erroneous Collections

The procedure for taxes erroneously recovered from customers is set forth in the Utah Code Annotated §10-1-408.

4.1.6 Limitations

All limitations, specifically those authorizing the municipality to charge additional fees and taxes to telecommunications providers, as set forth in the Utah Code Annotated §10-1-406, hereby apply to this chapter.

4.1.7 Effective Date

This chapter shall take effect on the earliest date allowable by law in accordance with the Utah Code Annotated §10-1-403(3)(b)(i).

**Chapter 4.2
Franchise Fees**

Sections:

4.2 Franchise Fees

In consideration for use of the public right-of-way, the Town shall negotiate and implement a franchise fee as set forth in each franchise agreement with a specific franchisee. Any franchise fees generated by this Section shall be deposited and expended as part of the Town's General Fund.

**Chapter 4.3
Transient Room Tax**

Sections:

- 4.3.1 Title**
- 4.3.2 Purpose**
- 4.3.3 Effective Date**
- 4.3.4 Definitions**
- 4.3.5 Transient Room Tax**
- 4.3.6 Gross Receipts**
- 4.3.7 Exemptions to Transient Room Tax**
- 4.3.8 Payments**
- 4.3.9 Penalties and Interest**

4.3.1 Title

This chapter shall be known as the Transient Room Tax Ordinance of Huntsville Town.

4.3.2 Purpose

The Utah State Legislature has authorized municipalities to enact a Transient Room Tax that may be collected from persons and entities providing public accommodations in the Town. It is the purpose of this chapter to provide for the uniform assessment and collection of that tax pursuant to Part 3 of Title 59, Chapter 12 of the Utah Code Annotated (as amended).

4.3.3 Effective Date

This chapter shall become effective as of December 31, 2021.

4.3.4 Definitions

For the purpose of this chapter, the following terms, phrases and words shall have the following meanings:

1. "Public Accommodations" means a place providing temporary sleeping accommodations that are regularly rented to the public and includes:
 - a. A motel;
 - b. A hotel;
 - c. An inn;
 - d. A recreational vehicle park;
 - e. A campground;
 - f. A bed and breakfast establishment;
 - g. A condominium; and
 - h. A resort home.
2. "Rent" means:
 - a. Rents; and
 - b. Timeshare fees and dues.
3. "Transient" means the occupation of a public accommodation, by a person, of less than thirty (30) consecutive days.

4.3.5 Transient Room Tax

There is hereby levied upon the business of every person, company, corporation, or other like and similar persons, groups, or organizations, doing business in the Town as motels, hotels, recreational vehicle parks, inns or like, and similar public accommodations, an annual license tax equal to one percent (1%) of the gross revenue derived from the rent for each and every occupancy of a suite, room, or rooms, for a period of less than thirty (30) days.

4.3.6 Gross Receipts

For the purposes of this section, gross receipts shall be computed upon the base room rental rate. There shall be excluded from the gross revenue by which this tax is measured:

1. The amount of any sales or use tax imposed by the State of Utah or by any other governmental agency upon a retailer or consumer;
2. The amount of any Transient Room Tax levied under authority of Chapter 31, Title 17 of the Utah Code Annotated (as amended), or its successor;
3. Receipts from the sale or service charge for any food, beverage, or room service charges in conjunction with the occupancy of the suite, room, or rooms, not included in the base room rate; and
4. Charges made for supplying telephone service, gas, or electrical energy service, not included in the base room rate.

4.3.7 Exemptions to Transient Room Tax

No Transient Room Tax shall be imposed under this chapter upon any person:

1. Engaged in business for solely religious, charitable, or other types of strictly nonprofit purpose who is tax exempt in such activities under the laws of the United States and the laws of the United States of the State of Utah.
2. Engaged in a business specifically exempted from municipal taxation and fees by the laws of

the United States of the State of Utah.

4.3.8 Payments

On or before the effective date of this chapter, Huntsville Town shall contract with the State Tax Commission to perform all functions incident to the administration and collection of the Municipal Transient Room Tax, in accordance with the provisions of this Chapter and Utah Code Annotated 59-12-354 (as amended) or its successor. The mayor is hereby authorized to enter into any agreements with the Utah State Tax Commission that may be necessary for the continued administration and operation of the Transient Room Tax enacted by this Chapter.

4.3.9 Penalties and Interest

Penalties and interest equal to those authorized by the Utah Code Annotated 59-1-401 and 59-1-402 (as amended), or their successors, shall be imposed on any person who:

1. Is required to pay the tax under this part; and
2. Does not remit the tax to the collecting agent within the time prescribed by law.

**Chapter 4.4
Sales and Use Tax**

Sections:

- 4.4.1 Title
- 4.4.2 Purpose
- 4.4.3 Effective Date
- 4.4.4 Sales and Use Tax
- 4.4.5 Penalties
- 4.4.6 Severability

10-1-EP

4.4.1 Title

This section shall be known as the "Huntsville Town Sales and Use Tax Ordinance."

4.4.2 Purpose

The Utah Legislature has authorized municipalities to adopt an ordinance that imposes a one percent sales and use tax. It is the purpose of this section to conform the sales and use tax ordinance of the Town to the requirements of the Sales and Use Tax Act, as amended.

4.4.3 Effective Date

This section shall become effective on January 1, 2024.

4.4.4 Sales and Use Tax

1. From and after the effective date of this section, there are levied and there shall be collected, and paid taxes as follows:
 - a. A tax is hereby imposed upon every retail sale of tangible personal property, services and meals made within the Town at the rate of one percent.
 - b. An excise tax is hereby imposed on the storage, use, or other consumption in

the town of tangible personal property from any retailer on or after the effective date of this section at the rate of one percent of the sales price of the property.

- c. For the purpose of this section all retail sales shall be presumed to have been consummated at the place of business delivered by the retailer or his agent to an out-of-state destination or to a common carrier for delivery to an out-of-state destination. In the event a retailer has no permanent place of business, the place or places at which the retail sales are consummated shall be as determined under the rules and regulations prescribed by and adopted by the Utah State Tax Commission. Public utilities as defined by Title 54 of the Utah Code, shall not be obligated to determine the place or places within any county or municipality where public utilities services are rendered, but the place of sale or the sales tax revenue arising from such service allocable to the town shall be as determined by the Utah State Tax Commission pursuant to an appropriate formula and other rules and regulations to be prescribed and adopted by the Utah State Tax Commission.

2. The provisions of Chapter 12, title 59 of the Utah Code, as amended, are hereby adopted as follows:

- a. Except as hereinafter provided, and except insofar as they are inconsistent with the provisions of the Sales and Use Tax Act, all of the provisions of Chapter 12, Title 59, of the Utah Code, as amended, and in force and effect on the effective date of this section, insofar as they relate to sales and use taxes, excepting Utah Code Annotated §59-12-101 and §59-12-119 thereof, are hereby adopted and made a part of the ordinance as though fully set forth herein.
- b. Wherever, and to the extent that in Chapter 12, Title 59, of the Utah Code, as amended, the state of Utah is named or referred to as the taxing agency, the name of the city, or other name pursuant to a name change, shall be substituted, therefore. Nothing in subparagraph B shall be deemed to require substitution of the name of the town for the word "state" when that word is used as part of the title of the Utah State Tax Commission, or of the Constitution of the state of Utah, nor shall the name of the town be substituted for that of the state in any section when the result of that substitution would require action to be taken by or against the town, rather than by or against the Utah State Tax Commission in performing the functions incident to the administration or operation of this section.
- c. If a license has been issued to a retailer under Utah Code Annotated §59-12-106, an additional license shall not be required by reason of this section.
- d. There shall be excluded from the purchase price paid or changed by which

the tax is measured:

- i. The amount of any sales or use tax imposed by the state of Utah upon a retailer or consumer; and
- ii. The gross receipts from the sale of or the cost of storage, use or other consumption of tangible personal property upon which as sales or use tax has become due by reason of the sale transaction to any other municipality and any county in the state of Utah, under the sales or use tax ordinance enacted by that county or municipality in accordance with the Sales and Use Tax Act.

4.4.5 Penalties

Any person violating any of the provisions of this section shall be deemed guilty of a misdemeanor, and upon conviction thereof, shall be punishable by a fine in an amount not less than \$1,000 or imprisonment for a period of not more than six months, or by both such fine and imprisonment.

4.4.6 Severability

If any section, subsection, sentence, clause, phrase or portion of this section, including but not limited to any exemption, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this section. It is the intention of the town council that each separate provision of this section shall be deemed independent of all other provisions herein.

Chapter 4.8 Land Use Fees

Sections

4.8.1 Land Use Fees

4.8.2 Building Permit Fees

4.8.3 Other Fees

4.8.1 Land Use Fees

The following are the fees for Land Use Applications:

Land Use Permit - \$150

Conditional Use Permit - \$450

Variance Application - \$450

Subdivision Application - \$750 + \$25 per lot

Boundary Line Application - \$300

Consolidation Application - \$150

Land Use/Engineering Research - \$170 per hour

Zoning Map Amendment - \$500

Annexation Application - \$2000

4.8.2 Building Permit Fees

Plan reviews, valuations and building permits based on current ICC tables. Electrical, plumbing and mechanical inspections associated with a building permit. Each individual inspection is 5% of the building permit.

Self-Remodel Permit – No charge for permit

Excavation permit - \$75

Individual inspection - \$200

Replace & Rework Permit \$30

Penalty for not obtaining a building permit – 5% of the value of the project up to \$7500.

**Chapter 4.9
Water, Garbage and Cemetery Fees**

Sections

4.9.1 Culinary Water Fees

4.9.2 Secondary Water Fees

4.9.3 Garbage Fees

4.9.4 Cemetery Fees

4.9.1 Culinary Water Fees

A. Base Rate: Users of the Huntsville Town culinary system shall be assessed a monthly base rate according to the respective meter size and category of their connection(s) as defined below:

Connections within the municipal boundaries of Huntsville Town		Connections outside the municipal boundaries of Huntsville Town	
Meter Size	Monthly Rate	Meter Size	Monthly Rate
¾ inch	\$57.50	¾ inch	\$75
1 inch	\$89.50	1 inch	\$116
1.5 inch	\$127.50	1.5 inch	\$166.50
2 inch	\$166.50	2 inch	\$212.50
3 inch	\$235.50	3 inch	\$258.50

B. Overage Fees: User of the Huntsville Town culinary system shall be assessed an additional monthly fee that if they exceed 7,000 gallons per month per connection. The rate at which the overage fee shall be assessed shall be based on the overage category of their usage as defined below:

Total Usage per	Overage Fee Rates per
-----------------	-----------------------

connection (gallons per month)	1,000 gallons	
0-6,999	\$0 (covered in base rate)	
Overage Categories	Within Huntsville Boundaries	Outside Huntsville Boundaries
7,000 - 19,999	\$6.75	\$7.75
20,000-29,999	\$8	\$9
30,000-39,999	\$9	\$10
40,000-49,999	\$10.25	\$11.25
50,000-59,999	\$11.50	\$12.50
60,000-69,999	\$12.75	\$13.75
70,000-79,999	\$14	\$15
80,000-89,999	\$15.25	\$16.25
90,000-99,999	\$16.50	\$17.50
100,000 +	\$17.75	\$18.75

C. Administrative Water Fees:

1. Late Fee -- 10% per month of the total bill, up to a maximum of \$50
2. Certified Letter Fee - \$15
3. Return Check Fee - \$30
4. Water Turn off Fee - \$75
5. Water Turn on Fee - \$75
6. Meter Removal Fee - \$150
7. Meter Reinstallation Fee - \$150

D. Culinary Connection Fees:

1. Culinary Connection Fee for Huntsville - \$ 7,500
2. Culinary Connection Fee for Out of Town - \$30,000
3. Culinary Water Meter Fee (3/4 inch meter) -- Actual cost of the meter
4. Town-performed Culinary Connection Fee (Main to Meter) - \$30,000 on the same side of the street as the main line.
5. Opposite side of the street as the main line, when road work is required - \$6,000
6. Non-Town-performed Culinary Connection (Main to Meter) Inspection - \$150
7. Fire Hydrant - \$20,000
8. Water Fees for Construction or Companies - \$50 per 1,000 gallons and \$25 for each additional 1,000 gallons

4.9.2 Secondary Water Fees

Huntsville Waterworks is a private secondary water company. The fees for service are as follows:

- Waterworks Irrigation Company Connection Fee - \$1000 or the cost of the connection whichever is higher.
- Waterworks Irrigations Company Purchase Share (2 required) - \$500 each or \$1000 for 2 shares per .75 acre.
- Water Irrigation Co. Water Shares Yearly Assessment Fee - \$60 per share

4.9.2 Garbage Fees

The Huntsville Town rates for Garbage removal are as follows:

One (1) garbage can monthly fee - \$22
 Second garbage can monthly fee - \$22
 Commercial Garbage Can - \$27

4.9.3 Cemetery Fees

No cemetery plots will be sold to anyone living outside the 84317-zip code area without approval from the Huntsville Town Council. Interment fees for those living outside of the 84317-zip code area who purchased plots prior to April 19, 2018 will be the same as the Non-resident fee.

- Plots (84317 – Non-Resident) - \$500
- Plots (Huntsville Town) - \$500
- Interment (84317 – Non-Resident) - \$700
- Interment (Huntsville Town) - \$500
- Weekend Interment (84317 – Non-Resident) - \$900
- Weekend Interment (Huntsville Town) - \$700
- Cremation Interment (84317 – Non-Resident) - \$300
- Cremation Interment (Huntsville Town) - \$200
- Weekend Cremation Interment (84317 – Non-Resident) - \$400
- Weekend Cremation Interment (Huntsville Town) - \$300
- Infant Interment (84317 – Non-Resident) - \$300
- Infant Interment (Huntsville Town) - \$200
- Weekend Infant Interment (84317 – Non-Resident) - \$400
- Weekend Infant Interment (Huntsville Town) - \$300
- Disinterment, full - \$2000
- Disinterment, Urn - \$600
- Weekend Disinterment, full - \$2200
- Weekend Disinterment, Urn - \$800
- Plot Buy Back - \$400

Chapter 4.10 Administrative and Other Fees

Sections

4.10.1 Administration Fees

4.10.2 Green Waste Fees

4.10.3 Business Licensing

4.10.1 Administration Fees

Photocopies - \$.25 per page

Audiovisual Reproduction - \$10 per item

Records research request/staff service, per hour - \$23 per hour

Code Violation – per violation, per day - \$1000

4.10.2 Green Waste Fees

Green Waste is available to Huntsville Town Residents only. Open hours at the green waste facility are seasonal. Please check the website at www.huntsvilleutah.gov for hours and availability. The fee is \$5.00 per load or a punch pass, good for 5 visits is \$20. The punch pass is available for purchase at the Huntsville Town Office only.

4.10.3 Business Licensing

Applications for business licenses are available online at www.huntsvilleutah.gov. Licenses must be approved by the Huntsville Town Council. The fees are as follows:

Home Occupation Business License (licenses not required) - \$36

Commercial Business License - \$75

Restaurant - \$100

Peddlers/Solicitors - \$25 per person for two-week license

Beer License - \$250

Chapter 4.11 Parks and Facility Rental Fees

Sections

4.11.1 Park Fees

4.11.2 Event Fees

4.11.3 Facility Fees

4.11.4 Recreational Fees

4.11.1 Park Fees

Huntsville Park has the East, West and Stage available for public rental. The fees are as follows:

Valley Resident Half Day - \$50

Non-Resident Half Day - \$85

Valley Resident Full Day - \$100

Non-Resident Full Day - \$170

Field Fees??

4.11.2 Event Fees

Activities held on Town streets or Town property are defined as “special events” when they are

an athletic, entertainment, or political activity held for profit, nonprofit, or charitable purposes with the anticipated number of participants plus spectators exceeding 150, or any event/gathering requiring alteration of Town traffic/closing of a Town street.

Fees for Special Events are based on the number of people attending and participating in the event. The event must receive Town Council approval. Applications are available on our website at www.huntsvilleutah.gov. The fees for events are as follows:

150-300 people: \$1000 for park rental with a \$250 refundable cleaning fee
 201-500 people: \$2000 for park rental with a \$500 refundable cleaning fee
 501 + people: \$3500 for park rental with a \$750 refundable cleaning fee

4.11.3 Facility Rental Fees

Rooms in the Huntsville Town Community Center are available to rent to the public. The rental guidelines are as follows:

1. Minimum 2- hour rental
2. Rental fees are due at the time of reservation
3. The refundable deposit is also due at the time of reservation
4. Tables and chairs are included. Customer is responsible to set up and clean up.
5. The kitchen is available with chambers rental.
6. No red, purple, or blue food dyes allowed.
7. No weddings rentals in parks or community center

For parties, gatherings, meetings and other non-profit use, the fees are as follows:

Refundable cleaning/security deposit – no food \$50
 Refundable cleaning/security deposit – food served \$300

	Residents of Huntsville Town	Non-Resident
Legislative Chambers Activity with Kitchen	\$100	\$200
Legislative Chambers Activity without Kitchen	\$50	\$100
Meeting Only – Legislative Chambers	\$25	\$50
Meeting Only 501(c)(3) Organization	\$0.00	\$50
Multipurpose Room - Activity with Kitchen (no pickleball)	\$150	\$250
Multipurpose Room – Activity w/o Kitchen (no pickleball)	\$100	\$200
Multipurpose Room – 501(c)(3) with Kitchen	\$100	\$250
Multipurpose Room – 501(c)(3) without Kitchen	\$100	\$250

B. Pickleball

Open play is only available during the time that the municipal offices are staffed. Hourly rental is available after that by online reservation system.

	Residents of Huntsville Town	Non-Residents
Open Play	\$3 per day	\$5 per day
Open Play Monthly Pass	\$30	\$50
Court Rental – single	\$20 per hour (2 hr min)	\$30 per hr (2 hr min)
Court Rental – double	\$40 per hour (2 hr min)	\$50 per hr (2 hr min)
League Fee	\$50	\$50
Tournament Rental - indoor	\$600 per day for indoor	Same as resident
Tournament Rental – indoor/outdoor	\$750 per day for indoor/outdoor	Same as resident fee

**Chapter 4.12
Fee Waiver or Modification**

Section 4.12.1 Fee Waiver or Modification

4.12.1 Fee Waiver of Modification

The mayor, or designee, may waive, modify, or refund any fee imposed by the municipal code necessary for the standards provided herein, or to meet the requirements of federal, state, or local law.

Huntsville Town
CRJE - Cash Receipts

Utah State Tax Commission - October 2024

Date	Acct #	Desc	Debit	Credit
10/28/2024	99-11101	Zions Bank	16,772.70	
10/28/2024	10-31-100	General Sales & Use Tax		13,611.33
10/28/2024	10-31-103	Highway Transit Tax		1,286.82
10/28/2024	10-31-104	Telecommunication Tax		221.27
10/28/2024	10-31-105	Transient Room Tax		1,653.28

Totals

16,772.70

16,772.70

Fee Comparison for Community Center Rentals

	Farmington	South Weber	Marriott-Slaterville	Clearfield
Pickleball Court (OS)	\$12 per hour resident		\$	
	\$14 hr non resident			
Leagues (monthly)	\$32 - resident			
	\$42 - non resident			
Pickleball - Indoor Leagues (monthly)	\$32 - resident			
	\$42 - non resident			
		\$3 or \$20 a month res \$4 or \$25 a month nr		
	\$13 hr res \$20 hr nr	\$20 hr. for half \$40 hr full		
Community Center				
Deposit (refundable)	\$215	\$200	\$100 (res/non)	\$50 (non food) \$300 (food)
Rental	\$55 hr - resident	\$30 hr resident + \$10 each additional hour	\$75 fee res /\$150 nr	\$50 hr res \$65 hr nr
	\$135 hr - nonresident	\$50 hr nr + \$20 each additional hour		
	\$135 hr - commercial			
	\$70 - recitals			
	\$70 - nonprofit			
	\$27 - city employees			
	\$11 - audio hookup			
	\$27 - lights and sound			
Kitchen	\$15 hr - resident			
	\$15 hr - non resident			

Fee Comparison for Community Center Rentals

	Farmington	South Weber	Marriott-Slaterville	Clearfield
Meeting Room/Chambers w/kitchen & sound				
Deposit	\$80	\$100	No deposit for meetings (no kitchen)	
	\$32 hr - resident	\$20 hr res +\$10 each additional hr	\$25 fee r/\$50 nr	
	\$ 59 hr – non resident	\$40 hr nr + \$20 each additional hr	\$0.00 for non profits	
	\$11 hr – city employee			
Holiday Rental (no Thanksgiving, Christmas, or New Year's)	\$110 - hr resident \$190 – hr non resident			