



VALLEY FALLS POLICE



BRANDON W. BINES
CHIEF OF POLICE



Job Title: Police Detective

Job Type: Part- Time

Pay: \$17.00+ per hour D.O.Q

Supervisor: Chief of Police

The City of Valley Falls is an E.O.E.

- Willing to work a minimum of 2 days per week (24 hours).
- Willing to work in the same capacity as a Police Officer when not actively working criminal investigations.
- Respond to in-progress calls requiring immediate law enforcement assistance.
- Conducts criminal and special investigations, including domestic violence, criminal damage, burglaries, thefts, robberies, assaults, homicides and the enforcement of City, County, and State laws.
- Prepares case documentation for filing with the County Attorney and presents case evidence in Court as required.
- Receives calls from and assists other law enforcement agencies in emergencies or with requests for assistance with investigations.
- Coordinates with the Chief of Police on progress and problems concerning assigned cases.
- Assists with crime scene investigations.
- Maintains records on investigative assignments.
- May perform duties in other areas of the Police Department, when called upon to do so by the Chief of Police.
- Assists other agency Detectives with follow-up investigations and is actively involved in the routine gathering of evidence, questioning of witnesses, apprehension of suspects.
- Maintains, facilitates, and actively participates in the achievement of the Valley Falls Police Department's Mission, Goals and Values.
- Provides information and guidance to the public/victims regarding case status and processes.
- Acts as the assistant evidence custodian, prepares evidence to and from the crime laboratory and assists with evidence destruction.

Requirements

- U.S. Citizen
- 21 Years of age or older
- Kansas Full-Time or Part-Time Certified Law Enforcement Officer (Preferred) or able to obtain full-time / part-time certification through the basic training academy or through reciprocity
- No felony convictions
- No serious misdemeanor convictions
- No lengthy traffic violation record
- Adequate interpersonal and communication skills
- Good physical condition
- Able to successfully pass a board interview and background investigation
- Ability to build effective working relationships
- Sound judgement along with effective decision-making skills
- Conflict resolutions and problem-solving skills
- Responsibility, dependability, honesty, and integrity
- Willing to submit to medical and criminal background checks
- Valid driving license
- High school degree: BS degree in police science or related field is desirable

Starting hourly wage is \$17.00+ per hour D.O.Q. Due to this being a part-time position, there will be no benefits included with this position until further notice.