



PAYNE SPRINGS POLICE DEPARTMENT

19601 CR 2529 MABANK, TX 75156

PHONE #903-451-6504

FAX #903-451-6506

Formal Complaint Police Department

Date: _____ Time of incident : _____

Location: _____

Name of Reporting Person: _____

Date Of Birth: _____

Contact Number: _____

Officer: _____

Description: _____

Narrative of Incident:

Signature of Reporting Person: _____ Date: _____

All officer activity is recorded for officer safety and incident evaluation. The Chief reviews and investigates all formal complaints filed. The Chief will contact the reporting person to go over the complaint when the investigation is complete. Falsifying a police document will lead up to charges being field for reporting false information.