

**BOVEY CITY COUNCIL MEETING**  
**September 15, 2021**  
**6:00 p.m. Council meeting**  
**Virtual via Zoom or In-Person Club Room**

**CALL TO ORDER:**

**ROLL CALL:**

**APPROVE AGENDA:**

**GUESTS:** Fusion Tech IT

**PUBLIC FORUM:** (Limit comments to 3 minutes)

**CONSENT AGENDA:** 1. Minutes from August 18, 2021 council meeting  
2. Disbursements for claims and payroll

**DEPARTMENT HEADS & COMMITTEES:**

1. Police, Chief Sam Hussman
2. Engineer, Joseph Pelawa
3. Public Works, Kevin Odden
  - a. August report
  - b. BDPI grant resolution 21-0915-01
4. Planning & Zoning
5. Attorney, John Dimich
6. City Council
  - a. Utility report
7. Trout Lake Fire Dept
  - a. Increase relief pension from \$2000 to \$2500 per year of service effective Jan 1, 2022
8. City Clerk, Tara DeGuseppi
  - a. Set proposed tax levy

**UNFINISHED  
BUSINESS:**

**NEW BUSINESS:**

**CORRESPONDENCE:**

**ADJOURNMENT:**

**BOVEY CITY COUNCIL MEETING**  
**August 18, 2021**  
**6:00 p.m. Council meeting**  
**Virtual via Zoom or In-Person Club Room**

**CALL TO ORDER:** Mayor Robert Stein called the meeting to order at 6:01 p.m.

**ROLL CALL:** Members present were Robert Stein, Deborah Trbojevich, Bryan Johnson, and Adam Hecimovich. Nancilyn Meyer-Nail was absent. Attorney John Dimich was also present.

**APPROVE AGENDA:** Trbojevich/Johnson/all in favor

**GUESTS:** None

**PUBLIC FORUM:** None

**CONSENT AGENDA:**

1. Minutes from July 21, 2021 council meeting
2. Disbursements for claims and payroll
3. June and July treasurer's reports

Johnson/Hecimovich/all in favor

**DEPARTMENT HEADS & COMMITTEES:**

1. Police, Chief Sam Hussman – riding along with the county is working great. Nick O'Toole has started working on blight. There will be extra enforcement for Labor Day. There has been a nuisance bear in town from time to time.
2. Engineer, Joseph Pelawa – DEED grant application is moving forward
3. Public Works, Kevin Odden
  - a. July report – Odden highlighted areas of his report
  - b. CEDA grant writing contract – Hecimovich/Johnson/all in favor
4. Planning & Zoning – not present
5. Attorney, John Dimich – nothing to report
6. City Council
  - a. Utility report - informational
  - b. Dredging between Bovey and Hwy 169 – broken sidewalk sections (approximately 11 sections). County supervisor is coming to look at sidewalks.
7. Trout Lake Fire Dept
  - a. August meeting minutes – informational. Three firefighters went to assist with fires near Isabella.
8. City Clerk, Tara DeGuseppi
  - a. Donation for shirts for the Class of 2024 Bovey Farmers' Day 5k Fun Run – Johnson motioned for \$300/Trbojevich/all in favor

**UNFINISHED  
BUSINESS:**

**NEW BUSINESS:**

**CORRESPONDENCE:**

**ADJOURNMENT:** Johnson/Hecimovich/all in favor. Meeting adjourned at 6:20 p.m.

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Tara DeGuseppi, Clerk

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Robert Stein, Mayor

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Date approved

Date Range : 8/14/2021 To 9/14/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
08/19/2021	JOHN P DIMICH	INVOICE 3257 - June charges	2836	\$400.00	100-42123-304-	Patrol	\$400.00
08/18/2021	AFSCME COUNCIL 65	PAYROLL ENDING 07/30/2021 PAY DATE 8/6/2021	2865	\$79.89	100-41940-101-	General Government Buildings and Plant	\$5.25
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$56.99
					601-49440-101-	Water Utilities - Administration and General	\$4.60
					603-49520-101-	Refuse Utilities - Administration and General	\$8.27
					602-49490-101-	Sewer Utilities - Administration and General	\$1.84
					100-45010-101-	Culture-Recreation Administration	\$2.94
08/18/2021	AFSCME PEOPLE	payroll ending 7/30/21 \$4.20 Contribution - Justin Hoshal	2866	\$4.20	100-43128-101-	STREETS, SIDEWALKS, CURBS	\$3.23
					603-49520-101-	Refuse Utilities - Administration and General	\$0.76
					100-41940-101-	General Government Buildings and Plant	\$0.08
					100-45010-101-	Culture-Recreation Administration	\$0.05
					602-49490-101-	Sewer Utilities - Administration and General	\$0.08
08/31/2021	AFSCME COUNCIL 65	PAYROLL ENDING 08/13/2021 PAY DATE 8/20/2021	2868	\$79.89	100-41940-101-	General Government Buildings and Plant	\$8.14
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$42.66
					601-49440-101-	Water Utilities - Administration and General	\$9.53
					603-49520-101-	Refuse Utilities - Administration and General	\$9.09

Date Range : 8/14/2021 To 9/14/2021

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
					602-49490-101-	Sewer Utilities - Administration and General	\$2.37
					100-45010-101-	Culture-Recreation Administration	\$8.10
08/31/2021	AFSCME PEOPLE	payroll ending 8/13/21 \$4.20 Contribution - Justin Hoshal	2869	\$4.20			
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$1.86
					603-49520-101-	Refuse Utilities - Administration and General	\$0.78
					100-41940-101-	General Government Buildings and Plant	\$0.03
					100-45010-101-	Culture-Recreation Administration	\$1.00
					601-49440-101-	Water Utilities - Administration and General	\$0.53
09/07/2021	AFSCME COUNCIL 65	PAYROLL ENDING 08/27/2021 PAY DATE 9/03/2021	2870	\$79.89			
					100-41940-101-	General Government Buildings and Plant	\$13.24
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$36.00
					601-49440-101-	Water Utilities - Administration and General	\$12.84
					603-49520-101-	Refuse Utilities - Administration and General	\$1.71
					602-49490-101-	Sewer Utilities - Administration and General	\$10.09
					100-45010-101-	Culture-Recreation Administration	\$6.01
09/07/2021	AFSCME PEOPLE	payroll ending 8/27/21 \$4.20 Contribution - Justin Hoshal	2871	\$4.20			
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$1.97
					603-49520-101-	Refuse Utilities - Administration and General	\$0.51
					100-41940-101-	General Government Buildings and Plant	\$0.04
					100-45010-101-	Culture-Recreation Administration	\$0.63

Date Range : 8/14/2021 To 9/14/2021

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					601-49440-101-	Water Utilities - Administration and General	\$0.92
					602-49490-101-	Sewer Utilities - Administration and General	\$0.13
09/14/2021	NANCILYN MEYER	CITY BEAUTIFICATION - FLOWERS, ETC	2872	\$1,144.65			
					210-41940-217-	General Government Buildings and Plant	\$1,144.65
09/14/2021	DAVE KOTULA	UTILITY REFUND	2873	\$116.80			
					100-43160-810-	Street Lighting	\$5.50
					601-49440-810-	Water Utilities - Administration and General	\$20.00
					602-49490-810-	Sewer Utilities - Administration and General	\$46.50
					603-49520-810-	Refuse Utilities - Administration and General	\$12.80
					306-47125-810-	REFUNDS & REIMBURSEMENTS	\$7.00
					307-47125-810-	REFUNDS & REIMBURSEMENTS	\$22.00
					401-47125-810-	REFUNDS & REIMBURSEMENTS	\$3.00
09/14/2021	BOLTON & MENK INC	INVOICE 0275021 - CITY PARK INVOICE 0275022 - GENERAL ENG INVOICE 0275023 - NORTH 3RD	2874	\$5,532.50			
					100-45010-303-	Culture-Recreation Administration	\$305.00
					100-41940-303-	General Government Buildings and Plant	\$3,045.00
					100-43128-303-	STREETS, SIDEWALKS, CURBS	\$2,182.50
09/14/2021	KEVIN ODDEN	CELL PHONE 7/22/2021 - 08/21/2021	2875	\$50.00			
					100-43128-321-	STREETS, SIDEWALKS, CURBS	\$50.00
09/14/2021	BOVEY BAIT, INC	INVOICE 1582 & 1585	2876	\$885.53			
					100-42123-212-	Patrol	\$526.53
					100-43128-212-	STREETS, SIDEWALKS, CURBS	\$311.00

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					100-45010-212-	Culture-Recreation Administration	\$48.00
09/14/2021	MINNESOTA POWER	2021 AUG	2877	\$3,042.45			
					100-43160-381-	Street Lighting	\$1,953.22
					100-43128-381-	STREETS, SIDEWALKS, CURBS	\$55.00
					601-49440-381-	Water Utilities - Administration and General	\$752.06
					100-41940-490-	General Government Buildings and Plant	\$14.29
					100-41940-381-	General Government Buildings and Plant	\$234.88
					602-49490-381-	Sewer Utilities - Administration and General	\$33.00
09/14/2021	JOHN P DIMICH	INVOICE 3287 & 3288	2878	\$550.00			
					100-42123-304-	Patrol	\$400.00
					100-41610-304-	City/Town Attorney	\$150.00
09/14/2021	LAW ENFORCEMENT LABOR SERVICES	SEPT 2021 MEMBERSHIP DUES - HUSSMAN, SAMUEL & OTOOLE, NICHOLAS	2879	\$127.00			
					100-42123-101-	Patrol	\$127.00
09/14/2021	JOINT WASTEWATER COMMISSION	INVOICE 190 - SEPT	2880	\$9,000.00			
					602-49490-312-	Sewer Utilities - Administration and General	\$9,000.00
09/14/2021	SCI BROADBAND	SEPT 2021	2881	\$45.98			
					100-41940-321-	General Government Buildings and Plant	\$22.99
					211-45501-321-	Library Administration	\$22.99
09/14/2021	AT&T MOBILITY	INVOICE 287308966142X09032021	2882	\$204.66			
					100-42123-321-	Patrol	\$204.66
09/14/2021	W.J. (JOHN) LICKE	LEGAL SERVICES	2883	\$165.00			
					100-41610-304-	City/Town Attorney	\$165.00

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09/14/2021	L & M SUPPLY, INC	2021 AUG STATEMENT	2884	\$32.99	100-45010-229-	Culture-Recreation Administration	\$32.99
09/14/2021	MEDICO LIFE AND HEALTH INSURANCE CO	GROUP 7746704 - 2021 OCT PREMIUM	2885	\$59.55	100-41425-133- 100-43128-133- 100-42123-133-	Clerk STREETS, SIDEWALKS, CURBS Patrol	\$5.70 \$25.35 \$28.50
09/14/2021	PARK STATE BANK	ODDEN ACCT - AUG 2021	2886	\$400.82	100-41940-201- 100-43128-215- 100-43160-229- 601-49440-322-	General Government Buildings and Plant STREETS, SIDEWALKS, CURBS Street Lighting Water Utilities - Administration and General	\$342.12 \$17.99 \$35.91 \$4.80
09/14/2021	PARK STATE BANK	DEGUISEPPI ACCT - AUG 2021	2887	\$501.90	100-41425-433- 100-41940-322-	Clerk General Government Buildings and Plant	\$166.00 \$335.90
09/14/2021	WASTE MANAGEMENT OF WI-MN	INVOICE 0201871-0412-8	2888	\$3,964.66	603-49520-384-	Refuse Utilities - Administration and General	\$3,964.66
09/14/2021	RANGE WATER CONDITIONING	ACCT 58172 - WATER COOLER & WATER SOFTENER	2889	\$50.00	100-41940-229- 211-45501-416-	General Government Buildings and Plant Library Administration	\$40.00 \$10.00
09/14/2021	BAKER & TAYLOR	INVOICE 2036131956 & 2036146779	2890	\$152.78	211-45502-590-	Circulation	\$152.78



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09/14/2021	TARA DEGUISEPPI - PETTY CASH	POSTAGE	2891	\$106.04			
					601-49440-322-	Water Utilities - Administration and General	\$35.34
					602-49490-322-	Sewer Utilities - Administration and General	\$35.35
					603-49520-322-	Refuse Utilities - Administration and General	\$35.35
09/14/2021	GOPHER STATE ONE CALL	INVOICE 1080236	2892	\$14.85			
					100-43128-310-	STREETS, SIDEWALKS, CURBS	\$14.85
09/14/2021	MINNESOTA ENERGY	AUGUST 2021	2893	\$622.00			
					100-43128-383-	STREETS, SIDEWALKS, CURBS	\$18.00
					601-49440-383-	Water Utilities - Administration and General	\$18.00
					100-41940-383-	General Government Buildings and Plant	\$586.00
09/14/2021	CITY OF NASHWAUK	FIREARMS TRAINING	2894	\$261.70			
					100-42140-207-	Police Training	\$261.70
09/14/2021	Mackley's Auto Repair	INVOICE 11489 - TIRE REPAIR	2895	\$63.86			
					100-43128-228-	STREETS, SIDEWALKS, CURBS	\$63.86
09/14/2021	QUALITY FLOW SYSTEMS, INC	INVOICE 41466 - SERVICE CHECK	2896	\$150.00			
					602-49490-229-	Sewer Utilities - Administration and General	\$150.00
09/14/2021	LEAGUE OF MN CITIES	INVOICE 347941	2897	\$1,066.00			
					100-41940-433-	General Government Buildings and Plant	\$1,066.00
09/14/2021	LEAGUE OF MN CITIES	MN MAYOR'S ASSOC MEMBERSHIP	2898	\$30.00			
					100-41310-433-	Mayor	\$30.00
09/14/2021	MN PEIP	INVOICE 1118896 - OCT PREMIUMS	2899	\$7,861.42			

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					100-41425-103-	Clerk	\$548.65
					100-41425-131-	Clerk	\$914.41
					100-42123-131-	Patrol	\$2,926.12
					100-43128-101-	STREETS, SIDEWALKS, CURBS	\$411.17
					100-43128-131-	STREETS, SIDEWALKS, CURBS	\$1,644.67
					603-49520-101-	Refuse Utilities - Administration and General	\$63.20
					603-49520-131-	Refuse Utilities - Administration and General	\$252.81
					601-49440-101-	Water Utilities - Administration and General	\$65.08
					601-49440-131-	Water Utilities - Administration and General	\$260.30
					602-49490-101-	Sewer Utilities - Administration and General	\$22.67
					602-49490-131-	Sewer Utilities - Administration and General	\$90.67
					100-41940-101-	General Government Buildings and Plant	\$85.21
					100-41940-131-	General Government Buildings and Plant	\$340.83
					100-45010-101-	Culture-Recreation Administration	\$47.13
					100-45010-131-	Culture-Recreation Administration	\$188.50
<b>Total For Selected Claims</b>							<b>\$36,855.41</b>

Date Range : 8/14/2021 To 9/14/2021

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	ADAM M HECIMOVICH		City Council/Town Board				Date
	BRYAN D JOHNSON		City Council/Town Board				Date
	DEBORAH LEE TRBOYEVICH		City Council/Town Board				Date
	NANCILYN MEYER		City Council/Town Board				Date
	ROBERT M STEIN		City Council/Town Board, Mayor				Date

Fund Name: All Funds

Date Range: 08/19/2021 To 09/14/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
08/19/2021	GREENWAY CLASS OF 2024	67179	DONATION FOR GREENWAY'S CLASS OF 2024 - FUN RUN T-SHIRTS	N	General Government Buildings and Plant	206-41940-490-	\$ 300.00
		<b>Total For Check</b>	<b>67179</b>				<b>\$ 300.00</b>
08/20/2021	Payroll Period Ending 08/13/2021	67164	07/31/2021 - 08/13/2021	N	Clerk	100-41425-103-	\$ 559.69
		67164			Library Administration	211-45501-103-	\$ 288.32
		<b>Total For Check</b>	<b>67164</b>				<b>\$ 848.01</b>
08/20/2021	Payroll Period Ending 08/13/2021	67165	07/31/2021 - 08/13/2021	N	Library Administration	211-45501-103-	\$ 284.15
		<b>Total For Check</b>	<b>67165</b>				<b>\$ 284.15</b>
08/20/2021	Payroll Period Ending 08/13/2021	67166	07/31/2021 - 08/13/2021	N	Council/Town Board	100-41110-103-	\$ 233.87
		<b>Total For Check</b>	<b>67166</b>				<b>\$ 233.87</b>
08/20/2021	Payroll Period Ending 08/13/2021	67167	07/31/2021 - 08/13/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 5.55
		67167			Patrol	100-42123-101-	\$(0.01)
		67167			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 409.89
		67167			Culture-Recreation Administration	100-45010-101-	\$ 220.21
		67167			Water Utilities - Administration and General	601-49440-101-	\$ 115.66
		67167			Refuse Utilities - Administration and General	603-49520-101-	\$ 173.95
		<b>Total For Check</b>	<b>67167</b>				<b>\$ 925.25</b>
08/20/2021	Payroll Period Ending 08/13/2021	67168	07/31/2021 - 08/13/2021	N	Refuse Utilities - Administration and General	603-49520-103-	\$ 124.67
		<b>Total For Check</b>	<b>67168</b>				<b>\$ 124.67</b>
08/20/2021	Payroll Period Ending 08/13/2021	67169	07/31/2021 - 08/13/2021	N	Patrol	100-42123-101-	\$ 1,408.27
		<b>Total For Check</b>	<b>67169</b>				<b>\$ 1,408.27</b>
08/20/2021	Payroll Period Ending 08/13/2021	67170	07/31/2021 - 08/13/2021	N	Council/Town Board	100-41110-103-	\$ 233.87
		<b>Total For Check</b>	<b>67170</b>				<b>\$ 233.87</b>
08/20/2021	Payroll Period Ending 08/13/2021	67171	07/31/2021 - 08/13/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 230.63
		67171			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 861.02

Fund Name: All Funds

Date Range: 08/19/2021 To 09/14/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		67171			Culture-Recreation Administration	100-45010-101-	\$ 92.25
		67171			Water Utilities - Administration and General	601-49440-101-	\$ 107.63
		67171			Sewer Utilities - Administration and General	602-49490-101-	\$ 30.75
		67171			Refuse Utilities - Administration and General	603-49520-101-	\$ 215.25
	<b>Total For Check</b>	<b>67171</b>					<b>\$ 1,537.53</b>
08/20/2021	Payroll Period Ending 08/13/2021	67172	07/31/2021 - 08/13/2021	N	Council/Town Board	100-41110-103-	\$ 233.87
	<b>Total For Check</b>	<b>67172</b>					<b>\$ 233.87</b>
08/20/2021	Payroll Period Ending 08/13/2021	67173	07/31/2021 - 08/13/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 190.65
		67173			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 761.34
		67173			Culture-Recreation Administration	100-45010-101-	\$ 7.63
		67173			Water Utilities - Administration and General	601-49440-101-	\$ 207.18
		67173			Sewer Utilities - Administration and General	602-49490-101-	\$ 87.70
		67173			Refuse Utilities - Administration and General	603-49520-101-	\$ 16.52
	<b>Total For Check</b>	<b>67173</b>					<b>\$ 1,271.02</b>
08/20/2021	Payroll Period Ending 08/13/2021	67174	07/31/2021 - 08/13/2021	N	Patrol	100-42123-101-	\$ 994.24
	<b>Total For Check</b>	<b>67174</b>					<b>\$ 994.24</b>
08/20/2021	Payroll Period Ending 08/13/2021	67175	07/31/2021 - 08/13/2021	N	Mayor	100-41310-103-	\$ 122.80
	<b>Total For Check</b>	<b>67175</b>					<b>\$ 122.80</b>
08/20/2021	Payroll Period Ending 08/13/2021	67177	07/31/2021 - 08/13/2021	N	Culture-Recreation Administration	100-45010-103-	\$ 57.90
		67177			Refuse Utilities - Administration and General	603-49520-103-	\$ 90.19
	<b>Total For Check</b>	<b>67177</b>					<b>\$ 148.09</b>
08/23/2021	Internal Revenue Service	210820IRS	Federal taxes pay date 08/20/2021	N	Council/Town Board	100-41110-103-	\$ 135.89
		210820IRS				100-41110-122-	\$ 15.50
		210820IRS				100-41110-135-	\$ 14.52
		210820IRS			Mayor	100-41310-103-	\$ 100.08
		210820IRS				100-41310-122-	\$ 18.60
		210820IRS				100-41310-135-	\$ 4.35

Fund Name: All Funds

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		210820IRS			Clerk	100-41425-103-	\$ 226.33
		210820IRS				100-41425-122-	\$ 60.06
		210820IRS				100-41425-135-	\$ 14.04
		210820IRS			General Government Buildings and Plant	100-41940-101-	\$ 72.87
		210820IRS				100-41940-122-	\$ 37.85
		210820IRS				100-41940-135-	\$ 8.85
		210820IRS			Patrol	100-42123-101-	\$ 47.38
		210820IRS				100-42123-135-	\$ 47.38
		210820IRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 398.04
		210820IRS				100-43128-122-	\$ 188.43
		210820IRS				100-43128-135-	\$ 44.06
		210820IRS			Culture-Recreation Administration	100-45010-101-	\$ 76.85
		210820IRS				100-45010-103-	\$ 5.16
		210820IRS				100-45010-122-	\$ 4.18
		210820IRS				100-45010-122-	\$ 31.57
		210820IRS				100-45010-135-	\$ 7.38
		210820IRS				100-45010-135-	\$ 0.98
		210820IRS			Library Administration	211-45501-103-	\$ 141.92
		210820IRS				211-45501-122-	\$ 51.46
		210820IRS				211-45501-135-	\$ 12.04
		210820IRS			Water Utilities - Administration and General	601-49440-101-	\$ 95.26
		210820IRS				601-49440-122-	\$ 42.10
		210820IRS				601-49440-135-	\$ 9.84
		210820IRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 24.28
		210820IRS				602-49490-122-	\$ 11.41
		210820IRS				602-49490-135-	\$ 2.67
		210820IRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 79.26
		210820IRS				603-49520-103-	\$ 18.37
		210820IRS				603-49520-122-	\$ 14.89
		210820IRS				603-49520-122-	\$ 36.85
		210820IRS				603-49520-135-	\$ 8.62
		210820IRS				603-49520-135-	\$ 3.46
		<b>Total For Check</b>	<b>210820IRS</b>				<b>\$ 2,112.78</b>
08/23/2021	MN REVENUE	210820MNREV	pay date 08/20/2021	N	Council/Town Board	100-41110-103-	\$ 125.00
		210820MNREV			Mayor	100-41310-103-	\$ 77.12
		210820MNREV			Clerk	100-41425-103-	\$ 74.92

Fund Name: All Funds

Date Range: 08/19/2021 To 09/14/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		210820MNREV			General Government Buildings and Plant	100-41940-101-	\$ 9.79
		210820MNREV			Patrol	100-42123-101-	\$ 25.43
		210820MNREV			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 69.29
		210820MNREV			Culture-Recreation Administration	100-45010-101-	\$ 18.71
		210820MNREV			Library Administration	211-45501-103-	\$ 38.59
		210820MNREV			Water Utilities - Administration and General	601-49440-101-	\$ 17.92
		210820MNREV			Sewer Utilities - Administration and General	602-49490-101-	\$ 3.55
		210820MNREV			Refuse Utilities - Administration and General	603-49520-101-	\$ 16.58
		<b>Total For Check</b>	<b>210820MNREV</b>				<b>\$ 476.90</b>
08/31/2021	COLONIAL LIFE	1159423297715	AUG PREMIUMS- INVOICE 56782060806951	N	STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 127.82
		<b>Total For Check</b>	<b>1159423297715</b>				<b>\$ 127.82</b>
08/31/2021	MSRS - HCSP	210820HCSP	PAY DATE 08/20/2021	N	Patrol	100-42123-101-	\$ 83.79
		<b>Total For Check</b>	<b>210820HCSP</b>				<b>\$ 83.79</b>
08/31/2021	MN DEPT OF HUMAN SERVICES	210820MNCH	PAY DATE 8/20/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 0.73
		210820MNCH			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 53.56
		210820MNCH			Culture-Recreation Administration	100-45010-101-	\$ 28.77
		210820MNCH			Water Utilities - Administration and General	601-49440-101-	\$ 15.11
		210820MNCH			Refuse Utilities - Administration and General	603-49520-101-	\$ 22.73
		<b>Total For Check</b>	<b>210820MNCH</b>				<b>\$ 120.90</b>
08/31/2021	MSRS	210820MSRS	PAY DATE 08/20/21 - DEFERRED COMP	N	Clerk	100-41425-103-	\$ 33.00
		210820MSRS				100-41425-125-	\$ 33.00
		210820MSRS			General Government Buildings and Plant	100-41940-101-	\$ 45.30
		210820MSRS				100-41940-125-	\$ 15.30
		210820MSRS			Patrol	100-42123-101-	\$ 270.00
		210820MSRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 201.85
		210820MSRS				100-43128-125-	\$ 82.05
		210820MSRS			Culture-Recreation Administration	100-45010-101-	\$ 13.70
		210820MSRS				100-45010-125-	\$ 12.50

Fund Name: All Funds

Date Range: 08/19/2021 To 09/14/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		210820MSRS			Library Administration	211-45501-103-	\$ 17.00
		210820MSRS				211-45501-125-	\$ 17.00
		210820MSRS			Water Utilities - Administration and General	601-49440-101-	\$ 55.15
		210820MSRS				601-49440-125-	\$ 22.55
		210820MSRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 20.70
		210820MSRS				602-49490-125-	\$ 6.90
		210820MSRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 13.30
		210820MSRS				603-49520-125-	\$ 10.70
		<b>Total For Check</b>	<b>210820MSRS</b>				<b>\$ 870.00</b>
08/31/2021	PERA	210820PERA	PAY DATE 08/20/2021	N	Council/Town Board	100-41110-103-	\$ 37.50
		210820PERA				100-41110-121-	\$ 37.50
		210820PERA			Clerk	100-41425-103-	\$ 74.73
		210820PERA				100-41425-121-	\$ 86.23
		210820PERA			General Government Buildings and Plant	100-41940-101-	\$ 42.55
		210820PERA				100-41940-121-	\$ 49.10
		210820PERA			Patrol	100-42123-101-	\$ 395.49
		210820PERA				100-42123-121-	\$ 593.23
		210820PERA			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 210.35
		210820PERA				100-43128-121-	\$ 242.70
		210820PERA			Culture-Recreation Administration	100-45010-101-	\$ 34.68
		210820PERA				100-45010-103-	\$ 4.38
		210820PERA				100-45010-121-	\$ 5.06
		210820PERA				100-45010-121-	\$ 40.02
		210820PERA			Library Administration	211-45501-103-	\$ 60.01
		210820PERA				211-45501-121-	\$ 69.24
		210820PERA			Water Utilities - Administration and General	601-49440-101-	\$ 46.84
		210820PERA				601-49440-121-	\$ 54.04
		210820PERA			Sewer Utilities - Administration and General	602-49490-101-	\$ 12.81
		210820PERA				602-49490-121-	\$ 14.78
		210820PERA			Refuse Utilities - Administration and General	603-49520-101-	\$ 40.84
		210820PERA				603-49520-103-	\$ 6.83
		210820PERA				603-49520-121-	\$ 7.90
		210820PERA				603-49520-121-	\$ 47.12
		<b>Total For Check</b>	<b>210820PERA</b>				<b>\$ 2,213.93</b>



Fund Name: All Funds

Date Range: 08/19/2021 To 09/14/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
08/31/2021	FURTHER	210831HRA	INVOICE 39947407	N	EMPLOYEE/RETIREE BENEFITS	100-41950-136-	\$ 15.28
		<b>Total For Check</b>	<b>210831HRA</b>				<b>\$ 15.28</b>
09/01/2021	NORTHEAST SERVICE COOPERATIVE	2109DENTAL	2021 SEPT PREMIUMS - INVOICE 677	N	Clerk	100-41425-132-	\$ 42.00
		2109DENTAL			General Government Buildings and Plant	100-41940-132-	\$ 32.06
		2109DENTAL			Patrol	100-42123-132-	\$ 372.00
		2109DENTAL			STREETS, SIDEWALKS, CURBS	100-43128-132-	\$ 155.16
		2109DENTAL			Culture-Recreation Administration	100-45010-132-	\$ 17.82
		2109DENTAL			Water Utilities - Administration and General	601-49440-132-	\$ 24.52
		2109DENTAL			Sewer Utilities - Administration and General	602-49490-132-	\$ 8.54
		2109DENTAL			Refuse Utilities - Administration and General	603-49520-132-	\$ 23.90
		<b>Total For Check</b>	<b>2109DENTAL</b>				<b>\$ 676.00</b>
09/03/2021	Payroll Period Ending 08/27/2021	67180	08/14/2021 - 08/27/2021	N	Clerk	100-41425-103-	\$ 559.69
		67180			Library Administration	211-45501-103-	\$ 288.32
		<b>Total For Check</b>	<b>67180</b>				<b>\$ 848.01</b>
09/03/2021	Payroll Period Ending 08/27/2021	67181	08/14/2021 - 08/27/2021	N	Library Administration	211-45501-103-	\$ 415.30
		<b>Total For Check</b>	<b>67181</b>				<b>\$ 415.30</b>
09/03/2021	Payroll Period Ending 08/27/2021	67182	08/14/2021 - 08/27/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 4.92
		67182			Patrol	100-42123-101-	\$(0.01)
		67182			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 231.34
		67182			Culture-Recreation Administration	100-45010-101-	\$ 73.83
		67182			Water Utilities - Administration and General	601-49440-101-	\$ 108.29
		67182			Sewer Utilities - Administration and General	602-49490-101-	\$ 14.77
		67182			Refuse Utilities - Administration and General	603-49520-101-	\$ 59.07
		<b>Total For Check</b>	<b>67182</b>				<b>\$ 492.21</b>
09/03/2021	Payroll Period Ending 08/27/2021	67183	08/14/2021 - 08/27/2021	N	Patrol	100-42123-101-	\$ 1,786.17
		<b>Total For Check</b>	<b>67183</b>				<b>\$ 1,786.17</b>

Fund Name: All Funds

Date Range: 08/19/2021 To 09/14/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
09/03/2021	Payroll Period Ending 08/27/2021	67184	08/14/2021 - 08/27/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 576.57
		67184			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 432.05
		67184			Water Utilities - Administration and General	601-49440-101-	\$ 192.19
		67184			Refuse Utilities - Administration and General	603-49520-101-	\$ 336.72
	<b>Total For Check</b>	<b>67184</b>					<b>\$ 1,537.53</b>
09/03/2021	Payroll Period Ending 08/27/2021	67185	08/14/2021 - 08/27/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 142.35
		67185			Patrol	100-42123-101-	\$ 0.01
		67185			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 763.88
		67185			Culture-Recreation Administration	100-45010-101-	\$ 96.60
		67185			Water Utilities - Administration and General	601-49440-101-	\$ 174.13
		67185			Sewer Utilities - Administration and General	602-49490-101-	\$ 43.21
		67185			Refuse Utilities - Administration and General	603-49520-101-	\$ 50.84
	<b>Total For Check</b>	<b>67185</b>					<b>\$ 1,271.02</b>
09/03/2021	Payroll Period Ending 08/27/2021	67186	08/14/2021 - 08/27/2021	N	Patrol	100-42123-101-	\$ 1,662.77
	<b>Total For Check</b>	<b>67186</b>					<b>\$ 1,662.77</b>
09/07/2021	MN REVENUE - SALES TAX	2108MNSALES	2021 AUG SALES TAX	N	Water Utilities - Administration and General	601-49440-153-	\$ 72.00
		2108MNSALES			Refuse Utilities - Administration and General	603-49520-153-	\$ 601.00
	<b>Total For Check</b>	<b>2108MNSALES</b>					<b>\$ 673.00</b>
09/07/2021	MSRS - HCSP	210903HCSP	PAY DATE 09/3/2021	N	Patrol	100-42123-101-	\$ 121.78
	<b>Total For Check</b>	<b>210903HCSP</b>					<b>\$ 121.78</b>
09/07/2021	Internal Revenue Service	210903IRS	Federal taxes pay date 09/03/2021	N	Clerk	100-41425-103-	\$ 226.33
		210903IRS				100-41425-122-	\$ 60.06
		210903IRS				100-41425-135-	\$ 14.04
		210903IRS			General Government Buildings and Plant	100-41940-101-	\$ 100.30
		210903IRS				100-41940-122-	\$ 59.15
		210903IRS				100-41940-135-	\$ 13.83

Fund Name: All Funds

Date Range: 08/19/2021 To 09/14/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		210903IRS			Patrol	100-42123-101-	\$ 274.26
		210903IRS				100-42123-135-	\$ 68.86
		210903IRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 302.00
		210903IRS				100-43128-122-	\$ 140.51
		210903IRS				100-43128-135-	\$ 32.85
		210903IRS			Culture-Recreation Administration	100-45010-101-	\$ 45.92
		210903IRS				100-45010-122-	\$ 19.14
		210903IRS				100-45010-135-	\$ 4.48
		210903IRS			Library Administration	211-45501-103-	\$ 153.60
		210903IRS				211-45501-122-	\$ 60.93
		210903IRS				211-45501-135-	\$ 14.25
		210903IRS			Water Utilities - Administration and General	601-49440-101-	\$ 96.71
		210903IRS				601-49440-122-	\$ 46.04
		210903IRS				601-49440-135-	\$ 10.77
		210903IRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 14.86
		210903IRS				602-49490-122-	\$ 6.30
		210903IRS				602-49490-135-	\$ 1.48
		210903IRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 68.42
		210903IRS				603-49520-122-	\$ 38.17
		210903IRS				603-49520-135-	\$ 8.88
		<b>Total For Check</b>	<b>210903IRS</b>				<b>\$ 1,882.14</b>
09/07/2021	MN DEPT OF HUMAN SERVICES	210903MNCH	PAY DATE 9/03/2021	N	General Government Buildings and Plant	100-41940-101-	\$ 1.21
		210903MNCH			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 56.82
		210903MNCH			Culture-Recreation Administration	100-45010-101-	\$ 18.14
		210903MNCH			Water Utilities - Administration and General	601-49440-101-	\$ 26.60
		210903MNCH			Sewer Utilities - Administration and General	602-49490-101-	\$ 3.63
		210903MNCH			Refuse Utilities - Administration and General	603-49520-101-	\$ 14.50
		<b>Total For Check</b>	<b>210903MNCH</b>				<b>\$ 120.90</b>
09/07/2021	MN REVENUE	210903MNREV	pay date 09/3/2021	N	Clerk	100-41425-103-	\$ 74.92
		210903MNREV			General Government Buildings and Plant	100-41940-101-	\$ 11.40
		210903MNREV			Patrol	100-42123-101-	\$ 181.17
		210903MNREV			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 50.58

Fund Name: All Funds

Date Range: 08/19/2021 To 09/14/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		210903MNREV			Culture-Recreation Administration	100-45010-101-	\$ 9.33
		210903MNREV			Library Administration	211-45501-103-	\$ 38.59
		210903MNREV			Water Utilities - Administration and General	601-49440-101-	\$ 16.81
		210903MNREV			Sewer Utilities - Administration and General	602-49490-101-	\$ 2.74
		210903MNREV			Refuse Utilities - Administration and General	603-49520-101-	\$ 9.86
		<b>Total For Check</b>	<b>210903MNREV</b>				<b>\$ 395.40</b>
09/07/2021	MSRS	210903MSRS	PAY DATE 09/3/21 - DEFERRED COMP	N	Clerk	100-41425-103-	\$ 33.00
		210903MSRS				100-41425-125-	\$ 33.00
		210903MSRS			General Government Buildings and Plant	100-41940-101-	\$ 34.10
		210903MSRS				100-41940-125-	\$ 11.70
		210903MSRS			Patrol	100-42123-101-	\$ 270.00
		210903MSRS			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 203.80
		210903MSRS				100-43128-125-	\$ 83.60
		210903MSRS			Culture-Recreation Administration	100-45010-101-	\$ 30.30
		210903MSRS				100-45010-125-	\$ 15.10
		210903MSRS			Library Administration	211-45501-103-	\$ 17.00
		210903MSRS				211-45501-125-	\$ 17.00
		210903MSRS			Water Utilities - Administration and General	601-49440-101-	\$ 52.10
		210903MSRS				601-49440-125-	\$ 24.70
		210903MSRS			Sewer Utilities - Administration and General	602-49490-101-	\$ 11.70
		210903MSRS				602-49490-125-	\$ 4.90
		210903MSRS			Refuse Utilities - Administration and General	603-49520-101-	\$ 18.00
		210903MSRS				603-49520-125-	\$ 10.00
		<b>Total For Check</b>	<b>210903MSRS</b>				<b>\$ 870.00</b>
09/07/2021	PERA	210903PERA	PAY DATE 09/03/2021	N	Clerk	100-41425-103-	\$ 74.73
		210903PERA				100-41425-121-	\$ 86.23
		210903PERA			General Government Buildings and Plant	100-41940-101-	\$ 66.69
		210903PERA				100-41940-121-	\$ 76.95
		210903PERA			Patrol	100-42123-101-	\$ 574.77
		210903PERA				100-42123-121-	\$ 862.16
		210903PERA			STREETS, SIDEWALKS, CURBS	100-43128-101-	\$ 157.58

Fund Name: All Funds

Date Range: 08/19/2021 To 09/14/2021

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		210903PERA				100-43128-121-	\$ 181.83
		210903PERA			Culture-Recreation Administration	100-45010-101-	\$ 21.39
		210903PERA				100-45010-121-	\$ 24.68
		210903PERA			Library Administration	211-45501-103-	\$ 69.94
		210903PERA				211-45501-121-	\$ 80.70
		210903PERA			Water Utilities - Administration and General	601-49440-101-	\$ 51.63
		210903PERA				601-49440-121-	\$ 59.57
		210903PERA			Sewer Utilities - Administration and General	602-49490-101-	\$ 7.05
		210903PERA				602-49490-121-	\$ 8.13
		210903PERA			Refuse Utilities - Administration and General	603-49520-101-	\$ 42.96
		210903PERA				603-49520-121-	\$ 49.58
		<b>Total For Check</b>	<b>210903PERA</b>				<b>\$ 2,496.57</b>
<b>Total For Selected Checks</b>							<b>\$ 29,935.84</b>

# CITY OF BOVEY

## PUBLIC WORKS DEPARTMENT

### MONTHLY REPORT

#### AUGUST 2021

##### Streets

- 1 9 Gopher One locates.
- 2 Brush and bag runs as needed.
- 3 Cleaned storm grates as needed.
- 4 Mow as needed.
- 5 Weed whipped around town in preparation for Farmer's Day.
- 6 Called the County to dredge the storm ditch, which they did and also broke 11 sections of the 2nd Ave. sidewalk. Called and informed Joe Warmuth to see what the County will do about the broken sections.
- 7 Continued working on the BDPI grant for the Red Rock Business Park. Need to finalize the funding aspect of the project and submit the grant hopefully by the end of the month.
- 8 Swept bike trail.
- 9 Met with the County Engineer about the crosswalk project and expressed my concerns to have it completed by Labor Day.
- 10 Performed a metal collection run.
- 11 Setup for Farmer's Day weekend.
- 12 Met with Justin Whirley concerning our internet security. He will give a presentation at the meeting.

##### Water

- 1 Having problems with the filter bed transducer giving erroneous readings. Contacted tech support and they will come look at it the next time they are in the area.
- 2 Cleaned the filter bed manifold and nozzles that were removed last month. Will remove the West side manifold and nozzles and put these in their place in September, which will complete the cleaning program for both sides of the filter bed. This is done every 2 years.
- 3 Attended a webinar for the Water Assistance Program which offers help for residents having problems paying their water bill due to COVID. We will offer this program to our residents. This will only pay for water and sewer, not for any other charges on the utility bill.
- 4 Very low water pressure at 316 5th Ave. Determined the owner's service line was broke just outside the basement wall. Shut off the water service. Turned back on after a new service line was installed.
- 5 Disconnected water service at 311 5th Ave. due to delinquency.
- 6 After discussion with Bob Lawson about his water quality being better, we removed 2 more flush cycles off the automatic flushing station on Red Rock Drive. All that remains is 2- 15 min cycles, 1 in the morning and 1 in the evening. I anticipate after the RV dump station closes, water use will drop on that dead end water main and we may have to put those 2 cycles we removed back on-line.
- 7 Reconnected water service at 120 8th Ave. per owner request.
- 8 Reconnected water service at 712 2nd St. per owner request. A leak at the valve was discovered shortly after turning it on. As the leak was very slow, I decided to wait a week to see if it would seal itself but it didn't. called Casper and they are too busy to repair it. Called Dean Sandstrom and he will repair it in September.

### Water (cont.)

- 9 Reconnected water service at 114 3rd Ave., owner paid delinquency in full.
- 10 Met with Justin Whirley concerning our internet security. He will give a presentation at the meeting.

### Sewer

- 1 Performed weekly and monthly maintenance for Trailview lift station.

### Garbage

- 1 Garbage hauled for August- 35.44 tons. Weekly average- 7.09 tons.

### Vehicles/Equipment

- 1 Dump Truck- finished painting the box with epoxy paint.

### Buildings

- 1 City Hall- cleaned as needed.
- 2 Repainted the condensate tank for the boiler. The bottom third has rusted over the years. Used rust reformer and epoxy paint, this combination should last for the next 10 years or more.
- 3 Met with a representative from Minnesota Power and went to all City buildings and replaced as many standard screw in bulbs with LED bulbs. The only bulbs left in City Hall to replace with LED are the fluorescent light fixtures in the basement and the Senior Center. The pump house was all LED before he came. The shop is still all fluorescent but I will be working in phases over the next few years to have all fixtures LED.
- 4 Replaced a faulty GFCI receptacle in the basement kitchen at City Hall.
- 5 Derek Vekich would like us to clean out the old Police stall at the old Fire Hall so he can get it cleaned up. There shouldn't be an issue with storing what little is in there, except for the stage. The Farmer's Day Committee has used Lefty's for a stage for the street dance since 2018 and Jean Cyronek stated they will continue to use Lefty's stage in the future. I would like to discuss selling the stage instead of letting it sit outside.

Respectfully submitted,



Kevin Odden  
Public Works Supervisor

**RESOLUTION 21-0915-01  
CITY OF BOVEY  
COUNTY OF ITASCA  
STATE OF MINNESOTA**

**LOCAL GOVERNMENT RESOLUTION ADOPTING  
BUSINESS DEVELOPMENT INFRASTRUCTURE APPLICATION**

Applicants must adopt and submit the following resolution. This resolution must be adopted prior to submission of the forms package.

BE IT RESOLVED that the City of Bovey (Applicant) act as the legal sponsor for project(s) contained in the Business Development Infrastructure Application to be submitted on \_\_\_\_\_ and that the Mayor (Title of First Authorized Official) and Public Works Supervisor (Title of Second Authorized Official) are hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of Bovey (Applicant).

BE IT FURTHER RESOLVED that the City of Bovey (Applicant) has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure matching funds, adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that the City of Bovey (Applicant) has not violated any Federal, State, or local laws pertaining to fraud, bribery, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the City of Bovey, (Applicant) may enter into an agreement with the State of Minnesota for the above-referenced project(s), and that it will comply with all applicable laws and regulations as stated in all contract agreements.

BE IT FURTHER RESOLVED that the non-BDPI source(s) of funds identified in the sources and uses outline in the application in the total amount of \$1,099,675 are committed and adequate to fully fund the project identified in the application.

BE IT FURTHER RESOLVED that per MN statute 116J.431 Subd 7, the City of Bovey (Applicant) understands the grant may be cancelled if the project identified in the Application is not proceeding within 18 months of the execution of a grant agreement, or if not complete after five years of any grant award.

BE IT FURTHER RESOLVED that the City of Bovey (Applicant) acknowledges that allowing an ineligible business to locate in the area directly served by the funded infrastructure may trigger a default of the grant and cause repayment by the City of Bovey (Applicant).

The City of Bovey (Applicant) certifies that it will comply with all applicable laws, regulations, and rules of the Business Development Infrastructure Application.

NOW, THEREFORE BE IT RESOLVED that the Mayor (Title of First Authorized Official) and Public Works Supervisor (Second Authorized Official), or their successors in office, are hereby authorized to execute such agreements, and amendments thereto, as are necessary to implement the project(s) on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the City Council of Bovey (City Council) of the City of Bovey (Applicant) on September 15, 2021 (Date).

SIGNED:

(First Authorized Official)

WITNESSED:

(Signature)

\_\_\_\_\_  
Mayor, September 15, 2021

\_\_\_\_\_  
City Clerk, September 15, 2021

SIGNED:

(Second Authorized Official)

WITNESSED:

(Signature)

\_\_\_\_\_  
Public Works Supervisor, September 15, 2021

\_\_\_\_\_  
City Clerk, September 15, 2021



**Instructions:** Please return your completed form as part of the Response submittal.

## Conflict of Interest Disclosure Form

This form gives applicants and grantees an opportunity to disclose any actual or potential conflicts of interest that may exist when receiving a grant. It is the applicant/grantee's obligation to be familiar with the Office of Grants Management (OGM) [Grants Policy 08-01 Conflict of Interest Policy for State Grant-Making \(August 2020 Effective Date 1/1/21\)](#) and to disclose any conflicts of interest accordingly.

All grant applicants must complete and sign a conflict of interest disclosure form.

I or my grant organization do NOT have an ACTUAL or POTENTIAL conflict of interest.

If at any time after submission of this form, I or my grant organization discover any conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

I or my grant organization have an ACTUAL or POTENTIAL conflict of interest. (*Please describe below*):

If at any time after submission of this form, I or my grant organization discover any additional conflict of interest(s), I or my grant organization will disclose that conflict immediately to the appropriate agency or grant program personnel.

Printed name: Mayor Bob Stein

Signature:

Organization: City of Bovey

Date: September 15, 2021



City of Bovey  
P.O. Box 399  
Bovey, MN 55709  
Phone: 218-245-1633

September 15, 2021

RE: Bovey BDPI Match - Source of Funding

To Whom It May Concern:

The City of Bovey has committed \$1,099,675 from its cash reserves to serve as the match for a BDPI grant request of \$918,175. The total project cost is \$2,017,850.

These local match funds are committed to be spent on this project are available in the city's General Fund and Public Utilities Fund as shown in the enclosed account statement. We will transfer these funds from our utilities account to pay project vendor invoices as they come in. These cash reserves are committed to the project, as stated in Bovey City Council Resolution #21-0915-01, which is also enclosed.

Should you have any questions or wish to discuss further, please let me know. Thank you for your consideration of this grant application.

Sincerely,

Tara DeGuisseppi  
City Clerk  
Direct: 218-245-1633  
Email: [tdeguisseppi@cityofbovey.org](mailto:tdeguisseppi@cityofbovey.org)

# AGED BALANCES

CITY OF BOVEY

DATE: 09/02/2021 AUTHOR: BOVT33

CRITERIA: ACCT#: 0 - 999999999 NAME: 0 - Z ZIP: 0 - 0 \* includes unbilled transactions

STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGEOFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

Acct#	Stat	Customer	Current	Over 30	Over 60	Over 90	Balance
3102	N	ALLAIN, RUTH	\$128.94	\$122.80	\$0.00	\$0.00	\$251.74
4103	N	ALLEN, KEYS	\$199.30	\$28.07	\$0.00	\$0.00	\$227.37
8390137	N	ANDERSON, TAMMY	\$120.81	\$80.15	\$0.00	\$0.00	\$200.96
8390149	N	ANTHONY INGMAN,	\$158.94	\$151.37	\$144.17	\$40.70	\$495.18
8389914	N	BERDAHL, STEVE	\$196.09	\$0.00	\$0.00	\$0.00	\$196.09
5166812	N	BERNAL, JESSE	\$109.20	\$104.00	\$0.00	\$0.00	\$213.20
8390188	N	BETH WILSON	\$93.74	\$89.27	\$24.47	\$0.00	\$207.48
26102	N	BONHAM, MICHAEL	\$122.80	\$0.89	\$0.00	\$0.00	\$123.69
30102	N	BOORMAN, DUANE	\$138.88	\$141.79	\$53.19	\$0.00	\$333.86
29101	N	BRAY, JOSEPHINE	\$133.32	\$135.06	\$75.29	\$0.00	\$343.67
8390177	N	BROSE, JACK	\$104.00	\$0.00	\$0.00	\$0.00	\$104.00
30101	N	BROTEN, DEAN	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8390175	N	BYMARK, AMBER	\$137.16	\$87.13	\$0.00	\$0.00	\$224.29
126101	N	CARD, DARIN	\$118.96	\$0.00	\$0.00	\$0.00	\$118.96
8389938	N	CARNER, LACY	\$120.21	\$68.21	\$0.00	\$0.00	\$188.42
40101	N	CASEY, ROBERT	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
41101	N	CASEY, THOMAS	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
8390181	N	CHELSEA GEISTHARDT	\$128.94	\$122.80	\$0.00	\$0.00	\$251.74
46101	N	CLOUTIER, BOB	\$126.56	\$128.15	\$67.08	\$0.00	\$321.79
47101	N	CONNOLLY, TOM	\$1.74	\$0.00	\$0.00	\$0.00	\$1.74
285101	N	DEGUISEPPI, TARA	\$6.00	\$0.00	\$0.00	\$0.00	\$6.00
8389972	N	DEGUISEPPI, TARA	\$30.99	\$0.00	\$0.00	\$0.00	\$30.99
8390144	N	DEGUISEPPI, TARA	\$6.00	\$0.00	\$0.00	\$0.00	\$6.00
8389965	N	DONALD SNOW, JR	\$104.00	\$0.00	\$0.00	\$0.00	\$104.00
65101	N	ECKSTROM, FLORA	\$2.00	\$0.00	\$0.00	\$0.00	\$2.00
70101	N	ERICKSON, ALAN	\$6.13	\$0.00	\$0.00	\$0.00	\$6.13
64101	N	FACES NORTH INC	\$56.61	\$0.00	\$0.00	\$0.00	\$56.61
76101	N	FOSS, MICHAEL	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
8389915	N	GOULD, JIM	\$104.00	\$0.00	\$0.00	\$0.00	\$104.00
8390162	N	GUNNER HELLER	\$41.24	\$74.74	\$0.00	\$0.00	\$115.98
87102	N	HANSON, JESSE	\$127.07	\$85.32	\$0.00	\$0.00	\$212.39
8390179	N	HEATHER WILDE-BOYD	\$0.80	\$0.00	\$0.00	\$0.00	\$0.80
81101	N	HEINZER, GARY	\$87.75	\$0.00	\$0.00	\$0.00	\$87.75
8389978	N	HOWARD, KATRINA	\$67.62	\$64.40	\$61.33	\$476.65	\$670.00
111101	N	INTEGRITY PROPERTY	\$1283.79	\$0.00	\$0.00	\$0.00	\$1283.79
8389930	N	JASON SHEIMAN	\$37.50	\$37.50	\$0.00	\$0.00	\$75.00
123101	N	KANGAS, JAKE	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
125101	N	KELLY, JASON	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8389936	N	KENT BRAINARD	\$123.55	\$116.80	\$18.21	\$0.00	\$258.56
8389949	N	LAUDENBACH, MARK	\$134.34	\$127.94	\$92.89	\$0.00	\$355.17
8389933	N	LILLO, MICHELLE	\$128.81	\$120.14	\$0.00	\$0.00	\$248.95

# AGED BALANCES

CITY OF BOVEY

DATE: 09/02/2021 AUTHOR: BOVT33

CRITERIA: ACCT#: 0 - 999999999 NAME: 0 - Z ZIP: 0 - 0 \* includes unbilled transactions

STATUS KEY: N=NORMAL W=NEW C=CUTOFF O=CHARGEOFF I=INACTIVE F=FINAL D=DISABLED R=RENTER L=LANDLORD

Acct#	Stat	Customer	Current	Over 30	Over 60	Over 90	Balance
146101	N	MAKI, RON	\$104.00	\$0.00	\$0.00	\$0.00	\$104.00
8390209	N	MARIAH HARGUTH	\$122.64	\$116.80	\$0.00	\$0.00	\$239.44
7101	N	MATTHEWS, BRIAN	\$104.00	\$0.00	\$0.00	\$0.00	\$104.00
8390151	N	MICHAEL ALTON	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
23101	N	MILLER, KATRINA	\$134.10	\$127.71	\$118.21	\$0.00	\$380.02
415101	N	MITCHELL, RUTH	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
299101	N	MORAND, RYAN	\$118.36	\$112.73	\$107.36	\$67.20	\$405.65
169101	N	NELSON, LAUREN	\$69.33	\$66.03	\$62.88	\$24.79	\$223.03
172101	N	NETTESTAD, GARRET	\$114.66	\$13.20	\$0.00	\$0.00	\$127.86
8390154	N	NICK HALLMAN	\$116.80	\$0.00	\$0.00	\$0.00	\$116.80
175101	N	NOBLE, AMANDA	\$93.88	\$0.00	\$0.00	\$0.00	\$93.88
437101	N	NYQUIST, DALE	\$118.80	\$0.00	\$0.00	\$0.00	\$118.80
182101	N	OLSON, KENNETH	\$125.53	\$54.50	\$0.00	\$0.00	\$180.03
34101	N	OOHOUDT, NYCOLE	\$126.11	\$66.18	\$0.00	\$0.00	\$192.29
8389961	N	PAMELA OLSON	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8390036	N	PARSON, DESIREE	\$100.60	\$0.00	\$0.00	\$0.00	\$100.60
8390210	N	PAYNE, NEAL	\$110.96	\$0.00	\$0.00	\$0.00	\$110.96
8389928	I	PELUSO, MARC	\$0.00	\$20.57	\$19.59	\$104.03	\$144.19
8389927	N	PELUSO, MARC	\$103.84	\$0.00	\$0.00	\$0.00	\$103.84
8389913	N	PELUSO, MARC	\$108.85	\$97.07	\$0.00	\$0.00	\$205.92
150101	N	PFEIFFER, DEREK	\$128.94	\$122.80	\$0.00	\$0.00	\$251.74
8390182	N	QUADE, AUSTIN	\$121.13	\$0.00	\$0.00	\$0.00	\$121.13
8389945	N	RENOLLET, ALEX	\$122.80	\$122.80	\$0.00	\$0.00	\$245.60
8389976	N	SCHNEIDER, TED	\$100.89	\$0.00	\$0.00	\$0.00	\$100.89
8390159	N	SENOGLES, IRIS	\$6.04	\$0.00	\$0.00	\$0.00	\$6.04
266101	N	SHEIMAN, JASON	\$128.94	\$122.80	\$0.00	\$0.00	\$251.74
8390198	N	SHOFNER, DEAN	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
224101	N	SMITH, TOM	\$113.60	\$0.00	\$0.00	\$0.00	\$113.60
8390136	N	TOBECK, BRANDI	\$122.81	\$116.80	\$3.33	\$0.00	\$242.94
239101	N	TRBOYEVICH, CORY	\$156.76	\$158.42	\$152.58	\$488.27	\$956.03
245101	N	TREST, WESLEY	\$88.81	\$0.00	\$0.00	\$0.00	\$88.81
7892967	N	WILLIAMS, OZZEY &	\$134.60	\$17.03	\$0.00	\$0.00	\$151.63
270101	N	WITTSTRUCK,	\$37.50	\$37.50	\$37.50	\$227.00	\$339.50
271101	N	WRIGHT, JOHN &	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
273101	N	YOST, ANGEL	\$122.80	\$0.00	\$0.00	\$0.00	\$122.80
8390199	N	YOURCHUCK, JOANNE	\$110.12	\$114.40	\$8.00	\$0.00	\$232.52
10102	N	ZAKOBE LLC	\$53.76	\$2.55	\$0.00	\$0.00	\$56.31
Totals(78):			\$9,130.55	\$3,376.42	\$1,046.08	\$1,428.64	\$14,981.69

# Trout Lake Fire Department Relief Association

501 2<sup>nd</sup> Ave Bovey MN 55709

PO Box 670 Coleraine MN 55722

TroutLakeFireDepartment@outlook.com



September 8, 2021

Re: Request for Service Pension Increase

To: Trout Lake Fire Department Fire Board

CC: Trout Lake Fire Department Relief Association

To whom it may concern,

The Trout Lake Fire Department Relief Association (Association) has made a motion and unanimously voted to request a service pension increase from \$2000 to \$2500 per year of service effective January 1, 2022. Based on the Schedule 21 submitted to the Fire Board at the August, 2021 meeting and the average age of our membership, the Association realizes that our current investments can absorb the increase with no required contribution from the Cities of Bovey or Coleraine. Furthermore, the Department has had challenges with Firefighter retention and recruitment. This step may help retain several firefighters who are considering retirement in 2022 and 2023.

If there are no questions or concerns regarding this request, we respectfully ask that the Fire Board and each City Council make a motion to approve the service pension increase and submit a copy of the Board and Council minutes to Fire Chief Ken Decoster at [troutlakefiredepartment@outlook.com](mailto:troutlakefiredepartment@outlook.com).

Thank you for your consideration,

Trevor Guyer – President

Jordan Schaefer – Treasurer

Trout Lake Fire Department Relief Association