

# Central Police Department



*Chief of Police  
Steve Thompson*

1067 West Main Street  
Post Office Box 549  
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*Administrative Assistant  
Michelle Batson*

## *Police Advisory Board:*

If you are interested in applying for a position on the Police Advisory Board, stop by Town Hall and pickup an application form.

The Police Community Advisory Board is established to enhance lines of communication between Town of Central residents, Police Department and Town Council. Together the Advisory Board and the Police Department will identify and focus on public safety issues and collaborate with community leaders, community organizations and stakeholders in developing solutions to multi-faceted community concerns. The Board provides recommendations to the Chief of Police and Town Council as to how issues should be addressed.

### **Mission:**

To represent the Town of Central community to the town of Central Police Department as advisors to the Police Department and Town Council as it relates to police-community relations, planning, police training, programming and public education.

### **Duties of the Board:**

The duties of the Board shall include, but not be limited to, advising and making recommendations regarding issues concerning public safety and police services within the city, such as:

- \* Enhancement of police-community relations;
- \* Community perspective and recommendations concerning procedures, programs, use of technology and the effectiveness of police service;
- \* Promote public awareness of the Town's police services and programs including business and

residential \* community safety, crime prevention and general police activities;

\* Hold meetings to solicit public input regarding police services and programs;

\* Serve as a liaison between the Police Department and the Community;

\* Review significant community issues and make recommendations regarding potential resolutions;

\* Assist in community outreach efforts;

\* Encourage individuals and community groups to assist the Police Department in the implementation of police programs and services;

\* To review and make recommendations concerning other matters as may be referred to the Board, from time to time, via the Chief of Police, Town Administrator, Mayor and City Council.

Board members are expected to;

\* Listen carefully to community opinions, attitudes, needs and discuss these with the Police Department and Town Council;

\* Study programs and services, analyzing problems and needs;

\* Assist in providing community members with information about police department policies and programs.

#### Authority:

The Board relies upon the authority of the Chief of Police and Town Council in performance of an advisory role. Recommendations made by the Board are not binding on the Chief of Police, Town Administrator, Mayor or Town Council. The Chief of Police answers to the Town Administrator and is held accountable to the Town Council and community in general for the operation of the police department. The Board will not receive or review complaints initiated against police personnel and shall have no authority to investigate or otherwise participate in personnel matters involving specific police personnel. The Board will not play a role in civil or criminal litigations.

#### Membership:

The Police Community Advisory Board will be made up of (6) representatives, which must be Town of Central's jurisdictional residents who have filled out an application, who has accompanied a certified officer for (2) Hrs. during our internal ride-a-long program to become more aware of what our officer's jobs consists of, and who have been appointed by the Town of Central Council. Board members should be representatives of the community. Representation for this board should be as follows: The Chief of Police, (1) Town Council member, and (4) community members chosen from completed applications,

and from the following possible categories, but not limited to: A local business owner, a SWU staff member, a member of Daniel High School, a member of Central Academy of The Arts, a community member of ethnic minority. Members will serve a Two-year term and should provide a balance of viewpoints.

**By-laws and Rules of Procedure:**

The Board shall be responsible for drafting by-laws and rules of procedure, which shall be forwarded to the Town Council for approval. The Council has the authority to modify by-laws, rules of procedure and operating policies. By-laws shall include a procedure to make a record of meeting minutes and these minutes shall be forwarded to the Town Council for acceptance in a timely manner.

**Meeting Schedule:**

The Board shall have at least four regular meetings each year (each quarter). Special meetings may be held as often as the Board deems necessary.

**Review and Evaluation:**

The function and activities of the Police Community Advisory Board shall periodically be reviewed by the Town Council to determine whether the purpose for which the Board was established is being fulfilled and whether the need for the Board still exists.

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1067 W. Main ST.  
Central, SC 29630