

**REQUEST FOR PROPOSALS
LEAD SERVICE LINE INVENTORY:
RECORD REVIEW AND IN-FIELD VERIFICATION**

The City of Portageville, Missouri is requesting proposals for services to complete a lead service line inventory. The scope of required services is described below. The completed lead service line inventory spreadsheet should adhere to 40 CFR 141.84. Funding for the project is through the Missouri Department of Natural Resources' Financial Assistance Center and local sources. The City has an estimated 1300 service lines that must be surveyed.

Scope of Services:

Records Review

- Reviewing available records to determine the presence, absence, or likelihood of lead in service lines. Records to review may include, but are not limited to: Construction records, building codes or ordinances, As-Built Drawings, Record Drawings, system maps, specifications from previous infrastructure projects, construction contracts, meter or service line replacement records, etc.
- Outreach efforts with the general public including drafting inventory-related documents to inform the public, disseminating door hangers, speaking with private home owners, etc.

In-Field Verification

- Potholing or excavating (mechanical or vacuum) service lines to determine the material present.
- Internal or external CCTV investigation of service line material.
- Water Quality Sampling
- Visual Inspection of service lines including inside a home or building

Administrative

- Completion and Submission of the Missouri Department of Natural Resources Lead Service Line Inventory Spreadsheet, by October 16, 2024 or sooner.
- Creating hardcopy and/or GIS maps indicating location and details of surveyed service lines.
- Assistance with preparing grant reimbursement requests.
- Attending limited board or council meetings to report on Inventory progress.

Please provide a proposal including price for the above services no later than May 10, 2023, to the attention of Rachel Wrather, City Clerk, at 301 E Main Street, Portageville, MO 63873. Proposals should be clearly marked "Proposal For Lead Service Line Inventory."

Selection Process: Once the City evaluates all proposals, they will select the preferred contractor and execute a contract for the listed services at the quoted price.

The City of Portageville reserves the right to reject any or all proposals, or parts thereof, and to waive any technicality, informality or irregularity in the proposal received, and to disregard all nonconforming or conditional proposals or counter-proposals and to hold the best proposal for ninety (90) days from the deadline to submit listed above.

The City of Portageville is an Equal Opportunity Employer.

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